Evidence Chain of Custody Tracking Form from [*The Biological Evidence Preservation Handbook: Best Practices for Evidence Handlers*](https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=1&cad=rja&uact=8&ved=0ahUKEwjGte_AkInUAhUd3YMKHQY_AekQFggmMAA&url=https%3A%2F%2Fwww.nist.gov%2Fdocument-2652&usg=AFQjCNFdELuWTluciOeIptUsvyb69G06oQ)comprises public domain material from the National Institute of Standards and Technology, U.S. Department of Commerce. UMGC has modified this work.

**TEAM AUSTRALIA CYBERSECURITY  
EVIDENCE CHAIN OF CUSTODY TRACKING FORM  
Example**

**Case Number:** 001 **Offense:** Malware Attack

**Submitting Officer** **(Name/ID#):** Cheyenne Pozar, ID# 414559, Digital Forensics Analyst

**Victim:** DTL Power

**Suspect:** Graduate Student at the University of Queensland, suspected nation state actor

**Date/Time Seized:** 04/17/22 **Location of Seizure:** Union College, U. of Queensland

| **Description of Evidence** | | |
| --- | --- | --- |
| **Item #** | **Quantity** | **Description of Item** (Model, Serial #, Condition, Marks, Scratches) |
| 001 | 1 | SanDisk 16GB Cruzer USB 2.0 Flash Drive, Model Number SDCZ36-016G-B35, good condition, no damage |
| 002 | 1 | Seagate BarraCuda 4TB Internal Hard Drive HDD, Model Number ST4000DMZ04, good condition, no damage |
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| **Chain of Custody** | | | | |
| --- | --- | --- | --- | --- |
| **Item #** | **Date/Time** | **Released by** (Signature & ID#) | **Received by** (Signature & ID#) | **Comments/Location** |
| 001, 002 | 3:15PM  04/17/22 | Michael Jones,  ID# 331212,  Special Agent for Queensland  Investigation Bureau | Yvonne Taylor,  ID# 223224,  Queensland Investigation Bureau Chief | Items recovered during raid at the Union College dormitory at the University of Queensland |
| 001,  002 | 5:45PM  04/17/22 | Yvonne Taylor,  ID# 223224,  Queensland Investigation Bureau Chief | Cheyenne Pozar,  ID# 414559,  Team Australia Digital Forensics Analyst | Items submitted to Team Australia Cybersecurity for initial analysis |
|  |  |  |  |  |
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| **Final Disposal Authority** |
| --- |
| **Authorization for Disposal**  Item(s) #: \_\_\_\_\_\_\_\_\_\_ on this document pertaining to (suspect): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is(are) no longer needed as evidence and is/are authorized for disposal by (check appropriate disposal method) ☐ Return to Owner ☐ Auction/Destroy/Divert  Name & ID# of Authorizing Officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_ |
| **Witness to Destruction of Evidence**  Item(s) #: \_\_\_\_\_\_\_\_\_\_ on this document were destroyed by Evidence Custodian \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ID#:\_\_\_\_\_\_ in my presence on (date) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.  Name & ID# of Witness to destruction: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_ |
| **Release to Lawful Owner**  Item(s) #: \_\_\_\_\_\_\_\_\_\_ on this document was/were released by Evidence Custodian \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ID#:\_\_\_\_\_\_\_\_\_ to  Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State: \_\_\_\_\_\_\_ Zip Code: \_\_\_\_\_\_ Telephone Number: (\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Under penalty of law, I certify that I am the lawful owner of the above item(s).  Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Copy of Government-issued photo identification is attached. ☐ Yes ☐ No |
| **This Evidence Chain-of-Custody form is to be retained as a permanent record by the Anywhere Police Department.** |
|  |

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