

# Rachelle M. Bala

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09974185721  
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## OBJECTIVE

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Seeking On the Job Training in Customer Service in order to obtain the understanding of how to offer best customer service and to get knowledge of daily operations of the company.

## EDUCATIONAL BACKGROUND

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### TERTIARY

2013-Present

**STI COLLEGE CALOOCAN**

Bachelor of Science in Hotel Restaurant Management

### SECONDARY

2009-2013

**TAÑONG NATIONAL HIGH SCHOOL**

## SKILLS AND ABILITIES

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- Communication skills
- Cooking Skills
- Food and Beverages
- Familiar in MS Word, Excel, Power point

## SEMINAR

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March 12, 2014	Hotel Overview and Housekeeping Overview Hyatt Hotel and Casino Manila
March 12, 2014	Half day Apprenticeship Experience Apex Program Oceanlink Institute, Inc.KalawErmita Manila
April 13- May 22, 2015	Tongyang Shabu Shabu and Barbeque Restaurant

## CHARACTER REFERENCES

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Ms. Ana Aurea Santiago

**STI College Caloocan, Professor**  
09173036713

Ms. Tiffany Chua

**STI College Caloocan, Professor**  
09176692338