



**Date:**

**To**

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**Subject: Vocational Training for Bachelor of Engineering (Computer Science Engineering).**

**Dear Sir/Madam,**

1. Through this letter Ramanujan College, Delhi University seeks to introduce Mr. **Bittu Chauhan**, University. Roll No **4120441022** student of Bachelor of Engineering ( Computer Science Engineering). He is a bonafide student of Ramanujan College and desires to undergo **vocational training** from \_\_\_\_\_ to \_\_\_\_\_ in your esteemed organization on completion of his **Sixth semester**. This training is an integral component of Bachelor of Engineering programme of Ramanujan College.
2. It is our earnest desire that our students be associated with a highly professional and committed company like yours for gaining practical experience. We, therefore, request you kindly to accommodate him in your training programme to get an adequate exposure in engineering practices. Your cooperation will go a long way in grooming the student professionally.
3. Kindly confirm your acceptance of the proposal. Also kindly forward a copy of the tentative training schedule to the undersigned.
4. We would be glad to provide any other information that you may require.

Thanking you

Yours faithfully,

**Nikhil Rajput**

**Head of Department, Computer Science Engineering**

**Ramanujan College, Delhi University**

**Email: [nikhilrajput@gmail.com](mailto:nikhilrajput@gmail.com)**