

# **Auburn Hills Swimming Facility Master Association (AHSFMA)**

## **Board Meeting Minutes – June 8, 2015**

### **Board Members Present:**

**Dan Withers – Vice President (Director at Large)**

**Sarah Funke – Treasurer (Director at Large)**

**Linda Flick – Secretary (Representative for Stoneleigh)**

**Sara Keypley – Director at Large (President of Legends/Meadows/Villages)**

**Debbie Travis – Director at Large (President of Fairways)**

### **Board Members Absent:**

**John Oborny – President (President of Enclave)**

**Bill McCalley – Director at Large (Representative for Ironwood)**

### **HOA Management Present:**

**Rodney Wright**

### **Called meeting to order at 6:35pm**

### **Approval of Minutes:**

- **Motion: To approve minutes from the May 11, 2015 board meeting. Vote: Approved unanimously by the board members in attendance. Resolve: Board minutes are ready to be posted on website.**

### **Financial report given by Sarah Funke**

- Cash assets are \$158,629.46 in checking, \$50,115.20 in savings, and the loan amount is \$582,465.26 as of 5/31/2015.
- Additional larger expenses since the last board meeting included well and irrigation replacement at the Fairways, air conditioner repairs at both the Clubhouses, tree removal and bridge repair at the Legends.
- Out of 81 exempt lots, 38 have signed and notarized the CONSENT TO AND ADOPTION OF COVENANTS.
- Reviewed unpaid report: 8 unpaid members, 7 unpaid on the payment plan. Members will receive an intent to collect letter in June with an automatic turn over to collection agency in July if no payment is received.
- GreenRidge will complete landscaping requests as scheduled: Fairway and Meadows in June and Enclave in July.

### **HOA Management report submitted by Rodney Wright**

- Routine reports distributed to the board members. No comments.

## **Business**

- Sara reported that the shared well agreement between the 13<sup>th</sup> through the 16<sup>th</sup> HOA and the AHSFMA had not been discussed or voted on due to lack of a quorum needed to do business at their last board meeting. Let it be known that the HOA is \$500.00 overdue with current contract.
- **Motion: Transfer from State Farm Insurance to American Family Mutual. Vote: Approved unanimously by the board members in attendance. Resolve: After discussion the board decided to change due to a higher coverage at a lower rate. HOA Management to contact both insurance companies to make the change.**
- Rodney reviewed clubhouse procedures for staff's inspection, access code setting and emergency availability. Rodney will review with his staff all procedures regarding the after hour's emergency phone calls and stressing the importance of answering the phone and offering assistance. Rodney reported due to computer malfunction some pool keys did not get inputted at the beginning of the season.
- The board decided to table discussion regarding changing out of the door locks at the Meadows Clubhouse until the next board meeting. Rodney did not know why the key lock did not open at the Meadows Clubhouse with the code combination recently given to a member.
- HOA Management ordered and stocked all paper items for dispensers.
- The board tabled repair of the light fixture at the Meadow until the next board meeting.
- Trash containers are taken to the street weekly by volunteers at Meadows, Legends and Enclave. HOA Management will check with Platinum Pool Service and have them collect Fairways trash to consolidate with one of the other property trash for weekly pickup.
- John and HOA Management will monitor for any repairs that are needed during the summer.

**Meeting adjourned at 7:55pm**

**Next Board Meeting is August 10<sup>th</sup> at 6:30pm. The following are the rest of the meeting dates in 2015: October 12<sup>th</sup> and December 14<sup>th</sup>. All board meetings are at the Legends Clubhouse.**