

## **Auburn Hills Swimming Facility Master Association (AHSFMA)**

### **Board Meeting – Monday March 11, 2013**

Meeting was called to order at 6:30 PM at the Legend's Clubhouse.

#### **Board Members Present:**

Tim Clark – President (President of Fairway)	John Oborny – Vice President (President of Enclave)
Sarah Funke – Treasurer (Director at Large)	Linda Flick – Secretary (Representative for Stoneleigh)
Dan Withers – Director at Large	Ryan Null – Director at Large
Sara Kepley – Director at Large (President of Legends/Meadows)	
Vacant - Ironwood	

#### **HOA Management Present:**

Rodney Wright  
Ashley Augustine

#### **Approval of Minutes:**

- **Motion:** To approve the Minutes from February 11, 2013. **Vote:** Motion Approved Unanimously. **Resolve:** Minutes to be posted on website.

#### **HOA Management reports by Rodney Wright:**

- Written reports were distributed to board members including the current balance sheet, a check register with detail, income statement, new resident list, unpaid dues and penalty fees to date and resident prepaid HOA dues. (maintained by the HOA Management for the Association)
- HOA Management electronically sends reports on a monthly basis to Board of Directors to review.
- Board agreed all was in order with the financial statements.

#### **Treasurer's Report given by Sarah Funke:**

- Sarah reviewed the budget stating that the ytd actual to budget was on track.
- Sarah and HOA Management states that CMM Enterprises (collection agency) recommends further action should be taken with unpaid accounts.
- **Motion:** CMM Enterprises (collection agency) will send account numbers 22640,15918,15961,15917 to their attorney for further action. **Vote:** Motion Approved (6 yes 1 no). **Resolve:** After a lengthy discussion and three failed motions; it was decided to take the next step in the collections process.

#### **Unfinished Business:**

- John reviewed the work list assimilated from the tour of the all the pool properties on 3-9-13 by board members. Maintenance items were prioritized in order of importance. Action taken immediately.
- **Motion:** Liners for children pools to be replaced at Enclave and the Meadows. **Vote:** Motion Approved (6 yes 1 no). **Resolve:** Two liners will be replaced before Memorial Day by Platinum Pools. HOA Management will contact the pool company.
- **Motion:** To change clubhouse rules in order to clarify clubhouse reservation with the offered payment plan. Those members using the payment plan do not qualify for clubhouse benefits until after April 15<sup>th</sup> or upon full payment of dues and fees which ever comes first. **Vote:** Motion Approved Unanimously. **Resolve:** The Board agreed to enclose a Pool Key Activation and Payment Offer rules that Sarah prepared in the March statements for further clarification to individuals who use the payment plan. HOA Management will update the clubhouse rules on the website.
- Sarah distributed Protocol for vendors (lawn, pool, and clubhouse).
- Sarah reviewed Protocol for Management and asked for clarification on the policy and procedures invoicing dues.
- John agreed to be the Volunteer Director. It was agreed that both HOA Management and the Volunteer Director have up to \$200.00 to repair non-hazardous problems not previously discussed at the Board meeting including pool liner damage and sprinkler damage. It was agreed that anything over \$200.00 has to be approved by the Board.

#### **New Business:**

- John distributed tree removal and trimming bids for the Legends.
- **Motion:** Accept Porter Tree Service bid. **Vote:** Motion Approved Unanimously. **Resolve:** After reviewing 6 bids, the Board voted to hire Porter Tree Service. John volunteered to manage this project.

Next Board Meeting May 13<sup>th</sup> at the Legends

Meeting Adjourned at 8:40PM

Minutes submitted by Linda Flick