

Monica Cordova
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(580) 483-3435
San Antonio, Texas

Education

Bachelor of Arts in Psychology

Angelo State University, San Angelo, TX
Graduated: May 2016; Cum Laude, GPA 3.6

Experience

Director of Transition, Generations Team, San Antonio, TX

August 2021-Present

- Manage daily needs of employees
- Hire, train, and retain employees
- Develop training standards and revise operating procedures

Delivery Associate, Cargo Leasing LLC, San Antonio, TX

June 2019-March 2020

- Deliver packages in a timely manner, following a given route order
- Troubleshoot customer issues while on the road
- Assist other drivers as needed to complete route

Transition Coordinator, Generations Team, San Antonio, TX

February 2018-June 2019

- Coordinate move from beginning to end
- Work with moving team and packing team to ensure smooth transition of client
- Specialized in relocation of elderly clients from residential homes to retirement communities
- Handle of client belongings and valuables to ensure safe transport to new residence

Team Lead, NeuroRestorative, San Antonio, TX

February 2017-October 2017

- Specializing in care of clients who have traumatic brain injuries
- Coordinate care of clients both in residential rehabilitation houses and at daytime clinic
- Assist in activities of daily living, transfer/mobility, and fostering independence
- Report on daily activities and needs of clients

Patient Care Attendant, University Health System, San Antonio, TX

September 2016-December 2016

- Conduct lead level testing at area elementary schools and Head Start programs
- Primary testing done on children aged 3-5 years old
- Work in a team of two under direct supervision of program supervisor to collect blood samples from 50-100 children a day, operate testing machinery, and record results