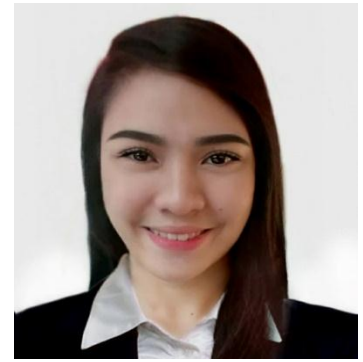


CAPUZ, SHAINÉ DIANNE VILLONES

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OBJECTIVE:

I am looking for an internship position where I can apply my knowledge and skills for the increase of the company's reputation and profitability.

EDUCATIONAL BACKGROUND:

TERTIARY:

2013- 2017

STI COLLEGE CALOOCAN

Bachelor of Science in Business Management
Major in Operations

SECONDARY:

2009- 2013

SALVADOR ARANETA MEMORIAL INSTITUTE

WORK EXPERIENCE:

On-the-Job Training (OJT)

SGM Philippines

HR-Assistant

SKILLS:

- Computer Literate
- Creative, insightful and innovative
- Exceptional Listener
- Leadership Skills
- Good Communication Skills

SEMINARS:

Student's Convergence 2016 – Metamorphosis: A New Chapter Unfolds...

March 14, 2016

STI Academic Center Caloocan

REFERENCES:

Dumalag, Marie Cris R.

Executive Assistant at Pascual Laboratories
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