



2 Sea Colony Drive
Palm Coast, FL 32137
386-445-5838

January 17th, 2021

RE: First Notice of Annual Membership Meeting

Dear Sea Colony Homeowner:

The Annual Membership Meeting will be on March 18, 2022, at 2:00 p.m.

The meeting will be held in the Sea Colony Clubhouse.

Candidates for the Board of Directors: Any eligible person desiring to become a candidate for election to the board shall provide written notice (with signature) to the Sea Colony Homeowners Association at the address provided herein by one of the following methods:

1. Personal delivery to the SCHOA office, M-F from 9:00 a.m.-4:30 p.m.
2. Certified mail via 2 Sea Colony Drive, Palm Coast, FL 32137
3. Regular U.S. mail, 2 Sea Colony Drive, Palm Coast, FL 32137
4. Emailed to Lindsey Taylor Association Manager: LTaylor@LelandManagement.com

Attached is a candidate sheet that must be completed, signed, and submitted as described above. To be considered a candidate, a candidate form must be returned no **later than February 6, 2022**. **Candidate forms will not be accepted after February 6, 2022.**

If a present Board member whose term is expiring desires to re-apply as a candidate, they must submit a candidate sheet as well. A second notice of the Membership meeting with a proposed agenda will be mailed after the Candidate sheet deadline.

The person desiring to be a candidate will receive a written receipt acknowledging delivery of the written notice.

Proxy: Also enclosed is a proxy. The proxy will be used in establishing a quorum. Please complete the enclosed proxy and return it in the envelope provided. If you intend to be at the meeting, there is no need to submit the enclosed proxy.

If you have any questions, please do not hesitate to contact me at LTaylor@lelandmanagment.com.

- Lindsey Taylor, LCAM

GENERAL PROXY FORM

INSTRUCTIONS: If you do not plan to be present for the meeting, it is important that you complete and return this proxy so that a quorum can be obtained. Please fill in your lot number, Sea Colony address and the name of the person you desire to vote on your behalf. If the Association has on file a Voting Certificate for the lot pursuant to Article IV, Section 6 of the Association's Bylaws, only the person named in that Voting Certificate may sign this proxy, otherwise the vote of the lot shall not be considered for the quorum or any other purpose.

The undersigned, owner(s) or designated voter of Sea Colony address _____,

Lot # _____ in Sea Colony Homeowners Association, Inc., appoints

(PRINT NAME OF PROXY HOLDER or Board Secretary if left blank)

As my proxy holder to vote for the meeting of the members of Sea Colony Homeowners Association, Inc., to be held March 18, 2022, at 2:00 P.M., in the Clubhouse of Sea Colony, Palm Coast, Florida. The proxy holder named above has the authority to vote and act for me to the same extent that I would if personally present, with the power of substitution:

GENERAL POWERS

_____ I authorize and instruct my proxy to use his or her best judgment on all other matters which properly come before the meeting and for which a general power may be used.

DATE: _____

SIGNATURE(S) of OWNER(S) OR DESIGNATED VOTER

THIS PROXY WILL BE USED TO ESTABLISH A QUORUM.

*******DO NOT FILL OUT THE SUBSTITUTION PORTION*******

Unless you have more than five (5) proxies and need to delegate to others

SUBSTITUTION OF PROXY HOLDER

The undersigned, appointed as proxy holder above, designates _____
to substitute for me in voting the proxy as set forth above. (print name)

Signature of proxy holder Date: _____

THIS PROXY IS REVOCABLE BY THE UNIT OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.

Sea Colony Homeowners Association Inc.
2 Sea Colony Drive
Palm Coast Florida 32137

NOTICE OF INTENT TO BE A CANDIDATE

I, _____, hereby place my name in nomination as a candidate for the **Board of Directors of the Sea Colony Homeowners Association** for the Annual Election to take place on **March 18, 2022**. I understand that I am responsible for the accuracy of the information contained in the Information Statement.

Signed: _____ Date: _____

On-site Address: _____
Lot # _____

Mailing Address (If Different): _____

Phone: _____ Email: _____

CANDIDATE INFORMATION

Information can be included below or provided on a separate 8 1/2" x 11" sheet.

PERSONAL BACKGROUND:

PRIOR ASSOCIATION EXPERIENCE:

COMMENTS ABOUT BOARD CANDIDACY:

RETURN FORM NO LATER THAN FEBRUARY 6, 2022. Return via mail, drop off to Sea Colony Office, or email to LTaylor@LelandManagement.com