

RICA D. DE OSIO

#43 Sisa Extension Tinajeros, Malabon City

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Objectives:

To work a dynamic professional environment with a growing organization and utility my creativity and innovative thinking for benefit of the organization and myself and complement those that I have learned from school in an actual job environment.

Education:

2015 present	STI Academic Center Caloocan City, Philippines
2009 – 2012	Tinajeros National High School B. Rivera st. Tinajeros Malabon City
2009 - 2004	Tinajeros Elementary School B. Rivera st. Tinajeros Malabon City

Skills

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| <ul style="list-style-type: none">▪ Can Do Multi-tasking▪ Knows what to prioritize▪ Spread sheets using Microsoft office Excel▪ Creating Documents using Microsoft office word▪ Web designing (CSS) | <ul style="list-style-type: none">▪ Designing PowerPoint presentation using Microsoft office PowerPoint▪ Photo editing (Adobe Photoshop Cs5/Cs6, Adobe Illustrator)▪ Computer programming (Visual basic, Android studio)▪ Web Programming (HTML, PHP) |
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References:

Joyce Ann F. Trinidad

Secretary

09194732919

Annalie T. Bonoso

Agent, Globe Telecom

09975235127