

MARITONNE C. DELA CRUZ

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OBJECTIVES

To obtain a position that will enhance the knowledge I learned from school. In return, I offer my service and dedication throughout the duration of my training period.

EDUCATION

2013-2017	STI COLLEGE CALOOCAN Bachelor of Science in Business Management Major in Operation
2009-2013	MARIA CLARA HIGH SCHOOL High School Diploma

WORK EXPERIENCE

November 2016- March 2017	Internship RoyalFisher Enterprises Inc. Sales Admin
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SKILLS

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| <ul style="list-style-type: none">• Can work with less supervision• Can work under pressure• Can manage time | <ul style="list-style-type: none">• Good communication skills• Microsoft office literate• Quick learner |
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EXTRA-CURRICULAR ACTIVITES

2016-2017	BSBM Org. External Secretary
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SEMINARS/TRAINING ATTENDED

August 2016	Student Leadership Summit STI Academic Center Caloocan
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CHARACTER REFERENCES

Melody Gualberto Max's Eastwood Customer Service Assistant 09061601121	Jay Jerome Buce STI College Caloocan Instructor 09776519705
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