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An affiliate of Boston Community Capital

Thursday, October 11, 2012

[Name]  
[Address]

Dear X,

Thank you for your interest in the SUN Initiative (Stabilizing Urban Neighborhoods). In order to move forward in our process, we need to either speak with you over the phone or we need to receive the documentation we requested at the time of inquiry. Unfortunately, we have not been able to reach you to schedule a phone call with one of our licensed loan officers nor have we received any of the requested documentation from you. Regrettably, we are now closing your file since we have not heard from you.

If you wish to continue with our program, we invite you to contact us so that we may e-open your file. We will make no further attempts to reach you.

SUN is a program of Boston Community Capital, a 28 year old non-profit. Through the SUN Initiative, we have been successful in keeping over 200 Massachusetts families in their homes. We buy homes from banks at discounted prices and resell them back to the homeowner with an affordable mortgage. There is no fee to apply to SUN.

Please feel free to contact us if you have any questions or if you are need information about our program. We can be reached at (617) 933-5880, or via email at [sdonovan@bostoncommunitycapital.org](mailto:sdonovan@bostoncommunitycapital.org). To learn more about our program, please visit us on the web at [www.sunhomehelp.org](http://www.sunhomehelp.org).

Again, thank you for your interest in the SUN Initiative.

Sincerely,

Steve Donovan  
SUN Initiative Team Member