



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Cavite City Campus**  
 Pulo II, Dalahican, Cavite City

**ENTRY:**  
 \_\_\_\_\_ New Student  
 \_\_\_\_\_ Transferee  
 \_\_\_\_\_ 2<sup>nd</sup> courser  
 \_\_\_\_\_ from Branch Campus:  
 (\_\_\_\_\_)

1 x 1  
 ID Picture

### APPLICATION FORM FOR ADMISSION

Please Indicate Preferred Courses:

EXAM CONTROL NO: \_\_\_\_\_

|                        |                        |                        |
|------------------------|------------------------|------------------------|
| _____                  | _____                  | _____                  |
| 1 <sup>st</sup> choice | 2 <sup>nd</sup> choice | 3 <sup>rd</sup> choice |

Learner's Reference Number:  **STRAND (SHS Grad):** \_\_\_\_\_

**Name:**

\_\_\_\_\_ *Last Name* \_\_\_\_\_ *First Name* \_\_\_\_\_ *Middle Name*  
 Permanent Address: \_\_\_\_\_  
 Zip Code: \_\_\_\_\_

Contact number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Sex: ☐ M ☐ F Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Religion: \_\_\_\_\_

Nationality: \_\_\_\_\_ Civil Status: ☐ Single ☐ Married ☐ Others, specify: \_\_\_\_\_

### FAMILY BACKGROUND

Father \_\_\_\_\_ Mother \_\_\_\_\_ Guardian \_\_\_\_\_  
 (Specify relationship)

Full Name: \_\_\_\_\_

Contact no: \_\_\_\_\_

Occupation: \_\_\_\_\_

Number of Sibling/s: \_\_\_\_\_ Birth Order: ☐ Eldest ☐ Second ☐ Middle ☐ Youngest ☐ Only Child

**Estimated Monthly Family Income: (Please tick the appropriate box)**

☐ below -10,000 ☐ 11,000 – 20,000 ☐ 21,000 – 30,000 ☐ 31,000 – 40,000 ☐ 41,000– 50,000 ☐ above 50,000

### EDUCATIONAL BACKGROUND

|                            | Name of School | Address | Year Graduated |
|----------------------------|----------------|---------|----------------|
| Elementary                 | _____          | _____   | _____          |
| Senior High School         | _____          | _____   | _____          |
| Vocational                 | _____          | _____   | _____          |
| College - For Transferees: | _____          | _____   | Course: _____  |
| For Second Courser:        | _____          | _____   | Course: _____  |

### MEDICAL HISTORY INFORMATION

List any medications you are taking: \_\_\_\_\_

Do you have any of the following? Kindly put a check (✓)

- ☐ Allergy (specifically, allergic to: \_\_\_\_\_)  
☐ Asthma  
☐ Hypertension  
☐ Diabetes  
☐ Insomnia  
☐ Vertigo  
☐ Scoliosis or physical condition, specify: \_\_\_\_\_  
☐ Others, please specify: \_\_\_\_\_  
☐ None

*I hereby attest that all information stated above is true and correct.*

\_\_\_\_\_  
 Signature over printed name

### To be filled up by the OSAS/Guidance Staff

Date of Exam and time: \_\_\_\_\_

#### SUBMITTED REQUIREMENTS

- ☐ 2 copies of 1x1 ID Picture  
☐ Short ordinary white folder  
**New Student (SHS, ALS, BEC graduate)**  
☐ Photocopy HS or SHS Form 138 / Certificate of ALS Rating  
☐ Photocopy Certificate of Good Moral Character  
**Transferee / Second Degree taker**  
☐ Photocopy Transcript of Records / Certificate of Grades  
☐ Photocopy Transfer Credentials / Honorable Dismissal  
☐ Photocopy Certificate of Good Moral Character  
☐ Photocopy NBI Clearance  
☐ Photocopy Interview slip  
**Second Degree taker**  
☐ Photocopy Transcript of Records  
☐ Interview slip

Assessed by: \_\_\_\_\_

## PLEASE ATTACH THE FOLLOWING REQUIREMENTS ON THIS APPLICATION

### FORM:

### **FILIPINO APPLICANTS**

MUST: All requirements shall be placed in a **short ordinary FOLDER**.

#### ***Grade 12 Graduate /HIGH SCHOOL GRADUATE:***

1. Photocopy of High School Report Card
2. Photocopy of Certification of Good Moral Character
3. Two copies of 1x1 ID Picture

#### ***TRANSFEREES:***

1. Photocopy of TOR or Certification of grades signed by the Registrar
2. Photocopy of Honorable Dismissal or Transfer Credentials
3. Photocopy of Certification of Good Moral Character
4. Photocopy of NBI Clearance(for students who are 18 years old & above) or Police Clearance (if the student is 17 years old and below)
5. Two copies of 1x1 ID Picture

#### **If the applicant\* is from the other CvSU Branch Campuses:**

**\* No need to take entrance exam, unless special condition Requirements -**

1. Photocopy of TOR or Certification of grades signed by the Registrar
2. Photocopy of Honorable Dismissal or Transfer Credentials
3. Photocopy of Certification of Good Moral Character
4. Two copies of 1x1 ID Picture

#### ***SECOND COURSER:***

1. Photocopy of TOR or Certification of grades signed by the Registrar
2. Two copies of 1x1 ID Picture

### **FOREIGN APPLICANTS**

1. Approved permit to study from the concerned embassy
2. Report Card or Transcript of Records from High School last attended
3. Police Clearance Certificate issued by the National Police Authorities from the applicant's country of origin or/and NBI Clearance
4. Affidavit of financial support duly authenticated by the Philippine Foreign Service Post
5. Certificate of English Proficiency (as necessary)
6. Photocopy of Certification of Good Moral Character
7. Two pieces 1x1 ID Picture

#### **Process Flow for Transferees:**

1. Submit all these requirements to Guidance Office and have it checked by the guidance staff.
2. After getting the Notice for interview form from the Guidance, proceed to College for interview/evaluation.
3. If passed, photocopy the form. If failed, go back to Guidance Office.
4. After passing the College interview, student may now take exam

#### **Process Flow for Foreign Applicants:**

1. Foreign applicants must proceed first to the Registrar's Office for initial evaluation of requirements.
2. Registrar office shall issue a simple note that they have checked their requirements and allow the Guidance office to process the applicant's examination