

MARY GRACE G. MERCA

Phase2 Area2 Blk. 31 Lot 30

NBBS, Navotas City

09505018658

mercagracey@gmail.com



OBJECTIVE

To be able to find a company where I will be trained to be the most productive employee and I can maximize my skills and potentials.

EDUCATIONAL BACKGROUND

TERTIARY

2013-2017

STI Academic Center Caloocan

Bachelor of Science in Information Technology

SECONDARY

2009-2013

Kaunlaran High School

High School Diploma

TECHNICAL SKILLS

- Computer Literate
- Web Programming/Designing
- Visual Basic 6 Programming
- Willing to undergo training
- Adobe Photoshop
- Microsoft Office Programs (Excel, Word & Power Point)
- Good Oral and Written Communication

EXTRA-CURRICULAR ACTIVITIES

- September 13, 2013
 - February 4, 2015
 - March 4, 2015
- Self-Development**
STI Caloocan - Academic Center
- Metamorphosis**
STI Caloocan - Academic Center
- 20th STI NATIONAL YOUTH CONVENTION**
Aliw Theater

CHARACTER REFERENCE

Mylene V. Erbite

Teacher

Kaunlaran High School

0919-254-0268

Marilou F. Bartolome

Professor

STI Academic Center Caloocan

0917-623-2278

Pamela B. Rubinas

Card Operator

Quezon City

0949-188-7107

