

JANICA M. DELOS SANTOS

130 J. MACABAGDAL STREET CALOOCAN CITY
09354763901
janicadelossantos16@gmail.com



OBJECTIVE

To obtain a position where I can use my skills and abilities that would provide me a challenging opportunities and also for the growth of company's reputation and profitability.

EDUCATION

TERTIARY

2013-2017

STI COLLEGE CALOOCAN

Bachelor of Science in Business Management
Major in Operations

SECONDARY

2009-2013

TINAJEROS NATIONAL HIGH SCHOOL

SKILLS

- Deals effectively with a wide variety of people
- Can communicate in English Language
- Interpersonal Skills
- Proficient in MS Word and Power Point

SEMINAR ATTENDED

March 14, 2016

Student's Convergence 2016 – Metamorphosis:
A New Chapter Unfolds...
STI Academic Center Caloocan

WORK EXPERIENCE

On-the-Job Trainee

Nov. 29, 2016 – March 13, 2017

Manulife Philippines

Gf & 5th floor, CWI Bldg. 1050
Quezon Avenue, Quezon City

CHARACTER REFERENCES

| | | |
|--------------------------------|------------------------------------------|-------------|
| Richmond Emmanuel Bagas | Krispy Kreme Employee | 09267567528 |
| Joyce Villones | Manila Water Help Desk | 09268412355 |
| Socorro Sarmiento | Manulife Philippines Unit Head | 09063491143 |