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***Imagine: a hundred years of homes in Bath***

**Creative Facilitator – BRIEF**

We are seeking one or two socially engaged creatives to facilitate the community engagement project, *Imagine: a hundred years of homes in Bath*. The project offers opportunities for people across Bath and North East Somerset to engage creatively with housing archives. Throughout the project we will explore whether creativity adds engagement and research value and could broaden audiences at Bath Record Office, supported by both the Creative Facilitator and a freelance Evaluator.

This project is funded by the Wellcome Trust.

1. **Introduction**

**Background**

This public engagement project is linked to the larger archive cataloguing and conservation project ‘Building a Healthier City 2: slum clearance, council housing and renovation in Bath, 1890-1995’ which runs from 31 December 2020-30 December 2022 and is also funded by the Wellcome Trust.

‘Building a Healthier City 2’ is opening up new opportunities for research into the relationship between housing and health, answering a need for easily accessible archival resources for studies of housing at a local level. It will enable access to significant records relating to slum clearance, provision of council housing, and renovation of unfit properties in Bath.

Spanning over a century, the records are valuable in enabling researchers to understand the different ways in which unhealthy housing was replaced or renovated, and to assess the success and failings of different approaches. Much research on housing and public health confines itself to readily available, top-level resources and published local medical officer of health reports. Studying in detail how national and local policies were actually implemented, and assessing their effectiveness, enables a much more complete understanding of the relationship between housing policies and health outcomes.

**Summary of engagement project**

As part of the larger project, Bath Record Office (BRO) has been able to apply to the Wellcome Trust for additional funding for engagement activities with two local community groups, in partnership with [Creativity Works](https://www.creativityworks.org.uk/) and the [Genesis Trust.](https://genesistrust.org.uk/)

**Creativity Works** is a leading creative community development charity, working within the Bath and North East Somerset Area and beyond. We deliver quality socially-engaged and participatory arts projects that make a real difference to peoples’ lives. We work with community groups involving people from all backgrounds and ages, helping those with mental health issues, social issues, disadvantaged sectors of society or simply those looking for inspiration in their lives to access arts and culture.

‘Get Creative’, an adult creative wellbeing peer led group supported by Creativity Works has been based at The Hub in Foxhill for over a year, with a history of meeting in the locality for over 4 years. The group explore different creative techniques and learn new skills together with visits from local artists from time to time.

**Genesis Trust** offers immediate practical help to people in Bath who are hungry, homeless and vulnerable. It provides long-term help and opportunities for people to rebuild their lives and work towards independence.

Sessions would likely take place on Tuesdays or Thursdays, at the Gateway Centre or the Roman Baths Clore Learning Centre, from Tuesday 19th / Thursday 21st July.

The engagement project aims to:

* Through creative workshops, explore the housing archives with the two community groups who have been affected by housing issues/redevelopment
* Boost participants wellbeing through taking part in the creative workshops
* Support the freelance evaluator to evaluate creative approaches to archive engagement and explore whether creativity adds engagement and research value which could broaden BRO audiences
* Provide BRO staff with an opportunity to introduce members of the community affected by housing issues to original housing records
* Broaden Bath Record Office’s collections by preserving creative responses from the community groups;
* Provide public engagement experience for Bath Record Office staff

1. **Scope of Works**

**2.1 The Creative facilitator will:**

* Work with BRO staff and archivists in advance of the sessions and during the project to explore the archives and select material as a source for the sessions.
* Create high quality creative session(s) and outcomes through creativity, conversation and building relationships.
* Work in a flexible and emergent way allowing the outcomes to be determined through conversation and dialogue with all participants.
* Start the process from where people are at, current experiences, ideas and feelings, involving people in decision making about co-producing any creative outputs.
* To ensure that ongoing evaluation with participants is an integral part of the project and that their ideas are feedback and reflected in the content of the sessions.
* Prepare arrival and set-up arrangements with Creativity Works and or the community venue.
* Send any preparatory details for participants at least 2 weeks in advance.
* Work in partnership with the Creativity Works staff team to organise and deliver your activity to gain the best wellbeing and learning outcomes for all.
* To always work in the best interests of the project and respect the ethos and values of all the project partners.
* Work with Project Archivists who will be present as curators off the archives and able to share knowledge about these.
  1. **Delivery and fees**

For each group, a Creative facilitator will be contracted to deliver the following:

* 2 x 2-hour creative taster sessions –the community group you are working with to excite them and introduce them to the project
* 6 x 2-hour creative workshops for the community group,
* Participation in the evaluation of the project liaising closely with the freelance evaluator, participants and project team

**Fees:**

* £150 for 2 taster sessions with the group -£300
* Materials for taster sessions - £100 maximum
* Artists fees – for 6 creative sessions x 2 groups -£ 900 (£150 per session)
* Artist’s preparation fees and participation in evaluation, fixed fee - £300
* Artist’s materials budget for 12 creative sessions - £250 maximum

**3. Project timeline**

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| **Date** | **Activity** |
| 11th April  9th May  10th May  17th May | Start Recruitment of Community group artists through existing networks  Deadline for artists applications  Community group selection for interview by Creativity Works and ‘Get Creative’  Interviews by Creativity Works and ‘Get Creative’ |
| 7th and 14th June | 2 Taster sessions for ‘Get Creative’ group with artists based on Bath Record Office resources |
| From 21st June / July | 6 creative sessions with each ‘Get Creative’ group |
| June date tbc | Selection of Creative Facilitator by Creativity Works and Genesis Trust |
| From 19th or 21st JULY | DATES FOR GENESIS TRUST tbc  2 Taster sessions for Genesis Trust group with artists based on Bath Record Office resources  6 creative sessions with each Genesis Trust group |
|  | If you would like to visit Bath Record Office and see some housing archives, please contact Drew or Hannah at Bath Record Office to arrange an informal visit. Visits can take place on: **Friday 22nd, Monday 25th, Wednesday 27th April and Wednesday 4th May**. Please book via: [archives@bathnes.gov.uk](mailto:archives@bathnes.gov.uk) or 01225 477421. |

**4. Project Management Structure**

Reporting directly to Karen Blake at Creativity Works: [karen@creativityworks.org.uk](mailto:karen@creativityworks.org.uk)

The Project Team is made up of:

**Bath Record Office**

Lucy Powell – Project Lead Archivist

Drew Westerman – Project Archivist

Hannah Whittingham – Project Archivist

Holly Cook – Project Conservator

**Creativity Works**

Karen Blake – Project Lead

Philippa Forsey – Creative Wellbeing Manager

Sarah James – Creativity Works Director

**Genesis Trust**

**5. How to Apply**

We are looking to work with socially engaged artists who have experience in delivering creative sessions for people experiencing wellbeing or mental health challenges and who have experience of working in the community.

**Please return your application by midnight 9th May 2022**

Applications can be emailed to [karen@creativityworks.org.uk](mailto:karen@creativityworks.org.uk) or posted to: Karen Blake, Creativity Works, 1 Wells Road, Radstock, Bath BA3 3RN

**Interviews will take place with group members and Creativity Works and Genesis Trust staff on 17th May 2022**

**To make an application** please include an up-to-date CV including any relevant training and experience and a supporting statement no longer than 3 sides of A4 responding to the following:

* What excites and interests you about our project?
* Relevant recent examples of creative projects which include some of the following: co-producing work with diverse community groups, using archive material as a creative stimulus and working on action research projects
* Some initial thoughts on how you may deliver on the project outcomes
* How you would work with multiple partners and stakeholders on the project
* How would you ensure your creative activity is fully accessible to the community groups? (to note there is a separate access budget held by Creativity Works)
* Your availability to deliver in person sessions in B&NES to fit with the project timeline May to August / September 2022

Alternatively, please submit a video no longer than 8 minutes explaining your previous experience and background and answering the above questions.