

## MELANIE K. GILBALIGA

18 Bayani St. Serrano SuBD  
Valenzuela City  
09496412078  
Melaniegilbaliga03@gmail.com



### OBJECTIVE

---

To obtain a position that would enhance my skill and develop my capabilities for the success of the company and for a continuous better career

### EDUCATIONAL BACKGROUND

---

#### TERTIARY

2015–2017

#### STI COLLEGE CALOOCAN

Associate In Computer Technology

#### SECONDARY

2003 - 2006

#### San Geronimo Institute

High School Diploma

### SKILLS AND ABILITIES

---

- Comprehensive written and verbal communication skills
- Good Motivation with excellent customer service skills
- Proficiency with computer applications

### CHARACTER REFERENCES

---

#### Tonee Michelle B. Reyes

Martinez Memorial  
Registrar Staff  
09752004413

#### Che Arevalo

Tapaz Capiz  
Own Business  
09226947814