

# Syllabus Sync Analysis Summary

## Overall Compliance

Total Items: 31	Items Present: 15
Items Missing: 16	Compliance Rate: 48.4%

## Checklist Items Status

Item Description	Status
Does the outline include Instructor email address that includes @ucalgary.ca.	Missing
Course objectives are listed & numbered.	Present
Any textbooks, readings, and materials used in the course are listed.	Missing
Check for information on the tools and platforms and resources students can /.	Present
Scan the course outline for the Course Workload section and highlight if not.	Missing
Check that the outline includes the Grade Scale header and additional.	Missing
<b>In the Grade Distribution Table, validate that the assessments listed have weights.</b>	<b>Present</b>
<b>In the Grade Distribution Table, compare the overall weightings for individual.</b>	<b>Present</b>
<b>In the Grade Distribution Table, check that each assessment indicates which.</b>	<b>Present</b>
<b>Assess for due dates for assignments listed in the Grade Distribution Table.</b>	<b>Present</b>
<b>Check that the outline has the Missed Assessment Policy Header. Highlight if.</b>	<b>Missing</b>
<b>Check that the outline has the Late Policy header. Highlight if missing.</b>	<b>Missing</b>
<b>If class participation is listed in the Grade Distribution Table, details are provided.</b>	<b>Present</b>
Details on the assignments are included in the course outline. Highlight if the.	Missing
<b>If a group project is listed in the Grade Distribution Table, details are included.</b>	<b>Present</b>
<b>If Final Exam is listed in the Grade Distribution Table, information, including the.</b>	<b>Present</b>
<b>In the Grade Distribution Table, the final examination may not count for more.</b>	<b>Present</b>
<b>If a take home final examinations is identified in the course outline, flag for admin.</b>	<b>Missing</b>
The "Contacting Your Instructor" section is included.	Present
<b>The Class Schedule &amp; Topics page is included on the last page of the outline.</b>	<b>Missing</b>
<b>On the Class Schedule &amp; Topics page, check for due dates for assessments.</b>	<b>Missing</b>
<b>The Class Schedule &amp; Topics page, Check for exam and quiz dates.</b>	<b>Missing</b>
Check all links in the course outline to validate they that they are working.	Missing
bjectives will be measured.	Present
Scan the course outline for the Course Workload section and highlight if not included.	Missing

Item Description		Status
In the Grade Distribution Table, compare the overall weightings for individual weight.		Present
Assess for due dates for assignments listed in the Grade Distribution Table. class as identified in		Present
Check that the outline has the Missed Assessment Policy Header. Highlight if missing.		Missing
In the Grade Distribution Table, the final examination may not count for more than 50% of the		Present
final grade. If the final examinations is identified in the course outline, flag for admin review.		Missing
Check all links in the course outline to validate they that they are working. Highlight if any don't work.		Missing
Total Items: 31	Compliance Rate: 48.4%	
Items Present: 15	Items Missing: 16	

Missing Items

- Does the outline include Instructor email address that includes @ucalgary.ca.
- Any

Major Sections Analysis

Grade Distribution: Complete
Course Policies: Complete
Learning Outcomes: Missing
Contact Information: Complete

Key Recommendations

1. Review and add all missing grade distribution components
2. Ensure all course policies are clearly stated
3. Add specific due dates and assessment details
4. Include complete instructor contact information