

# KEVIN NAVARRO CASTRO

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## SKILLS

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Work effectively under pressure.  
Strong verbal communication skills, with the ability to empathize with customers.  
Simplify complex processes for better customer comprehension and satisfaction.  
Proficient in English, Italian, and Spanish.  
Excellent teamwork skills.  
Adaptability to software changes and different working environments.  
Basic knowledge of Python programming language and Kivy framework.  
Basic knowledge of HTML and CSS.  
Basic knowledge of networking.  
Experience using Office 365.

## EXPERIENCE

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### **Capital One agent, Sykes**

#### **Position responsibilities**

- Explain to customers banking processes related to mastercard and visa legal regulations and capital one internal procedures. Handle temperamental customers after being declined disputes to merchants. Report fraudulent activity on customers banking accounts, make payments, handle customers personal and delicate information, make dispute cases of transactions made by clients and follow up the dispute case process, keep positive attitude before negative situations and being empathetic with customers diverse situations, explain interest charges, past due fees, overdrafts fees and balance, advocate for the customer and look up for solutions of common interest between merchants and customers.

### **CAD Designer I, Align Technologies**

#### **Position responsibilities**

- Designing 3D Orthodontic Treatments using Align Technology's proprietary CAD dental design software (OrthoCAD) from digitally scanned files of patients from our customers (Orthodontists and GP Dentists). Preparation of the virtual impressions, the treatment set up and the gingiva adjustment. Planning and coordinating translation process to guarantee on time delivery of the ClinCheck set up for the customers. Update and complete cases that have been assigned by the team lead/specialist or supervisor, such as complaint follow ups, reassigned cases and any case requiring special translation assistance. Update and inform about incorrect or outdated customer's and patient's information, found on any of the customer databases. Propose ideas for procedures and processes to promote improved service and customer satisfaction and overall department improvements.

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## **Alexa Data Associate, Amazon**

### **Job description**

- The Alexa Data Services (ADS) organization has the responsibilities of data creation, curation, and analytics services to help develop, test, and train the Alexa AI. We work closely with internal customers like Machine Learning. Science modeling teams, providing the critical data they need to improve Alexa's Automatic Speech Recognition and Natural Language Understanding models and domain features.

### **Position responsibilities**

- Work with text, speech and other types of data and attach tags to the contents, at scale.
- Deliver high quality of labeled data, leveraging guidelines to meet specific key performance indicators, and using in-house tools and software.
- Report issues with tools and software to the development team when necessary.
- Provide feedback for improvements to existing tooling that can increase labeling throughput and quality.
- Maintain strict confidentiality and follow all applicable Amazon policies for securing confidential information.

## **EDUCATION**

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### **MEP EDUCACION ABIERTA**

High school diploma

### **FIDELITAS UNIVERSITY**

System engineering (currently studying)

## **REFERENCES**

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### **Roger Campos Orozco**

Ced 3 0378 0682

Tel 89224212 /2537-3715

Gerente General, Campos Recycling Industrial

### **Ing. Kelly Brenes Montero**

Ced 3 0516 0179

Tel 7198-2840

Senior Project Manager, Accenture