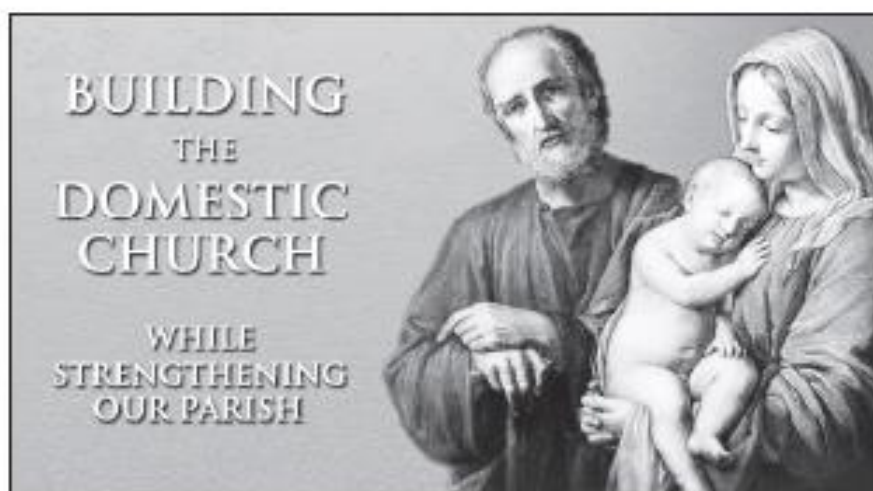


KANSAS STATE COUNCIL

DISCOVER THE
KNIGHTS OF COLUMBUS



FISHERS OF MEN

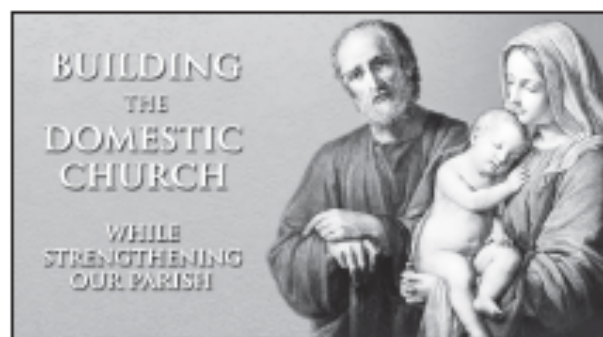
2016-2017 Program & Membership Guide

"...A Catholic, Family, Fraternal, Service Organization"

For Official State Council Use Only

The 10 Steps to Recruiting Success:

- 1. Set Council Goals and Quotas**
- 2. Organize Council Campaign**
- 3. Set Recruitment Teams of 2 Men**
- 4. Develop Prospect List**
- 5. Set Teams Recruiting**
- 6. Visit Prospect Personally**
- 7. Sign Up Candidate**
- 8. Ensure Candidate of Degrees**
- 9. Complete Your Duties As A Proposer**
- 10. Recruit Another Member**



FISHERS OF MEN

Table of Contents

Program and

Membership Guide

The Kansas State Council directed by State Deputy Vince Melvin III has assembled the following personnel to help your Council enjoy a successful year.

USE THIS GUIDE. DO NOT HESITATE TO CALL THE APPROPRIATE MEMBER.		
CALENDAR OF IMPORTANT DATES		
		1, 2
MEMBERSHIP DIRECTOR	John Schulz	(785) 231-9603
New Council Development	Brian Boynton	(316) 214-4598
Recruitment	Patrick Burnett	(785) 650-9005
Council Growth and Development	Paul Haverkamp	(913) 796 2003
& Round Table	Matt Micek	(785) 626-3436
Retention	Todd Bachamp	(913) 735-6679
Ceremonials	Thomas Rottinghaus	(785) 736-2978
Major Degree Requirements	Thomas Rottinghaus	(785) 736-2978
 INSURANCE		
East – General Agent	John Mahon	(785) 408-8800
Central – General Agent	Greg Schafer	(316) 683-4900
West – General Agent	George Spinelli	(785) 726-4899
 PROGRAM DIRECTOR		
Scrapbooks	Tom Schmeidler	(316) 776-9747
	Tom Schmeidler	(316) 776-9747
 CHURCH ACTIVITIES DIRECTOR		
Vocation Promotion	Gary Wondra	(620) 586-3328
Religious Education Fund	Gary Wondra	(620) 586-3328
Religious Education Fund Raising	Rev. Dan Gardner	(785) 742-3010
Father McGivney Guild	Stephen “Steve” Abels	(913) 579-2505
	John Kasper	(785) 658-2276
 YOUTH ACTIVITIES DIRECTOR		
Squires	Bob Duffin	(620) 396-8354
State Father Prior	Bob Duffin	(620) 396-8354
	Rev.Jarett Konrade	(785) 643-0827
 FAMILY ACTIVITIES DIRECTOR		
	Scott Nichols	(620) 353-0458
 COMMUNITY ACTIVITIES DIRECTOR Barney Wolters		
Special Olympics	Barney Wolters	(316) 323-7084
Commitment to Humanities	Barney Wolters	(316) 323-7084
Pennies From Heaven	Bruce Luehring	(316) 788-4663
 CULTURE OF LIFE DIRECTOR		
Culture of Life	Lino Munoz	(785) 249-2075
Evangelium Vitae Award	Lino Munoz	(785) 249-2075
 COUNCIL ACTIVITIES DIRECTOR		
	Tom Halbleib	(785) 953-0549
Athletic Events & Health Services	Tom Halbleib	(785) 953-0549
Fraternal Activities	Michael “Mike” Barnard	(785) 224-7276
Publicity	Michael “Mike” Barnard	(785) 224-7276
Webmaster	Doug Wietharn	(785) 437-6662
Knights-Lite	Tom Schmeidler	(316) 776-9747
History	James Pritchard	(913) 294-3303
 CHARITIES AID FOUNDATION		
	Francis Drouhard	(620) 435-6485
 FOURTH DEGREE		
	Guy Steier	(785) 446-3569

Kansas State Council Knights of Columbus

2016 – 2017 Calendar of Important Dates

Most of the dates are deadlines.

The actual work on the program should be done well in advance of the date shown.

ALWAYS look one month ahead.

Requirements for the Star Council Award are underlined.

		Ref/Pg.
MONTHLY	Hold Fundraisers for Pennies from Heaven and Culture of Life	24, 25
	Select your Family of the Month and submit to Supreme	21
	Select your Knight of the Month and submit to Fraternal Chairman	29
	Sign up a new member “Building the Domestic Church Fishers Of Men”	3, 4
	Fulfill your Adopt-A-Seminarian pledge	15
JULY	Regional District Meetings Begin	
9-10	District Deputy Installation Meeting in Park City	
10	Distribution of Applications/Reply Statements & Tickets for Religious Education Fund Drawing to District Deputies	16, 17
16-17	Regional District Meetings in, Topeka, Shawnee, Hiawatha, Garden City, Pratt, Manhattan	
	District Deputies to distribute Applications/Reply Statements & Tickets for Religious Ed. Fund Drawing to Grand Knights at all Regional District Meetings	
23-24	Regional District Meeting in Wichita, Parsons, Oakley, Victoria	
30-31	17 th Annual State Golf Tournament in Salina hosted by 601 Salina	27
30-31	5 th Sunday Rosary Prayer Service and or Corporate Communion	14
31	Deadline for ordering Soccer Challenge Kit	19
AUGUST		
1-4	134 rd Supreme Council Meeting in Toronto, Ontario	
1	<u>Form #365—Service Program Personnel Report due at Supreme</u>	12
4	Columbian Squires 91 th Anniversary	20
8 -14	Knights of Columbus Family Week	21
13	Form #1295 Semi-Annual Audit Report due at Supreme	
14	126 th Anniversary of the death of Fr. Michael J. McGivney	18
15	Deadline for receipt of articles for the Knight’s Lite	31
27	4 th Degree Exemplification in WaKeeney	34
31	Deadline for ordering Tootsie Rolls	23
SEPTEMBER		
1	Form #468 Columbian Squires Officers & Counselors Report Due	
11	Knights of Columbus World Day of Prayer for Peace	
30	Deadline for Religious Education Fund requests	16
OCTOBER	Respect Life Month	
2	Respect Life Sunday participate in life chains culture of life rallies.	
7-9	Conduct Tootsie Roll Campaign	23
10	Columbus Day Observed (National Holiday)	
25	Deadline for Grand Knights to return Religious Education Fund Drawing Donations & Extra Tickets to District Deputy	17
28	Deadline to report Soccer Challenge reports to Supreme & State Council	19
29	4 th Degree Exemplification in Seneca	34
29-30	5 th Sunday Rosary Prayer Service and or Corporate Communion	14
NOVEMBER	Remember Deceased Brother Knights with a Memorial Mass	
1	Deadline for District Deputies to return Religious Education Fund Drawing Donations & Extra Tickets to State Religious Education Fund Chairman	17
1	Submit checks & Tootsie Roll Report Forms to State Treasurer	23
5	Deadline to order Free Throw Kits from Supreme	19
DECEMBER	Keep Christ in Christmas. Review Programming & Membership Goals	
1	Deadline to submit a bid to host the 2016 State Sporting Clays Shoot	28
3-4	Mid-year District Deputy meeting in Topeka	
3	Drawing for prizes – Religious Education Fund	
15	Deadline to submit Tootsie Roll Reports & Checks to State Treasurer	23

JANUARY	Support Culture of Life Activities	
1-31	Council Free Throw Contests completed by end of month	19
1-31	Conduct 14 th Annual Culture of Life Baby Shower	25
15	Deadline for receipt of articles for the Knight's Lite	31
22	44 rd Anniversary of Roe vs. Wade Decision	
22	Deadline for requests to host 2018 Fraternal Year State Bowling Tourney	27, 28
28-29	5 th Sunday Rosary Prayer Service and or Corporate Communion	14
31	Form #1728 Annual Survey of Fraternal Activities Report due at Supreme	12
31	Form #4584 Partnership Profile Report.	23
FEBRUARY	Sponsor "BLUE MASS"	
	District Free Throw Contests – first two weeks	19
	Regional Free Throw Contests – last two weeks	19
	Select Council Knight of the Year at monthly meeting	29
	Select Council Family of the Year at monthly meeting	21
15	Submit Squire Circle & Counselor of the Year Applications to Squires Chairman	20
15	Form #1295 Semi-Annual Audit Report due at Supreme	
15	Deadline for Council Substance Abuse Poster Contest Winners to District Deputy	19
18-19	76 nd Annual Men's Bowling Tournament in Topeka (1st weekend)	28
25-26	76 nd Annual Men's Bowling Tournament in Topeka (2 nd weekend)	28
MARCH		
1	Deadline for District Substance Abuse Poster Contest Winners to State Chairman	19
1	Deadline for bids to host 2015-2016 Fraternal Year Sporting Clays Tourney	28
4-5	76 nd Annual Men's Bowling Tournament in Topeka (3 rd weekend)	28
5	State Free Throw Contest in Salina	19
10	Deadline for Council Knight of the Year to District Deputy	29
10	Deadline for Council Family of the Year to District Deputy	21
15	Deadline for Council Vocations Poster Contest winners to District Deputy	15
16-18	Special Olympics Basketball Tournament in Hays	22
18	4 th Degree Exemplification in Lenexa	34
20	Deadline for District Knight of the Year to Diocesan Judge	29
20	Deadline for District Family of the Year to Diocesan Judge	21
25	Knights of Columbus Day of the Unborn Child	25
25	Deadline for District Vocations Poster Contest Winners to Vocations Chairman	15
29	Founder's Day, 135 th Anniversary of Knights of Columbus	18
APRIL		
1	Deadline to fulfill Adopt-A-Seminarian Pledge	15
1	Submit RSVP Refund/Plaque Applications to Supreme	15
1	Deadline for Diocesan Knight of the Year Winners to Fraternal Chairman	29
1	Deadline for Scrapbook entries of Best single activity in areas of Youth, Family, Church, Council, Culture of Life & Community to appropriate Director	12
1	Deadline to submit Culture of Life Report Form to Culture of Life Director	25
1	Deadline to submit Council History Reports to State Historian	32
1	Deadline to submit EVANGELIUM VITAE AWARD applications	26
1	Deadline to submit essay contest winners to State Youth Chairman	19
1-2	Squires State Convention in Garden Plain Kansas	
8	4 th Degree Exemplification at Newton	34
17	World Day of Prayer for Vocations	15
30	5 th Sunday Rosary Prayer Service and or Corporate Communion	14
MAY		
4-7	State Convention in Topeka	
6	Pennies Fund Deadline at NOON Saturday of Convention.	24
JUNE		
16	Deadline for receipt of articles for the Knight's Lite	31
26	Deadline to submit bid for 2017 State Golf Tournament	28
30	Columbian Award Application (SP-7) due at Supreme	12
JULY		
1	Deadline to submit council History Reports to State Historian	32
1	Form #185 Report of Officers due at Supreme	
25-26	18th Annual State Golf Tourney in Dighton	27
29-30	5 th Sunday Rosary Prayer Service and or Corporate Communion	14

State Membership Program

Overview

In the Gospel of St. Matthew, it tells the story of how Jesus saw Peter and Andrew casting their nets into the sea and he said to them “Follow Me, and I will make you Fishers of Men”. Our recruiting theme for this year is “FISHERS OF MEN”. Every Knight of Columbus should be searching, fishing if you will, for new members 24/7 365 days out of the year. This is critical in “Building the Domestic Church” in your parish.

Kansas Membership Regions (By District)

Kansas City: 6, 7, 8, 9, 10, 11, 12, 13
Northeast: 1, 2, 3, 4, 5, 18, 19, 20, 21, 22, 23, 25, 26
Southeast: 14, 15, 16, 17, 24, 29, 30, 31, 32, 33, 34, 35, 36
Southwest: 38, 39, 40, 41, 46, 47, 49, 50, 53, 54, 55
Northwest: 27, 28, 37, 42, 43, 44, 45, 48, 51, 52

Each Regional Chairman is there to work with you and help councils in recruiting new members, retaining existing members, identify opportunities to form new councils, and to establish Round Tables.

Kansas Recruiting Incentives and Awards

Individual Members

The top ten individual recruiters in each region will receive a prize for his efforts. First place winners will receive \$200, second place winners \$150 and third place winners \$100. The 4th- 10th place winners will receive Knights of Columbus Attaché Case. Field Agents statewide will compete in their own special Region for this contest.

Councils

Each month, councils that host an Admission Degree will be entered in a drawing to win a Knights “Party to Go” cooler. If a council holds two Admission Degrees in a given month they will be entered in the drawing twice, etc. One cooler will be given away monthly.

Hit 100% of your membership goal: GK gets a Membership Club Shirt.

Hit 125% of your membership goal: GK gets a \$25 Cabela’s Gift Card

Hit 150% of your membership goal: GK gets another \$25 Cabela’s Gift Card

Century Club Award – Council achieves a net gain of 100 members - \$1000 CASH!

In addition, to get off to a good start the State Council will credit state per capita \$10.00 for each new or reactivated member that joins a council during July, August and September of 2016.

Additional Council awards include:

- The Father McGivney Award for achievement of membership quota
- The Founder’s Award for achievement of insurance quota
- The Columbian Award for success in programming and submission of form SP7 by June 30, 2017 the Annual Survey of Fraternal Activity (Form 1728 due by Jan. 31, 2017 and the Service Program Personnel Report due Aug. 1, 2016).
- Earn all three awards mentioned above to earn STAR COUNCIL!

District Deputies

Hit 100% of your district membership goal: DD gets a Membership Club jacket.

Hit 125% of your district membership goal: DD gets a \$50 Cabela's gift card.

Hit 150% of your district membership goal: DD gets a Membership Club shirt and a Knights Velocity Compu-Briefcase.

Achieve 10% gross intake of your district: Receive a Skagen gold watch

The DD who holds the most number of Admissions Degree ceremonies in each region for each quarter of the fraternal year will receive \$50.

Star District Award - 100% of the district membership, 100% of the insurance goal and at least one Star Council.

Double Star District Award - 200% of the district membership **and** 100% insurance goal.

All Star District Award - ALL active councils make Star Council. All Star District personalized jacket.

Sunflower Award for Excellence

Requirements

Council:

150% membership goal; 100% insurance goal; Seat at least one Delegate at State Convention (must show up to be credited; the one delegate cannot be State Council Staff or DD); submission of the following forms PRIOR TO DEADLINE:

Form 365 (Program Personnel Report) 8/1

SP-7 By End of State Convention

History Report (State Form) 7/1

1295 -1/1295-2 (Semiannual Audit) 8/15 & 2/15

Form 1728 (Fraternal Activity) 1/31

Form 185 (Officers Chosen for Next Term) 6/30

Form 4584 (Special Olympics) 1/31

District Deputy:

125% membership goal; 100% insurance goal; Above Forms submitted by ALL COUNCILS; ALL COUNCILS membership active and minimum of one Star Council.

Council and DD winners will receive a specially designed plaque.

Membership Team

Regional Chairman NE: Paul Haverkamp

Regional Chairman KC: Kevin Stueve

Regional Chairman SE: Brian Boynton

Regional Chairman NW: Matt Micek

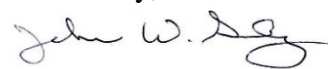
Regional Chairman SW: Patrick Burnett

State Retention Chairman: Todd Bachamp

All Field Agents

State Ceremonials Chairman: Tom Rottinghaus

Fraternally,



membership@kansas-kofc.org
785-231-9603

John W. Schulz
State Membership Director

New Council Development

As Fishers of Men within the Knights of Columbus in Kansas, you have a great opportunity to drive growth in our Order by promoting the development of new councils. Helping individual councils achieve the honor of winning the Star Council award is also a priority and key to Building the Domestic Church and growing the Order.

Banding together to produce results is what Knights do best. This year we ask that we unite in seeking opportunities to spread our good works to new parishes, campuses, ethnic communities, military bases, etc.

Everyone can contribute to our founder Venerable Father Michael J. McGivney's vision of a council in every parish. Below are some basic steps to follow when establishing a new council:

- **Download guidelines** - Download New Council Development guidelines for new councils, Spanish speaking councils, college councils, or reactivating suspended councils from the Supreme website. These guidelines are easy to read and provide step by step instructions.
- **Survey your area** - Work with your team to determine if the existing councils are attracting the majority of Catholic men in the area. It is also very important to determine if the current council structure is providing substantial manpower and financial support for each parish.
- **Contact the Pastor(s)** - After determining potential exists, meet with the pastor(s) to seek input and gain support to proceed.
- **Contact the State Council** - Contact the state membership director, state deputy and field agent.
- **Set dates and prepare the parishes** - Set a date for the initial recruitment drive and organize initial meeting(s). Provide each pastor with a pulpit announcement and a notice for the parish bulletin. Be prepared to hand out literature after all Masses. It is very important to remember to invite the wives of all parishioners to recruiting meetings.
- **Set an Admission Degree date** – Do not wait for all the candidates. Have several dates set aside for frequent Admission Degrees.

The state membership team is committed to growing the Knights of Columbus in Kansas. We are eager for your success and very willing to help in any way we can.

Respectfully submitted,



Brian Boynton
SE Regional Chairman
Membership-se@kansas-kofc.org
316-214-4598

State Recruitment Program

The state membership theme this year is “**Fishers of Men.**” This theme highlights that we need to grow our Order to not only survive but thrive.

Without membership growth, we as a fraternity cannot live up to our main principles of charity, unity, and fraternity. Without membership growth, we cannot continue to do more programs. Without membership growth we cannot continue to provide support to our parishes and local communities while “Building the Domestic Church”.

Every council that achieves their membership, insurance and programming goals will receive the highly sought after Star Council Award. The Star Council Award recognizes excellence within an individual council and helps the state achieve their goals set forth by the Supreme Council.

Recruiting starts with a dedicated Council Membership Director. This director is vital to achieving your membership goals. The Membership Director has to know his market, create a team around him and be a trainer.

The membership team **must start in July** to put together an action plan that includes creating a prospect list to reach the goals set forth by Supreme. Plan church drives in October and March. Councils must schedule frequent Admission Degrees. Give presentations to various parish groups such as RCIA, youth groups or any parish organization that might have men interested in joining the Knights of Columbus. Also make sure to be visible at church. With your pastor’s permission, have pamphlets located in high traffic areas so people can pick them up and read about what the Knights do. Let the people of the parish know what the Knights do for your parish and community.

The most important tool to recruiting and one that everything else supports is simple face-to-face conversations with prospects. To put it simply, **YOU HAVE TO ASK** a man to become a Knight. Talk to the men and their families. Inform them why they should be a Knight. Other key people who can help recruit include your parish priest, your Field Agent and spouses. Resources on how they can be helpful can be found online at the Supreme and State websites.

The State Membership team wants to help you be successful. We want to work with you to help assemble the tools necessary to achieve our goals and build the “Domestic Church.”

Fraternally,



Patrick Burnett
Regional Membership Chairman
membership-sw@kansas-kofc.org
785-650-9005



Kevin Stueve
Regional Membership Chairman
membership-kc@kansas-kofc.org
913-884-8447

Council Growth & Development and Round Table Program

Council Growth and Development is a critical component to assuring the success of your council. Is your council struggling with attendance at meetings? Are your meetings unproductive and long? Are membership and programming a problem in your council? Is your council on the verge of suspension? Council Growth and Development can help resolve some of these issues and help keep your council from having even greater problems. If your council is dealing with any of these issues, make sure your council is doing the following:

- Announce upcoming meetings in your parish bulletin. Send out meeting reminders via email, Facebook and Twitter. Conduct your meetings following proper protocol. Meetings should be run in a timely fashion and be completed in a reasonable amount of time. Councils can meet after Mass to conduct some business.
- Develop an action plan for both membership and programming. Utilize the “Planning” feature in the far right column of each month in your Fraternal Success Planner to plan and schedule upcoming activities.
- Give your members a reason to want to come to your meetings. Offer social activities before and/or after your council meeting. Offer incentives such as drawings or prizes for attending meetings.
- Actively recruit prospective members to participate in council functions and activities. Prospective members will bring with them fresh ideas for new projects and recruiting.
- If you haven’t heard from a member in a while, contact them. They may need assistance that your council can help provide. Members joined your council for a reason. If you don’t keep your members involved they won’t be members for long.

Parish Round Table Program - Do you know of a Parish that is not served by a council? The Parish Round Table Program is a unique way for knights to serve a parish not ready to institute a new council. This program allows small parishes that are not large enough to support a council, or parishes with different ethnicities to extend the services of the Knights of Columbus to these parishes. With the approval of the parish priest, a Parish Round Table Coordinator is appointed and works closely with the parish priest. This program allows every priest, parish and culture to experience the tremendous manpower of the Knights of Columbus, while Building the Domestic Church.

Fraternally,



Paul Haverkamp
NE Regional Membership Chairman
Membership-ne@kansas-kofc.org
913-796-2003



Matt Micek
NW Regional Membership Chairman
Membership-nw@kansas-kofc.org
785-626-3436

Retention Program

A man joins the Knights of Columbus because he sees something that attracts him to the Order. Once he joins a council, that council must engage him, get him involved in those activities that interest him, and make him feel like a part of the group. The council must also educate him about all of the great work we do locally, nationally, and internationally. This also means that ALL members must be knowledgeable about the Order. An engaged member is the foundation of “Building the Domestic Church”.

Retention efforts start as soon as the Admission Degree has been conferred on a new member. Councils should assign the new member a mentor. The mentor may or may not be the proposer. The mentor’s responsibilities include, but are not limited to the following:

- Introduce them to other members.
- Include them in your conversations before and after the meetings.
- Answer questions they have about the Order, the council, and the officers’ responsibilities.
- Call the member to remind them of meetings and activities.
- Encourage them to receive the Formation and Knighthood degrees. This includes picking them up, taking them to the degree, and observing the degree.

A council should never lose track of a member. When this happens, it means the council has not engaged that member properly and kept them interested in being a member. Set up a calling tree to contact members personally at least quarterly to remind them of upcoming events and invite them to attend and help. If a member who normally attends meetings or activities is not present, contact them to find out what may be happening. Perhaps they were travelling; invite them to the next meeting. But, you may also learn they or a family member are ill, there has been a death in the family, someone is unemployed, has moved, or there is another situation with which the council may help.

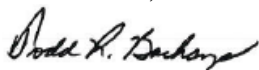
Encourage members to keep their address, phone number, and email address updated. Good contact information is needed to receive the Columbia magazine, dues notices, and council newsletters. If a member has moved out of the area, encourage them to transfer to a council near their new location. Notify the council’s financial secretary so he can assist with the transfer.

Establish a retention committee to make personal contact with all delinquent members. Examine reasons the Knight became inactive and let their membership lapse. **This is not the job of the financial secretary. It is the job of the entire council. The retention chairman must be listed on the Form 365 Service Program Personal Report.**

Follow the correct billing procedure for dues. If a member becomes delinquent in his dues, follow the retention procedures outlined in the “Proper Billing Procedures including use of the Notice of Intent to Suspend” (Form 1845A). A council should not suspend a member who is also a member of the military and deployed.

By following these guidelines, we will reach our goal of reducing suspensions and keeping every man in our Order active.

Vivat Jesus,



Todd R. Bachamp
Retention Chairman

retention@kansas-kofc.org
913-735-6679

State Ceremonials Program

Through ceremonials a candidate will form his first impression of the Knights of Columbus. This impression will be a lasting one and may well determine a candidate's eagerness to become an active or passive member of your council. Therefore, all ceremonials should be properly conducted from memory to ensure that the candidate is edified and will want to advance to the higher degrees of our order.

GOALS: *

- * An active Admission Degree Team in every council.
- * A Formation Degree Team in every district.
- * ALL PARTS of all degrees totally memorized.

ADMISSION DEGREE: Every council should have its own Admission Degree team. A newly recruited candidate will lose interest if made to wait a long time before being initiated. The Grand Knight must appoint a council ceremonials chairman whose responsibility it is to recruit and train members to serve on the ceremonial team as well as backup personnel. Admission Degree team members are certified by the District Deputy.

FORMATION DEGREE: More emphasis needs to be placed on establishing additional FORMATION DEGREE teams throughout the state. The **District Deputy** has the responsibility to recruit and train Formation Degree team members plus backups. Councils within the district are urged to cooperate with their District Deputy in meeting this responsibility. There have been occasions in the past where the exemplifications of major degrees have been in jeopardy due to the unavailability of a Formation Degree team. We must remedy this situation. Certification of Formation Degree team members is done by the State Deputy or the State Ceremonials Chairman.

KNIGHTHOOD DEGREE: Dates and sites for exemplification of a major degree are subject to approval of the **State Deputy**. Districts or councils who wish to host a major degree should select the date and location early and request approval. It is suggested that major degrees be sponsored by all councils within the district with one council serving as host. The cost is then pro-rated equally between all councils thus not placing a financial burden on the council which agreed to host a major degree. This will enable all councils, large or small, the opportunity to serve as host council.

CEREMONIAL BOOKS, ROBES, JEWELS, and PARAPHERNALIA: All ceremonial books are serialized and assigned by the Supreme Council. Worn or tattered books can be replaced at no charge provided the old books are returned to the Supreme Council. Lost books can be replaced but a charge of \$10.00 per entire book or \$5.00 per particular part will be assessed prior to issuance of a replacement copy. The Financial Secretary can request an initial set of Admission Degree books at no charge for any council never having a set assigned to them. Form #132 can be found online. Requests for Formation Degree ceremonial books must be made by the District Deputy or the State Deputy respectively. Robes, Jewels and all other degree paraphernalia can be ordered directly through Lynch & Kelly.

Any questions regarding ceremonials should be directed to the State Ceremonials Chairman.



Thomas W. Rottinghaus
State Ceremonials Chairman
ceremonials@kansas-kofc.org
785-736-2978

District Deputy's Responsibilities in Hosting Exemplification of Major Degrees

THE HOST DISTRICT DEPUTY IS RESPONSIBLE FOR SECURING A FORMATION (2nd) DEGREE TEAM IF THE DISTRICT DOES NOT HAVE A CERTIFIED STAFF.

Letters to neighboring district deputies and councils should be sent at least four weeks prior to the date selected for your major degree. **This letter must clearly state all charges to councils bringing candidates and for all other activities which may be planned in conjunction with the exemplification.**

At least two weeks prior to the date of the exemplification, the host district deputy should contact the grand knights of his district and those of neighboring districts to determine the approximate number of candidates each are planning to bring.

The week before the ceremonials, another survey of the councils should be taken in order to determine the approximate size of the class. **If it appears that there will be less than ten (10) candidates, cancellation of degree should be considered.**

Ten days prior to the degree date, you the district deputy must contact the assigned Conferring Officer giving him directions and details for the day.

On the day of the degree, a member should be assigned to watch for the Conferring Officer and staff and escort them to a room where they can dress and make preparations for the ceremonial.

The district deputy should ask grand knights to encourage attendance by their membership. This could be done through the council bulletin, church bulletin, or by a telephone committee. Candidates are always impressed when a large group of members are present to observe the exemplification.

Proposers should contact their candidates well in advance of the exemplification date to confirm their availability on the scheduled date. Then on the day of the degree the proposer must personally pick up and accompany the candidate to the ceremonial. If the proposer is unable to do this, the grand knight or membership director should assign a member to act in his place. **Never let a candidate go to a degree by himself.**

ALLOWABLE DEGREE CHARGES

Charges for a Knighthood Degree staff are set by the Kansas State Council. These charges are **\$150.00 plus \$5.00 for each third degree medallion given to the new member.** As a courtesy, it is suggested that the Knighthood team members be provided free refreshments and lunch, if one is being served.

Host councils may charge **\$10.00 total per candidate.** (Plus \$5.00 per medallion if needed). Anything above that must be agreed upon by all councils bringing candidates prior to the degree.

Charges for a Formation Degree team coming from another district are to be set and determined by the District Deputies involved. The Kansas State Council does not do this since the ideal situation is for every district to have its own Formation Degree staff. Some compensation should be considered for a Formation Degree staff from another district.

If a district has its own Formation Degree staff, councils within the district are not to be charged for bringing their candidates to the Formation Degree. Councils from outside of the district may be charged a **maximum of \$2.00 per candidate.** If a district has to bring in a Formation Degree staff outside of his district then **all councils are subject to the \$2.00 per candidate charge.**

Insurance Agency Report

The Knights of Columbus Agency Department is pleased to welcome the following men as newly appointed field agents: Adam Cebula, Shaun Linenberger, Dan Ordonez and DJ Rebel from the Western Kansas Agency, Aaron Bruna, Brian O'Neill, John Schibi, Tim Mc Guire from the Central Kansas Agency and Derek Fagan, Jon Reboulet, Eric Runnebaum, David Magard and Matthew Locke from the Eastern Kansas Agency. These men have completed the Knights of Columbus Prostart Training program and are currently serving our members in their respective councils. Please join us in giving them a big welcome. Please also help them to be successful and encourage your brother knights to visit with all of our agents.

We are proud to share the following information with you. The agencies in the State of Kansas place \$354,793,000 of life insurance in force in 2015. In fact as of June 1, 2016 we have in force a total of 53,666 life insurance policies for a **\$3.7 BILLION OF LIFE INSURANCE IN FORCE**. We could not accomplish this without the support of you, our fraternal leaders.

Recruitment is the lifeblood of the Order. Our agents are trained from the very beginning to recruit and to work with their councils to help them recruit new members while Building the Domestic Church. Please encourage your grand knights and membership directors to work closely with their field agent in the area of recruitment. Additionally, be sure to make your councils aware the agent needs to be informed of any degree work that is scheduled in the councils. It is also important for our financial secretaries to inform agents of a member or a member's family death.

Thank you for your support in helping our field agents to be successful in your councils.

Fraternally,



George Spinelli
Western Kansas
785-726-4899



Greg Schafer
Central Kansas
316-683-4900

John Mahon
Eastern Kansas
785-408-8800

Program Director's Report

“Building the Domestic Church While Strengthening Our Parish”. This should be the goal of every Knight this year, Supreme has developed a website to help with this initiative Please visit it and become familiar with it. www.kofc.org/DomesticChurch This is a strategic plan for a renewed closeness between families and parishes. The Knights of Columbus through this program will strengthen the family and Catholic church for many generations to come.

This **Program and Membership Guide** contains suggested programs for the 2016-2017 fraternal year. These guidelines should assist district deputies, grand knights and council chairmen in planning their programs. These programs can also be found by visiting www.kofc.org/surge. Throughout the year, the state directors and chairmen will communicate with you and offer assistance with each program. Feel free to call the director or chairman if you have any questions

Every council's primary goal should be to attain the **Star Council Award**. To achieve this award, a council must meet both membership and insurance quotas, and complete the following programming requirements:

1. Submit Form # 365 - **Service Program Personnel Report** by August 1, 2016.
2. Submit Form # 1728 - **Annual Survey of Fraternal Activities** by January 31, 2017.
3. Submit Form # SP-7 - **Columbian Award Application** by June 30, 2017.

These forms are available online at www.kofc.org/forms. The back inside cover of this booklet lists suggestions for programs to conduct and to include on the Columbian Award Application.

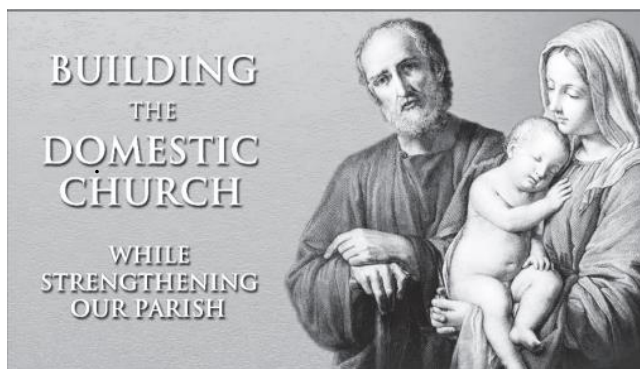
Supreme Council Service Awards will be given to the best **single council activity** in each of the six programming areas. All scrapbook entries must be forwarded to the appropriate director by **April 1, 2017**. Remember, an activity may be submitted in only one category. When deciding which category to enter a scrapbook, simply ask: Who benefits from this activity? The answer to this question tells you which category to enter the scrapbook. Please refer to the next page for additional information on scrapbooks.

I invite you to join together with the state officers, directors, chairmen, and insurance team to ensure a successful year. Engaging and supporting our new initiative “Building the Domestic Church While Strengthening Our Parish”, should be the goal of every Knight this year. Working together, we can achieve **our goal of making Kansas #1 in programming and membership**.

Fraternally submitted,



Tom Schmeidler
State Program Director
program@kansas-kofc.org
316-776-9747



Scrapbooks

What is a Project/Program /Activity Scrapbook?

It is a showcase to present your council's project or activity for consideration of a State service award. A scrapbook includes ONE specific project or activity for that year from the council. The scrapbook does not cover a group of multiple activities combined. The State winner in each program area is then submitted to the Supreme Council and entered in the International level competition.

What Form does it take?

You can use whatever format of book, scrapbook, 3 ring binder, duo-tang report cover or other style the council would like to use.

What do I include in the scrapbook?

Anything and everything, within reason, that will "Tell the Story" of your council's project or activity. Elements you want to consider including are as follows:

The submission form found in the Council Forms Booklet (Required)	Funds raised
A brief 1 or 2 paragraph summary	Newspaper articles
Statement of council project or activity in detail	Photographs
Number of members and percentage of council membership participating	Church bulletin write ups
Numbers of hours donated by members	Letters of support or thanks
Numbers of hours donated by members	Results of the project or activity
Costs involved	Anything else that can support, promote or enhance the story.

How do I decide when to start the scrapbook?

The best time to plan the scrapbook is at the beginning of the fraternal year when the council maps out its programs and activities for the year. You then will have adequate time to acquire all of the necessary records, photographs, articles, and other material to include in the scrapbook as the project or activity is being organized and implemented.

What area do I submit the scrapbook in?

Each scrapbook can only be submitted in one program area. By answering the following questions, you can determine the correct program area and which Director to submit it to for consideration. "Who benefited from the project or activity?" "Was it Church, Youth, Family, Community, Culture of Life or Council?"

Other Do's and Dont's

Do	Don't
Plan Ahead	Wait until the last minute
Keep great records	Just "throw" it together
Publicize the project or activity	Treat it like it's not important
Keep copies of the papers or bulletins	MISS the filing deadline!!
Solicit support from the Pastor, Chaplain and Community leaders for the project or activity	Over do it with volume that is not pertinent
Take quality photographs	
Organize and present the material in a smooth flowing story format	

Reminder

Don't forget to fill out the required submission form found on the Council Reports CD and include it with the scrapbook. Send the scrapbook to the appropriate State Church, Youth, Family, Community, Culture of Life or Council Director BEFORE the deadline!!

Church Activities Program

SUPPORT OF OUR PRIESTS: As Knights of Columbus members we are in complete solidarity with our bishops and priests. We can show our support by volunteering our time and talents to our bishops and priests. Every member should help assist their parish priest, whether at Mass or around the parish. We can offer our talents by being ushers, lectors, extra ordinary ministers of the Eucharist, or being a choir member. We can also help with maintenance for the rectory, cemetery, and school.



RELIGIOUS DEVOTIONS & MASSES: Prayer is the strongest weapon we have. The rosary is a very powerful prayer that we should pray every day. Through the **Domestic Church Program**, each council is encouraged to sponsor rosary prayer services on the fifth Sunday of the following months: July 31, 2016, October 30, 2016, January 29, 2017, and April 30, 2017. Councils can request a 5th Sunday Rosary Program kit from Supreme which will contain a supply of rosary rings and instructions on how to use a rosary ring. If your parish doesn't pray the rosary before Mass, contact your parish priest and offer to pray the rosary before or after each Mass. Rosary prayer cards are available from the supreme council office. As a part of our Knights of Columbus activities, all councils are asked to schedule a corporate communion on every 5th Sunday of each month during the year. During the month of November, each council is reminded to have a memorial Mass for the deceased members of their council. Always remember to invite the family members of the deceased, and assign members to offer to escort the widows to the Mass.

RELIGIOUS EDUCATION: We, as Knights of Columbus, should volunteer as religious education teachers, as the spiritual training of our children is especially important today. We can also help with the training of these children as altar servers for Mass. Be sure your council supports the Religious Education Fund Raffle. The money raised from this program helps buy books and supplies for our religious education programs throughout the state. Become involved with adult formation in your parish, and if your parish does not have adult formation, see what your council can do to get one started. Volunteer to be a sponsor to a RCIA candidate.

TOOLS FOR EDUCATION: A man's responsibility is the religious education of himself and his family. The Knights of Columbus have several tools that can help a knight achieve this responsibility of education. The Luke Hart series is a Catholic Education Series of books based on the Catechism of the Catholic Church. The Veritas Series of books cover a wide variety of topics on matters pertaining to Catholic faith and life. Both of these series are available through the Catholic Information Service at Supreme. Audible versions may be downloaded from the Supreme website: www.kofc.org.

SPREAD THE LIGHT OF CHRIST: Christ is the reason we celebrate Christmas. During the Advent season, promote the Journey to the Inn program in accord with **Building the Domestic Church**. Posters, billboards, and other materials are available from the Supreme Council; there are also public service announcements available for use at radio stations. We are asked to join in *Spread the Light of Christ* on December 6, 2016 at 8:00 PM by turning on lights and Christmas lights at this time.

AWARDS: Every council in the State should enter a **scrapbook** for Church Activities. When your council conducts an activity, you should create a scrapbook containing pictures, news clippings, and other information about your activity. Appoint one person at the event to take pictures, write up the information on the event and **submit it directly to the State Church Activities Director, no later than April 1, 2017**. The 1st place winner in the State goes on to the Supreme Convention to be judged internationally.

Fraternally,

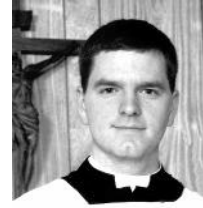
A handwritten signature in dark ink, appearing to read "Gary L. Wondra".

Gary L. Wondra
Church Activities Director

church@kansas-kofc.org
620-586-3328

Vocation Promotion Program

ADOPT A SEMINARIAN PROGRAM: The most important goal for all councils, assemblies, and circles is to adopt a seminarian. Some councils may be asked to adopt more than one seminarian or a seminarian from another diocese to assure that each will receive an equal amount of financial support. All the seminarians are very appreciative of the financial support they get each year, but most important are the PRAYERS, words of encouragement and support through cards, letters, and personal visits to these men on their journey to the Priesthood. Let your members know your seminarian's name and address so they can contact them personally. Be sure to pray for your seminarian at your council meeting and use the Prayer for Vocations to increase vocations to the priesthood and religious life.



REFUND SUPPORT VOCATIONS PROGRAM (RSVP): The Supreme Council encourages councils and assemblies to support seminarians by refunding them \$100.00 for every \$500.00 donated to a seminarian, postulant, or novice. **The \$500.00 cannot be split up between two or more to qualify for the \$100.00 refund.** The request form #2863 is a supreme form and can be found on the supreme website www.kofc.org/forms. There is a link on the Kansas state council website to the supreme website. **This form must be submitted before June 30, 2017.** All the official rules are found on the back of the #2863 request form. If your council does not donate the \$500.00 to one seminarian, you still need to fill out this form. If you adopted a seminarian, postulant, or novice you are still eligible for a plaque, or the current year plate, to be put on the plaque you already have.

WORLD DAY OF PRAYER FOR VOCATIONS: This year, the 4th Sunday of Easter (**May 7, 2017**), has been designated as World Day of Prayer for Vocations. We encourage each council to hold either a Mass or say a rosary for vocations on May 7. You may also want to invite your seminarian or postulate to talk to the council or the religious education program in your parish about their calling.

VOCATION POSTER CONTEST: This year marks the 45th year for the State Vocation Poster Contest and the theme for the "Vocation Poster Contest" this year is:

"Passing on the Faith"

Vocation posters should be drawn free hand on an 11 inch wide by 14 inches tall poster board. The poster is to be **drawn vertically**. The winning poster from all that are submitted will be printed on the back of the Program and Membership Guide. There will be winners from five different grade levels in each diocese. The grades are 1st & 2nd, 3rd & 4th, 5th & 6th, 7th & 8th, and Special Needs. **On the back of each poster you need to have the student's name, address, grade, council number, district number, and diocese.** Any poster not having these items listed will be disqualified. We ask that each grand knight make sure this information is clearly printed on the back of each poster, so the child will not be disappointed by a disqualification. The local councils can conduct this contest at any time before March 10. Council winners must be sent to your district deputy no later than March 15. District deputies must send their winners to the State Vocation Chairman no later than March 25, 2017.

Faternally,

A handwritten signature in dark ink that reads "Gary Wondra". The signature is written in a cursive style.

Gary L Wondra
Vocations Chairman
church@kansas-kofc.org
620 586-3328

Religious Education Fund Program

The purpose of the Religious Education Fund Program is to provide parishes and Catholic high schools with financial grants for their religious education programs. Parish grants may be used in Catholic grade school religion programs, Catholic high school religion programs, high school and grade school Parish Schools of Religion, Adult Religious Education programs, and RCIA programs. A parish, even though it may have multiple locations for religious education, will receive only one check. Catholic high schools will receive individual checks.

All money received from this fund **MUST** be used for the improvement of a religious education in one of the following: a Catholic grade school, Catholic high school, grade school Religious Education Program, high school Religious Education Program, Adult Program, or RCIA. The decision for improvement comes from the pastor or high school chaplain.

The steps for participation in the Religious Education Fund Program are as follows:

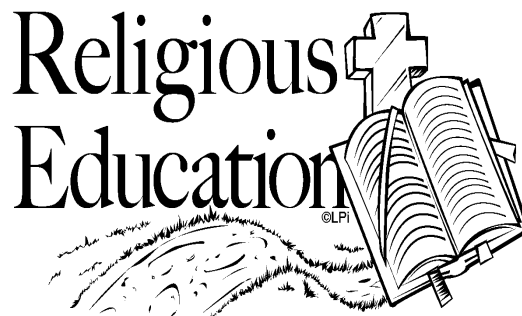
1. After receiving the request form from your district deputy, if necessary, make enough copies for each parish and Catholic high school your council represents.
2. Complete the request form as much as possible and sign it.
3. Give a request form to each parish pastor or Catholic high school chaplain that is part of your council. The completed form **must** include the signature of the pastor or high school chaplain.
4. Request forms should then be returned to Father Dan Gardner, State Chaplain, **by Friday, September 30, 2016.**
5. The pastor or chaplain should receive a stamped envelope with the state chaplain's address (see below) containing the request form to facilitate the emailing of the request.

The state chaplain and state officers will review the Religious Education Fund requests and award grants during the first part of October. The approved requests will be forwarded to Mike Grothoff, State Treasurer. The amount of money to be dispersed will be determined during the mid-winter meeting December 3-4, 2016, in Topeka. Distributions will not exceed \$350.00 per request form. The grand knight should receive a check by the end of December. The State Council asks, if possible, the grand knight make a formal presentation to the pastor or high school chaplain within a week of receiving the check. It is suggested that a picture of the presentation be taken for council, parish, and school publicity purposes.

In Christ's Love and Peace,

Fr. Daniel L. Gardner

Rev. Dan Gardner, State Chaplain
statechaplain@kansas-kofc.org
785-742-3010



Religious Education Fund Program

Fund Raising: The State Council will sell 1,700 tickets at \$100.00 each, raising a total of \$170,000.

Prizes: Twenty-eight prizes totaling \$68,000 will be awarded. Grand Prize: \$25,000; 1st Place Prize: \$6,000; two 2nd Place Prizes of \$4,000 each; five 3rd Place Prizes of \$2000, and nineteen 4th Place prizes of \$1,000 each.

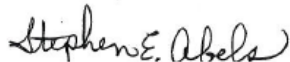
Ticket Distribution: District deputies will receive tickets in July for immediate distribution to their councils. The number of tickets per council will be as follows: Divisions 1 and 2: 3 tickets; Divisions 3, 4, and 5: 5 tickets; Division 6: 7 tickets; Divisions 7 and 8: 8 tickets; Divisions 9 and 10: 9 tickets. Fourth Degree assemblies will receive 2 tickets and College Councils will receive 1 ticket.

Participation and Deadlines: Ticket sales may be solicited from any interested party and are not limited to K of C members. The donor will retain the ticket stub. The council will return the completed portion of the ticket with the donated funds to the district deputy by October 25, 2016. District deputies are to have the tickets and all funds to the Chairman, Steve Abels, no later than November 1, 2016. **DO NOT MAIL AFTER NOVEMBER 1. After November 1, contact to make arrangements to get the tickets.** Grand knights please deposit funds into council checking account and write only one check. **DO NOT SEND CASH THROUGH THE MAIL. SEND CHECKS OR MONEY ORDERS ONLY.**

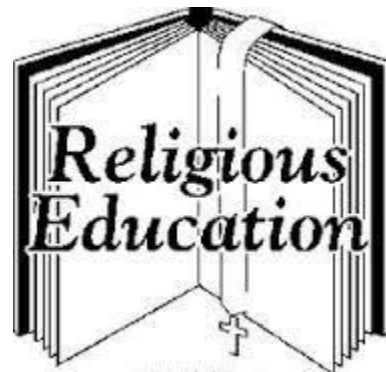
Drawing: Prizes will be drawn at the Mid-Year Meeting of the District Deputies in December. Grand knights and successful ticket holders will be notified immediately after the drawing. Funds will be distributed after the Mid-Year meeting.

Support for Religious Education: All net funds will be used for Religious Education. Requests for funds are to be submitted to the State Chaplain Rev. Dan Gardner before September 29, 2016. Request forms for religious education funds are included in your ticket envelope. Councils should make enough copies for each parish and Catholic high school your council represents. Please remember, only one request per parish and high school. **The request form must be signed by the pastor or high school chaplain.** The state chaplain and state officers will evaluate requests for funds.

Fraternally,



Stephen E. Abels
Religious Education Chairman
religioused@kansas-kofc.org
913-579-2505



Father McGivney Guild Report

The Father Michael J. McGivney Guild serves as a source for information about the life, works and spirituality of Father McGivney. The Guild distributes informational materials about him, receives reports of favors granted through his intercession and oversees the distribution of relics. The Father McGivney Guild website is www.fathermcgivney.org.

The Knights of Columbus founded the Guild in 1997 concurrently with the archdiocesan phase of the Father McGivney's cause for canonization. Membership in the Guild, which is free, is open to all individuals and households, but not groups. Members of the Knights of Columbus are not automatically Guild members and must elect to join the Guild. The Father Michael J. McGivney Newsletter is published bimonthly except July-August, and is sent free to the Guild members.

The chronology of the events since the turn of the century are as follows:

- 2000- Archbishop Cronin closed the diocesan investigation. Acts describing the investigation went to the Congregation for the Causes of Saints which opened the Vatican investigation. The Diocesan investigation began reviewing a reported miracle attributed to Father McGivney's Intercession.
- 2008- On March 15, 2008, Pope Benedict XVI approved the Decree of Heroic Virtue of Father McGivney. The Pope's declaration significantly advances the process toward sainthood. The declaration confers upon Father McGivney the title of "VENERABLE SERVANT OF GOD." One miracle with the approval of the Pope is required for the beautification, at which time Father McGivney would be declared "BLESSED;" another miracle with the approval of the Pope is required for canonization, at which time Father McGivney would be declared a "Saint."
- 2013- At the 131st Supreme Convention in San Antonio, Supreme Knight Carl Anderson reported that a possible miracle attributed to the intercession of Venerable Servant of God, Father Michael McGivney is under investigation in Rome. All of the documentation was delivered in March of 2013 to the Congregation for the Causes of Saints at the Vatican.

All members, spouses, and families are invited to join the Father McGivney Guild in support and to further the cause of the sainthood for our founder Father Michael J. McGivney. Membership forms can be obtained from the Father McGivney website – www.fathermcgivney.org. Each member must individually apply for membership to the Guild.

During one's lifetime, is there a more fulfilling opportunity than to be a part of the sainthood process, especially of our founder, Father Michael J. McGivney? Take the time to send a membership form and become a part of the sainthood process.

Respectfully submitted,



John L. Kasper, PSD
State Guild Chairman

Youth Activities Program

SUPREME COUNCIL PROGRAM FOR FINANCIAL AID TO EDUCATION

The Knights of Columbus provides financial aid to students through scholarships, fellowships and loan programs. More information may be obtained by writing to Financial Aid to Education, Knights of Columbus, P.O. Box 1670, New Haven, CT, 06507-0928 or call (203) 752-4332. You can also find more information on the Supreme Council website.

SOCCER CHALLENGE

This contest is open to both boys and girls ages 9 to 14 years old. The grand knight should order their contest materials using the order form on the supreme council website, form # SC-KIT. This kit contains the rules, regulations, entry forms/score sheets and posters to run a successful contest. Grand knights must order these kits by July 31, 2016. Council contests should be held anytime in September or early October and report the results to both the supreme council and state council by October 28, 2016.

SUBSTANCE ABUSE AWARENESS POSTER CONTEST

Entries in the Knights of Columbus Substance Abuse Awareness Poster Contest must fall under one of these topics: "Alcohol Awareness and Abuse" or "Drug Awareness and Abuse." The contest is open to all youth and will be judged in two groups; 8 to 11 years old and 12 to 14 years old. Forms are found on the supreme council website, form # SA-KIT and need to be ordered by September 1, 2016. Council winners need to be sent to district deputies by February 15, 2017. District winners should be sent to me by March 1, 2017. Certificates will be awarded to the state winners and will be forwarded to the Supreme Council for International Judging.

FREE THROW CHAMPIONSHIP

The grand knight or free throw chairman need to order these contest materials using the form found on the supreme council website, form # FT-KIT and must be ordered by November 5, 2016. This kit contains the rules, regulations, entry form/score sheets and posters necessary to run a successful contest. **Adhere to all rules exactly as outlined.**

Important Dates: Council Contests: January 2017

District Contests: First and Second week in February 2017

Regional Contests: Third week in February 2017. Site information will be sent later.

State Contest: Sunday, March 5, 2017 in Salina, Sacred Heart Jr./Sr. High School

Our goal is 100% council participation and 7,000 participants, with all councils reporting by the due date to both the state free throw chairman and the supreme council. ALL grand knights and district deputies are needed to accomplish this goal.

KNIGHTS OF COLUMBUS ESSAY CONTEST

The contest is open to all Catholic students from 8th grade to high school seniors in any school or parish-sponsored religious education programs. Additional information about this program and the order form for the kit is found on the supreme council website, form # EA-KIT and must be ordered by September 1, 2016. **All essay contest winner's names and copies of their essays are to be forwarded to me by April 1, 2017 for reporting council participation. First place winners on the supreme level will receive a check for \$300.00 and two runners up for each grade level will receive \$100.00**

The theme for the contest is, **"The Importance of Religious Freedom."**

OUTSTANDING YOUTH ACTIVITY AWARD

State Service Awards will be presented at the state convention for the outstanding youth activity for the year. Submit your council's scrapbook to me by April 1, 2017.

COATS FOR KIDS

All Knights of Columbus councils are invited to participate in Coats for Kids this winter. Simply complete and submit the Coats for Kids order form, and you will receive your coats in about two to three weeks. The minimum order is one case of 12 coats, and the cost is \$220.00 per case (\$18.33 per coat). Shipping charges are included in the price. Each case of high-quality coats will contain either boy's or girl's coats, both of which come in a variety of sizes, styles, and colors. The order form is available on the Supreme website at www.kofc.org or there is a link from the State website www.kansas-kofc.org to the Supreme forms.

If you have any questions or concerns, please contact me.

Fraternally,



Bob Duffin
Youth Director

youth@kansas-kofc.org
620-396-8354

COLUMBIAN SQUIRES PROGRAM

The Columbian Squires is the official youth organization of the Knights of Columbus. It is an international fraternity of Catholic young men between the ages of 10 and 18, with a total membership of more than 25,000 in nearly 1,700 circles.

The Squires program is a leadership development program whose purpose is to develop young men as leaders who understand their Catholic religion, have a strong commitment to the Church, and are willing to model their lives after Christ.

Under the initiative Building the Domestic Church, Squire circles should be sponsored by their parish, but run by the young men under the guidance of Knights, who serve as counselors. Squires are leaders, to the degree that they are able, by running their own meetings, investing their own members, setting their circle's agenda, and implementing their own programs activities.

Squires have the opportunity to meet new friends by traveling, playing sports, and socializing with other squires. They are serious young men involved in the defense of the unborn, support of vocations and Special Olympics, feeding the hungry, clothing the poor, promotion of Catholic education, and many other activities.

Councils, who sponsor a Columbian Squire Circle in good standing, fulfill all youth activity requirements for the Columbian Award.

The Squire of the Year, Circle of the Year and Counselor of the Year applications are due to me March 1, 2017. The Squires State Convention is in Garden Plain on April 1 & 2, 2017.

For additional information on the Columbian Squires, please contact me at **squires@kansas-kofc.org**. Remember that the Squires of Today are the Knights of Tomorrow!

Fraternally,



Bob Duffin
Youth Director
youth@kansas-kofc.org
620-396-8354

Family Life Program

The Knights of Columbus is a fraternal organization, and the family is the core of the Orders' beliefs and ideals. "The family as Domestic Church is central to both the work of the New Evangelization and to the future sustainability of our parishes — also the future sustainability of the Order. The Knights of Columbus parish-based councils today are not only places that provide invaluable support to parish life in terms of charitable and social activities, they also are a primary place to support the evangelization of family life through the mission of the domestic church. Councils can do this by more fully integrating families into the life of the parish through the many programs of parish-based councils" Supreme Knight Anderson said.

We, as knights, must invite all families to become involved in their parish and community, as well as encourage families to find quality time to talk and be active together.

FAMILY OF THE MONTH

The Family of the Month recognition program is designed to honor a family monthly for their service to church, community, and council. All councils need to select one of their deserving families, document their efforts on the (form **1993A**), which can be found on the Supreme website www.kofc.org/forms and present the family with a certificate of recognition (form **1843**) at the mass they normally attend. To allow the family to be recognized by the Supreme Council, submit this form to the Supreme Council Department of Fraternal Service **before the 15th of the following month** online at www.kofc.org/forms. The council should also submit a copy of the Family of the Month form to the State Family Life Director. The Supreme Council will randomly select 100 families on the 15th of each month from the forms submitted to receive a Holy Family Plaque, along with a congratulatory letter from our Supreme Knight.

FAMILY OF THE YEAR

All councils should select a Family of the Year from their monthly winners, complete the form in the Family of the Month booklet, and submit it to their district deputy no later than **March 9**. He will select a district winner from the entries received from the councils in his district and submit the entry to the diocesan judge no later than **March 19**. Winners will be recognized at the state convention in May. The State Family of the Year application will be forwarded to the Supreme Council for the International Family of the Year competition.

FAMILY ACTIVITIES OF THE YEAR

All councils are encouraged to prepare a scrapbook containing photos and a detailed description of a favorite family activity. The scrapbook should be submitted to the Family Life Director by **April 1**. Three scrapbooks will be chosen from the entries to be recognized at the state convention. The one judged best will be forwarded to Supreme for consideration in national awards.

KNIGHTS OF COLUMBUS FAMILY WEEK

The Knights of Columbus Family Week is **August 7 - 14, 2016**. All councils are encouraged to plan parish picnics and masses to celebrate and honor the family. The Supreme Council encourages councils celebrate corporate communions the weekends of July 31, October 30, January 29, and April 30.

Fraternally,



Scott Nichols family@kansas-kofc.org
Family Life Director 620 353-0458

Community Activities Program

Community Activity Programs are designed to support and give hope to our fellow man and to our communities. The most important part of Community Activities is becoming a volunteer. Your council will create a greater image in your community and will create a good recruiting tool for new members. A strong and successful Community Activities Program will in turn help keep your council active and growing. Any community activity must have good participation from your members and that means volunteering. Your work and action could encourage other eligible Catholic men to join our Order.

The Chairmen for the 2016-2017 Program year are:

Commitment to Humanities Program Chairman
Special Olympics Chairman

Barney Wolters

Pennies from Heaven Chairman

Bruce Luehring

A Community Activity Scrapbook Award will be given to the council who has the best Community Activity Project. Start saving your pictures, articles and notes and send me your project in scrapbook form **NO LATER THAN APRIL 1, 2017**. The State winner will be entered in the Supreme Service Awards Program. If you have any questions concerning any of the Community Activity Programs, feel free to contact any of the Chairmen for advice.

SPECIAL OLYMPICS

Celebrating 41 years in existence, nearly 1,200 athletes are expected to participate in this year's Special Olympics Basketball and Cheerleading Tournament in Hays. Through your efforts we can insure the tournament's continued growth. This year's tournament will be held **MARCH 16, 17, and 18 in Hays**. All Councils (regardless of participation) must complete and return the **Partnership Profile Report with Special Olympics, Form 4584**. This form can be found online at www.kofc.org and is due by **January 31, 2017**. Let us join together in our efforts to make their lives more enjoyable. It is estimated that 40 volunteers are needed for every 45 minutes of competition. Anyone who volunteers their time will be appreciated.

FOOD FOR FAMILIES

The Supreme Council will refund \$100.00 for every \$500.00, or for every 1000 pounds of food, that a council contributes to a parish food pantry, community food bank, or soup kitchen, up to a maximum refund of \$500.00 per council per fraternal year. Indicated contributions of food and/or money should be cumulative for the fraternal year. The report form is available on the Supreme website at www.kofc.org or there is a link from the State website www.kansas-kofc.org to the Supreme forms. The Supreme Council recognizes that participating in this program can be time consuming for the local council. So, participating in this program will fulfill all four of the Family Activity requirements for the Columbian Award. In order to qualify as fulfilling all four requirements, the council must collect and donate a minimum of 1,000 pounds of food and council members must contribute a minimum of 100 man-hours in the program.

Fraternally,



Barney Wolters
Community Activities Director
community@kansas-kofc.org
316-323-7084



Commitment to Humanities Program

Tootsie Roll and Special Olympics

Goal \$400,000

Date: Oct. 7, 8, and 9

ORDERING: Orders for Tootsie Rolls must be sent in before August 31, 2016. COMPLETE THE ORDER FORM AT YOUR REGIONAL MEETING. There is no shipping charge on orders of 33 cases or more. Combine orders with other councils or other districts if needed. Tootsie rolls are **\$19.50** per case. There are 300 tootsie rolls per case. Orders must be shipped to a business address. Send the **WHITE copy** to the Tootsie Roll Knights of Columbus Program as indicated on the bottom of the form; the **YELLOW copy** to the COMMITMENT TO HUMANITIES CHAIRMAN, Barney Wolters (4453 N Westlake Court Bel Aire KS 67220); **keep the PINK copy** for Council Files.

REPORTS: After your drive is completed, complete the Final report form. Send the **WHITE** copy with a **CHECK** TO STATE TREASURER MIKE GROTHOFF (14224 W. 141st Terr. Olathe, KS 66062); **YELLOW** copy TO THE COMMITMENT TO HUMANITIES CHAIRMAN, Barney Wolters (4453 N Westlake Court Bel Aire KS 67220); and **PINK** copy for your council files. **You can also download this report** from Kansas Council Forms page at our **Kansas-kofc.org** web site. Printing and mailing instructions are found at the bottom of that online form. If you have report questions, call Barney at **(316-323-7084)**. The funds you collect are for People with Intellectual Disabilities. Reports should be filed within 30 days of the completion of your drive, **with a reporting deadline of December 15, 2016.**

DIVISION OF PROCEEDS: Of your council's net proceeds, **80%** will be returned to your council for presentation to institutions of your choice. The remaining **20%** will go to the State Council to sponsor the Special Olympics Basketball Tournament in Hays, with the balance spent for People with Intellectual Disabilities. Make sure your council designates their 80% to a legitimate institution for People with Intellectual Disabilities.

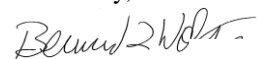
PUBLICITY: A public service announcement will be sent to all radio stations in Kansas. Councils should contact their local radio stations one month before the drive to make sure the PSA will be aired. We are pleased to announce that **Coach Gregg Marshall** of the Wichita State Men's Basketball team will again be our spokesperson for the Tootsie Roll Campaign. Governor Sam Brownback has signed a proclamation declaring Oct 7-9 as **Helping People with Intellectual Disabilities Days**.

AWARDS: A plaque will be awarded to the Council with the highest dollar per member in each division. A plaque will be awarded to the District Deputy with the highest dollar per member with all councils reporting. Certificates will be awarded to any council that donates \$8.00 per member or a 10% increase over last year. "High Roller" certificates are available to councils to give to businesses that support their drive. **REPORTS MUST BE RECEIVED BY DECEMBER 15, 2016 FOR A COUNCIL TO BE ELIGIBLE FOR AWARDS.**

PLANNING AND HARD WORK:

1. Plan your Commitment to Humanities Drive in advance. Appoint a chairman and committee for the event.
2. Enlist fellow members and family members to be at churches, shopping malls, food stores, sports events, businesses and if possible, go door to door. Ask your members to sponsor a case.
3. Sell case lots to businesses, especially banks, restaurants, and other entities that can use them for customer appreciation. Offer any unused left over cases for sale to Council members
4. Order enough aprons so workers will be easily identified.
5. Prepare your volunteers well. Make sure they know who the planned or typical local charity recipients are.
6. Have Fun. Be a salesman; you are representing the K of C in Kansas so be cheerful, courteous and friendly.
7. Submit your reports early.

Fraternally,



Barney Wolters

Commitment to l
Special Olympic community@kansas-kofc.org
316-323-7084



Pennies from Heaven Program

GOAL: \$90,000

The money raised through the Pennies from Heaven program provides the revenue for the Emergency Disaster Aid Program (EDAP) by replenishing the funds used to assist those who have suffered material losses due to natural disasters such as fire, floods, and tornadoes. These funds are available to **ANY** family, not just Knights of Columbus members or their families. Now is the time to start this fund raising effort.

A suggested goal for each council is, "A penny per member per day."

If your council makes a donation directly to the Supreme Council, a copy of the front and back of the cancelled check must be mailed to me for the council to receive credit for the donation with the State Council.

Printed on the inside back cover of the official state directory are the procedures for obtaining up to \$500.00 from the EDAP. All requests must be approved by the Charities Aid President, Past State Deputy Francis Drouhard, before monies are disbursed. Please read the rules for obtaining funds as they may have changed from previous years.

State Convention

Arts, Crafts, Wood working: Councils are encouraged to bring NEW or HAND MADE items to sell in the Country Store. All monies collected from these items will be credited to your council.

Supreme Promotional Items and Gifts will be available for purchase in the Country Store.

Council Donations: Monetary donations from councils may be turned in at the Country Store during the State Convention any time **before noon on Saturday**. Recognition of the council with the *highest* dollar amount per member in each division will be determined after all donations have been collected on Saturday.

Auction: Items will be chosen for auction at the State Convention. If your council has an item they would like considered for the auction, please let me know ASAP. Auction items will be included in the total dollars from a council. The live auction on Saturday night is an event that you won't want to miss.

The following awards will be given:

A plaque for the council with the highest dollar per member in each division.

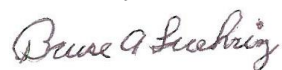
A plaque for the District Deputy with the highest dollar per member in his district.

A certificate for all councils who participate in the Pennies from Heaven Program.

Plaques will be presented at the District Deputy meeting in July.

Certificates will be presented at the State Convention.

Fraternally,



Bruce A. Luehring

Pennies from Heaven Chairman

pennies@kansas-kofc.org

316-788-4663



Culture of Life

The Culture of Life program protects human life from conception to death from natural causes. Every life is sacred, from the moment of conception until natural death. As Knights of Columbus, we are called to defend the dignity of each human being at every stage and work together in building a culture of life and civilization of love.

Awards will be presented to the council in each division reporting the highest dollar amount per member as of April 1, 2017 and to the district deputy who has the highest dollar per member with all councils reporting. Certificates will be awarded to each council exceeding \$6.00 per member.

Goals: Raise \$420,000 in donations for Culture of Life organizations with a minimum of \$6.00 per member. 100% participation and Culture of Life reports submitted from every council in the state. Ways to accomplish these goals:

1. Prayer

- a. Pray the Rosary before or after Mass at least once a month.
- b. Pray at council meetings for a culture of life, from the moment of conception until natural death.
- c. Observe March 25th as the day of prayer for the unborn child.

2. To Educate

- a. Host Culture of Life speakers from area pro-life, senior, disabilities and adoption agencies in your community, parish, & council.
- b. Show Kansas State Council Knights of Columbus stem cell video.
- c. Erect memorials and culture of life road signs.
- d. Promote phone numbers for local crisis pregnancy centers.

3. Fund Raisers and Donations

- a. Host a Culture of Life Baby Shower in January.
- b. Take up a collection at masses on Mother's Day.
- c. Ultra Sound Initiative. (Send donations to State Treasurer.)
- d. Bottles For Life; pass out baby bottles and have them filled with cash.
- e. Help out at local pregnancy and assisted care facilities.
- f. Participate and sponsor Lifesaver Sunday

4. Community/Parish/Council Activities

- a. Our Lady of Guadalupe Silver Rose Run Program throughout the state between August 14th and September 9th.
- b. Plan activities to observe Respect Life Sunday, October 2, 2016.
- c. Participate in local Culture of Life marches.
- d. Candle Light Vigils at the county courthouses during October.
- e. Visit and participate in activities with assisted living care facilities.
- f. March for Life at the Capitol in Topeka or Washington D.C. in January.

All Culture of Life Reports, Culture of Life Scrapbooks and filing for The Evangelium Vitae Awards are due APRIL 1, 2017. Please mail ALL to the address below. If your council has a memorial or roadside sign please forward a picture and the location so it can be included in the Kansas State Council Culture of Life scrapbook. If you have suggested events or activities to add to the Culture of Life program, please share them with the Chairman.

Peace Be With You,

Lino S. Munoz

Lino S. Munoz

Culture of Life Chairman

cultureoflife@kansas-kofc.org

785-249-2075



Evangelium Vitae Award

THE PURPOSE OF THIS AWARD IS TO RECOGNIZE KNIGHTS OF COLUMBUS COUNCILS MOST EFFECTIVE IN PROMOTING THE GOSPEL OF LIFE.

To be eligible for this award a council must be involved in the "**Pastoral Plan for Culture of Life Activities: A Campaign in Support of Life.**" This four-part plan proposed by the U.S. Catholic Bishops reaffirms the sanctity of life from conception to natural death.

1. **Public Information and Education.**

Required - An educational presentation of at least 45 minutes at a council or parish function on abortion, infanticide, death penalty or euthanasia. Additional Suggested Activities:

- A. Erect a Culture of Life billboard
- B. Conduct a Culture of Life essay contest for the youth.
- C. Purchase and display a set of fetal models.
- D. Promote natural family planning.

2. **Pastoral Care for those who have been affected by our culture of death.**

Required - To sponsor at least one major fundraiser for pro-life. Additional Suggested Activities:

- A. Erect a memorial to the unborn.
- B. Promote Project Rachel.
- C. Visit nursing homes or elderly shut-ins.
- D. Assist mothers who have made a life-affirming decision including adoption.

3. **Public Policy efforts for favorable pro-life legislation.**

Required - Support the Kansas Catholic Conference's Culture of Life legislative agenda. Council sponsored postcard/letter writing campaign or petition drive. Additional Suggested Activities:

- A. Participation in March for Life rallies, pro-life chains, etc.
- B. Conduct a voter forum, voter registration.
- C. Support efforts to end the death penalty and better understand the Church's teaching.
- D. Conduct a survey of your elected officials.

4. **Prayer and Worship - that the culture of death that surrounds us today will be replaced by a culture of life and love.**

Required - A council sponsored rosary before or after Mass at least one weekend each month for the intention of ending the unnatural taking of life. Additional Suggested Activities:

- A. Sponsor a Culture of Life Living Rosary.
- B. Sponsor Culture of Life Stations of the Cross.
- C. A monthly Mass for Pro-Life Causes and conversion of those in the abortion industry.
- D. Distribute Holy Cards to students to promote prayer and understanding of Culture of Life.

Councils must submit a report of at least one required activity in each of the four areas. Additional activities are encouraged and an informational photo album is recommended to accompany the application.

Send to the State Culture of Life Chairman by **April 1, 2017.**

Awards: Diocesan award winners receive a plaque. **Overall state award winner will have their council's name placed on the traveling trophy.**

Peace Be With You,

Lino S. Munoz

Culture of Life Chairman

cultureoflife@kansas-kofc.org

785-249-2075



Council Activity Programs

Council activities are vital for strong councils and the Knights of Columbus. Council activities promote Columbianism and give members a chance to experience all aspects of being a knight. This is what our founder, Father Michael J. McGivney, envisioned for the members of the Knights of Columbus.

The state council has a team of dedicated and capable directors and chairmen to assist you in planning and executing a successful Council Activities Program. The basic programs are outlined in this program guide and additional information and details will be shared throughout the year in the Explorer from the state officers, director and chairmen.

Publicity and Fraternal

Knight's Lite Editor

State Council Historian

Health Services & Athletic Events

Mike Barnard (785) 224-7276

Tom Schmeidler (316) 776-9747

Jim Pritchard (913) 294-3303

Tom Halbleib (785) 953-0549

State Service Awards will be presented at the state convention for the outstanding council activity for the year. These activities will be judged from scrapbooks prepared and submitted on a council activity. As each council plans their activities they are encouraged to gather information, newspaper clippings, photographs and other materials to complete a scrapbook. Submit your council's scrapbook to Tom Halbleib, Council Activities Director, by April 1, 2017.

Health Services Program

Health Services is the most important program for the wellbeing of our membership and the community. The state council encourages all councils to participate in the Health Services Program. The Blood Donor Program, Blood Pressure Clinic, CPR Training, Organ Donor Program, etc. are some examples of Health Services Programs activities. Consider working with your parish to support Health Services Programs for the entire parish and community.

State Golf Tournament

The State Golf Committee extends an invitation to all knights and their wives to join in the fraternity, fellowship and fun at our annual State K of C Golf Tournament. A current traveling/membership card is required for entry. Wives of members in good standing are eligible and encouraged to participate.

The 17th Annual State Golf Tournament will be hosted by Council 601 Salina on July 30 and 31, 2016 at the Salina Municipal Golf Course. The entry form and additional information is available on the Kansas State Knights of Columbus web site. Print and complete the entry form and mail with your check to: Joe Bachofer, (committee chairman) at 439 S 8th St, Salina, KS 67401. Council 3210 Dighton will host the 18th Annual State Golf Tournament on July 30 and 31, 2017. Any Council interested in hosting the 2018 Kansas State Knights of Columbus Golf Tournament **MUST MAKE their request in writing to Tom Halbleib, Council Activities Director before July 24, 2016.**

State Bowling Tournament

The State Bowling Committee extends an invitation to all knights to join in the fraternity, fellowship, and fun at our Annual Men's Bowling Tournament. A current traveling/membership card is required for entry to the tournament. Knights do not have to be a league bowler to participate.

The 76th Annual State Bowling Tournament will be hosted by Council 13012 Topeka and will be held at the West Ridge Lanes, 1934 SW Westport Dr. Topeka, KS on February 18 & 19, February 25 & 26 and March 4 & 5, 2017. Send all entry forms and fees to Knights of Columbus, C/O Dave Janner, 6616 West 69th Street, Overland Park, Kansas 66204. You can reach Dave at email djanner27@gmail.com or call him at (913) 384-9049. Entry forms will be mailed to all current grand knights and team captains from last year's tournament.

Requirements to host the 2018 Bowling Tournament are: a site with a minimum of 24 lanes and sufficient lodging for the participants and their families. Bowlers at this year's event will choose the location for next year's tournament site by popular vote at the tournament. Any council interested in hosting the 2018 Tournament **MUST MAKE their request in writing, to Tom Halbleib, Council Activities Director before January 22, 2017.**

State Sporting Clays Shoot

The State Sporting Clay Committee extends an invitation to all knights to join in the fraternity, fellowship, and fun at our Annual Sporting Clay Shoot. A current traveling/membership card, indicating up to date membership is required for entry to the tournament.

At this time no council has submitted a bid to host the 2017 event. The deadline to submit a bid to host the 2017 event is December 1, 2016. Any council interested in submitting a bid must do so in writing and send to Tom Halbleib, Council Activities Director.

Fraternally,



Tom Halbleib
Council Activity Director
council@kansas-kofc.org
785-671-4711 (H)
785-953-0549 (M)

Fraternality Activities Program

The goal of fraternal activities is to maintain a strong, friendly and fraternal atmosphere throughout your council while Building the Domestic Church. In order to accomplish this, we need to offer programs that create interest, maintain enthusiasm and build pride in membership. Begin by welcoming new members to the council and invite them to participate in your council activities. Discuss their interests and get them active in at least one council activity.

Here are some programs in which the council may participate, but don't limit the activities to only those shown below. Be creative and do what works best for your council and Parish.

FRATERNAL RECOGNITION: Recognition is very important to everyone, especially to those whose work is exemplary. Use of the council and parish newsletters, certificates of merit, corporate communions, family nights, awards banquets and recognition nights help build awareness and pride among members and their families.

Let your brother Knights know they are appreciated.

KNIGHT OF THE MONTH: Every council should select a Knight of the Month.

Brother Knights should be chosen for exemplary service to the church, community, council, family, culture of life and youth. The grand knight or a selection committee may choose the honored knight each month and should present a Knight of the Month Certificate, form #1476, to the recipient at a council function. A "State Knight of the Month" will be selected on the 16th day following the month from those submitted to the Fraternal Chairman. Only one name per council per month will be accepted. The applications can be found on the Knights of Columbus State website. A certificate and crucifix will be sent to the district deputy for presentation to the State Knight of the Month.

KNIGHT OF THE YEAR: Every council should select a Knight of the Year.

1) The grand knight or head of the committee with help from your Knight of the Year should complete the entry form and submit it to your district deputy no later than **March 10, 2017.**

2) The district deputy will judge the council winners, select the district winner and forward to the diocesan judge no later than **March 20, 2017.**

3) The diocesan judge will judge the district winners and select the diocesan winner no later than **April 1, 2017.**

In order for your council "Knight of the Year" to be considered for the "State Knight of the Year" these three items must be completed.

Diocesan winners and the State Knight of the Year will be recognized at the State Convention.

STATE EMAILING PROGRAM: Notices are sent in the event of sickness or death of a past or present state officer, director, chairman, general agent, field agent, former team captain, district deputy, grand knight or a member of their immediate family. State personnel, including district deputies, must notify the state webmaster if their email address changes. Grand Knights and other members are encouraged to sign up to receive these notices by using the link on the state website.

MEMORIAL MASS: During the month of November each council should hold a Memorial Mass honoring their deceased Brother Knights. Consult with your parish priest before planning this event. If it is approved, invite the widows and/or families of the deceased Knights. This is an excellent way to recognize the widows and family members of your council's deceased brothers.

Fraternally,



Michael Barnard
Fraternal/Publicity Chairman

fraternal@kansas-kofc.org
785-224-7276

Publicity Program

As Knights, we should take pride in who we are, what we stand for and what we do. We are members of the largest Catholic family fraternal service organization in the world. As an Order, we gave just over \$175 million and over 73.5 million volunteer hours to charity last year alone. But we must get the word out! People in our own parishes and communities don't know who we are or what we do. Publicize information before an event to increase participation. Publicize information after an event to tell what happened, raise awareness of events and generate interest in future events.

Each council is encouraged to appoint a Public Relations Chairman. This member is responsible for publicizing activities and good news. Here is a list of ways we can publicize what we are doing. If your council has other unique ways to "spread the news," let me know.

Columbia Magazine – Send to: Columbia, 1 Columbus Plaza, New Haven, CT 06510-3326 or columbia@kofc.org.

**Diocesan Newspaper
Council Newsletter**

**Local Newspaper
K of C Website Parish**

**Radio Stations
Bulletin**

**Facebook
Twitter**

Please send me a copy of all articles published. Keep your articles concise and to the point, making sure the article answers these six questions: **Who, What, When, Where, Why, How**. It would be good to also send a copy of published articles to the State Historian when your council's history is updated each year.

Be proud of your council activities and let others know the great works of the Knights of Columbus.

Fraternally,



Michael "Mike" Barnard
Fraternal/Publicity Chairman

fraternal@kansas-kofc.org
785-224-7276

State Website

The Kansas State Council maintains a website with many resources for all members in Kansas. The goal of the website is to provide current information and to facilitate communication between the State Council and all council officers, members and guests.

Information on the website includes a calendar of events (major degrees, exemplification dates and form due dates), state programming forms, information on the Knights in Kansas, and much more. There is also an area in order to sign up to receive email notices from the Kansas State Council.

If you have not visited the website recently, please visit it soon at www.kansas-kofc.org. We encourage you to take the time to explore and discover all of the information that is available there. If you have any suggestions, comments, or corrections that should be made, please contact me immediately.

Fraternally,



Douglas E. Wietharn
Webmaster

webmaster@kansas-kofc.org
785-437-6662

Knight's-Lite Program

With the cooperation of the Catholic newspapers in Kansas and with your assistance, more than 100,000 families in Kansas will be informed of the programs and activities of the Knights of Columbus through the publication of the Knight's-Lite, the state Knights of Columbus newspaper.

The Knight's-Lite will be printed three times during the fraternal year in the diocesan newspapers of Kansas. Each edition will be two full tab size pages featuring state Knights of Columbus programs, news and activities. There will be no advertising in these issues.

Expected Publication Dates:	Summer	July
	Fall	September
	Winter	February

~ARTICLE GUIDELINES~

- Columns and articles from state officers, program directors and chairman will have priority for publication in the Knight's-Lite. State sponsored events and activities will also be used. Council sponsored projects, events, or activities will only be used as space permits.
- If the publicity chairmen have any notable news items that they feel would be beneficial to ALL Knights throughout the state and would like them publicized in the Knight's-Lite, please email the article to me. We will use as much information as space permits.
- Editing will be done as needed.
- Articles should be emailed. Photos of high quality and definition should be emailed. Pictures should be sent as an attachment with your article. Please identify all people in the pictures from left to right.
- Check presentations, pictures of council officers and council events are better publicized in your local newspapers and/or in your local Diocesan paper.

Fraternally,



Tom Schmeidler
State Program Director
program@kansas-kofc.org
316-776-9747



knight's~lite

Historical Program

The objective and purpose of this program is to compile and document a biography of the Knights of Columbus, the subordinate councils and fourth degree assemblies while continuing to establish reference material relating to the Order in Kansas.

In July, each district deputy will receive a memorandum stating what fraternal year reports are on file and what reports are needed of each council in his district. The district deputy will also receive a letter addressed to each council in his district encouraging the council to keep its history current and a report of its fraternal year history on file. My research of the archives is also offered to those seeking information concerning Kansas Knights of Columbus history files.

In February, each grand knight and faithful navigator will receive a letter stating the council or assembly fraternal year history submitted since July, and an Annual History Update Report Form and the date the report is due. The council and assembly historian are asked to file the Annual History Update Report form with the state historian/archivist and encouraged to file the report (s) by using email. Also encourage the councils and assemblies to type the reports rather than hand write them. **The council and assembly history report forms can be completed and submitted online.** The report form may be found at the Kansas State Council website: www.kansas-kofc.org.

The Annual History Update Report for the 2016-2017 Fraternal Year will be due July 1, 2017. Any activities not listed or other printed materials documenting the history of the council or assembly may be reported at any time during the year as a supplement to the report. Any Supreme Council awards such as Star council, Columbian Award, etc., will be added by the state historian/archivist once the Supreme Council announces the council winners.

The Kansas State Council has digitized its records on file with the state historian. The State Council has spent a significant amount of time and effort so as to guarantee a permanent copy of all histories of the Knights of Columbus in Kansas. Your council's history can only be preserved if you submit your written history in a clear and readable format.

The only reward this program can offer is the satisfaction of knowing that your council or assembly has contributed to the preservation of the history of the Order in Kansas. I look forward to working with the councils and assemblies documenting their history.

Fraternally,



James L. Pritchard
Historian/Archivist
historian@kansas-kofc.org
913-294-3303

K of C Charities Aid Foundation

The Charities Aid Foundation is the non-profit corporation of the Kansas State Council of the Knights of Columbus. The Foundation oversees the charitable fund-raising, administration of funds collected, and distribution of these funds for the Kansas State Council of the Knights of Columbus.

The Foundation encourages the Kansas State Council to conduct statewide solicitations for the Commitment to Humanity Program, Pennies From Heaven Program, and the Religious Education Fund. The Foundation also encourages and accepts tax-deductible donations from wills and gifts for the purpose of the charitable work of the Knights of Columbus.

In addition, The Foundation also distributes monies earned from the Christopher Fund and Centennial Memorial Fund to support Catholic Education across the state.

The Emergency Disaster Aid Program (EDAP), funded by donations to the Pennies From Heaven Program, helps victims of natural disasters, regardless of race, creed, or color. Requests of up to \$500 will be granted to local councils after meeting specific requirements. Although the matching funds program is no longer required to receive the maximum grant possible, additional or matching funds are certainly still encouraged of the council making the grant request. The complete list of guidelines to request funds can be found on the inside back cover of the "Official State Directory".

The Commitment to Humanity Program helps people with intellectual disabilities. Funds from this program are distributed to organizations that help these special people. The funds also are used to support the Kansas Special Olympics State Basketball Tournament and Cheerleading Competition. The Kansas State Council of the Knights of Columbus is proud to be the prime sponsor of this worthy event.

Monies raised for the Religious Education Fund benefits parishes, schools and Catholic Religious Education Programs throughout the state. These funds are also used to help support the Catholic Campus Centers in Kansas, and underwrite special Religious Education projects submitted by the Bishops of Kansas, Catholic Lay Organizations and individuals.

Your support of the above programs is appreciated and needed to continue the work of this great charitable foundation.

Faternally,



Francis G. Drouhard, President
Charities Aid Foundation
psddrouhard@kansas-kofc.org
620-435-6485

Fourth Degree Knights of Columbus District of Kansas

Patriotism is the fourth principle of our Order. The Fourth Degree color guard regalia is the most publicly recognized uniform within the Knights of Columbus. Along with this public recognition comes additional responsibilities and expectations of our members that are clearly exemplified in the Fourth Degree ceremonial.

The first exemplification of the Fourth Degree in Kansas was held in Topeka on Thanksgiving, November 28, 1907. That same year, J.W. Gibbons was appointed as the first Master of the Fourth Degree in Kansas and Oklahoma. This year, the Fourth Degree will mark its 109th year of service in Kansas.

I invite all Third Degree Knights to join the Patriotic Degree. The need for patriotic Catholic American citizens has never been greater. The potential for growth of the Fourth Degree is tremendous when one considers that only 15% of eligible Third Degree members in Kansas are Sir Knights of the Fourth Degree.

Qualifications: Any Third Degree member in good standing is eligible to join the Patriotic Degree. There is no waiting period.

Exemplifications: The upcoming Fourth Degree Exemplifications in 2016 are August 27 in WaKeeney and October 29 in Seneca. In 2017, the dates are March 18 in Lenexa and April 8 in Newton. Other Exemplifications dates are being explored. Please review the state website for additional information as dates are confirmed.

New Assemblies: The potential for new assemblies in Kansas is great. We have 53 assemblies serving 260 active councils. Many eligible Third Degree members decline to join due to the distance to assembly meetings and events. For a member to be active, they must become and stay involved. In some areas, a district or group of smaller councils could join to form an assembly. Likewise, members in a large council could easily support their own assembly. Brother or Sir Knights interested in establishing a new assembly are invited to contact the District Master for further information. I will gladly meet with any council or group of councils to assist you.

I invite all Third Degree Knights to join the Patriotic (Fourth) Degree in this the 109th year of the Patriotic Degree in Kansas.

All questions regarding the Fourth Degree should be directed to the District Master.



Guy R. Steier
District Master
785-446-3569

Twenty-Four Activities (Examples To Complete The Columbian Award Application)

Church

- | | | | |
|-------------------------------|--------------------------------|-------------------------------|--------------------------------|
| 1 Vocation Sunday | 2 Mass Lectors | 3 Altar Server Campout | 4 Hold Memorial Mass |
| 5 Lead Rosary Before Mass | 6 Teach CCD Classes | 7 Supply Lay Ministers | 8 Open Pamphlet Rack in Church |
| 9 Vocation Awareness Rally | 10 Church Clean Up Day | 11 Vocation Poster Contest | 12 Support Seminarian |
| 13 Coffee & Rolls After Mass | 14 Sponsor Perpetual Adoration | 15 Fundraiser For Church | 16 Vocation Retreat |
| 17 Honor Chaplain With Degree | 18 Sponsor Bible Study | 19 Donate Bibles To Hospitals | 20 Support Missionaries |
- (Sponsorship of Knights of Columbus Roundtable fulfills all four church activity requirements for Columbian Award.)

Community

- | | | | |
|---|--|--|-----------------------------|
| 1 Building Donation For Needy Fundraising | 2 Tootsie Roll Drive | 3 Sponsor Clown Club | 4 Habitat For Humanity |
| 5 Pennies From Heaven Drive | 6 Open Building For Local Disaster Victims | 7 Supply Goods To Local Thrift Store | 8 Donate To Tornado Victims |
| 9 Hold Public Seminar On Decey | 10 Support Operation Care & Share | 11 Volunteer Workers To Local Thrift Store | 12 Clean Up Highway |
| 13 Match EDAP Money Donations | 14 Support Local Hospice | 15 Volunteer For Special Olympics | 16 Collect Old Eyeglasses |
| 17 Distribute Flags - Patriotism | 18 Drive Handicapped To Mass | 19 Support Military Personnel And Families | 20 Food Drive |

Council

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|--------------------------------|--------------------------------|---------------------------------|------------------------------------|
| 1 Stage To Collect Dues | 2 Council Monthly Bulletin | 3 Sponsor CPR Classes | 4 Repair Church, School, Etc. |
| 5 Cemetery Clean Up | 6 Sponsor Blood Donor Drive | 7 Offer Mass For Sick | 8 Recognition Night For Members |
| 9 Sponsor Knight Of Month/Year | 10 Hold Blood Pressure Clinic | 11 Support Organ Donor Sign-Up | 12 Supply Bingo Workers For Parish |
| 13 Founders' Day Celebration | 14 Rosary For Deceased Members | 15 Broadcast Columbus Day Spots | 16 Clean Shut-Ins |
| 17 Hold Health Clinic | 18 Hold Memorial Mass | 19 Council Picnic | 20 Council Bulletin Board |

Family

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|-----------------------------------|------------------------------------|------------------------------------|----------------------------|
| 1 Parish Picnic | 2 Communion Breakfast | 3 Host "Ladies Night" | 4 Family Christmas Party |
| 5 Establish A Memorials Committee | 6 Auction For Family Of Burn-Out | 7 Free Funeral Dinners | 8 Sponsor Family Of Month |
| 9 Support Catholic Social Service | 10 Conduct Safe Kids Campaign | 11 Remodel Housing For Poor | 12 Sponsor Meals On Wheels |
| 13 Holiday Dinner For Needy | 14 Sponsor Natural Family Planning | 15 Babysitting Program For Members | 16 Family Camping, Fishing |
| 17 Attend To Victims Of Disaster | 18 Support Family Center | 19 Sponsor Mass Nursery | 20 Sponsor Scholarships |

Culture Of Life

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|--|---------------------------------------|---|--|
| 1 Support Ultra Sound Donations | 2 Work At Pregnancy Center | 3 Collect Clothing For Pregnancy Center | 4 Participate In Silver Rose Run |
| 5 Pray Rosary At Abortion Clinic | 6 Visit Nursing Homes Or Shut-Ins | 7 Support End To Death Penalty | 8 Observe March 25 As Day Of Prayer For Unborn Child |
| 9 Culture Of Life Dance | 10 Support Maternity Homes | 11 Support Memorial For Unborn | 12 Show Stem Cell Research Video |
| 13 Support Culture Of Life Legislature | 14 Support Culture Of Life Candidates | 15 Support Culture Of Life Speakers | 16 Support Project Rachel |
| 17 Support K Of C Baby Shower Program | 18 Distribute Culture Of Life Roses | 19 Roadside Signs For Culture Of Life | 20 Support Culture Of Life Rally |

Youth

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|----------------------------------|------------------------------------|----------------------------------|---|
| 1 Free Throw Contest | 2 Father/Son Golf, Bowling | 3 Reward Mass Servers, Readers | 4 Hold After Prom Party |
| 5 New Year's Eve NAB Dance | 6 Sponsor Big Brothers/Big Sisters | 7 Provide Clubroom For Youth | 8 Establish A Summer Camp |
| 9 Sponsor Drug Awareness Program | 10 Sponsor Youth Sports Team | 11 Show Film On Guts, Drugs | 12 Sponsor Camp For People With Intellectual Disabilities |
| 13 Sponsor Scout Troop | 14 Sponsor Toys For Tots | 15 Sponsor Career Fair | 16 Donate Books To Schools |
| 17 Adopt Handicapped Youth | 18 Sponsor 4-H Club | 19 Purchase Playground Equipment | 20 Hold Program On Alcohol Abuse |
- (Sponsorship of a Columbian Squires Circle in good standing fulfills all four youth activity requirements for Columbian Award. Supply Circle number.)

