

# VALERIE K. HARVEY

Mt. Pleasant, SC 29466

(847) 810.9283

VALKHARVEY@GMAIL.COM

I am a customer-focused, goal-oriented professional and a life-long learner. Currently seeking to expand my skill set in a software development role. While searching for a career change, I learned to code. Now, I am a console-log error sleuth who thinks Angular is awesome and obsessively camelCases everything.

## EDUCATION

**The Iron Yard Academy** Front End Engineering, March 2015

To see my progress: <https://github.com/crazydoglady>

**Charleston Code Camp** Web Basics, 2014

**DePaul University**, PHR Prep Class, 2009

**Harper College**, Oil + Acrylic Painting, 2007-2009

**University of Wisconsin-Madison** BA, Political Science, 2006

## WORK EXPERIENCE

**eScience & Technology Solutions N. Charleston, SC July 2015-Present**

*Jr. Software Developer* (Government Contract ending March 2016)

- My Navy Portal (MNP) Web Application development
- Theme and Portlet development (using Liferay, HTML, JSP, Sass/CSS, Bootstrap, Javascript, Java)
- Develop new features, address bug fixes related to site performance or customer feedback
- CMMI for Development Training and Appraisal Team Participation
- Create custom prototype and product demo for potential clients
- Agile Software Development Process
- Requirements traceability reporting using JIRA and generating monthly reports

**STEM Premier**

**Mt. Pleasant, SC**

**May 2015-July 2015**

*Software Development Intern*

- Web application development using Angular JS, LESS

## SOFTWARE SKILLS

- **Javascript** : including Angular, Backbone, Underscore, jQuery
- **CSS**: including Sass, LESS, Twitter Bootstrap
- **Software Version Control** : git, GitHub, Stash, SourceTree
- **HTML**: HTML, JSP
- **Agile Process**: Issue Planning and Tracking, Scrum,
- **Atlassian**: Jira, Confluence, Stash, Sourcetree

## ADDITIONAL QUALIFICATIONS

- **DoD Security Clearance**-Details available upon request
- **CMMI for Development**- Introduction Training August 2015, Assessment Team Training October 2015, Appraisal Team January 2016
- **HRCI-PHR** Certified Dec 2009-2016 SHRM Member 2010-2016
- Russian Language- basic written and verbal skills

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### HUMAN RESOURCES WORK EXPERIENCE

#### **The Urban Electric Company N. Charleston, SC Sept 2013-Nov 2014**

##### *Recruiting Coordinator*

- Recruiting efforts led to 44% headcount growth in 12 months.
- 2014 Employee survey indicated that quality of new hires was single biggest change with a positive impact.
- Supported sustained company growth through full cycle recruiting
- Participated in Organizational Excellence initiatives and company events
- Coordinated and participated in employee onboarding and orientations, Assisted in development of onboarding program
- Develop and maintain organizational charts with continued Company growth and restructuring

#### **Thomson Reuters IP & Science Philadelphia, PA Nov 2012-July 2013**

##### *Human Resources Assistant*

- Administrative and project support to global HR Leadership Team
- Point of contact for employees regarding payroll, benefits, and issue escalation as needed
- HRIS and Organizational chart reporting; building custom reports, merging reports using Excel
- Volunteer Action Network (VAN) Council member

#### **Randstad HR (DuPont) Wilmington, DE March 2012-Nov 2012**

##### *Human Resources Analyst- Talent Acquisition*

- Supported recruiting for Manufacturing and Integrated Operations for North America
- Created offer letters and tracking letter approvals in Taleo for all levels of positions including intern/co-ops, engineers, technical professionals, and general manufacturing

#### **Burns Engineering Philadelphia, PA March 2010-March 2012**

##### *Human Resources Assistant*

- HRIS management and reporting
- Recruited for positions in all levels of organization
- Managed on-boarding process including E-verify, background checks, new hire Orientation
- Participated in focus group to re-write job descriptions for engineering staff
- Served as backup to HR manager for payroll assistance, sync HR and payroll systems weekly
- Reconciled medical, dental and life insurance invoices on a monthly basis
- Helped to plan holiday parties; hosted holiday party and created fun in-house activities for Engineers' Week, Train Day, Aviation Day, etc.
- Developed administrative manual and presented corresponding training to administrative staff

#### **Manpower Palatine, IL Feb 2007-Feb 2010**

##### *Staffing Specialist*

- Full cycle recruiting to support corporate and local clients for administrative and light industrial positions.