

Auburn Hills Swimming Facility Master Association (AHSFMA)

Board Meeting – Monday May 13, 2013

Meeting was called to order at 6:30 PM at the Legend's Clubhouse. Tim Clark recognized John Oborny for his outstanding volunteerism and the work he has done with and without volunteers on all the properties, saving the association from additional expenses.

Board Members Present:

Tim Clark – President (President of Fairway)	John Oborny – Vice President (President of Enclave)
Sarah Funke – Treasurer (Director at Large)	Linda Flick – Secretary (Representative for Stoneleigh)
Dan Withers – Director at Large	
Sara Kepley – Director at Large (President of Legends/Meadows)	
Vacant – Ironwood	

Board Members Absent:

Ryan Nall – Director at Large

HOA Management Present:

Ashley Augustine

Approval of Minutes:

- **Motion: To approve the Minutes from March 11, 2013 Board Meeting. Vote: Motion Approved Unanimously. Resolve: Minutes to be posted on website.**

HOA Management reports by Ashley Augustine:

- Written reports were distributed to board members including the current balance sheet, a check register with detail, income statement, new resident list, unpaid dues and penalty fees to date and resident prepaid HOA dues. (maintained by the HOA Management for the Association)
- HOA Management electronically sends reports on a monthly basis to Board of Directors to review.
- Ashley reviewed the Open Case Acknowledgement Report. Out of twelve (12) debtors, five (5) have paid in full, three (3) pending and/or failure to contact and four (4) have been forwarded to the Attorney for CMM Enterprises (collection agency) for further action.
- Ashley reports HOA sends invoices out each month for unpaid dues and/or fees. Sixty-Seven (67) have unpaid dues and/or fees. No key for the pool will be activated until dues and/or fees are paid. The same goes for Clubhouse privileges.
- **Motion: To write off ten cents (.10) on account # 15958. Vote: Motion Approved Unanimously. Resolve: HOA Management will revise the Unpaid Dues to Date report.**
- **Motion: To approve Financials. Vote: Motion Approved Unanimously. Resolve: Board agreed all was in order with the financial statements.**

Treasurer's Report given by Sarah Funke:

- Sarah reviewed the budget stating that the ytd actual to budget was on track.

Unfinished Business:

- The shade cloth for the Meadows has been ordered.
- The gate lock for the Fairways has been installed.
- Tree trimming still in process and a few other small trees need removal.
- Children's pool liners are scheduled to be installed prior to pool openings. Leak in the pool liner will be fixed at the Fairways.
- Ten (10) to fifteen (15) chairs needed for pool areas.
- Volunteers spread mulch along the landscaping at the Legends Clubhouse.
- Mowing in process and irrigation systems are being checked for operations and repairs. Ashley will contact the mowing service, making sure they catch the grass clipping around pools. Small area on the southeast corner of Enclave needs to be mowed.

Continue Unfinished Business

- Powers wash the clubhouses. Bathhouses will be hosed down.
- Playground equipment – wood will be stained as needed.
- **Motion: Sixty (60) bags or less of dark brown mulch will be spread by volunteers at the Meadows around parking lot and other needed areas, if determined. Vote: Motion Approved Unanimously. Resolve: After reviewing pricing, the motion was amended to use the more desirable dark brown mulch in stead of light cypress mulch; volunteers will proceed with delivery and spreading of the ground cover.**
- John reviewed the “to do” list after the Boards walk through on 3/9/2013 at the Meadows, Fairways, Legends, and Enclave properties. Most items have been completed; a few are still in progress.
- **Motion: That the agenda item - Siding Repairs on the Pool Bathhouses at the Enclave and Fairway, which includes reviewing the bids, materials to be used, fall start-date and the cement work to improve the drainage problem at the Fairways, be tabled until the June Board Meeting. Vote: Motion Approved Unanimously. Resolve: Ashley to clarify and get a second opinion on the needed cement work for proper drainage away from the bathhouse and pool at the Fairways.**

New Business

- Ashley to get a bid for repairing the Legends patio lights (2) on the west of the Clubhouse overhang.

Next Board Meeting June 10, 2013 at the Legends

Meeting Adjourned at 7:45PM

Minutes submitted by Linda Flick