

VICENTE, YOLIZA NOVORA

Sto.Cristo, Brgy.Balingasa Quezon City

0948-206-8905

yoliza.vicente907@gmail.com

**OBJECTIVE**

To be able to make a significant contribution to an institute that will hone my abilities and personality, enrich my knowledge and encourage working to the best of my capabilities.

EDUCATIONAL BACKGROUND

Tertiary

2013-2017

STI ACADEMIC CENTER-CALOOCAN

Bachelor of Science in Information Technology

2011-2013

Emmanuel John Institute of Science and Technology

Management in Information Technology

Secondary

2008-2011

San Francisco High School

High School

SKILLS

- Microsoft office application such as: (Word, PowerPoint, Excel).
- Troubleshooting of personal computers.
- Computer assembling and maintenance.
- Troubleshooting hardware and software problems.
- Installing software and application to user standards.
- Fast learner

Seminars Attend

Professional Etiquette Seminar (September 6, 2016) STI-Academic Center Caloocan

Preparing Student for success (September 20, 2016) STI-Academic Center Caloocan

Pre-Employment Preparation Talk (October 4, 2016) STI-Academic Center Caloocan

CHARACTER REFERENCE

Mr. Jason B. Albindo

0932-863-1714

Hyundai North Edsa

IT Supervisor