

DARLENE ANN JOSA L. CLEOFE

Blk 7 Lot 19 Ph-III E-1 Dagat dagatan, Caloocan City.
0917-335-9484
Cleofedarleneann@gmail.com



OBJECTIVE:

Seeking a Job Position in the company in order utilize my skills efficiently and all of my potential in this company and to gain more knowledge and experience.

EDUCATION:

Tertiary

2014-2017

STI COLLEGE CALOOCAN

Bachelor of Science in Hotel and Restaurant Management

Secondary

2010 - 2014

M.B ASISTIO SR. HIGH SCHOOL

High School Diploma

WORK EXPERIENCE:

STI College Caloocan

Student Assistant/ Admission Officer

April 06,2015- November 05, 2015

SKILLS:

- Good in Oral Communiation
- Computer literate: Typing, Ms Office.
- Good in fine dining Services
- Knowledgeable Table napkin folding and Table Setting Knowledgeable

CHARACTER REFERENCES:

Maria Elena Obaldo
Career Adviser
STI College Caloocan
09183656689

Ms Ana Santiago
OJT Adviser
09173036713

