## Access controls worksheet

|  | **Note(s)** | **Issue(s)** | **Recommendation(s)** |
| --- | --- | --- | --- |
| **Authorization /authentication** | * *The event occurred on October 3rd, 2023 at 8:29:57 AM.* * *The event type was Information.* * *The IP address the event originated from is 152.207.255.255* | * *The user, Robert Taylor Jr., had the Admin authorization level.* * *Their end date with the organization was 12/27/2019.* | * *All of the employees under the directory have Admin level authorization. These should be changed to the minimum level needed to complete their jobs.* |