# **VIDA MARIA C. CARAGA**

#112 Baltazar St., 5<sup>th</sup> Ave., Grace Park, Caloocan City 0906-372-2059 vidacaraga@gmail.com



#### **OBJECTIVE**

To obtain a position in a company that can provide me a way to enhance my ability to manage and to attain professional growth in the field of expertise where my knowledge and skills could be best honed and actualized.

### **EDUCATIONAL BACKGROUND**

Tertiary

2013-2017 STI COLLEGE CALOOCAN

Bachelor of Science in Business Management Major in Operation

Secondary

2009-2013 LA CONSOLACION COLLEGE – CALOOCAN

High School Dimploma

#### **SKILLS**

- Proficient in basic computer software systems, such as: Microsoft Office, Excel and PowerPoint
- Self-motivated individual with the ability to work independently under minimum supervision
- Able to adapt in all situations and able to work under pressure

### **CHARACTER REFERENCES**

## **Engr. John Perwin Dela Cruz**

Facilities Admin Victory Christian Fellowship 0917-631-9202

## Klein Clairo Magsino

Support Specialist Curo Teknika 0905-390-2671