

Ruby Rosa A. Reyes

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OBJECTIVE

A result oriented person with strong background in customer service, customer relationship, sales and marketing. Proven efficiency in attending to details and can effectively communicate in oral and written languages. Seeking a challenging position that would utilize my skills and qualifications, in an organization that offers growth both personally and professionally.

EDUCATION

Tertiary

2013 – 2017

STI Academic Center – Caloocan

Bachelor of Science in Tourism Management

Secondary

2001-2005

Lakandula High School

High School Diploma

CERTIFICATION

TESDA

NCII Certificate in Bartending

NCII Certificate in Front Office

NCII Certificate in Tour Guiding

WORKING EXPERIENCES

October 2014 – 2017

FERN – C Inc.

Promo Merchandiser / Consignor

May 2013- January 2014

Rehub Bar & Grillery

Food and Beverage Server

February 2013- May 2013

Seventy Niners Mine Management Inc

Office Assistant

October 2008 – February 2013

Club Zen Bar & Grill

Food and Beverage Server

January 2007 – May 2007

World Com Traders

Telemarketer

SKILLS& ABILITIES

- Result oriented
- Interpersonal Skills
- Attention to details

REFERENCE

Available upon request.