

ARNOLD A. BALDONADO

Phase.3-C Blk.3M lot 19 Tamban St. Kaun. Vill. Cal.City
arnold.baldonado43@gmail.com
09071654521



OBJECTIVE

To work within the company in a professional office environment where I can utilize my skills and gain further experience while enhancing the company's productivity and reputation.

EDUCATIONAL BACKGROUND

TERTIARY

2013 - 2017

STI COLLEGE CALOOCAN

Bachelor of Science in Accounting Technology

SECONDARY

2008-2012

FLORENTINO TORRES HIGH SCHOOL

High School Diploma

SKILLS

- Effective Communication Skills
- Computer/Technical Literacy
- Quick Learning Skills
- Willingness to learn
- Reliable and responsible
- Interpersonal Abilities

EXTRA-CURRICULAR ACTIVITIES

2015-2016

Purchasing Assistance Management Coordinator

2014-2015

External Treasurers

CHARACTER REFERENCES

Ms. Felipina Manuel

Professor, STI Academic Center-Caloocan
0925860321

Mr. Remigo Vitan Jr.

Professor, STI Academic Center-Caloocan
294-4001 Loc. 206