MOORHEAD · MINNESOTA
CONCORDIA COLLEGE
Offutt School of Business

Group Project Contract

Team Name:	.team{
	    name: 404 Not Found;
	}

Project Name:	
Team Members:	1. Shristi Chapagain
	2. Gyanendra Karn
	3. Trey Baus
	4.
	5.

Team Member Schedules

Mark the times anyone is **NOT AVAILABLE** to meet on a regular basis (not counting sporting events, performances, etc.):

Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8am-9am							
9am-10am							
10am-11am							
11am-12pm							
12pm-1pm							
1pm-2pm							
2pm-3pm							
3pm-4pm							
4pm-5pm							
5pm-6pm							
6pm-7pm							
7pm-8pm							
8pm-9pm							
9pm-10pm							

Weekly Meetings

Day: Monday (9 - 10pm) and Wednesday (2:30 - 3:30pm)
Meeting Link: https://meet.jit.si/csc310_404NotFound
Password: 404NotFound

Project Roles

IMPORTANT: Every group member must take on the responsibility of team lead for at least one project milestone.

Project Milestone	Role	Team Member Name	Project Milestone	Role	Team Member Name
Milestone 1	**Team Lead**	**Shristi**	**Milestone 5**	**Team Lead**	**Gyanendra**
	Designer/Developer	Gyanendra		Designer/Developer	Trey
	Project Manager	Trey		Project Manager	Shristi
Milestone 2	**Team Lead**	**Gyanendra**	**Milestone 6**	**Team Lead**	**Trey**
	Designer/Developer	Trey		Designer/Developer	Shristi
	Project Manager	Shristi		Project Manager	Gyanendra
Milestone 3	**Team Lead**	**Trey**	**Milestone 7**	**Team Lead**	**Shristi**
	Designer/Developer	Shristi		Designer/Developer	Gyanendra
	Project Manager	Gyanendra		Project Manager	Trey
Milestone 4	**Team Lead**	**Shristi**	**Milestone 8**	**Team Lead**	**Gyanendra**
	Designer/Developer	Gyanendra		Designer/Developer	Trey
	Project Manager	Trey		Project Manager	Shristi

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Expectations

At the mid-semester project proposal and upon project completion, each group member will evaluate every other member of the project team. The following rubric (left table) will be used in the assessment process. The additional expectations (right table) may be filled in and agreed upon by all group members, but will not be graded.

CONSEQUENCES: In addition to contributing to each student's final project grade, students may vote to remove one of their peers from the group if that person is not properly contributing and/or hindering the progress of the entire group or individual group members (subject to instructor review). Alternatively, a student may elect to leave their group, completing a final project with all of the same requirements as a full group project on their own, subject to instructor approval. *No group changes may be made before mid-semester break.*

NOTE: Peer assessments may retroactively affect a student's grade for prior group deliverables. For example, if it is shown that a student did not appropriately contribute to the work of a milestone deliverable, the student will only receive a portion of the original group milestone grade, subject to instructor discretion based on available information.

Rubric Requirements	Points Possible
Participation	**20**
Took part in all required group meetings (sans excused absences - sports, music performance, etc.).	5
Completed all assigned tasks on time.	5
Displayed adequate written communication skills.	5
Displayed adequate oral communication skills.	5
Competency	**20**
Demonstrated adequate planning skills.	5
Demonstrated adequate technical skills.	5
Demonstrated adequate problem-solving skills.	5
Performed meaningful contribution to the success of the project.	5
TOTAL	**40**

Additional Expectations (NOT GRADED)

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Team Commitment

By signing this contract, you agree to be held accountable for the responsibilities set forth in the project expectations and scheduling of this document, along with any consequences for failing to meet those expectations.

Team Member Name	Signature (or initials)	Date
1. Shristi Chapagain	SC	09/10/2020
2. Gyanendra Karn	GK	09/10/2020
3. Trey Baus	TB	09/15/2020