

Emory Clinics Reactives Linking and Flipping to Pending Approval SOP v 9.16.25

You will only review accounts/visits that are in the **Emory Clinics-Reactive ID Name**

Visit: 04/22/25-04/22/25 (IP) Emory Clinics-Reacti 1040879606

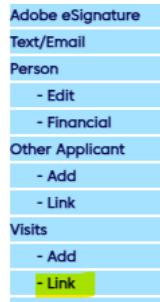
Examples

1. If there are not any open applications, you will update the report with the following;
 - New Visit Status (Column U): Update from the Status for Hold to **No**
 - New Visit Detail (Columns V): Update with status of **Not Eligible**
2. Open T16 application or Aged SSI (not in a closed status)
 - Include applications with a status of Pending, Application Taken, Or Taken Not Sent meet the following criteria;
 - a. that **are on or after** the Emory Reactive admit date
 - b. There is an Emory or Dekalb non-reactive ID acct that has the same admission date as the Reactive acct

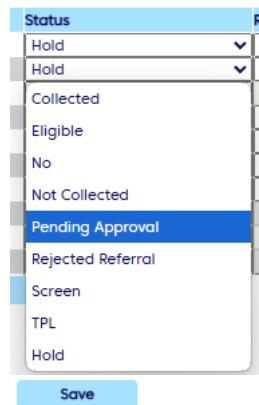
Applications and Visits Recap			
Visit: 07/09/25-07/20/25 (IP)	Emory Midtown	1044174602	\$119,741.25
Visit: 07/09/25-07/20/25 (IP)	Emory Clinics-Reacti	1044223637	\$128.00
Visit: 07/09/25-07/20/25 (IP)	Emory Clinics-Reacti	1044345136	\$1,482.00

- If there are accounts that are not linked to the open T16 application, you will need to link them by performing the following steps;
 - a) Review to see if there are any accounts/visits under the **Unlinked Active Visits** hyperlink and **Unlinked Visits**. Make sure that you select the to open the drop down of Active unlinked visits.
 Unlinked Active Visits and Unlinked Visits

- b) On the PACE menu bar, select **Link** under the Visits menu option



c) Update the Status from Hold to **Pending Approval** and Select Save



1. If there is not an open T16 application, then you will review to see if there is an open State application(AMN, RSM, LIM)
 - a. There is an Emory or Dekalb non-reactive ID acct that has the same admission date as the Reactive acct

		Pending - Application Submitted	06/02/25	04/01/25 - 05/31/25	Contact State Agency
<input type="checkbox"/>	<u>AMN-04/18/25 (I)</u>	Visit: 04/16/25 (IP)	Emory Midtown	1040649216	\$8,553.20
<input type="checkbox"/>	<u>Unlinked Active Visits</u>	Visit: 04/16/25 (IP)	Emory Clinics-Reacti	1040771312	\$1,588.73
		Visit: 04/16/25 (IP)	Emory Clinics-Reacti	1040790226	\$1,037.27

2. EMA State application(EMA-AMN, EMA-RSM, EMA-LIM)
 - **Account/Visit has to be IP only. EMA does not cover OP accounts**
 - If the IP account is linked to an open EMA application, then update the New Visit Status(Column U) from Hold to **Pending Approval** in PACE.
 - If the account is not linked to an open EMA application, review to see if there are any accounts/visits under the **Unlinked Active Visits** hyperlink and **Unlinked Visits**. Make sure that you select the to open the drop down of active unlinked visits.



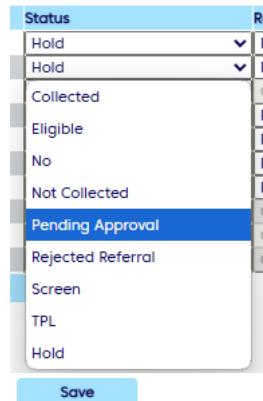
Unlinked Active Visits and **Unlinked Visits**

► Additional Information

Applications and Visits Recap			
AMN-10/03/24 (I)	By Other Application	work	0//01/24 - 10/31/24
Unlinked Active Visits			
Visit: 04/22/25-04/22/25 (IP)	Emory Clinics-Reacti	1040879606	\$362.00 Hold

- b) On the PACE menu bar, select **Link** under the Visits menu option

c) Update the Status from Hold to **Pending Approval** and Select Save



3. For EMA applications, if there are not any open applications, or, the account is an OP visit, you will update the report with the following;

- New Visit Status (**Column U**): Upadate from the Status for Hold to **No**
- New Visit Detail (**Columns V**): Update with status of **Not Eligible**