



UNIVERSITY OF LINCOLN STUDENTS' UNION
Accountability & Insight Sub-Committee Meeting

11am, 26th February 2021
Via Microsoft Teams

Agenda

	Item	Action	Lead
1.	Welcome & Opening Business <ul style="list-style-type: none">• Apologies for Absence• Declarations of Interest, Doc. 1.1• Health & Safety	To Receive	Chair
2.	Update from the previous meeting: <ul style="list-style-type: none">• Minutes of the previous meeting on 4th December 2020, Doc. 2.1• Matters Arising, Doc. 2.2	To Approve	Chair
3.	Vice President Education Report, Doc. 3.1	To Discuss	VPE
4.	Vice President Campaigns & Environment Report, Doc. 4.1	To Discuss	VPCE
5.	Vice President International Report, Doc. 5.1	To Discuss	VPI
6.	Vice President Wellbeing & Community Report, Doc. 6.1	To Discuss	VPWC
7.	Any Other Business	To Receive	All

Date of Next Meeting: 2pm, 4th May 2021



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Declarations of Interest

Name	Position	Declaration of Interest
Abbie Eke	Supervising Trustee (Chair)	<ul style="list-style-type: none">• Director of A and R Properties (Lincoln) Limited• Business and Economics Teacher at Lincoln Minster School• Consultancy work for Stephen Spouge and associated businesses.• Hon. Secretary of the History of Lincolnshire Committee• Member of the Law Society• Married to Russell Eke, Head of Corporate Law Wilkin Chapman LLP• Close relative of Michael Squirrell, partner at Wilkin Chapman LLP
Christian Meadows	Undergraduate Student Trustee (Co-Chair)	<ul style="list-style-type: none">• Course Rep for Geography• President of Geography Society• Vice President of Dodgeball• Community Housing Lead• Former member of Canoe and Kayak and Archery Societies respectively
James Brooks	Chief Executive	<ul style="list-style-type: none">• Managing Director of Lincoln Students' Union Trading Ltd• Managing Director of Students' Union Management Systems Ltd• Managing Director of Student Orders Ltd• Managing Director of Students Union Accommodation Services• Trustee at Lincoln Drill Hall and Directors of Lincoln Arts Trust Limited• Chair of the Board of Trustees at De Montfort Students' Union• Partner is CEO of Chemtrix B.V and a shareholder (above 20%)
Hannah Coleman	Deputy Chief Executive	<ul style="list-style-type: none">• CIPD Associate Member• Non-Executive Director of Students Union Accommodation Services



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Georgia Petts	Sabbatical Trustee	<ul style="list-style-type: none">• Former School Rep for History & Heritage• Former Vice President Fencing• Former Employee of the University of Lincoln• Former member of the Drama Society• Tenant with LiveWithUs Letting Agency• Co-habits with former Vice President Activities and former Vice President Welfare and Community (19/20)
Amina Akugri	Sabbatical Trustee	<ul style="list-style-type: none">• Former Residential Warden at the University of Lincoln• Non-Executive Director of Student Orders Ltd• Non-Executive Director of Lincoln Students' Union Trading• Membership of Institute of Chartered Accountants, Ghana
Lucy Krogdahl	Sabbatical Trustee	<ul style="list-style-type: none">• Former LSUT Team Member at The Barge• Non-Executive Director of Lincoln Students Union Accommodation Services (SUAS)• Former member of the Dance Society
Bailey Marchant	Sabbatical Trustee	<ul style="list-style-type: none">• Former Environmental Officer 2019-2020• Former member and President of the Wildlife Conservation Society 2018-2019• Former member of the Dance Society• Member of St Swithin's Church• Member of the Lincoln Climate Commission 2020/21• Non-Executive Director of Students Union Management System



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Declarations of Interest

Holly Millar

Executive Assistant

- Registered Sports Massage Therapist
- Registered Private Tutor with First Tutors

Minutes

Present:

Name	Title
Abbie Eke (AE)	Supervising Trustee (Chair)
James Brooks (JB)	Chief Executive
Hannah Coleman (HC)	Deputy Chief Executive
Georgia Petts (GP)	Vice President Education
Abi Brown (AB)	Vice President Activities
Bailey Marchant (BM)	Vice President Campaigns & Environment (<i>present for part of the meeting only</i>)
Amina Akugri (AA)	Vice President International
Lucy Krogdahl (LK)	Vice President Wellbeing & Community
Damian Ronander (DR)	Union Chair
Shazeda Ahmed (SA)	ISA Officer
Holly Armitage (HA)	School Rep - Sports & Exercise Science
Sade Sekoni (SS)	BAME Officer
Daniel Fitzer (DF)	School Rep - Accountancy & Finance
Also in attendance:	
Holly Millar (HM)	Executive Assistant

- | | Item | Action |
|----|---|--------|
| 1. | Apologies for absence | |
| | <ul style="list-style-type: none"> Ginevra Pucciarini (GP), LIBS Officer | |
| | Declarations of Interest | |
| | <ul style="list-style-type: none"> The register was taken as read and no amendments were made. | |
| | Health & Safety | |
| | <ul style="list-style-type: none"> No matters were raised for discussion. | |
| 2. | Minutes of the previous meeting on 23rd January 2020 | |
| | <ul style="list-style-type: none"> The minutes were agreed to be an accurate record of the meeting. | |
| 3. | Matters Arising | |
| | <ul style="list-style-type: none"> No matters were raised for discussion. | |
| | <i>BM joined the meeting.</i> | |
| 4. | Vice President Education | |
| | <ul style="list-style-type: none"> GP's report was taken as read; notable mentions included the changes to the Rep structure and pastoral care. GP noted that the assessment charter was a challenging KPI for this year due to the prevalence of online learning as a result to the pandemic. | |
| | <i>GP left the meeting.</i> | |
| | <ul style="list-style-type: none"> AB noted that GP's report reflected the volume of work to date. | |
| | <i>GP returned to the meeting.</i> | |
| | <ul style="list-style-type: none"> AE noted that no queries had been raised and acknowledged the difficulties for GP and all the Sabbatical Officers to work effectively in their roles in the current situation. | |
| 5. | Vice President Campaigns & Environment | |
| | <ul style="list-style-type: none"> BM's report was taken as read; notable mentions included an update on the Eco-Award and the Enviro-Fayre. BM noted that the KPI relating to student-friendly space was very difficult due to the pandemic and costs associated with making changes. | |

Minutes

BM left the meeting.

- SS noted that BM had been providing great support to herself and was clearly engaged and committed.

BM returned to the meeting.

- HA noted that the involvement with Sixth Form students sounded a very positive idea and suggested that there was a level of accreditation or award given to promote their involvement and achievement; BM agreed that this was a good idea and agreed to take this forward.
- AB queried the KPIs of the Campaigns Network Officers; BM noted that they had been affected by the lockdowns and social restrictions as well but they were still working towards them as best as possible.
- DF noted that the work to ensure that Accommodation providers had recycling facilities was really positive.

BM

6. Vice President International

- AA's report was taken as read; notable mentions included the intention for an in-person Hate Crime Awareness week next year and an increased focus on International Celebration events.

AA left the meeting.

- BM noted that AA was highly engaged with International Students and well known and well regarded.

AA returned to the meeting.

7. Vice President Activities

- AB's report was taken as read; notable mentions included empowering students to be comfortable talking about mental health and the impact of Covid on the last KPI regarding transport.

AB left the meeting.

- LK and HA commended AB's work and her engagement with Sports and Societies.

AB returned to the meeting.

- In response to AA's question, AB noted that she felt that the Cycle Tours had been most effective for engaging International students and that it made a welcome change from online meetings.

8. Vice President Wellbeing & Community

- LK's report was taken as read; notable mentions included the Ready to Rent Campaign, the Wellbeing Network and the Community Map.

LK left the meeting.

- GP noted that LK had achieved several key wins in light of the current situation.
- SS commended the work on the Community Map.

LK returned to the meeting.

- AB queried whether LK had any plans to expand the Wellbeing Network and what work was planned for next year. LK outlined the future plans, some of which were dependent on whether the social restrictions remained in place.
- SA suggested that the Wellbeing Network collaborate with ISA, particularly regarding the International Students who had to isolate upon arrival in the UK.

LK



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9:30am, 4th December 2020
Via Microsoft Teams

Minutes

9. Any Other Business
- No matters were raised for discussion.

Date of Next Meeting: 2pm, 23rd February 2021

Chair

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Signed

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Matters Arising

Item	Action
HA noted that the involvement with Sixth Form students sounded a very positive idea and suggested that there was a level of accreditation or award given to promote their involvement and achievement; BM agreed that this was a good idea and agreed to take this forward. <i>Update: Verbal update to be provided in the meeting.</i>	BM
SA suggested that the Wellbeing Network collaborate with ISA, particularly regarding the International Students who had to isolate upon arrival in the UK. <i>Update: Verbal update to be provided in the meeting.</i>	LK



UNIVERSITY OF LINCOLN STUDENTS' UNION
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Sabbatical Trustee Report – Vice President Education

Name:	Georgia Petts
Position:	Vice President Education
Report Date:	Accountability and Insight Committee papers

Manifesto Point	Updates	
Objective 1 Deliver a new rep structure, setting out clearer descriptions for the roles and what can be expected.	Progress this month:	Plans for the rep restructure have been going ahead and we are preparing changes throughout the rep roles to give more structure and support to our Senior Reps and of course make significant changes to how we recruit, train and support our Course Reps. This semester I have been working with our marketing department on changes to the representation section of the website to make it more accessible to students, reps and staff as well as more useful for accessing resources. I have been supporting the Senior Reps more specifically the College Officers with their KPIs and helping to make some more central plans to increase the impact of their ideas. I am still making changes and improvement to the ways we run Rep Hubs and Senior Rep Groups to limit guest speakers to only those who will enhance the experience of reps and help them when representing. These changes are very important to me as I have been certain throughout my terms that I will keep working on any of my projects areas until they work efficiently and how reps and students need them to.
	Plans going forwards:	My next steps with the rep restructure are to inform more people of the changes, this is most likely to happen after the elections in March when we will be able to focus on Course Reps and the processes completely. The website will help us to deliver this information and keep students, reps and staff updated on everything we do. I also want to keep promoting students using the rep system to deliver feedback as well as the online platforms.
Objective 2 To establish the Postgraduate Students	Progress this month:	We now have a PSA Officer and a Secretary for the PSA, I am excited to work with Elina and Asmae to make some much needed improvements to postgraduate representation in Lincoln. We still have our Social Secretary and Communications Lead position to fill but are



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Sabbatical Trustee Report – Vice President Education

Association as a representative organisation for postgraduate students at Lincoln.		<p>still open to candidates and will keep pushing them forward as they are vital roles in this new venture. After our first PSA hub we will be able to set goals for the rest of the year through till October for anything we want to achieve in regards to setting out a structure for engaging with the postgraduate community that goes further than the hubs themselves. As postgraduate students are not on the same type of schedule as undergraduates with most taught students handing in their dissertations in October and research students on a multitude of different start and end dates we have a more room for flexibility when carrying out plans here. My term finishes in early July so my aim is to set up as much as possible for over the summer so my successor can concentrate on their training and the PSA does not have to go on hold waiting for the next VPE.</p>
	Plans going forwards:	<p>Moving forward I will be promoting students getting involved with the PSA, much like the ISA all postgraduate students are automatically enrolment to the PSA and they can opt out if they wish. This system will help us to reach more of the community and deliver changes to representation whilst being more informed about what the students actually want.</p>
Objective 3 To increase the engagement with online feedback platforms and tools.	Progress this month:	<p>We have seen a big increase on the number of SUGgestions coming through and have had the opportunity to start working on new ideas this year which has been great for the sabbatical officer team. We have also seen an increase in students involvement with Coursemate from both a submissions side and more reps getting involved with the solutions, these are the exactly the improvement we need to see to back up not only the reasons for the new structure but also the decisions we are making to empower reps to find solutions and help develop skills throughout as well. At an Executive Committee we approved the purchase of a Kahoot membership for activities to use to engage with their members and we are always on the lookout to utilise any platforms we already have in different ways but also engage with anything else that helps students to socialise 'get together' in the midst of the third national lockdown.</p>
	Plans going forwards:	<p>The next set of improvements I want to make with feedback platforms and tools is to continue on promoting the services and platforms at every opportunity as well as making</p>



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Sabbatical Trustee Report – Vice President Education

		dure any futured SUggestions that we can now complete are updated and completed as such. This time in our termly SUggestion review we were able to bring 5 Suggestions about of that section as a few of them are now complete and the rest we have made progress on already and are not far from being completed.
Objective 4 Provide feedback on the Assessment Charter and assessment feedback .	Progress this month:	After many discussions and passing on our students' feedback as well as other safety net mechanism from several other higher education institutions a new suite of academic support has been introduced with some of last years pieces incorporated to help reassure students that there is a lot of help on offer for those completing their studies in the pandemic. DVC Liz Mossop and I have created a video to promote support in place, explain the new Covid Impact Review as well as the different algorithms used to ascertain which classification a student gets overall for their degree. This video so far has received some positive feedback but I am working to still push it out further to help inform more students and hopefully reassure them further. I also met with Lynsey Woodcock from the university who works in academic quality assurance to talk about future developments for the Assessment Charter and I meeting with someone else in June to talk about developments here as well.
	Plans going forwards:	I will be forwarding any proposed changes to the Assessment Charter to Lynsey to see if we can get any changes made and then I will help to push this out to students to raise more awareness for the practise that is in place. With the second semester starting now I want to keep students in the loop with the support on offer and with any further changes that happen. My plans for more information about academic support and measures through till the end of the year will incorporate changes here.
Objective 5 Work in partnership with the university to enhance pastoral care .	Progress this month:	Personal tutors have been key throughout the pandemic more so than ever before, not only can they offer wellbeing signposting help but their roles as academics have helped students enormously when trying to understand the different academic support mechanisms in place as well as how students can study in the new digital environment. I will keep communications open and have plans to promote students using their personal



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		tutors more throughout the rest of the year in line with other helpful individuals and services.
	Plans going forwards:	I will continue to promote students using their personal tutors to help gain more information about programme specific support and any changes in regulations they need to consider at this time. I want to provide updates on what specifically students can use their personal tutors for and what they should expect from the role so they can make the most use but also try to get themselves to the right person or service the first time around, I will incorporate this in the academic information we are rolling out for the rest of the year.
Objective 6 To enhance the experience of Academic Societies.	Progress this month:	Two new Academic Societies have been passed and are already sharing content with their members and thriving in the digital environment. Myself and James continue to meet to plan out what support we can offer all of our Academic Societies and I continue to encourage the reps to collaborate with them which seems to have worked as we have more and more reps and societies working together over the last few weeks and yet more to come. I attended all three of the last hubs to keep students in the loop about the Safety Net suite of support and where they should go if they need any help in getting more support or understanding the changes that have been made in light of the third lockdown. I also take the feedback forward from these hubs and they have proved essential in getting information from students who are engaged but not necessarily with the academic side of their university experience.
	Plans going forwards:	I will continue to work together with James and Amina over the next few months to provide updates to the Academic Societies Hub as well as pushing more engagement between reps and societies to help push out their work and the great things both groups have been getting up to over the last year. This year has provided a lot of challenges for all students with a change in the way to engage at university but the work of students through different activities and our representative roles to help our peers to still get something great out of their university experience has been incredible to be a part of and definitely something to take forward into next year as well.



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Sabbatical Trustee Report – Vice President Education

<p>Student Interactions</p>	<p>BAME focus group Rep Hub Academic Societies Hub Experience panels Senior Rep Group Lunar New Year Facebook Live College Officer catch-ups Volunteer Officer training for the new PSA Officer GOATing on social media Elections chats with perspective candidates for VPE and Senior Rep roles 1-1s with students about academic support or concerns Campaigns Network Hub Wellbeing Network Hub VPE officers catch up</p>	<p>Committee & University Staff Interactions</p>	<p>Portfolio and Oversight Committee (University) Executive Committee (Union – chairing) Academic Board (University) Education and Student Life (University – co-chairing) Finance and Risk subcommittee (Union – chairing) BAME Working Group (Union – chairing) College of Science Academic Board (University) Board of Trustees (Union – chairing) Board of Governors (University) Catch-ups with Heads of College, Directors of Education and Directors of Operations Engagement Lead forum (University) Widening Participation Community of Practise (University) Participation Sub-Group (Union) LALT Academy Board (University) Academic Affairs Committee (University) Digital Education Sub-Group (University) NSS discussions</p>
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Sabbatical Trustee Report – Vice President Campaigns and Environment

Name:	Bailey Marchant
Position:	Vice Campaigns and Environment
Report Date:	Due 12.02.2021

Manifesto Point	Updates	
Objective 1 Create an Eco-Award with a target participation of 150 students by July 2021	Progress this month: Plans for next month:	<p>The Eco Award was launched on the 11th January and there was a huge initial uptake of students signing up which was fantastic. Within the first week there were around 90 students signed up. Since then around 4 students have fully completed the award. The Eco Champion Award has also been added to the Students' Union Awards so that the student who goes above and beyond will receive special recognition. All feedback from the award has been really positive and students have been especially enthusiastic about it.</p> <p>The plan is to keep promoting the award to try to get numbers up to 150 sign ups by July. This will be through promotion at the Enviro-Fayre (Climate Convention) and through our social media channels and individual networks. The next step is to start handing out the rewards for those who have completed.</p>
Objective 2 In the membership insight package, 70% of students will agree that the SU provides students with the tools to live more sustainably	Progress this month: Plans for next month:	<p>The Sustainability Module also launched with the Eco Award. This is something all students have access to regardless of completing the award or what course they are on. This was also received well. Now all students have access to information about the climate emergency and sustainability written by myself and the academics of the School of Geography.</p> <p>After feedback from students, the plans are to make the Enviro-Fayre even bigger and better this year to include more of the community and more importantly more ACTION!!! Students respond best to action rather than theory and so the newly named Climate Convention will be focused around that. There will be guest talks, lectures, presentations, workshops, volunteering opportunities, a fayre and a chance for feedback to create another Environmental Report. However everything will be centred around what can students do to help/change their lifestyles/make change! This will hopefully happen in May time.</p>

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Sabbatical Trustee Report – Vice President Campaigns and Environment

		<p>The Vlog series is still going well although recently viewers have dropped over December/January.</p> <p>Next steps are to put the Climate Convention plans into action and to keep going with the vlogs.</p>
<p>Objective 3 In the membership insight package, 60% of students will believe that the Campaigns Network represents the needs of the student body</p>	<p>Progress this month:</p> <p>Plans for next month:</p>	<p>The talk campaign is taking good shape with each Campaigns Network group coming up with topics relevant to their remits which they would like to discuss. This is planned to launch at the end of April. The rough overview has been completed and so we just need to put it into action.</p> <p>Officers are still writing their blogs every months which have been a great way to keep students informed in a less formal way to the officer reports.</p> <p>The Accessibility Report meetings have been infrequent however the majority of the report has been completed or set to be completed post Covid for the things that absolutely cannot be done until after the pandemic.</p> <p>The next steps are to put The Talk campaign into action so that it has a really positive impact and the Campaigns Network have a massive win with their brilliant ideas and passion.</p>
<p>Objective 4 Increase student-friendly outdoor space on-campus by 10% (square footage)</p>	<p>Progress this month:</p> <p>Plans for next month:</p>	<p>This KPI is still on hold due to the pandemic. However I have been looking into a project being launched by SOS-UK around 'rewilding' campuses. After initial discussion with the Estates team, they are going to put together a list of projects we could apply to complete. This would involve making the Brayford Campus as well as Riseholme more wildlife friendly.</p> <p>My plans to do a green makeover of outside tower bar are still on hold for when students return and they we can volunteer safely in a group.</p> <p>Next steps are to keep going with the rewilding SOS-UK project which could potentially give us funding to work with the University to make Campus more green over the next 2 years.</p>
Objective 5	Progress this month:	<p>There have been 2 accommodations which have been granted permission from the Council to have recycling bins on site for student use. These are Danesgate and Cathedral Court.</p>



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Sabbatical Trustee Report – Vice President Campaigns and Environment

All 3rd party accommodation providers will have recycling facilities by July 2021	Plans for next month:	Junxion were denied permission as they do not have the room for more bins. 2 out of 10 accommodations is not bad for now. However, due to the current discussions around rent refunds etc I have put off contact. My next step is to get back in contact with Danesgate and Cathedral court for pictures of their success and use this to target the other 7 accommodations.
Objective 6 85% of the Campaigns Network members will be satisfied with the Campaigns Network	Progress this month: Plans for next month:	In December we conducted a mid-year review of the Campaigns Network. From this recommendations were made to improve the network for students. These recommendations were presented to the Campaign Network who are happy with them. Changes include making the meetings more informal (no agenda), a social event, making hubs more officer focused and to incorporate a discussion of current events relevant to their remits and motivational social media content to encourage members. I am currently working on implementing these changes for the members of the Campaigns Network.

Student Interactions	I hosted a city-wide litter pick which was a fantastic opportunity to meet students (socially distanced and one at a time to collect equipment). They were all super enthusiastic to be part of it and all told me how they really enjoyed the therapeutic nature of the litter pick and thanked me. This was such a great thing to hear that this event was able to help both students mental state as well as the environment around us.	Committee & University Staff Interactions	I continue to sit on the Environment and Sustainability committee however we haven't had a meeting this year yet. I continue to be a part of various EDI projects representing students as well as the Inclusion Committee. It was fantastic to meet with Harriet Plewis who is an academic leading the EDI work in her School. Myself and students were able to have a real honest and open discussion around what we are
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Sabbatical Trustee Report – Vice President Campaigns and Environment

	I am continuing to check in with my volunteer officers to make sure that they are coping okay with their workload and volunteering and signposting to relevant services if needed.		already doing and what we think we need to do further.
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Sabbatical Trustee Report – Vice President International

Name:	Amina Akugri
Position:	Vice President International
Report Date:	17 th February 2021

Manifesto Point	Updates	
Objective 1 75% of students are aware of ISA	Progress this month:	<p>ISA has held two events by collaborating with the History society and BAME to get a wider student audience and engagement. During my first attendance at Activities Hub I gave an update on ISA and how we want to keep collaborating with other societies and networks to hold events during this year which was well received by members of the various societies present. 5 monthly newsletters have been sent since October which usually has information about ISA to get students aware and involved.</p> <p>ISA's International student guide has also been completed which I distributed to key University departments to make it widely accessible to all students. This has been positively received to the extent that ISA committee members were invited by the International office to attend a Facebook live on 25th February to talk more about ISA.</p> <p>The ISA section on the SU website has been updated with all relevant information regarding virtual events, virtual drop ins , the ISA guide and FAQ's for International students.</p>
	Plans going forwards:	<p>To continuously offer support to the ISA officer and committee on planned events so as to reach a wider audience and reminding students about ISA during webinars, talks ,weekly Facebook lives and monthly newsletters that goes to all students.</p>
Objective 2 20% Increase in unique membership of International students participating in memberships, sports, societies,	Progress this month:	<p>At the moment 877 students are members of sports and societies; most International students received information about sports, societies and academic societies before arrival to enable them engage and interact with other students. This area has been slightly affected by low morale from students who prefer face to face events rather than attending</p>



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Sabbatical Trustee Report – Vice President International

academic societies and social sport		virtual events. Some societies have still continuously offered a variety of virtual events to keep their members engaged.
	Plans going forwards:	Depending on new guidelines that would be released I am hoping to see the possibility of having some physical events within this area which may boost numbers of students engagement and participation.
Objective 3 60% of Students are Aware of how to Report Hate crime	Progress this month:	Giving the racial slur incident that occurred in Pavilions student accommodation, myself and the student leaders had shared information on Hate crime reporting systems in place to students and follow up emails sent to Pavilions and the University indicated that students had been sign posted to the student support services to raise or report Hate crime incidents. In my recent catch up with Ben Anim head of EDI where we had discussions on how the University and the Student union can work together to raise awareness on Hate crime and how a visibility of Zero tolerance to Hate crime presence can be made on Campus .
	Plans going forwards:	To work with the University, the student union our student groups/societies on campus to have discussions on campaigns around Hate crime and Zero tolerance to Racism.
Objective 4 60% of Staff and Students are Aware of Cultural events within the Community	Progress this month:	The cultural calendar has been completed and circulated university wide which had input from ISA on national day which is meant to help create awareness amongst staff and students. A student lead Facebook live was held this month for Lunar New year where we had four of our Asian students explain and talk about similarities and differences amongst Chinese and Vietnamese Lunar celebrations.
	Plans going forwards:	I would like to continuously have students engaging in cultural events and if it is possible to do face to face events this year it would be great see staff and students taking part and attending this events



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Sabbatical Trustee Report – Vice President International

Objective 5 75% students participating in the Buddy scheme are satisfied	Progress this month:	The Buddy scheme is currently running with 14 students currently paired out of 35 students who signed up, weekly updates of the Buddy scheme has also been done during student leader weekly Facebook lives to encourage students to sign up for this. Information on this has equally been shared with the International office to update new prospective students about to as to get them signed up and aware of the scheme.
	Plans going forwards:	To keep using social media and other networks available to get students involved in the scheme and get more sign ups and conduct a survey to get student feedback on the scheme.
Objective 6 40% of the members of International Students Association actively use skills log	Progress this month:	Skills log is currently under review to make it easily accessible and student friendly which would be attractive and get more students logging in their skills.
	Plans going forwards:	Create awareness of the skills log once the review is completed and get students who have signed up into volunteering roles access this tool via the Students' union website.

Student Interactions	<p>Weekly Global Coffee & Catch Ups, Activities Hub, ISA hub feedback, Supported a student to receive an Asda e voucher after request was denied. Supported a student to locate a postal box to drop off Covid test kit overall responding to queries on accommodation, international travel advice and volunteering opportunities.</p> <p>Spoke to over 5 students about Election roles and provided information via the SU website. Presented SU welcome talk at the Doctoral school, study group and Volunteering opportunities talk with Lincoln school film & media.</p>	Committee & University Staff Interactions	<p>College International committee, Inclusion committee, LIBS International Finance & Risk Sub-committee, Student services, Lincoln Sport Board, ICT service, LSUT and PRME.</p> <p>Attendance Panels, SU catch up with Mary, Meetings Stefan, Craig Marsh, Judy, Andrew and David.</p>
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UNIVERSITY OF LINCOLN STUDENTS' UNION
Accountability & Insight Sub-Committee Meeting

11am, 26th February 2021
Via Microsoft Teams

Sabbatical Trustee Report – Vice President International

	Forth nightly catch ups with the ISA officer.		
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UNIVERSITY OF LINCOLN STUDENTS' UNION
Accountability & Insight Sub-Committee Meeting

11am, 26th February 2021
 Via Microsoft Teams

Sabbatical Trustee Report – Vice President Wellbeing and Community

Name:	Lucy Krogdahl
Position:	Vice President Wellbeing and Community
Report Date:	Accountability and Insight Committee papers

Manifesto Point	Updates	
Objective 1 70% of students feel that they have access to mental health support and would feel comfortable using it	Progress this month:	I have been working closely with the wellbeing champions to ensure students are aware of the services and how to access them this has been the main focus of this KPI to date due to the pandemic. I have been working with the advice centre and student support to help students with the main wellbeing concerns at this time. This has also allowed me to spread support information on these concerns throughout networks so that students can be signposted effectively. I have also been looking into creating a form of befriending service to help students with feelings of isolation, I am currently in talks with the university about this.
	Plans going forwards:	I intend to continue to work with the university to create a befriending service that students can use to feel connected to the local community and use my network to effectively signpost students to support should they need it.
Objective 2 Implement a Students Union housing accreditation scheme and letting agency	Progress this month:	The accreditation scheme was successfully launched in September of this year, throughout the process I was involved in the working groups and gathered student feedback to ensure we were creating a service that was exactly what students want it to be. I have created guides on 'how to rent', 'being a good neighbour', 'happy housemates', 'being eco-friendly in the home' and a guide for 'wifi in HMOs'. We did a successful ready to rent campaign, which encouraged students to understand all aspects of renting prior to signing house contracts. We also held a housing fayre on the 12 th of February, where students could speak to accredited landlords, there was also an advice centre stall, a community officer stall and a VPWC stall. Finally, we are working on creating a system to allow students to find housemates to live with.



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	Plans going forwards:	For the rest of the semester I plan to work closely with Sarah to ensure the smooth running of the accreditation scheme and promote it to students through our networks. I also want to continue to gather student feedback on housing to develop the scheme.
Objective 3 75% of students are aware of how to access sexual health provisions and education	Progress this month:	Unfortunately, due to the pandemic, there has been very little progress on this to date. After making contact with LISH and Passante, we have failed to arrange a meeting due to their increased workload and furloughed staff. I continue to promote LISH Wednesdays that occur at the GP surgery to students so they are aware of the services available. I have also been in meetings with students, the lead sexual health wellbeing champion and student wellbeing to discuss the sexual misconduct reporting system after student feedback. This had lead to the possibility of a joint campaign with involved parties. I continue to support the lead sexual health wellbeing champion in her role and she is doing a fantastic job.
	Plans going forwards:	Due to the pandemic, SHAG packs and sti testing on campus has been put on hold however, I hope to continue these when we begin to reopen and will be having conversations regarding them with both LISH and Passante. I hope that the proposal I have written to switch to a new plastic free sanitary provider will go through our exec committee and will allow us to change supplier when our venues reopen. Finally, I will continue to work with student wellbeing and the lead sexual health wellbeing champion to ensure the sexual misconduct reporting system is what students need.
Objective 4 Successfully launch the community map by November 2020	Progress this month:	The community map was created by speaking to our different student networks for suggestions on different student demographics and then opened to students on social media, this resulted in over 150 suggestions that I then narrowed down to around 60 locations of student interest. These were split into categories such as BAME, international, environmental, historical and support. with filters that students can select to discover new places within the categories. This is now live on the website alongside a list of accessible



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		and ask for Angela venues created by the disabilities and women's campaigns groups. Alongside this, I have introduced Sunflower lanyards which are available to pick up along with a personalised hidden disability card from the SU advice centre and student support. I have sent the link of the map to different colleges and student support so that they can use it.
	Plans going forwards:	I will continue to work to increase inclusivity and work in partnership to create opportunities that allow all student demographics to engage alongside the work already being done by the other sabbatical officers. I also want this map to be a continuous project, in which students can contribute new ideas to. Once lockdown has ended I want to work with the local community to provide short term volunteering opportunities for students that can be placed on the map- prior to the lockdown I had a meeting to discuss litter picks in the Sincil bank area, however due to the pandemic these have not been able to go ahead.
Objective 5 80% of Students feel that the Students Union supports their health and wellbeing	Progress this month:	This KPI surrounds the updating of the SU website to provide more information to students on a variety of wellbeing issues. In order for this to be successful I liaised with several students unions across the country to understand how they created their content and worked closely with the SU advice centre to create a list of topics that we think would be of use to students. Following this I have begun to research and write the content, including things like 'where is the nearest GP/ dentist/ optician' as students usually aren't aware of this until they need the services. I have also involved the lead wellbeing champions within this to ensure content is written in a student friendly way.
	Plans going forwards:	This project has taken a back seat due to the lockdown and other projects taking priority, I plan to continue to create content and work with the advice centre to ensure all content produced is appropriate and student focused.



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Sabbatical Trustee Report – Vice President Wellbeing and Community

Objective 6 70% of students are aware of the Wellbeing network	Progress this month:	<p>We have had fantastic leads this year within the wellbeing network and have over 50 wellbeing champions. They have worked hard to build a social media presence and collaborate with other societies and campaigns group. This year our lead sexual health wellbeing champion has done work with the LGBT+ group, Women's group and Black feminist society, while our mental health lead has worked with POM society and our BAME officer. Our Community officer is currently planning a community food bank donation and our mental health lead is planning a male mental health campaign. Finally, the whole network is working towards a joint campaign with the disabilities campaigns group. They continue to work hard within their remits and take part in monthly cook along to raise their profiles, they also do weekly feel good Fridays on Instagram to spread some positivity.</p> <p>I have also had meetings with all the wellbeing champions to get feedback from them on the network and current student issues.</p>
	Plans going forwards:	<p>Unfortunately, the lead physical health wellbeing champion has stepped down from his role so we will be interviewing the current physical health wellbeing champions to appoint a new lead. i will continue to support the leads in their campaign planning and work with them to build their profile and signpost students to relevant services.</p>



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Student Interactions	Wellbeing network meetings and catch ups, facebook lives, food parcel deliveries to isolating students, hubs, feedback on social media and email, cookalongs and elections information sessions.	Committee & University Staff Interactions	Mentor meetings with Julian free, update meetings with the VC and DVCs, catch ups with Jaqueline mayor and student support, this has included a meeting with the PCC and the university, OFC meetings. I filmed a COVID testing video for the university, meetings with DVCs to discuss accommodation, catch up with the IT department.
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