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國立金門大學

教學綱要

部別：日間部學士班

114學年度第2學期

列印日期：2026/01/21

科目名稱：專業實習 (Internship)
授課教師：李盈興

開課班級：應英四年級
必選修：選修

學分：2.0 授課時數：2.0

1. 教學目標

This class offers students the knowledge of English for business communication and the opportunities to apply the skills to actual business settings. The activities comprise the practicum at the local business setting supplemented with appointed on-site visit and evaluation. Students should complete all of the paperwork of internship, keep frequent contact with the adviser and the department assistant, and submit the internship booklet no later than the end of the semester.

2. 教學綱要

Supplementary resources: official documents, electronic handouts, and the course forum.

3. 教科書

書名：Supplementary resources: official documents, electronic handouts, and the course forum.

1 出版日期：年月

作者：出版社：版本：

無參考書資料。

※請遵守智慧財產權觀念，依著作權法規定，教科書及教材不得非法影印與使用盜版軟體。

5. 教學進度表

週次	日期	內容	備註
1	2026/02/22—2026/02/28	Course introduction	
2	2026/03/01—2026/03/07	On-site visit and evaluation	
3	2026/03/08—2026/03/14	Practicum at a local business setting	
4	2026/03/15—2026/03/21	Practicum at a local business setting	
5	2026/03/22—2026/03/28	Practicum at a local business setting	
6	2026/03/29—2026/04/04	Practicum at a local business setting	
7	2026/04/05—2026/04/11	Practicum at a local business setting	
8	2026/04/12—2026/04/18	On-site visit and evaluation	
9	2026/04/19—2026/04/25	Practicum at a local business setting	
10	2026/04/26—2026/05/02	Practicum at a local business setting	
11	2026/05/03—2026/05/09	Practicum at a local business setting	
12	2026/05/10—2026/05/16	Practicum at a local business setting	
13	2026/05/17—2026/05/23	Practicum at a local business setting	
14	2026/05/24—2026/05/30	Practicum at a local business setting	
15	2026/05/31—2026/06/06	Practicum at a local business setting	
16	2026/06/07—2026/06/13	On-site visit and evaluation	
17	2026/06/14—2026/06/20	Independent studies	
18	2026/06/21—2026/06/27	Independent studies	

6. 成績評定及課堂要求

Evaluations: The adviser and the supervisor will assess the student's performance for giving 50% of the grade, respectively.

Requirements: Students should understand and be responsible for their grades.

8. 永續發展目標(SDGs)：SDG8 合適的工作及經濟成長

9. 大學社會責任(USR)關聯性：高