# **Team Meetings**

Date: October 21st, 2021

Attendees: Michael Turner, Ross Morrison, Brent Armeneau, Ben Fitzharris

Absent:

## 1. Project

### **Progress**

What we worked on this week. Organize by task/activity. Name which students worked on each task/activity

- Client Meeting.
  - Questions for Client
    - Ben
  - Notes from Meeting
    - Ben
- Meeting with Professor
  - Explanation of tasks from previous week
    - Ben
    - Brent
    - Michael
    - Ross
  - Notes from Meeting
    - Michael
- Requirements Report
  - Description and Test Cases
    - Brent
  - o DFD
    - Ben
  - Functional/Non-functional requirements
    - Michael
  - Tech Stack
    - Ross
- Timeline
  - Gantt Chart
    - Michael

### **Blockers + Surprises**

Things that impeded progress this week. Things that came up or were discovered that you didn't expect. Possible resolution strategies for moving forward.

# 2. Learning Activity

Summary of your team's learning activity for the week. Name which students worked on it.

- Explorations
  - o Find proper position of person who maintains website
    - Ross
  - Frontend/Backend
    - Michael
    - Brent
    - Ben

### 3. Plan

### Task for this week:

What we worked on this week. Organize by task/activity. Name which students worked on each task/activity.

- Peer Evaluation
  - Done by everyone in the group individually
- Work on Exploration tasks
  - Look into Frameworks
- Start on base framework
  - Frontend/Backend
- Design of dashboard
  - o Draw out design template

### Learning activities proposed for this week:

- 1. Backend Framework
  - a. Node
  - b. Express
  - c. Sequelize
- 2. Frontend Framework
  - a. React
  - b. Tailwind

### Goals for the next milestone:

- 1. Complete peer evaluations
- 2. Start on base framework of project
- 3. Start on design on dashboard