

**ALANIS C. GALANG**

142 P. Gomez St. Brgy. 9 Caloocan City  
09758767437  
nanotalanis@yahoo.com

**OBJECTIVE:**

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To obtain an accountant position by adding value through utilizing my superior knowledge, prospecting and calculation abilities in the business.

**EDUCATIONAL BACKGROUND:**

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| 2014 –2017 | <b>STI COLLEGE CALOOCAN</b><br>Bachelor of Science in Accounting Technology       |
| 2013-2014  | <b>City of Malabon University</b><br>Bachelor of Science in Management Accounting |
| 2009-2013  | <b>FG Calderon Integrated School</b><br>High School Diploma                       |

**WORK EXPERIENCE:**

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| APRIL 2016 – JUNE 2016 | <b>ARGA J PURE BLISS INCORPORATED</b> |
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**SKILLS:**

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- Computer Literacy: Proficient at MS Word, MS Power Point and MS Excel
- Knowledge in Bookkeeping Records
- Adaptable
- Eager to learn
- Hardworking
- Responsible

**CHARACTER REFERENCE:**

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**Felipina Manuel**

STI COLLEGE CALOOCAN  
Professor  
09258603621

**Luzviminda de Chavez, M.D.**

Angelus Medical Clinic, Inc.  
Medical Officer  
09062768082