

**Auburn Hills Swimming Facility Master Association (AHSFMA)**

**Board Meeting – Monday June 10, 2013**

**Board Members Present:**

Tim Clark – President (President of Fairway)      John Oborny – Vice President (President of Enclave)  
Sarah Funke – Treasurer (Director at Large)      Linda Flick – Secretary (Representative for Stoneleigh)  
Sara Kepley – Director at Large (President of Legends/Meadows)  
Vacant – Ironwood

**Board Members Absent:**

Ryan Nall – Director at Large  
Dan Withers – Director at Large

**HOA Management Present:**

Rodney Wright

**Guest Present:**

Troy Dingman

**Call to Order at 6:35pm**

**Approval of Minutes:**

- To approve the Minutes from May 13, 2013 Board Meeting. **Vote:** Motion Approved Unanimously. **Resolve:** Minutes to be posted on website.

**HOA Management reports by Rodney Wright:**

- Routine financials were distributed to board members.
- **Motion:** To write off four dollars and fifty-one cents (\$4.51) and two dollars and nineteen cents (\$2.19) on approximately 4 accounts with unpaid fees. **Motion died without a second.** Keys will not be activated until fees are paid.
- Sarah submitted a form to be used as a final past due notice.
- **Motion:** The form (Final Past Due Notice – before sending your account to a Collection Agency) would be sent to members owing one hundred dollar (\$100.00) or more. **Vote:** Motion Approved (4 in favor and 1 opposed). **Resolve:** Correction to the form would be made to read 33% added to current balance not 30% and deletion of sentence that a lien would be placed on properties. After a lengthy discussion the board agreed 4 in favor and 1 opposed that a lien would not be placed (due to cost to Association) and would be sent directly to collection with a final notice.
- According to the unpaid Dues to Date report 6/05/2013 - 38 members owe dues and/or fees to the Association.
- **Motion:** To approve Financials. **Vote:** Motion Approved Unanimously. **Resolve:** Board agreed all was in order with the financial statements. HOA Management to check with Keller Lawn Care, LLC to remove Fuel Surcharge (not on the original bid) and Bedding Maintenance charge (trim bushes and pull weeds) which is not a routine service charge and needs pre-approval.

**Treasurer's Report given by Sarah Funke:**

- Budget on track.

**Guest came to the meeting and had questions regarding pool dues/fees and billing cycle. He left the meeting with a better understanding of policies, procedures, and expenses.**

**Unfinished Business:**

- John reviewed a revised work list for the different properties. We continue to work on active items.
- Rodney reported the irrigation system at the Meadows is not working. It will be repaired.
- Sarah reported Fairways still has leaks in the pump house. Diagnose and fix permanently.
- Electrician approved to fix patio lights at the Legends.
- Building repairs at the Fairways and Enclave and concrete repairs at the Fairways will be discussed at the August meeting.
- Rodney reported on the new cleaning service, McGinnis Enterprises LLC. Charge is one hundred and fifty-five dollars (\$155.00) which includes all services outlined by the Board.
- New pool chairs will be purchased in the fall.

**New Business**

- Brand Construction and a single home owner requested to be reinstated to the AHSDMA. No action taken at this time.
- Tim Clark resigned from the Board for personal reasons.

Next Board Meeting August 12, 2013 at the Legends and Meeting Adjourned at 8:25PM

Minutes submitted by Linda Flick