

Dela Cruz, Aya Bel F.

1578 – H. Nijaga St., Tondo Manila

0936 151 7207

ayabeldelacruz@gmail.com



Objective

To obtain a position that will enable me to use my strong organizational skills, educational background, and ability to work well with people.

EDUCATIONAL BACKGROUND

2013 – 2016

STI College Caloocan

Bachelor of Science in Business Management Major in Operations

2009 – 2011

STI College Caloocan

Diploma in Information Technology

Work Experience

Summer Program for Employment of Students

May 4 – 29, 2009

Barangay Secretariat
Caloocan City Hall

Summer Program for Employment of Students

May 3 – 28, 2010

PARK Department
Caloocan City Hall

Sports Central Manila

Sales Clerk

Nov. 11, 2010 – May 11, 2012
SM Cubao

Empire East Landholdings Inc.

Real Estate Consultant

June 26, 2012 – June 26, 2014
Makati City

STI College Caloocan

Student Assistant

June 2013 – Present
Caloocan City

Training and Seminars Attended

On- the- Job Training
Systems and Methods
Asia Trust Bank

Uplift! Establishing Connection, Achieving Productivity and Leading with Relevance
STI College Global City (Seminar)

“Moneyversity” Financial Education Talk
STI College Caloocan (Seminar)

CHARACTER REFERENCES

| | | |
|---------------------------|---|---|
| Ms. Michelle Guinataran | - | Business Management Dean STI College Caloocan 294 - 4001 |
| Ms. Annabelle O. Villegas | - | Alumni and Placement Officer STI College Caloocan 0917 – 463 – 8460 |
| Ms. Janet Delos Santos | - | OJT Supervisor Asia Trust Bank 09175190125 |