

## DE GUZMAN, JUSTINE A.

26 F. Roxas Street, 2<sup>nd</sup> Avenue  
Grace Park Caloocan City  
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justineaviladeguzman@gmail.com



### OBJECTIVE:

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To obtain a position that will enable me to use my skills, ability to work well with people, to gain experience and knowledge.

### EDUCATION:

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#### TERTIARY

**2013- 2017**

**STI COLLEGE CALOOCAN**

Bachelor of Science in Business Management  
Major in Operations

#### SECONDARY

**2009 -2013**

**F.G. CALDERON HIGH SCHOOL**

### WORK EXPERIENCE:

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**April 19-June 8 2016**

**On-the-Job-Training (OJT)**

Dunkin' Donuts

One Tagaytay Place

Service Crew

Admin Assistant

### SKILLS:

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- Good in communication skills
- Oriented in Microsoft Office ( such as MS Word, MS Excel, MS PowerPoint)

### SEMINAR:

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**March 14, 2016**

Student's Convergence 2016

Metamorphosis: A New Chapter Unfolds.

STI Academic Center Caloocan

### CHARACTER REFERENCES:

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**Dianne Shiena Ramones**

Flow thru Analyst at Globe Telecom  
09977067497

**Camille Rae Castro**

Admin Assistant at ETSI Technologies Inc.  
09158923450