

Monday	Status Report	<hr/> <ul style="list-style-type: none">- Organize and showcase weekly progress
Tuesday	Weekly touchpoints	<hr/> <ul style="list-style-type: none">- Call our company champion to discuss progress and agree on next steps
Wednesday- Friday	Independent work	<hr/> <ul style="list-style-type: none">- Break down of activities amongst team members
Friday	Internal Progress status	<hr/> <ul style="list-style-type: none">- Team touchpoint to monitor progress and mitigate risks
Saturday - Sunday	Independent Work	<hr/> <ul style="list-style-type: none">- Finalize and submit independent work for status reporting