

MARY GRACE S. MACALTAO

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OBJECTIVE

Seeking an On the Job Training in order to obtain the understanding of how to offer best customer service and to get knowledge of daily operations of the company.

EDUCATION

TERTIARY

2014 – Present

STI College Caloocan

Bachelor of Science in Hotel and Restaurant Management

2013 – 2014

World Citi Colleges

Bachelor of Science in Hotel and Restaurant Management

SECONDARY

2009 – 2013

Caloocan High School

High School Diploma

SKILLS

- Hardworking and ready to take challenges
- Computer skills including MS Word and MS PowerPoint
- Can speak English and Tagalog language
- Cooking
- Baking
- Serving foods

SEMINARS ATTENDED

March 8, 2016

Holistic Professional Imagine the Tourism and Hospitality Industry

March 13, 2015

Mixology

February 6, 2015

NATIONAL YOUTH CONVENTION

ON-THE-JOB TRAINING

1. MANILA GRAND OPERA HOTEL & CASINO

(Banquet - Food Server)

Hours Completed: 300

2. ONE PACIFIC PLACE HOTEL

(Housekeeping - Room Attendant)

Hours Completed: 300

REFERENCES

MR.JOMAPAU L ESBER

WORLD CITI COLLEGE

Professor

09156925983

MR.GREGGY EUGENIO

WORLD CITI COLLEGE

Professor

09228484734