

Company Research & Interview Intelligence

1. Company Research

I have an interview with [company] for the position of [job position]. Please summarize the company's mission, core products or services, and recent news or achievements by analyzing their website [website link] and any recent press releases.

2. Role Deep-Dive Analysis

Analyze the job description for [job position] at [company] and explain what the hiring manager actually cares about, what problems this role solves, and how I should position myself.

3. Interview Preparation

For the position of [job position] at [company], what are some industry-specific challenges or trends I should be aware of? How can I demonstrate my understanding or propose potential solutions during the interview?

4. STAR Story Builder

Based on my experience, create 5 STAR-format stories (Situation, Task, Action, Result) I can use for behavioral interviews for a [job position] role.

5. Common Interview Questions

Generate a list of common interview questions for a [job position] role within the [industry] industry.

6. Mock Interview Simulation

Act as an interviewer for [company] and conduct a mock interview for the [job position] role. Ask me questions one by one and give feedback on my answers.

Resume & Cover Letter Optimization

7. Resume Optimization

Review my current resume attached and suggest improvements tailored for applying to a [job position] at [company]. Highlight any gaps in my experience and recommend ways to address these through online courses or projects.

8. ATS Resume Scanner

Scan my resume for ATS compatibility for a [job position] role and rewrite sections to improve keyword matching without sounding robotic.

9. Resume Bullet Rewriter

Rewrite my resume bullets using action verbs, metrics, and impact for a [job position] in the [industry] field.

10. Cover Letter Writing

Based on the job description for [job position] at [company], generate a cover letter that highlights my relevant experience, skills, and why I am passionate about working for [company].

11. Follow-Up Email Generator

Write a professional follow-up email after interviewing for [job position] at [company] that reinforces interest and value.



LinkedIn Profile Review & Personal Branding

12. Profile Scan, Like a Recruiter

Act like a hiring manager in [industry]. Review this LinkedIn profile summary and tell me exactly what's weak, vague, or missing.

13. Rewrite My Headline for Discovery

Based on my experience in [industry/skills], write a LinkedIn headline that's keyword-rich, clear, and makes me stand out without sounding generic.

14. Summary That Actually Sells Me

Write a compelling LinkedIn summary that highlights my biggest wins, unique value, and personality — in 3 short paragraphs.

15. About Section Optimizer

Rewrite my LinkedIn "About" section to sound confident, human, and results-driven for someone in [target role].

16. Recruiter Message Template

Write a short LinkedIn message I can send to recruiters or hiring managers about a [job position] without sounding needy or salesy.

Experience & Skills Enhancement

17. Experience Section Upgrade

Rewrite these 3 job descriptions using action verbs, measurable results, and keywords recruiters in [industry] actually search for.

18. Skills Gap Analysis

Compare my current skills with what's required for a [target role] and create a 60-day learning roadmap to close the gaps.

19. Skills Optimizer Prompt

List the top 10 LinkedIn skills I should add for someone trying to get hired as a [target role] — based on what hiring managers look for.

20. Project Portfolio Ideas

Suggest 5 practical portfolio or side projects I can build to strengthen my profile for a [target role] in [industry].

Visibility, Networking & Thought Leadership

21. Comment Strategy for Visibility

Give me a 7-day plan to comment on posts in my industry that raises my visibility, attracts profile visits, and builds credibility.

22. Personal Brand Voice Builder

Define my personal brand voice on LinkedIn based on my background in [industry] and the type of roles I want.

23. Turn Me Into a Thought Leader (Even If I'm New)

Write 5 post ideas that share insights, lessons, or tips from my career — so I can show up as credible without sounding like I'm bragging.

24. Content Calendar Generator

Create a 14-day LinkedIn content calendar for someone in [industry] trying to grow authority and attract recruiters.

25. Networking Outreach Plan

Create a simple weekly networking plan to connect with hiring managers, peers, and recruiters in the [industry] space.

LinkedIn Job Outreach Prompts

Recruiter Outreach Prompt

Write a short LinkedIn message to a recruiter at [company] about a [job position]. The tone should be confident, respectful, and curious - not desperate. Mention my background in [skills/industry] and ask about potential fit.

Hiring Manager Connection Prompt

Create a LinkedIn connection message for a hiring manager at [company] explaining why I admire their team and how my experience in [skills] aligns with the [job position] role.

Cold Outreach Prompt

Draft a LinkedIn cold message for someone in [industry] asking for a quick career conversation about their experience at [company] while keeping it professional and non-salesy.

Follow-Up After Applying Prompt

Write a polite LinkedIn follow-up message after I applied for [job position] at [company], reinforcing interest and briefly summarizing my value.

Referral Request Prompt

Create a professional LinkedIn message asking a connection for a referral to a [job position] role at [company] without making it awkward or transactional.

Job Search Strategy & Negotiation - AI Prompts

Salary Negotiation Script (AI Prompt)

I received an offer for the position of [job position] at [company]. The offered salary is [amount]. Based on my experience in [skills/years], market standards in [location], and the responsibilities of the role, help me craft a confident and professional salary negotiation script. Include:

- What to say on a call
- What to write in email
- How to counter politely
- How to respond if they push back
- How to ask about bonuses, equity, and benefits.

Offer Comparison Prompt

I have multiple job offers. Compare these roles and help me decide:

Offer 1:

- Company:
- Role:
- Salary:
- Location/Remote:
- Tech Stack:
- Growth:
- Work-Life Balance:

Offer 2:

- Company:
- Role:
- Salary:
- Location/Remote:
- Tech Stack:
- Growth:
- Work-Life Balance:

Evaluate them based on compensation, learning potential, stability, brand value, culture, long-term career impact, and risk. Then give a clear recommendation with reasoning.

Job Search Tracker Template (Prompt + Structure)

Create a job search tracker for me with the following columns:

- Company Name
- Job Title
- Job Link
- Location / Remote
- Date Applied
- Resume Version Used
- Contact Person
- Application Status
- Interview Round
- Follow-up Date
- Salary Range
- Notes

Also suggest how I should update and review this tracker weekly to improve my success rate.