



Teacher Application

Thank you for your interest in teaching at Covenant Classical School. We invite you to complete this application and return it to our school office. If an opening occurs for which you may qualify, we will contact you to arrange an interview as well as contact your references.

To aid prospective teachers in understanding our philosophy of education, we ask applicants to read *An Introduction to Classical Education* by Christopher Perrin and *The Lost Tools of Learning* by Dorothy Sayers (both are available on our website at www.covenantclassicalschool.org).

We believe that the key to a successful Christian school is the quality of its staff. We are seeking applicants who are professionally qualified; who are dedicated to Christ, children, and academic excellence; and who model Christ-like behavior in all areas of life.

Please contact the school office if you have questions about the application.

Full name: _____

Application date: ____/____/____ Date available: ____/____/____

Present address: _____

Length of time at this address: _____

Phone: Day (____) _____ Evening (____) _____

Email Address: _____

Best way to reach you: _____

Permanent address and phone number (if different than the address listed above):

Please mark the position the position or positions for which you would like to apply:

Lower School Teaching Positions (K-5)

- ☐ Kindergarten
- ☐ Grammar grades 1-3
- ☐ Grammar grades 4-5
- ☐ Grammar Latin 3-5

Upper School Teaching Positions (6-8)

- ☐ Bible
- ☐ Math
- ☐ Science
- ☐ English
- ☐ Humanities (History/Lit)
- ☐ Latin (6-8)

Fine Arts

- ☐ Art (K-8)
- ☐ Drama (K-8)
- ☐ Music (K-8)
- ☐ Physical Education (K-8)

I prefer a full time/part time position. Please circle one.

How did you learn about the position for which you are applying?

Please list activities or sports for which you would be capable and willing to direct, sponsor, or coach (indicate grade or ability levels):

Marital Status (please circle): single married separated divorced widowed

If separated or divorced, please explain in a separate attached document.

Can you verify your legal right to work in the U.S.? Yes _____ No _____

Do you have any reoccurring illnesses or other difficulties that may, at any time, affect you ability to teach?

Yes _____ No _____

If yes, please explain

Have you ever been charged with, convicted, or plead guilty to any offense involving dishonesty, breach of trust, child abuse, or any other type of crime? Yes _____ No _____

If yes, please explain.

Have you ever been disciplined, discharged (terminated), or asked to resign by a former employer?

Yes _____ No _____

If yes, please explain.

CHURCH MEMBERSHIP

On separate paper, please give your Christian testimony.

What church do you currently attend?

Are you presently a member and in good standing?

How long have you attended this church?

In what church activities are you involved and with what degree of regularity?

What other Christian service have you done since becoming a Christian?

What books have you read recently that have helped you spiritually?

STATEMENT OF FAITH

The doctrinal statement of Covenant Christian School provides a summary of biblical doctrine that is consonant with evangelical Christianity. The statement accordingly reaffirms salient features of the historic Christian creeds, thereby identifying the school not only with the Scriptures but also with the reformers and the evangelical movement of recent years. The statement also defines the biblical perspective, which informs a CCS education. These doctrines of the church cast light on the study of nature and man, as well as on man's culture.

WE BELIEVE in one sovereign God, eternally existing in three persons: the everlasting Father, His only begotten Son, Jesus Christ our Lord, and the Holy Spirit, the giver of life; and we believe that God created the Heavens and the earth out of nothing by His spoken word, and for His own glory.

WE BELIEVE that God has revealed Himself and His truth in the created order, in the Scriptures, and supremely in Jesus Christ; and that the Scriptures of the Old and New Testaments are verbally inspired by God and inerrant in the original writing, so that they are fully trustworthy and of supreme and final authority in all they say.

WE BELIEVE that Jesus Christ was conceived by the Holy Spirit, born of the Virgin Mary, and was true God and true man, existing in one person and without sin; and we believe in the resurrection of the crucified body of our Lord, in His ascension into heaven, and in His present life there for us as Lord of all, High Priest, and Advocate.

WE BELIEVE that God directly created Adam and Eve, the historical parents of the entire human race; and that they were created in His own image, distinct from all other living creatures, and in a state of original righteousness.

WE BELIEVE that our first parents sinned by rebelling against God's revealed will and thereby incurred both physical and spiritual death, and that as a result all human beings are born with a sinful nature that leads them to sin in thought, word, and deed.

WE BELIEVE in the existence of Satan, sin, and evil powers, and that all these have been defeated by God in the cross of Christ.

WE BELIEVE that the Lord Jesus Christ died for our sins, according to the Scriptures, as a representative and substitutionary sacrifice, triumphing over all evil; and that all who believe in Him are justified by His shed blood and forgiven of all their sins.

WE BELIEVE that all who receive the Lord Jesus Christ by faith are born again of the Holy Spirit and thereby become children of God and are enabled to offer spiritual worship acceptable to God.

WE BELIEVE that the Holy Spirit indwells and gives life to believers, enables them to understand the Scriptures, empowers them for godly living, and equips them for service and witness.

WE BELIEVE that the one, holy, universal Church is the body of Christ and is composed of the communities of Christ's people. The task of Christ's people in this world is to be God's redeemed community, embodying His love by worshipping God with confession, prayer, and praise; by proclaiming the gospel of God's redemptive love through our Lord Jesus Christ to the ends of the earth by word and deed; by caring for all of God's creation and actively seeking the good of everyone, especially the poor and needy.

WE BELIEVE in the blessed hope that Jesus Christ will soon return to this earth, personally, visibly, and unexpectedly, in power and great glory, to gather His elect, to raise the dead, to judge the nations, and to bring His Kingdom to fulfillment.

WE BELIEVE in the bodily resurrection of the just and unjust, the everlasting punishment of the lost, and the everlasting blessedness of the saved.

Please indicate your degree of support with our Statement of Faith:

_____ I fully support the statement as written without reservation.

_____ I support the statement except for the area(s) listed and explained below. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Exceptions to agreement with the Statement of Faith:

EDUCATION

Please attach photocopies of all of your postsecondary transcripts. Upon employment, official copies of transcripts must be provided to the school for inclusion in your personnel file. List all undergraduate, graduate, and summer sessions.

Institution Name	Institution City & State	Major	Minor	Degree Obtained	Dates Attended	Overall GPA

Have you had any formal training in the Scriptures or Christian education?

If so, please describe:

TEACHING EXPERIENCE

Please list previous educational employment beginning with most recent:

School: _____ Dates: _____

Address: _____ Phone: _____

Position(s) Held: _____ Supervisor: _____

Reason for Leaving: _____ May we contact? _____

2. School: _____ Dates: _____

Address: _____ Phone: _____

Position(s) Held: _____ Supervisor: _____

Reason for Leaving: _____ May we contact? _____

3. School: _____ Dates: _____

Address: _____ Phone: _____

Position(s) Held: _____ Supervisor: _____

Reason for Leaving: _____ May we contact? _____

To what degree are you familiar with various textbook series (i.e., Singapore Math, Saxon Phonics, Shurley Grammar, or Story of the World)?

List any other educational advantages that might be beneficial for us to know (i.e. travel, courses, applicable hobbies, cultural interests).

List any books or articles that you have read recently that have helped you to grow professionally.

Do you have a state teaching certificate? Yes or No

If so, from what state and what kind?

Note: Covenant does not require state certification in order to be employed

PERSONAL PHILOSOPHY

On separate paper, please answer each of the questions below in one or two paragraphs.

1. Describe how your Christian faith impacts your teaching.
2. What makes someone a great teacher?
3. Describe your knowledge of and/or experience with classical education.
4. Describe the ideal classroom environment. How do you strive to reach this ideal?
5. Besides the Bible, what 5 books do you think every student high school should be required to read, and why?
6. Why do you want to teach at Covenant?

NON-EDUCATIONAL EMPLOYMENT HISTORY

Please start with your current or most recent employer and work backwards for the past ten years. If necessary, you may follow the same format on the reverse. Please account for any gaps in employment.

Employer: _____ Dates: _____

Address: _____ Phone: _____

Position(s) Held: _____ Supervisor: _____

Reason for Leaving: _____ May we contact? _____

Employer: _____ Dates: _____

Address: _____ Phone: _____

Position(s) Held: _____ Supervisor: _____

Reason for Leaving: _____ May we contact? _____

Employer: _____ Dates: _____

Address: _____ Phone: _____
Position(s) Held: _____ Supervisor: _____
Reason for Leaving: _____ May we contact? _____

Employer: _____ Dates: _____
Address: _____ Phone: _____
Position(s) Held: _____ Supervisor: _____
Reason for Leaving: _____ May we contact? _____

Have you ever worked under a different name for any of the employers you have listed? If so, what was the name or names? _____

PERSONAL REFERENCES

Please list references (other than family members) who can testify to your character and Christian service. Include two people that have been in authority over you such as a pastor, principal or former employer. Please list your current pastor first.

You will also need to sign the Reference Release Form that is attached and return it with this application.

Reference name: _____ Job title: _____
Relationship: _____ Length of relationship: _____
Email: _____ Telephone Number: _____

Reference name: _____ Job title: _____
Relationship: _____ Length of relationship: _____
Email: _____ Telephone Number: _____

Reference name: _____ Job title: _____
Relationship: _____ Length of relationship: _____
Email: _____ Telephone Number: _____

Give three references who are qualified to speak of your professional training, teaching ability, and experience. Please list your current or most recent principal or supervisor first.

Reference name: _____ Job title: _____
Relationship: _____ Length of relationship: _____
Email: _____ Telephone Number: _____

Reference name: _____ Job title: _____
Relationship: _____ Length of relationship: _____
Email: _____ Telephone Number: _____

Reference name: _____ Job title: _____
Relationship: _____ Length of relationship: _____
Email: _____ Telephone Number: _____

APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that the Covenant Classical School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize the Covenant Classical School to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation and other matters related to my suitability for the position. I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a background check by the state of Illinois. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information is unfavorable, that it could reflect adversely on the school; that it could damage my ability to serve as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Applicant's Signature

Date

AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I am applying for a position as a teacher with Covenant Classical School. I am authorizing the school to interview the primary references which I have listed, any secondary references mentioned through interviews with primary references or other individuals that know me and have knowledge regarding my testimony and work record. I also authorize the school to investigate my work records and evaluations, my educational preparation and all other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

I hereby release Covenant Classical School, my former employers, references and all other parties from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I waive the right to personally view any references given to Covenant Classical School.

I agree that a photocopy or facsimile copy of this document and my signature shall be considered for all purposes as the original signed release on file.

I certify that I have carefully read and do understand the above statements.

Applicant's Signature

Date