

Soteco, Angelica

Blk 36 D lot 4 ph 3 Pagui Alley Dagat-dagatan, Caloocan City
09352933837
soteco.angelica@gmail.com



OBJECTIVE

To obtain a job where I can utilize my knowledge and skills that I acquired in my training in your company

EDUCATIONAL BACKGROUND

TERTIARY

2013 –2017

STI COLLEGE CALOOCAN

Bachelor of Science in Accounting Technology

SECONDARY

2009 - 2013

Longos National High School

High School Diploma

TRAINING EXPERIENCE

April – June 2016

F.M. Morales Accounting Firm

SKILLS AND ABILITIES

- Bookkeeping
- Quickbooks, Beginner
- MS Word, Excel, Powerpoint, Intermediate

EXTRA-CURRICULAR ACTIVITIES < order by latest >

2015 - 2016

Junior Accounting Technology Society - JATS
Treasurer

CHARACTER REFERENCES:

Mr.Remigio E. Vitan Jr.

STI COLLEGE CALOOCAN

DEAN/ACCOUNTING TECHNOLOGY

09332988812

Ms.Filipina Manuel

STI College Caloocan

Instructor

09332829859