

## JENYCEL M. PRADO

02 St. Joseph Apt. DaangBato,  
LawangBato, Valenzuela City  
09367739925  
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### OBJECTIVE

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To obtain a position that is related to my knowledge where I can use my skills and to maximize my ability in human relations, to help this company in improving customer satisfaction.

### EDUCATIONAL BACKGROUND

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<b>Tertiary</b> 2013-2017	<b>STI Academic Center Caloocan</b> Bachelor of Science in Business Management Major in Operation
<b>Secondary</b> 2009-2013	<b>Bangan-Oda National High School</b> High School Diploma

### SKILLS

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- Communication skills
- Computer skills
- Leadership skills
- Adaptability, Initiative and Flexible

### WORK EXPERIENCE

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| • On the Job Training | Lamco Paper Products Co., Inc.<br>November 14, 2016 - February 28, 2017<br>(560hrs.) |
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### SEMINARS

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| • Students' Convergence 2016<br>Metamorphosis: A New Chapter Unfolds | STI Academic Center – Caloocan City<br>March 14, 2016    |
| • Preparing Students for Success (S1)                                | STI Academic Center – Caloocan City<br>February 15, 2017 |
| • Preparing Students for Success (S2)                                | STI Academic Center – Caloocan City<br>March 8, 2017     |

### CHARACTER REFERENCE

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**Mr. Mark Jayson Escaner**  
Manager for Account Operations  
Sykes Asia Incorporated  
09152309495

**Mr. Jay Jerome Buce**  
Instructor- Business Management Department  
STI College Caloocan  
09776519705