Team Meetings

Date: September 30th, 2021

Attendees: Michael Turner, Ross Morrison, Brent Armeneau, Ben Fitzharris

Absent:

1. Project

Progress

What we worked on this week. Organize by task/activity. Name which students worked on each task/activity

- Initial Client Meeting.
    - Questions for Client
        - Ben
        - Ross
    - Notes from Meeting
        - Michael
        - Brent
        - Ben
- Initial Meeting with Professor
    - Notes from Meeting
        - Michael
- Decide on Client meeting time
    - Organize time with client and other groups
        - Ben

Blockers + Surprises

Things that impeded progress this week. Things that came up or were discovered that you didn't expect. Possible resolution strategies for moving forward.

- Wasn't able to meet with client until after meeting with professor
    - Was supposed to have meeting with professor first
    - Client, other groups, and ourselves could not agree on a time to meet
    - Meetings are now set for every Wednesday with the Client
- Did not get Client information in meeting
    - Forgot to ask for client information for filling out the spreadsheet
    - Emailed client for information after

2. Learning Activity

Summary of your team's learning activity for the week. Name which students worked on it.

- Explorations
    - Exploration idea #1: Backend Framework
        - Ross

- o Exploration idea #2: Frontend Framework
  - Ross
- o Exploration idea #3: Dashboard UX Element
  - Michael
- o Exploration idea #4: Security/Privacy Requirements
  - Brent
- o Exploration idea #5: References to Dashboard
  - Brent
- o Exploration idea #6: Log-term goals
  - Ben

3. Plan

Task for this week:

What we worked on this week. Organize by task/activity. Name which students worked on each task/activity.

- Create timeline
- Work on Exploration tasks
  - o Look into Frameworks
- Base Template file

Learning activities proposed for this week:

1. Backend Framework
   a. MongoDB
2. Frontend Framework
   a. React
3. Dashboard UX Element
4. Security/Privacy Requirements
5. References to Dashboard
6. Long-term goals

Goals for the next milestone:

1. Decide on Framework
2. Base Template for project