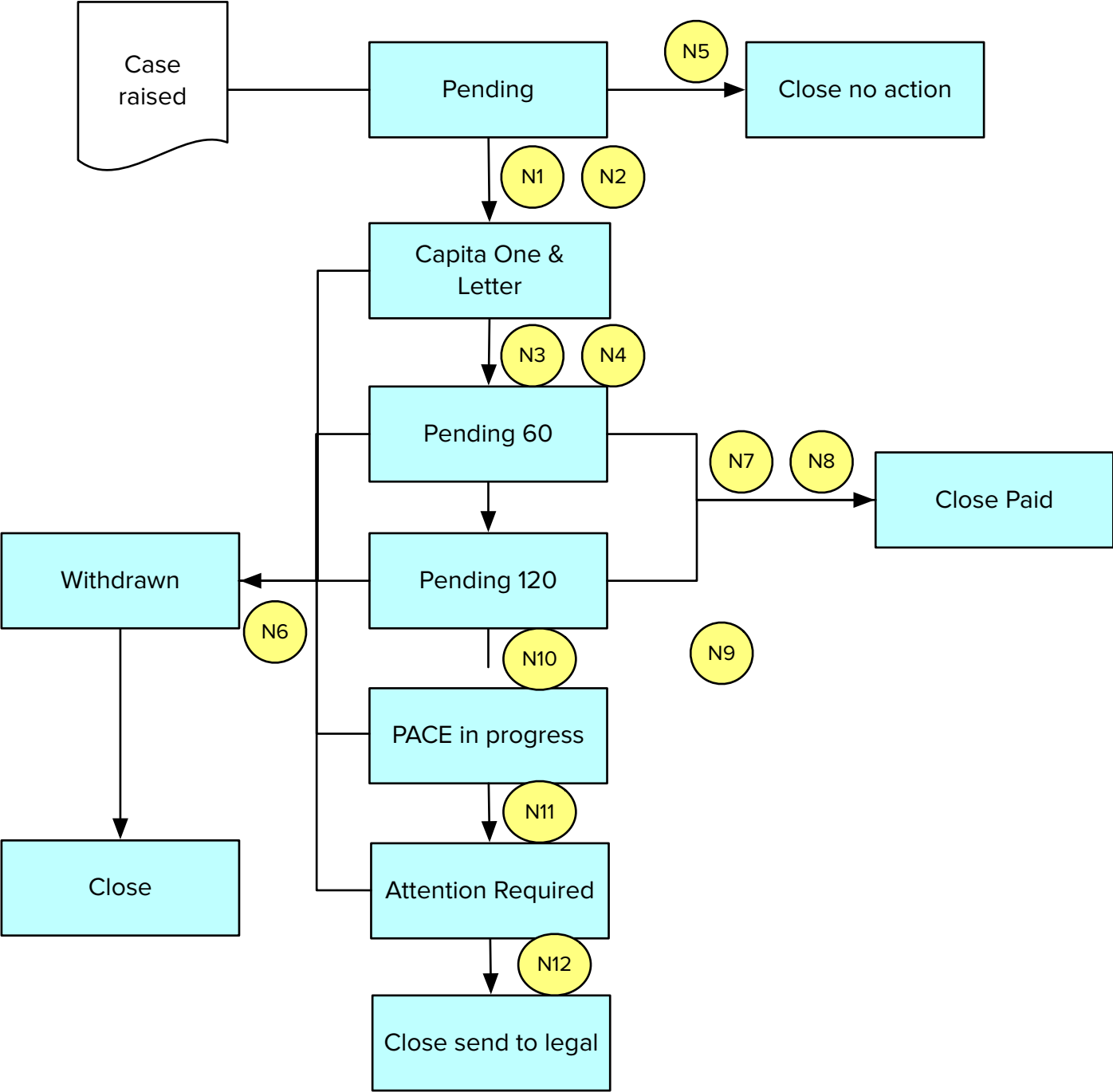


Educational Fines



Ref #	Type	Trigger	Transition	From	To	Description	Email Template
N1	Notification	Time in Status				when pending for 1 minute	Form Submitted
N2	Notification	Time in Status				when pending for 1 minute	Request Submitted
N3	Notification	Transition	Pass to Admin Capita One	Pending	Capita One & Letter		FPN request agreed
N4	Notification	Transition	Pass to Admin Capita One	Pending	Capita One & Letter		Inform administration
N5	Notification	Transition	Close no action	Pending	Closed no action		FPN No further action
N6	Notification	Transition	Withdraw case	5 statuses	Withdrawn		Withdraw case admin
N7	Notification	Transition	Payment made 60 Payment made 120	Payment pending 60 Payment pending 120	Close Paid		Payment made
N8	Notification	Transition	Payment made 60 Payment made 120	Payment pending 60 Payment pending 120	Close Paid		Headteacher FPN fine has been made
N9	Notification	Date				28 day due date	Notice parent failed to pay FPN
N10	Notification	Transition	Send pace questions	Payment pending 120	PACE in progress	28 day due date	Send pace questions
N11	Notification	Transition	attention required	PACE in progress	Attention required		pace questions returned
N12	Notification	Transition	legal action required	Attention required	Closed sent to legal		Legal action FPN case headteacher