🎒 Course project plan

Use this template to plan and track the status of the course process
Tasks are assigned to one or more people and can include priority and due date.

By Status ⌄   Properties   Group by **Status**   Filter   Sort   🔍 Search   ⋯   **New** ⌄

Plan course design 6 ⋯ +	Create content 6 ⋯ +	Publish course 3 ⋯ +	Communicate release 3 ⋯ +	Evaluate 4 ⋯ +
🗂 Research and SME interviews	✍ Author topics	💻 Publish on learning platform	📢 Communicate internally	🔷 Determine KPIs to track course success/ROI
🎯 Identify audience, scenario content, and course LOs High 🔥	📊 Create diagrams	❓ User/learner QA review	🗞 Author blog	📈 Monitor quiz scores
🔍 Identify topics and topic LOs Medium	🎬 Produce videos	🗂 Make edits based on feedback	📛 Work with marketing to promote course	🖼 Track completion rates
🎥 Data and media requirements	📝 Author quizzes			⚫ Track product usage changes
😎 Conduct SME review	🤓 SME, ID, and technical review			
🗂 Make edits based on feedback	🗂 Make edits based on feedback			