

TORIO, Maria Tereza L.
#18G Araneta, Caloocan City
09269729909
toriomariatereza@gmail.com



OBJECTIVE

to obtain a position in renowned hotel in the Industry as a Front desk receptionist where I can utilize my knowledge and skills, I'm a fast learner, enthusiastic and eager to be part of customer service oriented team.

EDUCATIONAL BACKGROUND

Tertiary 2013 – 2017	STI Academic Center Caloocan Bachelor of Science in Tourism Management
Secondary 2008 - 2012	Maria Clara High School

SKILLS AND ABILITY

Guest service oriented	Fast learner
Computer literate	Maintains High level of energy and self motivated

ACTIVITIES AND SEMINAR ATTENDED

Holistic Professional Image in the tourism and hospitality Industry	March 8, 2016
Dreams into reality	July 27, 2016

WORK EXPERIENCE

Vieve hotel Ermita, Manila	Front desk receptionist May 1 - May 15, 2015
Lifestyle travel concierge Roosevelt, Quezon City	Travel consultant May 19 – June 23, 2015
Human development organization One fort Santiago Santa Clara st. Intramuros Manila	Front desk receptionist Nov. 14, 2016 – Jan. 25, 2017

CHARACTER REFERENCES

Mr. Vincent Adajar	#09398069566	Vieve Hotel
Mr. Lee Narciso	#09772108711	Lifestyle travel concierge