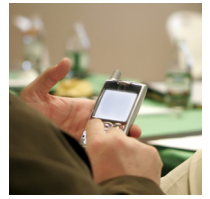


# Audio Visual Rental



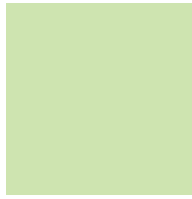
AC power cord (for client equipment)	\$ 5.00
Cassette player/recorder — 3 way	\$ 65.00
Canon desktop copier	\$360.00
CD player	\$ 85.00
DVD player	\$ 75.00
Easel	\$ 9.00
Flip chart stand	\$ 10.00
Flip chart pad with markers	\$ 32.00
Internet — dial up/analog line	\$ 42.00 per line
Internet — high speed	\$225.00 each, per room
Internet — each additional high speed line	\$ 75.00 each per room
Internet — wireless access	\$400.00 for the first 5 connections per room
Internet — each additional wireless connection	\$ 20.00 each per room
Laptop	\$190.00
Laser pointer	\$ 40.00
LCD multi-media data projector with screen	\$465.00
Microphones* (table, floor)	\$ 52.00
Microphone* — wireless lavalier or hand-held	\$210.00
Microphone** (Delegate System) — panel set-up	\$240.00
Mixer — 4-channel	\$ 60.00
Mixer — 8-channel	\$190.00
Mixer — 16-channel	\$222.00
Mixer — 24-channel	\$285.00
Multi-box/press box	\$200.00
Overhead projector	\$ 90.00
Podium (Lectern)* — standing with wired microphone	\$ 90.00
Podium (Lectern)* — tabletop with wired microphone	\$ 60.00
Rolling projector cart w/drape	\$ 24.00
Screens (various sizes)	\$ 95.00 and up
Speakers — 2 portables	\$ 69.00
Speaker phone/conference & phone line	\$100.00
TV monitor — 25"	\$160.00
VHS camera w/tripod (technician required)	\$245.00
Video dual light kit w/stand	\$100.00
VIDEO Projector	\$475.00
VCR Player/recorder	\$ 95.00
White board (dry erase) w/markers	\$ 35.00
Wireless remote control	\$ 40.00

\*Two or more microphones require the use of a mixer.

\*\*Minimum 4 microphones required: additional microphones are \$42.00 each

Please contact the sales office for additional audio visual equipment rentals.

# AV Packages & Policies



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## Audio Visual Packages

### Flip chart package

\$44.00

Flip chart stand, pads, and markers

### Overhead package

\$100.00

Overhead projector with draped cart

6' screen

(10) acetate sheets and (2) acetate markers

### Television and video package

\$220.00

½" VHS video player

25" stereo TV/monitor

Draped monitor cart

### Portable sound system

\$400.00 (available in specified rooms only)

8-channel mixer

Up to 6 wired microphones

Freestanding or tabletop podium

Speaker system

### Data projector package

\$625.00

Data projector

Laptop

Screen

Cart

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## Audio Visual Labor Policies

### Service charge

All equipment orders are subject to a 20% service charge for installation and dismantle.

### Personal AV equipment

The Holiday Inn Capitol allows clients to bring in their own equipment. If personal AV items are brought into the Hotel, a Facility Access Fee of \$150.00 may apply.

### AV equipment support

If the presence of an In-house technician is requested in your room to assist with personal equipment or to operate any Hotel equipment, a fee of \$80 per hour will apply and a minimum of 4 hours is required. Please ask your sales representative for further information.

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## Procedures & conditions

- All equipment will be set up one (1) hour prior to start time.
- Rental prices are per room, per day unless otherwise requested.
- Prices are subject to availability and change without notice.
- Minimum rental period is one (1) day, midnight to midnight.
- Changes and/or cancellations of rental equipment can be made 48 hours prior to event without penalty of full payment.