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### **Objective:**

Actively seeking career employment opportunity with a firm that holds its self in high regards in terms of ethics, morals, and values. Highly energetic and active, really enjoy working and being challenged on a daily basis whether its project related, business development related, and/or customer related.

### **Qualifications:**

I see myself as multi-tasker that strives in chaotic situations. Consider myself a true manager in the sense that I am very organized, have an exceptional memory, and very adaptive to any environment on a social and professional level. I have knowledge and experience in various CAD software's ranging from AUTOCAD to Solidworks. I am also very proficient in Microsoft Office, especially Excel, and have been working with Microsoft Project for 4+ years. I have experience in supply chain software, SAP and various MRP (material requirements planning) and ERP (Enterprise Resource Planning) systems. I have experience in managing and building a team of design engineers and steel detailers remotely during my employment with Allied Steel Buildings. I have received my PMP certification in November of 2017 and continue my education in these forever changing markets to gain an advantage. I have implemented Wrike within the project management department of my past employer, Valley Forge Fabrics on a company wide scale while NetSuite was being set up. I am currently enrolled in UM's Bootcamp for full stack flex web development have a good understanding of HTML, CSS, and JS with applied knowledge as well.

### **Experience:**

**Bryan Ashley**                      **Deerfield Beach, FL**  
**November 2019 – July 2020**  
**Project Manager**

- Contract Manufacturing for hospitality FF&E projects vary from \$500,000 - \$1 Million
- Worked with hotel management/ownership to review design specs per hotel brand.
- Provide shop drawings showing the designer intent prior to manufacturing
- Providing finishes samples to the designer to approve for the factory to proceed
- Manager ocean freight from Asia to various ports in the US to meet expected deliveries
- Initiated and monitored all project phases from PO inception to last piece of furniture delivered and installed.
- Continuous improvement with client and design to ensure intent is captured and approved by all parties.

**Valley Forge Fabrics**                      **Fort Lauderdale, FL**  
**December 2017 – November 2019**  
**Project Manager**

- Hospitality Industry, FFE production and installation of window treatments on large scale hospitality projects
- Managed projects with purchasing agents such as Benjamin West, Bray Whaler, HPG International
- Internal and External Customer Kick-offs for each project
- Working with GC to accommodate our window treatment install
- Hired network installers based on region for certain projects.
- Actively managed 40 projects at one time – ranging from new construction and full or partial hotel renovations. My portfolio of projects ranges from \$3.5 to \$4 million in revenue consistently
- I make high level executive decisions to keep the project moving, meet customer expectations, and keep the project within budget, keeping high margin products/services as the priority.
- Procurement with international firms ranging from Mexico, Ireland, England, Turkey, and China
- Worked extensively with SYSPRO and Salesforce along with Microsoft access which acted as our database

**Interplex Sunbelt                      Tamarac, FL**  
**April 2016 – December 2017**  
**Project Manager**

- Involved in front end sales engineering to ensure that the product is manufactural and discuss the specifications involved
- Serve as Project Manager for the implementation of manufacturing projects, from concept to full production.
- Initiate, plan, execute, control and close project activities.
- Define and verify scope, develop project plans and time lines to ensure on time and on budget completion of deliverables.
- Execute and maintain project plans; review, track, monitor and report on project status; identify, track and resolve issues by coordinating internal and external resources
- Establish and maintain working relationships and open lines of communication with all internal and external departments, stakeholders and customers involved with each project.
- Work under minimal direction and use independent judgment to identify issues, trends & problems, recommend action plans and evaluate results on projects that may not be clearly defined. Work is varied and complex, requiring the individual to use a broad range of knowledge gained through prior project management and manufacturing experience.
- Work with internal and external sources to complete objectives, keeping the needs of external and internal customers as a priority when making decision and taking action.
- Experience in PPAP and Validation process (IQ, OQ, PQ). Managed both type of projects.

**Allied Steel Buildings                      Fort Lauderdale, FL**  
**September 2014 – April 2016**  
**Technical Project Coordinator / Technical Project Manager**

- Responsible for management of project cycle by effectively communicating between project management in various different departments, different firms, contractors, and engineers.
- Managing Project specifications, project launch, development, and managing deadlines and priorities accordingly.
- Assess project feasibility by analyzing timelines and department resources and providing open communication with all

**Consolidated Equipment Sales Inc.      Tamarac, FL**  
**May 2012 – September 2014**  
**Project coordinator**

- Design and develop restaurants, kitchens, and bars, including, but not limited to, national chains, franchise, and export projects.
- Manage Projects and operations from the field with contractors, sub-contractors, engineers, and architects.

**Education:**

**University of Miami – Division of Continuing & International Education**  
9/2020 – currently enrolled  
Full Stack Flex

**Florida Atlantic University      Boca Raton, FL**  
2013 – 12/2016  
Bachelors of Science (B.S.) Major in Economics  
FMA (Financial Management Association)  
FAU Baron's Business and Economics Club  
Strategic Business Institute Internship

**PMP Certification:**

PMP# 2109521  
Valid 11/29/2017 through 11/28/2020  
<https://www.youracclaim.com/badges/6791d79a-a40e-44d4-935c-5fb33e448cae>

**Professional References:**

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