

JUDY ANN E. SANTOS

#75 Tadeo St. RTC Compound Karuhatan Valenzuela City
09357261500
santos.09judyann@gmail.com



OBJECTIVE

To continue my career with a progressive employer that allows me to use my skills, talents, and values to achieve success for the firm.

EDUCATIONAL BACKGROUND

TERTIARY

2013 - 2017

STI COLLEGE CALOOCAN

Bachelor of Science in Business Management Major in
Operation Management

SECONDARY

2011 - 2013

CARUHATAN NATIONAL HIGH SCHOOL

High School Diploma

WORK EXPERIENCE

2016 - 2017

QUALITY ASSURANCE

- Responsible for document management systems
- Prepare the Evaluation form and disposition slip for the incoming raw materials

SALES

- Help in making company brochure

SKILLS AND ABILITIES

- | | |
|---------------------|-------------------------|
| • Multi – Tasking | • Effective listening |
| • Computer Literate | • Teamwork skills |
| • Time management | • Quick learning skills |

CHARACTER REFERENCES:

Jun Erik Redoblado

CBY Foods
DCO Department
09433820883

John Jefferson Berroya

Dalisay Sweets
Human Resource Manager
09228876472