

### How to Pay Taxes:

Please note that Income Tax Challans can be paid online thru your Net Banking. NSDL provides a platform to pay taxes online. Please click here to pay your <https://onlineservices.tin.egov-nsdl.com/etaxnew/tdsnontds.jsp> online.

Guidelines at the time of payment of taxes:

- e-TAX Payment Window will be opened with 4 options
- Please Select **CHALLAN NO./ITNS 280**
- Please select "(0021) INCOME-TAX (OTHER THAN COMPANIES)" under "**Tax Applicable**"
- Please enter relevant Assessment Year
  - (Ex: For the Financial Year 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022, please select "**Assessment Year as 2022-23**".)
- Please enter your PAN & Other info as required in the e-Payment.
- Please select "(300) SELF ASSESSMENT TAX" under "**Type of Payment**" as the taxes paid after the year end (31<sup>st</sup> March) are termed as Self Assessment Taxes.
- After the selection of the relevant Bank of you, please click on "Proceed".
- The web application validates your PAN and displays a message that as per our records, the following PAN is in the name of you.
- Please pay & save the tax challan.

Please forward us a copy of tax challan paid in the return mail.

Hope above information will guide you for error free tax challans.