

EUNICE ANN E. LINDONG

117-f Alvaro street Lawa, Obando, Bulacan

09976944198/02-277-68-08

Email: lindongeuniceann@gmail.com



OBJECTIVE

Looking for a suitable position on your company where I could practice my knowledge and skills as an Computer and Technology student throughout the duration of my training.

EDUCATIONAL BACKGROUND

TERTIARY

2012 –Present

STI COLLEGE CALOOCAN

109 Samson Road corner Caimito Road, Caloocan City
Associate in Computer and Technology

SECONDARY

2008 - 2012

POLO NATIONAL HIGH SCHOOL

PVES Comp. Brgy. Palasan, Valenzuela City
High School Diploma

WORK EXPERIENCE < If Applicable only, order by latest >

2013-2014

Waitress (On Call)

Josiah's & Tamayo's Catering

2015

Promodiser

Give Beauty Soap & Wings
Wowful Choice Marketing Inc.

SKILLS AND ABILITIES

- Microsoft Office Programs, (Excel, Word, & PowerPoint & Access)
- Visual Basic 6.0
- SQL Programming
- Good in both Oral and Written Communication skill
- Can work under pressure and with minimal supervision

EXTRA-CURRICULAR ACTIVITIES < order by latest >

2016

STI College of Caloocan

STI Brand Seminar and Customer Service Training
Career Assistance Services Team(CAST) Trainee

2016

STI College Of Caloocan

Completion of 200hrs Training of
Career and Assistance Services.

CHARACTER REFERENCES:

Zera Mae Figueroa

09366642971

Concentrix

Customer Care Specialist

Mr. Jonathan Enriquez

Purchasing Officer

Cavite Biofuel Producer Inc.

09988401070