

BERNARDO JOSE R. ENCARNACION

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OBJECTIVE:

I am seeking for a position in your company , where I can practice my knowledge and developed my personality as career person while utilizing my skills, to know my responsibilities and of course to help your company to give good service to your clients .

EDUCATION:

Tertiary 2013 - 2017	STI COLLEGE CALOOCAN Bachelor of Science in Hotel and Restaurant Management
Secondary 2003 – 2007	HOLY CHILD CATHOLIC SCHOOL High School Diploma

INTERNSHIP:

OJT 1	Gloria Maris Shark's Fin and Restaurant Food Attendant	300Hrs
OJT 2	New Corporate Inn Manila Room Attendant	300Hrs
OJT 3	Palm Hotels Back Office Department	360Hrs

WORK EXPERIENCE:

New Winston Hotel Malibay Pasay City	Bellman / Room Attendant May 2012 – May 2013
Kenny Rogers Roaster Sm City San Lazaro	Stockclerk / BOH ioc Sept. 2011 – Dec. 2012
Gloria Maris Shark's Fin and Restaurant CCP Complex Pasay City	Food Runner / Pantry Staff (On call duty) 2007 – 2010

SKILLS:

- Able to Operate PMS Gate Soft, Opera.
- Can perform Housekeeping and Dining services.
- Able to work under pressure.
- Versatile person which can adopt on the given working environment.
- Can deal with different types of people in different working situations.
- Honest and Trustworthy.
- Able to play the vital role of a team member and team leader.

CHARACTER REFERENCES:

Sir Jun Caberte Restaurant Supervisor	Gloria Maris Shark's Fin and Restaurant CCP Complex Pasay City
Mam Connie Orinio Store Manager	Kenny Rogers Roaster Sm City San Lazaro
Sir Chito Felipe Hotel Manager	New Winston Hotel Malibay Pasay

(All contacts listed above is available upon request)