



Offutt School of Business

Group Project Contract

Team Name:	Softwin Enginwinning
Team Members:	1. Isaac Wayne
	2. Joseph DeJong
	3. Cheryn Lindsay
	4. Tyler McGrath
	5.

Team Member Schedules

Mark the times anyone is **NOT AVAILABLE** to meet on a regular basis (not counting sporting events, performances, etc.):

Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8am-9am							
9am-10am							
10am-11am							
11am-12pm							
12pm-1pm							
1pm-2pm							
2pm-3pm							
3pm-4pm							
4pm-5pm							
5pm-6pm							
6pm-7pm							
7pm-8pm							
8pm-9pm							
9pm-10pm							

Weekly Meetings

Block off a day and time your entire team could meet during the week if necessary to complete group work.

Day: Wednesdays

Time: 7-9 pm

Project Roles

IMPORTANT: Every group member must take on the responsibility of team lead for at least one project milestone, and all students will work on multiple aspects of the project during each milestone (not just their role responsibilities).

Primary Role Responsibilities:

- **Team Lead**
 - Ensure all milestone tasks are being met (read through the milestone rubrics)
 - Communicate with team members to make sure everyone is completing their tasks and working toward the milestone completion
 - Drive presentations
- **Project Manager**
 - Plan and distribute milestone tasks
 - Ask what other team members need to complete their tasks, and provided it (if possible)
- **Technical Lead**
 - Gather technical requirements (what is needed to complete the milestone tasks?)
 - Solve problems
 - Work on the technical aspects of the project (engineering, tools, etc.)
- **Creative Lead**
 - Consider how users will interact with your project
 - Product design (color scheme, sketches, etc.)

Note: if your group has 5 students, the fifth role may be another technical or creative person.

Project Milestone	Team Lead	Project Manager	Developer	UX/UI Designer	
Milestone 1	Joseph	Tyler	Cheryn	Isaac	
Milestone 2	Isaac	Joseph	Tyler	Cheryn	
Milestone 3	Cheryn	Isaac	Joseph	Tyler	
Milestone 4	Tyler	Cheryn	Isaac	Joseph	
Milestone 5	Joseph	Tyler	Cheryn	Isaac	
Milestone 6	Isaac	Joseph	Tyler	Cheryn	
Milestone 7	Cheryn	Isaac	Joseph	Tyler	
Milestone 8	Tyler	Cheryn	Isaac	Joseph	



At the mid-semester project proposal and upon project completion, each group member will evaluate every other member of the project team. The following rubric (left table) will be used in the assessment process. The additional expectations (right table) may be filled in and agreed upon by all group members, but will not be graded.

NOTE: Peer assessments may retroactively affect a student's grade for prior group deliverables. For example, if it is shown that a student did not appropriately contribute to the work of a milestone deliverable, the student will only receive a portion of the original group milestone grade, subject to instructor discretion based on available information.

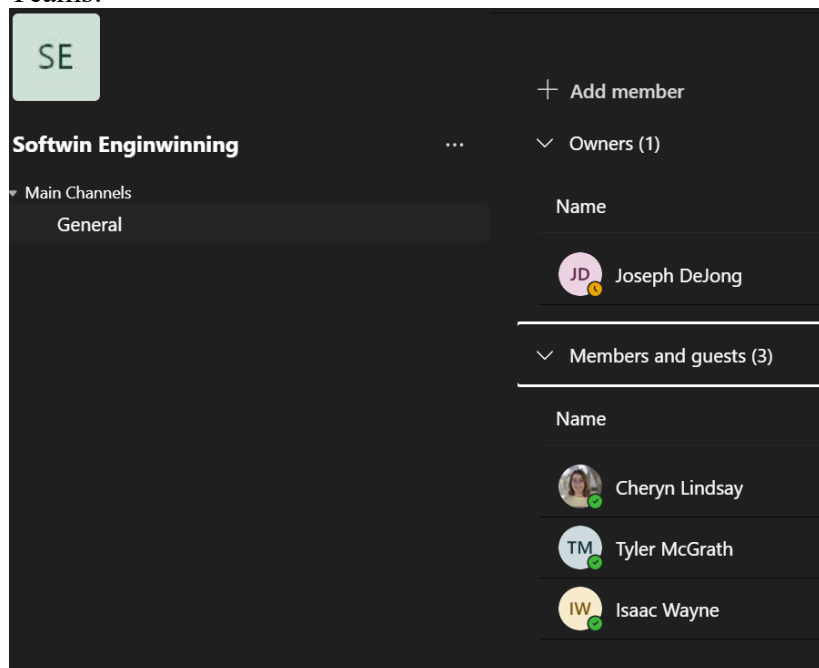
[illegible]

Team Commitment

By signing this contract, you agree to be held accountable for the responsibilities set forth in the project expectations and scheduling of this document, along with any consequences for failing to meet those expectations.

Team Member Full Name	Signature (or initials)	Date
1. Joseph DeJong	JD	9/04/25
2. Isaac Wayne	IW	9/4/25
3. Cheryn Lindsay	CL	9/4/25
4. Tyler McGrath	<i>Tyler McGrath</i>	September 4th
5.		

Teams:



The screenshot shows a Microsoft Teams interface for a team named "Softwin Enginwinning". On the left, there is a sidebar with a "Main Channels" section containing a "General" channel. The main area on the right shows the team's member list. At the top of the member list is a "+ Add member" button. Below it, the "Owners (1)" section lists "Joseph DeJong" with a profile picture showing the initials "JD". The "Members and guests (3)" section lists "Cheryn Lindsay", "Tyler McGrath", and "Isaac Wayne", each with a profile picture and a green checkmark indicating they are active members.