

## RECHELLE F. DIMATULAC

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### OBJECTIVE

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To obtain a job position to a growth-oriented company where I could put into practice and improve what I have learned.

### EDUCATION

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#### TERTIARY

2013 - 2017

#### STI ACADEMIC CENTER CALOOCAN

Bachelor of Science in Hotel and Restaurant Management

2012 - 2013

#### MONTESORI PROFESSIONAL COLLEGE

DS in Hotel Restaurant Services

#### SECONDARY

2008 – 2012

#### CALOOCAN HIGH SCHOOL

High School Diploma

### WORK EXPERIENCE

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- April, 2015 **Max's Restaurant**  
Walmart North Edsa
- March-May 2016 **Sofitel Philippine Plaza**  
Income Audit(Accounting Department)

### SKILLS

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- Communication Skills
- Knowledgeable in Table Set Up
- Knowledgeable in Income Audit
- Microsoft Office Proficiency

### SEMINARS ATTENDED

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|-------------|---|
| <b>2015</b> | <ul style="list-style-type: none"><li>▪ Metamorphosis</li><li>▪ Enhancing Personal Effectiveness for Career Development</li><li>▪ 20<sup>th</sup> STI National Youth Convention</li></ul> |
| <b>2014</b> | <ul style="list-style-type: none"><li>▪ Hotel Familiarization Tour Hyatt Regency Hotel &amp; Casino Manila</li></ul>  |
| <b>2012</b> | <ul style="list-style-type: none"><li>▪ Mixology BARTENDING Victory Central Mall</li></ul>  |

### CHARACTER REFERENCE

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Available upon request