

Rearranging Images

Images can be rearranged using Up and Down buttons or by dragging as shown in the examples below.

1 - Original Sequence of Images

All Bridge Records for the State of Massachusetts [5247]

2-DIST
03

B.I.N.
295

BR. DEPT. NO
A-02-035

Routine Inspection

GeneralI 58-61PostingElementsNBEGeneral CmntsAccessibilityImagesReview Cmnts

Apply New Sequence

Type	Sequence	Description
Sketch	1	Sketch No. 1
Sketch	2	Sketch No. 2
Sketch	3	Sketch No. 3
Sketch	4	Sketch No. 4
Chart	1	Chart No. 1
Chart	2	Chart No. 2
Chart	3	Chart No. 3
Photo	1	Photo No. 1
Photo	2	Photo No. 2
Photo	3	Photo No. 3
Photo	4	Photo No. 4
Photo	5	Photo No. 5

Up

Dn

2 - Rearranging Images Using Up and Down Buttons - Step 1

All Bridge Records for the State of Massachusetts [5247]

2-DIST 03 B.I.N. 295 ?

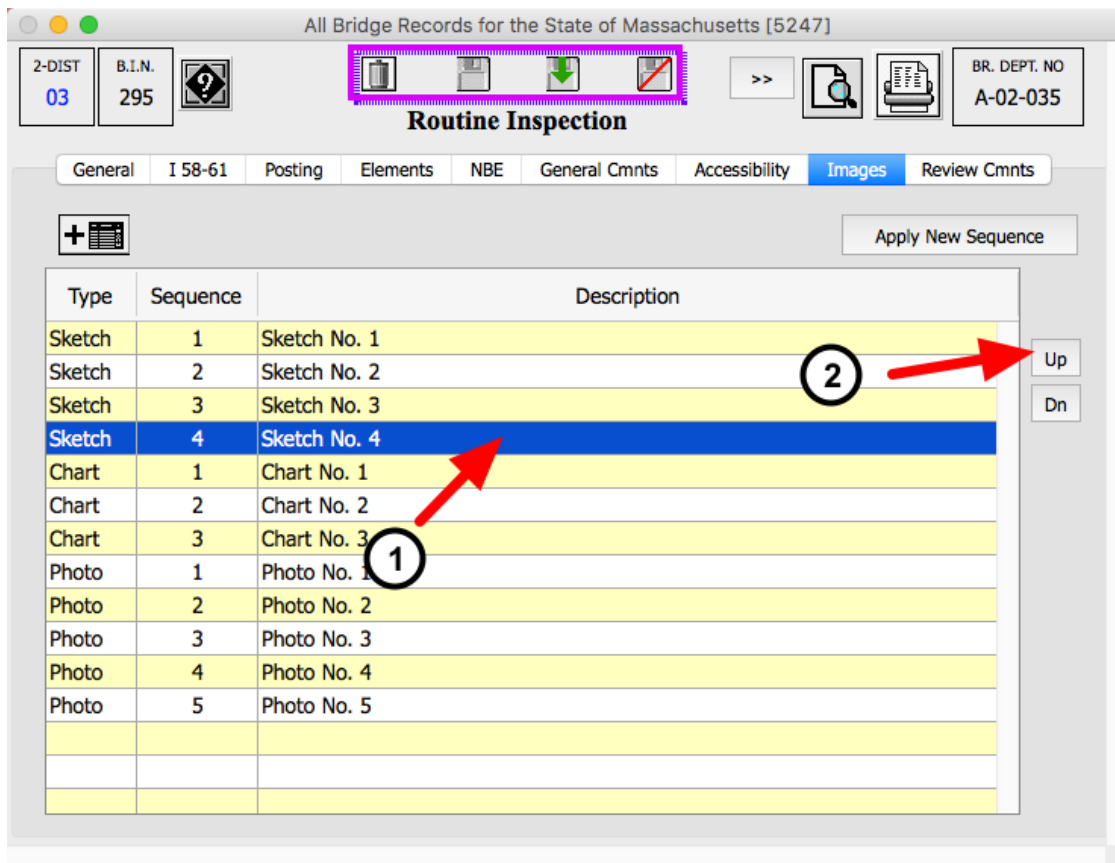
Routine Inspection

General I 58-61 Posting Elements NBE General Cmnts Accessibility Images Review Cmnts

Apply New Sequence

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Sketch	1	Sketch No. 1
Sketch	2	Sketch No. 2
Sketch	3	Sketch No. 3
Sketch	4	Sketch No. 4
Chart	1	Chart No. 1
Chart	2	Chart No. 2
Chart	3	Chart No. 3
Photo	1	Photo No. 1
Photo	2	Photo No. 2
Photo	3	Photo No. 3
Photo	4	Photo No. 4
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Up
Dn



1 - Select image to be moved.

2 - Click **Up** button (or use the keyboard: Command - Up Arrow).

3 - Rearranging Images Using Up and Down Buttons - Step 2

All Bridge Records for the State of Massachusetts [5247]

2-DIST 03 B.I.N. 295 ?

4 Routine Inspection

General I 58-61 Posting Elements NBE General Cmnts Accessibility Images Review Cmnts

New image sequence will be applied if you click the "Apply New Sequence" button, or Save the inspection. If you ADD/OPEN an image or EXIT without saving, the changes will be lost!!

Apply New Sequence

Type	Sequence	Description
Sketch	1	Sketch No. 1
Sketch	2	Sketch No. 2
Sketch	4	Sketch No. 4
Sketch	3	Sketch No. 3
Chart	1	Chart No. 1
Chart	2	Chart No. 2
Chart	3	Chart No. 3
Photo	1	Photo No. 1
Photo	2	Photo No. 2
Photo	3	Photo No. 3
Photo	4	Photo No. 4
Photo	5	Photo No. 5

Up

Dn

3

2

1

1 - Sketch No. 4 has moved up.

2 - This warning notice will appear.

3 - Click **Apply New Sequence** button to save sequence change

Or: 4 - Click **Save** button to save sequence change. **One of these must be done or changes will be lost.**

4 - Results

All Bridge Records for the State of Massachusetts [5247]

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Routine Inspection

General I 58-61 Posting Elements NBE General Cmnts Accessibility Images Review Cmnts

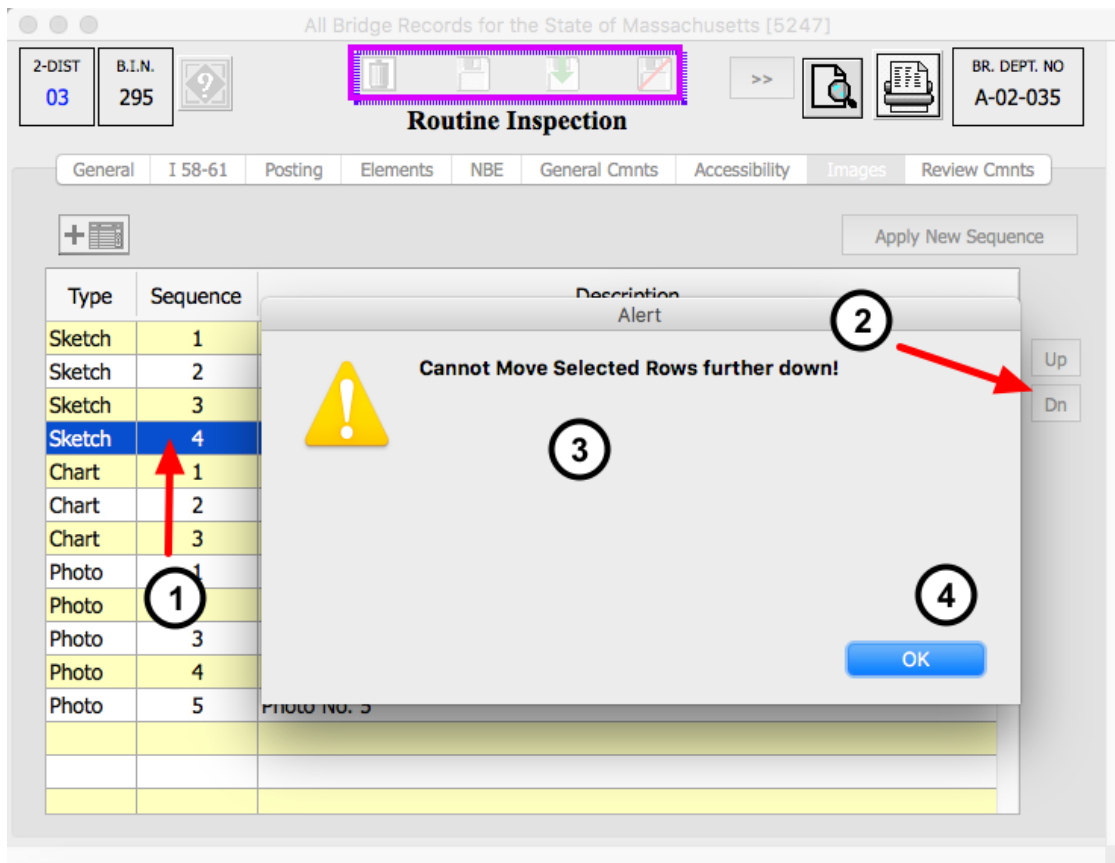
Apply New Sequence

Type	Sequence	Description
Sketch	1	Sketch No. 1
Sketch	2	Sketch No. 2
Sketch	3	Sketch No. 4
Sketch	4	Sketch No. 3
Chart	1	Chart No. 1
Chart	2	Chart No. 2
Chart	3	Chart No. 3
Photo	1	Photo No. 1
Photo	2	Photo No. 2
Photo	3	Photo No. 3
Photo	4	Photo No. 4
Photo	5	Photo No. 5

Note: Sketches are in new sequence.

Up Dn

5 - Moving Image out of Its Area is Not Allowed



- 1 - Select Sketch.
- 2 - Click **Down** button.
- 3 - An alert will pop up to indicate that you are attempting to move a Sketch into the Chart area.
- 4 - Click **OK** to return to image list.

6 - Rearranging Images by Dragging - Step 1

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Routine Inspection

General I 58-61 Posting Elements NBE General Cmnts Accessibility Images Review Cmnts

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Sketch	2	Sketch No. 2
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Sketch	4	Sketch No. 3
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Photo	5	Photo No. 5

Up

Dn

1

2

- 1 - Select Image and hold down mouse button (green and white "plus" will appear).
- 2 - Drag Image to new location (border of new location will be highlighted)..

7 - Rearranging Images by Dragging - Step 2

All Bridge Records for the State of Massachusetts [5247]

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4 Routine Inspection

General I 58-61 Posting Elements NBE General Cmnts Accessibility **Images** Review Cmnts

New image sequence will be applied if you click the "Apply New Sequence" button, or Save the inspection. If you ADD/OPEN an image or EXIT without saving, the changes will be lost!!

Apply New Sequence

Type	Sequence	Description
Sketch	1	Sketch No. 1
Sketch	2	Sketch No. 2
Sketch	3	Sketch No. 4
Sketch	4	Sketch No. 3
Chart	1	Chart No. 1
Chart	2	Chart No. 2
Chart	3	Chart No. 3
Photo	1	Photo No. 1
Photo	3	Photo No. 3
Photo	4	Photo No. 4
Photo	2	Photo No. 2
Photo	5	Photo No. 5

Up
Dn

1 **2** **3**

1 - Photo No. 2 has moved down.

2 - This warning notice will appear.

3 - Click **Apply New Sequence** button to save sequence change

Or: 4 - Click **Save** button to save sequence change. **One of these must be done or changes will be lost.**

8 - Results

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Routine Inspection

General I 58-61 Posting Elements NBE General Cmnts Accessibility **Images** Review Cmnts

+ [icon] Apply New Sequence

Type	Sequence	Description
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Chart	3	Chart No. 3
Photo	1	Photo No. 1
Photo	2	Photo No. 3
Photo	3	Photo No. 4
Photo	4	Photo No. 2
Photo	5	Photo No. 5

Note: Photos are in new sequence.

Up Dn

9 - Dragging Image out of Its Area is Not Allowed

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Routine Inspection

General I 58-61 Posting Elements NBE General Cmnts Accessibility Images Review Cmnts

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Photo	1	Photo No. 1
Photo	2	Photo No. 3
Photo	3	Photo No. 4
Photo	4	Photo No. 2
Photo	5	Photo No. 5

Up Dn

1 - Select Chart and drag into Photo area.

2 - A "not allowed" icon indicates that you are attempting to move a Chart into the Photo area.