

SHEENA MARIE TABACON VILLACARLOS

#62 Pisaca Sitio 6, Catmon Malabon City

0936-365-4454

sheenavillacarlos84@gmail.com



OBJECTIVE

Looking for a full time job, to acquire valuable knowledge and skills to complement those that, I have learned from school in an actual job environment. In return, I offer my service and determination to be an asset to your company.

EDUCATIONAL BACKGROUND

TERTIARY:

2013-2017

STI Academic Center Caloocan

Bachelor of Science in Tourism Management

SECONDARY:

2009-2013

Potrero National High School

Malabon City

WORK EXPERIENCE

November 21,2016 -

February 7, 2017

Sky Aviation Learning Center Inc. under of PAGSS

Ramp Observation/Admin (OJT Trainee)

March 31- June 2,2015

Happy Travel & Tours Corp.

Hotel Reservation (OJT Trainee)

SKILLS

- Highly creative and Goal oriented
- Can work under pressure
- Flexibility
- Well organized and capable of managing multiple projects and meeting deadlines.
- Computer Literate : MS Word, Excel and Power point

CHARACTER REFERENCES

MR. DANIEL KARLO LUCAS

Instructor

STI College Caloocan

0917-816-0352

MS. TIFFANY CHUA

Instructor

STI College Caloocan

0917-669-2338

MR. JOHN PAUL ECRAELA

Customer Sales Representative

Convergys Ayala

0906-128-5031