



Offutt School of Business

## Group Project Contract

<b>Team Name:</b>	Team SoundsGood
<b>Project Name:</b>	Web Development Final Project
<b>Team Members:</b>	1. Alex Voigt
	2. Sachin Karki
	3. Rob Lestrack
	4.
	5.

## Team Member Schedules

Mark the times anyone is **NOT AVAILABLE** to meet on a regular basis (not counting sporting events, performances, etc.):

Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8am-9am							
9am-10am		x		x		x	
10am-11am		x	x	x	x	x	
11am-12pm		x	x	x	x	x	
12pm-1pm		x	x	x	x	x	
1pm-2pm		x	x	x	x	x	
2pm-3pm		x	x	x	x	x	
3pm-4pm			x	x	x		
4pm-5pm			x	x	x		
5pm-6pm			x	x			
6pm-7pm			x				
7pm-8pm			x	Open!	x		
8pm-9pm			x		x		
9pm-10pm			x		x		

## Weekly Meetings

**Day:** Wednesday

**Time:** 7pm

## Project Roles

**IMPORTANT:** Every group member must take on the responsibility of team lead for at least one project milestone.

Project Milestone	Role	Team Member Name
Milestone 1	Team Lead	Alex
	Meeting Notes	Rob
	Background Research	Sachin
Milestone 2	Team Lead	Rob
	Meeting Notes	Sachin
	Background Research	Alex
Milestone 3	Team Lead	Sachin
	Meeting Notes	Alex
	Background Research	Rob
Milestone 4	Team Lead	Alex
	Meeting Notes	Rob
	Background Research	Sachin

Project Milestone	Role	Team Member Name
Milestone 5	Team Lead	Rob
	Meeting Notes	Sachin
	Background Research	Alex
Milestone 6	Team Lead	Sachin
	Meeting Notes	Alex
	Background Research	Rob
Milestone 7	Team Lead	Alex
	Meeting Notes	Rob
	Background Research	Sachin
Milestone 8	Team Lead	Rob
	Meeting Notes	Sachin
	Background Research	Alex

## Expectations

At the mid-semester project proposal and upon project completion, each group member will evaluate every other member of the project team. The following rubric (left table) will be used in the assessment process. The additional expectations (right table) may be filled in and agreed upon by all group members, but will not be graded.

**CONSEQUENCES:** In addition to contributing to each student's final project grade, students may vote to remove one of their peers from the group if that person is not properly contributing and/or hindering the progress of the entire group or individual group members (subject to instructor review). Alternatively, a student may elect to leave their group, completing a final project with all of the same requirements as a full group project on their own, subject to instructor approval. *No group changes may be made before mid-semester break.*

**NOTE:** Peer assessments may retroactively affect a student's grade for prior group deliverables. For example, if it is shown that a student did not appropriately contribute to the work of a milestone deliverable, the student will only receive a portion of the original group milestone grade, subject to instructor discretion based on available information.

Rubric Requirements	Points Possible
<b>Participation</b>	<b>20</b>
Took part in all required group meetings (sans excused absences - sports, music performance, etc.).	5
Completed all assigned tasks on time.	5
Displayed adequate written communication skills.	5
Displayed adequate oral communication skills.	5
<b>Competency</b>	<b>20</b>
Demonstrated adequate planning skills.	5
Demonstrated adequate technical skills.	5
Demonstrated adequate problem-solving skills.	5
Performed meaningful contribution to the success of the project.	5
<b>TOTAL</b>	<b>40</b>

Additional Expectations (NOT GRADED)
Show up to class in order to learn how to contribute effectively



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## Team Commitment

By signing this contract, you agree to be held accountable for the responsibilities set forth in the project expectations and scheduling of this document, along with any consequences for failing to meet those expectations.

Team Member Name	Signature (or initials)	Date
1. Alex Voigt	A.V.	9/10/20
2. Sachin Karki	S.K.	9/10/20
3. Rob Lestrick	R.L.	9/10/20
4.		
5.		