

MICHELLE OJEDA

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OBJECTIVE

To be able to obtain my job that will give me the opportunity to apply all the knowledge and skills I have obtained and gathered from academe, where I could also gain more experience, skills and align myself to improve my productivity.

EDUCATION BACKGROUND

TERTIARY 2013-2017	STI COLLEGE CALOOCAN Bachelor of Science in Hotel and Restaurant Management
SECONDARY 2009-2013	BAGONG BARRIO NATIONAL HIGH SCHOOL High School Diploma

SKILLS

- Knowledgeable about Front Office Department
- Can speak two languages such as English and Filipino
- Can work alone or as part of a team

SEMINARS/TRAINING ATTENDED

February 6, 2015	National Youth Convention Aliw Theater
March 6-7, 2015	Hotel Immersion and Familiarization Holiday Inn Clark Pampanga
March 13, 2015	Mixology Seminar for BSHRM STI College Caloocan

ON-THE JOB TRAINING

Nov. 29, 2016 – Jan. 27, 2017	La Breza Hotel (OJT 380 HRS) Mother Ignacia, Quezon City
April 3, 2016 - May 15, 2016	La Breza Hotel (OJT 300 HRS) Mother Ignacia, Quezon City
April 8, 2015 - May 23, 2015	Max's Restaurant (OJT 300 HRS) SM North, Quezon City

CERTIFICATION

March 11, 2016

Software Proficiency Certification Program – Hotel PMS –
Gatessoft

CHARACTER REFERENCE

Ms. Ana Aurea Santiago
STI COLLEGE CALOOCAN
Faculty
0917-303-6713