COURTNEY CAPUTO

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Profile Summary

Software Developer with a passion for developing scalable web applications and working across the full stack. Proven track record of providing high quality work, the ability to quickly learn new skills, and strong communication, leadership, and analytical problem solving skills. Go-to person in accounting and finance among company business partners, and would be an asset to any company.

Technical Skills

- **Languages:** JavaScript, SQL, HTML, CSS
- **Framework/Libraries:** React, Node.js, Express.js, GraphQL, Material UI, Materialize
- **Databases:** SQL (MySQL), NoSQL (MongoDB)

Projects

- **DevMe:** https://github.com/courtneycaputo/DevMe | https://mighty-earth-58751.herokuapp.com/
  - A social media application that connects recently graduated software engineers with experienced mentors who will provide career guidance. Built with React front end, GraphQL with a Node.js and Express.js server that uses MongoDB and the Mongoose ODM for the database.
- **Been There, Ate That:** https://github.com/courtneycaputo/BeenThere-AteThat | https://beenthereatethat.herokuapp.com/
  - A social media application that allows friends to share restaurants, upload pictures, write comments, and mark a location as "Been There". Built with Node.js and Express.js to create a RESTful API, Handlebars.js template engine, and MySQL and the Sequelize ORM for the database.
- **Recipe Finder:** https://github.com/courtneycaputo/recipe-finder | https://courtneycaputo.github.io/recipe-finder/
  - An application that allows users to search for recipes based on an ingredient. Built with HTML, CSS, Vanilla Javascript, and the Spoonacular API

Experience

Consulting

ExpressMed, April 2022–September 2022
- Performed Controller duties on interim basis until full time Controller was hired.
- Documented all Accounting, Finance, and HR procedures and trained new Controller.

ExpressMed, Carlsbad, CA

A privately owned distributor specializing in the health and wellness category on Amazon and other e-commerce marketplaces

Controller, December 2020–March 2022
- Oversaw all aspects of accounting including developing and performing month end close processes, management of accounting staff, preparation of annual budget, and creation of financial reports and supplementary material for monthly financial calls with owners.
- Prepared daily cash report for ongoing cash management, cash flow, and cash projections.
- Conducted an inventory valuation and developed a monthly inventory reconciliation process.
- Evaluated multiple inventory management software and found one that suited the company's business model, which included inventory at self-managed warehouse as well as inventory in the Fulfilled By Amazon program, and assisted in the implementation of the chosen software.
- Performed HR duties including onboarding of new hires, supporting recruiting efforts, management of relationship with Professional Employer Organization which provided HR and Payroll services.

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Breg, Inc., Carlsbad, CA

Private Equity owned orthopedic bracing company with $300M in annual revenue specializing in manufacturing, distribution, and insurance billing with 1,000+ employees across the globe

Finance Manager, December 2018–December 2020

- Owned Global FP&A function for Revenue, Pricing, Product Margins, Commissions, and Commercial OPEX, which included analyzing monthly financial results, preparing slides for monthly and quarterly BOD meetings, and reviewing monthly spend with Sales leadership to ensure departments were on budget.
- Overhauled budget process for product margins across company's multiple revenue sources, turning a $6M budget variance from previous year into a highly predictable model.
- Partnered with Sales Operations team and Sales leadership on understanding key operational drivers of Domestic and International Revenue performance to create annual Revenue budget and monthly forecast.
- Analyzed $3M YoY margin decline that allowed Sales Leadership to develop targeted improvement initiatives.
- Partnered with IT to automate various reports for Sales and Operations teams in Power BI which helped drive improvements to achieve budget targets.

Accounting Manager, September 2016–December 2018

- Owned Accounting function for Insurance Billing business including Revenue recognition, Accounts Receivable, and Consignment Inventory and managed team of employees including a staff accountant, financial analyst, and remote inventory operations employees.
- Performed deep dive analysis of collections data that led to $2M write up of Revenue.
- Implemented new processes for consignment inventory to mitigate material weakness of internal controls which led to an improvement from $1.1M to $0.3M annual shrink.
- Created consignment inventory cycle count schedule for over 2,000 locations in Hospitals and Orthopedic Clinics across the US and managed relationship with 3rd party count company.
- Partnered with IT and created automated Inventory Shrink reporting for Sales and Commercial teams.

Senior Accounting Analyst, July 2015–September 2016

- Worked on cross-functional team that completed successful integration of acquired company into Breg's ERP system and established strong relationships with acquired employees.
- Performed month-end close activities including review and analysis of balance sheet and income statement accounts.
- Analyzed Insurance Billing collection rate, recommended appropriate AR reserves, and prepared audit schedules.
- Partnered with Senior Director of Revenue Cycle Management to provide management reporting on collection performance and claim denial management.
- Developed reconciliation between billing software and Oracle and owned accuracy of data.

Senior Inventory Analyst, November 2013–July 2015

RPR Partners LLP, La Jolla, CA

CPA firm that specializes in providing tax consulting and advisory services in the areas of real estate and entrepreneurial business

Tax Senior, February 2013–September 2013, Tax Staff, September 2011–February 2013

Education

University of California, San Diego – Full Stack Web Development Certificate August–November 2022
University of California, Santa Barbara – B.A. Business Economics with Accounting Emphasis 2011