

OGUNJEMINIYI CORNELIUS

18, Mobolaji Bank Anthony Way, Ikeja, Lagos State. (101233)
corneliusolusoji@gmail.com, www.linkedin.com/in/mrcornelius
08088090573, 08068284021

PERSONAL PROFILE

Gender: Male
Religion: Christian
State of Origin: Ondo
Marital Status: Single

SKILLS AND ABILITIES

- Effective communication and organisational skills.
- Ability to work independently or within a team framework.
- Ability to use computer packages like Ms Office and google workspace.
- Active listening skills.
- Customer service skills.

PERSONAL QUALITIES

- Flexible
- Open Minded
- Quick Learner.
- Self Motivated
- Critical Thinking

TRAININGS

Effective Communication 2014
Desktop Publishing 2013

INTEREST AND ACTIVITIES

- Nature
- Travelling
- Designing

LANGUAGE

- English
- Yoruba

REFREES

- Mr. Ogunmola Rapheal
CEO, Wayout Construction
08036051004
- Mrs. Ige Oluwatoyin
Civil Servant
09030343515

CAREER OBJECTIVE

To work in a productive environment where versatility and creativity thrive. To improve my change agent ability and work towards ensuring an effective, selfless, and highly profitable service that will contribute to growth in the organisation and advancement in my career while enjoying the job.

WORK EXPERIENCE

- **Outcess (*Multichoice*)** **September 2021 - Current**
Customer Service Representative (*Opebi, Lagos State*)
 - Actively listened to customers' requests, confirming full understanding and addressing concerns.
 - Used company troubleshooting resolution tree to evaluate technical problems and find appropriate solutions.
 - Leveraged sales expertise to promote products and capitalised on upsell opportunities.
- **Vanke Machinery and Equipment Co. Ltd** **April 2020 - July 2021**
Technical Support officer (*Igando, Lagos State*)
 - Collaborated with supervisors to escalate and address customer inquiries or technical issues.
 - Built and maintained internal knowledge bases for support.
 - Observe equipment operations so that malfunctions can be detected

INSTITUTIONS ATTENDED WITH DATE

- **Federal University Of Agriculture Abeokuta, Ogun State** **2013 - 2017**
Bsc. Entrepreneurial Studies
- **Sucsessever ICT Academy (*Desktop Publishing*)** **2013 - 2013**
- **Hans College (*SSCE*)** **2006 - 2008**

CERTIFICATES OBTAINED WITH DATE

- National Youth Service Corps (NYSC) 2019
- HRM - Skillup Training Academy 2014
- Senior Secondary School Certificate 2008
- First School Leaving Certificate 2002