

## Shalema V. Tenedero

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09356901490

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### OBJECTIVE

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To join an organization where I can use my knowledge and skills that I have learned from school in an actual job and attain a high level of performance in Business Management.

### EDUCATIONAL BACKGROUND

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#### TERTIARY

2014- 2017

#### STI COLLEGE CALOOCAN

Bachelor of Science in Business Management major in Operations

#### SECONDARY

2009-2013

#### MAPULANG LUPA NATIONAL HIGH SCHOOL

High School Diploma

### SKILLS

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- Knowledge in MS Office (Word, Excel and PowerPoint)
- Fast Learner
- Trust worthy and Hard working
- Willing to take new challenges

### WORK EXPERIENCE

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#### PRACTICUM TRAINEE,

#### MOLDEX GROUP OF COMPANY

Motorpool Staff Department

November 2016 to March 2017 (560 hours)

### SEMINARS ATTENDED

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- 20<sup>th</sup> STI National Youth Convergence 2015
- Student Convergence 2016 – Metamorphosis: New Chapter Unfolds
- PEP TALK Seminar 2017
- Preparing Student for Success 2017
- Professional Etiquette Seminar 2017

### CHARCTER PREFERENCE

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Ms. Filipina E. Manuel

Professor

09332829859