

Sarah Jane M. Nicolas

#6 SKBCA Sitio 6 Catmon, Malabon City
09054476378/09396083478
sarahjanenicolas5@gmail.com



OBJECTIVE

To be a part of a company with a strong foundation in molding talents and skills by being professional in all aspects in reaching common goals with sincerity and dedication in the work place.

EDUCATIONAL BACKGROUND

Tertiary: 2016 - 2017	STI Academic Center – Caloocan BS Hotel and Restaurant Management
Secondary: 1998-1999	Malabon National High School High School Diploma

WORK EXPERIENCE

2017 - Present	Solaire Resort and Casino On-Job-Training
2015 - 2015	Gloria Maris Sharksfin Restaurant On-Job-Training
2013 - 2013	Ever Plaza Inc. Sales Clerk
2000 - 2001	JTL Blooming Food Corp. Administrative Clerk/Service Crew
2002 - 2002	SM Mart Incorporated Sales Clerk

SKILLS AND ABILITIES

- Able to work quickly and efficiently under pressure.
- Confidently communicate with the guest to establish their needs.
- Computer literate.
- Can speak fluently English, Tagalog, Cebuano, Hiligaynon and some basic Japanese language.

EXTRA CURRICULAR ACTIVITIES

July 31,2016	National Certificate III in Events Management Services
November 29,2015	National Certificate II in Food and Beverage Services
First Runner Up March 11, 2016	Local level Tagisan ng Talino All in Place Software Proficiency Certificate in Hotel Property Management System

CHARACTER REFERENCES

Mr. Jose Oserin
Solaire Resort and Casino
Material Mgmt Dept Manager
09479960348

Ms. Ana Santiago
STI College Caloocan
Professor
09173036713

Mr. Daniel Lucas
STI College Caloocan
Professor
09178160352