

ELOIZA M. RAFAEL

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OBJECTIVE

To render my knowledge in Information Technology for the benefits of the company as well as enhancing my knowledge.

EDUCATION

TERTIARY

2014-2017

STI COLLEGE-CALOOCAN

Bachelor in Science in Information Technology

VOCATIONAL

2011-2013

STI COLLEGE-CALOOCAN

Diploma in Information Technology

SECONDARY

2005-2009

Doña Teodora Alonzo High School

Loyalty Awarded in English Journalism

WORK EXPERIENCES

November, 2016–March, 2016	CONEC, INC	Trainee
March, 2016–June, 2016	BLOOMING DALE ELECTRONICS INTERNATIONAL INCORPORATED	Office Staff
October, 2015 – November, 2015	RED RIBBON INTERNATIONAL INCORPORATED	Traffic Generator Surveyor
April, 2015 – September, 2015	RED RIBBON INTERNATIONAL INCORPORATED	Service Crew
March, 2014–February, 2015	BLOOMING DALE ELECTRONICS INTERNATIONAL INCORPORATED	Office Staff
October, 2013–March, 2014	E & G TRADING	Secretary
December, 2012 - April, 2013	BUREAU OF INTERNAL REVENUE	Trainee
December, 2009 - November, 2010	BESTFRIENDS FOOD CHAIN	Service crew/ Verifier

SKILLS

- Cake lettering
- Free hand drawing
- Capable to work under time pressure and deadlines
- Can do Multi-tasking
- Skill in both verbal and written communications (Filipino/English)
- Skill in verbal communication (Basic Japanese)
- Photo Editing (Adobe Photoshop CS6 and CS5)
- Video Editing (Windows Live Movie Maker, Movavie Video Suite 12, Adobe After Effects)
- Web Programming (HTML, PHP)
- Web Designing (CSS, JavaScript)
- Computer Programming (Java, VB 6.0, VB.NET, Basic C#)
- Proficient in Microsoft Office Application
- Open Office Application (Writer, Calc, Impress, Draw)
- Mobile Programming (Android Studio)
- Database Management (MySQL, Navicat, XAMPP)
- Adobe Flash

SEMINARS ATTENDED

September 29, 2012	Leadership Summit 2012 STI College-Caloocan
March 1, 2013	Professional Etiquette Seminar STI College-Caloocan
March 11, 2013	Career Development Seminar STI College-Caloocan

ACHIEVEMENTS

October, 2016	Candidate for Best IT Project STI College-Caloocan
March, 2010	Best Seller for the Month of March BESTFRIENDS FOOD CHAIN
February, 2010	Best Seller for the Month of February BESTFRIENDS FOOD CHAIN

CHARACTER REFERENCES

Mrs. Anna Marie Ferrancullo Store Manager Red Ribbon Victory Mall Contact no.: 09209833607	Mrs. Reigen Dimarucot Supervisor Blooming Dale Contact no.: 09479808982	Mr. Alvin Ray Estiva Thesis Adviser STI College-Caloocan Contact no.: 09061998153
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