

Mary Rose S. Asis

10C Mendiola St. Tonsuya Malabon City
(+63)9391459724
asismaryrose.santos@gmail.com



OBJECTIVE

To be in a suitable job where I could practice my knowledge and to be in a workplace where I can share my skills.

EDUCATIONAL BACKGROUND

TERTIARY

2012 – 2016

STI Academic Center - Caloocan

Bachelor of Science in Information Technology

SECONDARY

2007 – 2011

University of the East – Caloocan Campus

SKILLS

- Proficient in writing and speaking in English and Filipino language.
- MS Office – Intermediate
- Records filing, Data Organizing and Encoding office files.
- Computer Multimedia - Adobe Photoshop CS6, Adobe Flash
- Basic MySQL, CSS, HTML, PHP and Visual Basic 6.0 Programming Language

WORK EXPERIENCE

- Proline Logistics Philippines, Inc. – Office Staff Sta. Cruz, Manila (March – April, 2015)
- (On-the-Job Training) Nearlink Solutions Inc. – Assistant Web Designer
- Gilmore IT Center, Quezon City (December 14, 2015 – March 28, 2016)

EXTRA-CURRICULAR ACTIVITIES

- Self-Development Seminar, STI College Caloocan Campus – 2012
- National Service Training Program, Antipolo – October 2013
- Y4MO'D Member (Youth For Malabon Organization) Position – Internal Secretary
- Youth Leadership Training Workshop, Antipolo Rizal – November 2014
- Youth Organization Strategic Planning, Malabon City Hall – December 2014
- Araw ng Kabataang Malabonian Youth Convention, Malabon Amphitheater – December 2014
- 21st National Youth Convention, Aliw Theater – February 5, 2016
- Professional Etiquette Seminar, STI Calocan Campus – February 22, 2016
- DOLE – Pre- Employment Seminar, STI Calocan Campus – March 3, 2016
- Preparing for the workplace Seminar, STI Calocan Campus – March 3, 2016
- PEP Talk, STI Calocan Campus – March 30, 2016

CHARACTER REFERENCES

Available upon request.