

Arlene M. Loyola

Blk.17 Lot 10 Comp.1 Sitio Kabatuhan Gen. T. De Leon

Valenzuela City

09307148752

harleneloyola@gmail.com



OBJECTIVE:

I am looking for a suitable On-the-Job Training where I could use and enhance my knowledge and developed my personality while utilizing my skills.

EDUCATION:

TERITIARY

PRESENT ENROLLED STI COLLGE CALOOCAN

109 Samson Road Corner Caimito Road, Caloocan City

Bachelor of Science in Information Technology (BSIT)

2009-2011

POLYTEHCNIC UNIVERSITY OF THE P HILIPPINES

(College of Technology)

Pureza St. Sta. Mesa Manila

Information Communication Management Technology (ICMT)

2ND Year Undergraduate

SECONDARY

GEN. T. DE LEON NATIONAL HIGHSCHOOL

2005-2009

Mercado St. Gen. T. De Leon, Valenzuela City

WORK EXPERIENCE:

SM Hypermarket

November 22, 2011 – April 21, 2012

Main Ave. Cor. EDSA Cubao Quezon City

Cashier

ISETANN Department Store

November 29, 2012 –

December 29, 2012

Isetann Cinerama Complex, C.M. Recto

Corner Evangelista and Quezon Blvd. Manila

Cash Register Clerk (CRC)

ISETANN Department Store

January 16, 2013 – May

31, 2013

Isetann Cinerama Complex, C.M. Recto

Corner Evangelista and Quezon Blvd. Manila

Cash Register Clerk (CRC)

EXTENDED UNTIL

June 01, 2013 – June 15,

2013

Jollibee Foods Corporation

October 7, 2014 – January

27, 2015

Mc Arthur Highway Cor. Malinta Valenzuela City

Counter

SKILLS:

- Attention to detail and precision, solid work ethics concerning meeting deadlines and reliability. Self-motivated initiative, high-level of energy.
- Organization and prioritization skills.
- Knowledge of Adobe Flash, Microsoft Visio And Microsoft Offices
- Knowledge of programming language: JAVA, C#, HTML and PHP

CHARACTER REFERENCES:

Mrs. Eden Faustino

SM Hypermarket Cubao

Supervisor

Valenzuela City

Contact #: 09234687014

Marivel Aguilar

Isetann Department Store

Supervisor

Calumpit, Bulacan

Contact #: 09126176950

Arlene M. Loyola

Applicant