# MARY GRACE S. MACALTAO

22 San Diego Subdivision Caloocan City 09974154189 gracemacaltao01@gmail.com



#### **OBJECTIVE**

To be able to render the best service which I am capable of, because I have pledged to myself to succeed in life and I know that success is always the result of conscientious and efficient labor.

### **EDUCATIONAL BACKGROUND**

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2014 – 2017 STI COLLEGE CALOOCAN

Bachelor of Science in Hotel and Restaurant Management

2013 – 2014 WORLD CITI COLLEGES

Bachelor of Science in Hotel and Restaurant Management

**SECONDARY** 

2009 – 2013 CALOOCAN HIGH SCHOOL

**High School Diploma** 

#### **WORK EXPERIENCES**

2015 MANILA GRAND OPERA HOTEL & CASINO Banquet-Food Server

2016 ONE PACIFIC PLACE HOTEL Housekeeping-Room Attendant

2017 CITYSTATE TOWER HOTEL Front Office

## **SKILLS**

Advance Knowledge in Cooking Advance Knowledge in Housekeeping Advance Knowledge in Front Office operations

#### **CHARACTER REFERENCES**

Jan Kevin Alfaro STI COLLEGE CALOOCAN Instructor 09156263143 Ana Santiago STI COLLEGE CALOOCAN Instructor 09173036713