

# GRACE O. TENEDERO

# 0038 Katarungan St. Bagong Barrio Caloocan City  
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## OBJECTIVE

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To join a work team and a company that supports me in my personal development, with the use of the knowledge acquired during my professional experience, as well as during my academic studies.

## EDUCATIONAL BACKGROUND

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2013 - 2017	<b>STI Academic Center - Caloocan</b> Bachelor of Science in Tourism Management
2009 - 2013	<b>BAGONG BARRIO NATIONAL HIGH SCHOOL</b>

## AFFILIATIONS

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A.Y. 2012-2013	<b>Information Technology Student Council</b> STI College Caloocan	Secretary
A.Y. 2014-2015	<b>Coalition of Tourism Management Organization</b> STI College Caloocan	President

## JOB EXPERIENCE

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April 1 – June 8 2015	<b>E.T DIZON TRAVEL AGENCY</b> 1080 P.Campa St. Sampaloc Manila	Travel Agent Student Trainee
December 5,2016 - February 2017	<b>PHILLIPINE AIRLINES INC.</b> Gate 1 Andrews Ave. Nichols Pasay City	Student Trainee

## SKILLS

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- English Proficient
- Hardworking and dedicated
- I can do multi-tasking
- Leadership skills
- Proficient in Microsoft Office, Excel and Power point
- Excellent time management
- Highly creative and goal oriented

## ACTIVITIES ATTENDED

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May 18,2015	<b>Student Volunteer Assistant – HONORARY CONSUL OF GEORGIA</b> La Victoria Residences
February 11,2015	<b>TAAL BATANGAS MUNICIPALITY EDUCATIONAL TRIP</b> Taal, Batangas
September 5,2015	<b>STUDENT LEADERSHIP SUMMIT</b> STI Academic Center
July 27,2016	<b>DREAMS INTO REALITY – A Career talk to Tourism Students</b> Multipurpose Hall STI Academic Center

## CHARACTER REFERENCES

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Ms. Ana Aurea Santiago	Tourism and Hospitality Professor	09173036713
Ms. Jovs Villamater	Tourism Program coordinator Faculty member STI College Caloocan	09053810795