**JAYESH N THAKKAR (ACCOUNTING SERVICES)**

**B-175, SANDALWOOD SOCIETY, NEAR VRAJDHAM TEMPLE,**

**MANJALPUR, VADODARA-390011. M-9426403225**

**List of Documents Require for Service Tax Registration**

1. Form ST-1.

2) Copy of PAN card of Firm / Proprietor/Company

1. Copy of Partnership Deed duly certified/Bombay Shop Establishment Certificate/Professional Tax Registration/MAA
2. Proof of Address which is to be registered with Service Tax Department. (Telephone bill/electricity bill/COPY OF Bank statement of firm)
3. Copy of PAN card of all partners with Address Proof / Proprietor /Directors
4. Name and address of Proprietor / Partners / Directors with telephone / mobile numbers.

7) Letter of Authority to collect ST-2 certificate (draft enclosed)

All Above Documents are required with company’s rubber stamp and signature of any one partner (in triplicate. )

**SPECIMEN OF POWER OF ATTORNEY (Please give on separate page)**

**POWER OF ATTORNEY TO COLLECT ST-2 CERTIFICATE**

By this power of attorney executed at……………. on this.......................... day of................... 2015. I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby nominate, constitute and appoint, Shri. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Vadodara - \_\_\_\_\_\_\_\_\_\_\_\_ as my attorney for me/my firm and on my/our behalf to do or file/execute/collect Service Tax Registration certificate or any of the acts or things in connection with the Service Tax Application Form # ST-1. And I hereby agree to ratify and confirm all and whatsoever attorney shall do.

Rubber Stamp with Authorized Signatory

Place : Vadodara

Date :