

EUNICE ANN E. LINDONG

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lindongeuniceann@gmail.com

**OBJECTIVE**

Looking for a suitable position on your company where I could practice my knowledge and skills as a Computer and Technology student throughout the duration of my training.

EDUCATIONAL BACKGROUND**TERTIARY****2012 –Present****STI COLLEGE CALOOCAN**

109 Samson Road corner Caimito Road, Caloocan City
Associate in Computer and Technology

SECONDARY**2008 - 2012****POLO NATIONAL HIGH SCHOOL**

PVES Comp. Brgy. Palasan, Valenzuela City
High School Diploma

WORK EXPERIENCE**2013-2014****Waitress (On Call)**

Josiah's & Tamayo's Catering

2015**Promodiser**

Give Beauty Soap & Wings
Wowful Choice Marketing Inc.

SKILLS AND ABILITIES

- Microsoft Office Programs, (Excel, Word, & PowerPoint & Access)
- Visual Basic 6.0
- SQL Programming
- Good in both Oral and Written Communication skill
- Can work under pressure and with minimal supervision

EXTRA-CURRICULAR ACTIVITIES**2016****STI College of Caloocan**

STI Brand Seminar and Customer Service Training
Career Assistance Services Team (CAST) Trainee

2016**STI College of Caloocan**

Completing 200hrs of Training of Career Assistance Services.

CHARACTER REFERENCES:**Ms. Zera Mae Figueroa**

09366642971

Customer Care Specialist
Concentrix

Mr. Jonathan Enriquez

09988401070

Purchasing Officer
Cavite Biofuel Producer Inc.

