

# **Auburn Hills Swimming Facility Master Association (AHSFMA)**

## **Board Meeting Minutes – Monday, September 9, 2013**

### **Board Members Present:**

John Oborny – President (President of Enclave)  
Sarah Funke – Treasurer (Director at Large)  
Linda Flick – Secretary (Representative for Stoneleigh)  
Sara Kepley – Director at Large (President of Legends/Meadows)  
Ryan Nall – Director at Large  
Dan Withers – Director at Large  
Vacant – Ironwood (filled with additional Director at Large at January 2013 Member meeting)

### **Board Member Absent:**

Tim Clark – Representative for Fairways

### **HOA Management Present:**

Rodney Wright

### **Call to order at 6:30 p.m.**

### **Approval of Minutes:**

**Vote: Motion: To approve minutes from August 12, 2013 Board Meeting. Vote: Motion Approved unanimously. Resolve: Minutes to be posted on website.**

### **HOA Management Report given by Rodney Wright:**

- Routine financials were distributed to board members. No questions, everything appeared to be in good order.
- HOA Management scheduled Opp Concrete to fix the drainage problem at the Fairways pool November 6<sup>th</sup>.
- Reported that Juan Guzman (handyman) is now an employee of HOA Management.
- Reported all pools were closed day after Labor Day.
- Status on unpaid dues and fees remains the same, still at 14 delinquent members.

### **Treasurers Report given by Sarah Funke**

- Reported that we are on budget.

### **Old Business:**

- John scheduled the AHSFMA Annual Members Meeting January 11<sup>th</sup> at the Auburn Hills Golf Course Clubhouse at 10:00 a.m.
- John reported that 12 pool strap loungers have been purchased. He was able to buy them on clearance from Lowes at \$49.00 each.

#### **Cont. Old Business**

- Other maintenance issues were discussed. The staining of the playground equipment (Meadows and the Legends) and the bridge in the legends will be stained this fall. Dan is project manager for the Meadows and John is for the Legends.
- Batteries will be taken out of clocks for the winter at the pool sites.
- Towel dispensers will be fixed at the clubhouses and pool sites and stocked with appropriate paper toweling.
- **Motion: The shade cloth will be removed when pools are not in use at the Meadows and put back when pools open for \$100.00. Vote: Motion approved unanimously. Resolve: After discussion it was decided to have HOA Management remove and replace shade cloth yearly to save on wear and tear.**

#### **New Business**

- Sarah submitted a revised maintenance schedule which now includes the painting of facilities on a routine schedule. The first facility to be painted is the Legends clubhouse in 2014.
- Enclave, Meadows and Legends magnet gate costs will be reviewed at the next Board Meeting.
- **Motion: Hire “Bug Stoppers” to spray clubhouse facilities twice a year. Vote: Motion approved unanimously. Resolve: HOA Management will contact the pest control and have the cleaning company coordinate their visits so most of the bugs are cleaned along the floor boards and floors at the Clubhouses.**
- Carpet will be cleaned twice a year until replaced at the Legends. Toilet bowl cleaners will be stored in the bathrooms. Plungers will be kept in storage closets. Linda will keep track of cleaning supplies until the end of the year. Linda will go over cleaning protocol with cleaning company who comes quarterly. HOA Management will make changes to the cleaning protocol to be reposted for members after use of the clubhouse facilities.
- **Motion: Tree trimmer will remove one tree in front of Clubhouse along the blvd. and trim the trees along picnic area at the Legends for up to \$3500.00. Vote: Motion approved unanimously. Resolve: John to contract with tree trimmer to provide the service outlined.**
- John reviewed the statement of work for Lawn Services with Keller for the year 2014 with minor adjustments.

#### **Meeting Adjourned 7:50**

**Next board meeting December 9, 2013 at 6:30 p.m.**

