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Crina Fonoage

Profesor invatament primar / Primary School Teacher @ Liceul Teoretic Eugen Pora Cluj Napoca

Cluj-Napoca, 40 years, Female

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+40 744 500 718

https://www.linkedin.com/in/crina-fonoage-a480a081 in

https://github.com/crinafon

PROFESSIONAL EXPERIENCE

Liceul Teoretic Eugen Pora Cluj Napoca in Cluj-Napoca, Romania

Profesor invatament primar / Primary School Teacher

November, 2017 - August, 2022 | 4 years 9 months | 3000 RON / month

Develop and implement the learning activities with students, also involving and collaborate with the parents.

Organizing extra-curriculum activities (trips, visits) and parent-teacher meetings.

Selecting and creating the appropriate resources for teaching, so that is compatible with student interest, following the established objectives from the lesson plans.

Implementing the personal portfolio with the required documents.

Creating and delivering online courses with the students during the lock-down, teaching in an organized manner. Counselling the parent and students about the used programs, apps, helping with technological issues that had occure. Some of the used apps are: Google Classroom, Meet, Jamboard, Quizizz, ClassDojo, Liveworksheets, Worwall etc.

Certificate "Definitivat" in 2021.

Course "Step by Step"modules attended during summer vacation)

at "Centrul pentru Educație și Dezvoltare Profesională Step by Step", Bistrița (Romania).

Course "Să gândim logic împreună cu copiii" July 2019 at Colegiul Național Gheorghe Șincai,, Cluj-Napoca (Romania)

Bancpost . (Cluj-Napoaca) in Cluj-Napoca, Romania

Referent casier /Teller - Cashier

August, 2015 - November, 2017 | 2 years 3 months

Cashier services (cash collections, cash payments, transfers).

Managing the client bank accounts - deposits, opening/closing accounts, updates client information in data base and other specific operations.

I have worked with CRM, made cross-selling and counseling the clients about their operations.

Managing the bank vault, the cash flow, the ATM and the client's renewed, blocked, captured, stolen or lost cards.

Finding the best resolution for the specific demands or problems of the clients.

MELLON ROMANIA . (București) in Cluj-Napoca, Romania

Reprezentant comercial/ Sales Support

March, 2013 - July, 2015 | 2 years 4 months

Sales Suport North Area at

Mellon Romania, for ERB Retail Service, Cluj Napoca (România).



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Within this role I offered support for the North-West area sales-team and also for the Regional-Manager and Area Sales Managers by implementing the activity reports, sales analyzes. Delivering the requested document or forms to the on-field sales-agents.

Organize and schedule, along with the Area Sales Manager, of interviews for the vacant positions of Frond Desk Agents.

Complete and update the work-hours monthly for the entire N-W team. Reporting to HR Department accurate and on time spreadsheets for the salary payment.

BT Capial Partners SA in Cluj-Napoca, Romania

Broker financial services

March, 2006 - February, 2013 | 6 years 11 months

Financial Investment Services Agent (ASIF)

BT Securities SA, Cluj Napoca (România) - curently "BT Capital Partners"

During DecemberMarch 2013:

Buying- selling securities trough company's transaction platform on Bucharest Stock Market (BVB), maintaining a professional relationship with clients, growing the company portfolio by reaching to new clients, presenting the investment strategy. Participating in stock-meetings and deciding along with the team the steps and the actions for growing and best maintaining the business.

During: March 2006-December 2008

Archiving and verifying the client's transactional files and document. Reporting to the supervisor about eventually missing or needed files to complete the folders. Actualizing the data-base with the client's new data, when needed.

Courses:

Financial Investment Services Agent -, Bucharest Stock Market (BVB) Central Depository Operator.

Sevda Impex (Constanța) in Cluj-Napoca, Romania

Sales assistant

March, 2005 - February, 2006 | 11 months

Sales of jewelry and small decorations;

Counseling clients for acquisition of the wanted products.

Encashment using the cash-register, inventory, primary accountancy;

Administration goods and values, reception of the goods and labeling them.

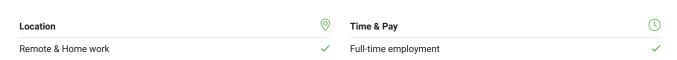
Organizing, maintaining in order and arrange the displays of the shop.

ABOUT ME

I have a calm and peaceful personality and I like to improve myself by learning new and up to date skills.

I gained experience in sales, stock-markets, finance and education within my previous jobs. I had a respectful relationship with the teams I worked with. I am emphatic and tolerant, but also motivated to complete tasks and objectives that where required by the employer, or even by myself. I have a creative thinking and I appreciate a creative environment where ideas are evaluated as valuable. I always ask myself to put in the best that I can do at work.

JOB TYPE PREFERENCES





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On company premises	~	Part-time employment Specialist (Coach / Recruiting agent) paid by hour & project based	<i>~</i>
MINIMUM EXPECTED SALARY (MONTHLY/NET) 4.550 ron	(\$)		
4.550 1011	•		
COACH AREAS OF EXPERTISE			
Education / Training / Coaching		Finance / Accounting	-
Life Coaching	~	Personal Finances	~
Business Coaching	✓	Management Financiar	~
Relationship Coaching	~		
Human resources	-		
Learning & Development	~		
RECRUITMENT / AGENT DOMAINS			
Industries			
Administrative / Secretarial	~		
Call center / Client service	~		
Finance / Accounting	✓		
Education / Training / Coaching	✓		
EDUCATION			
Computer Science, Courses / Conferences, Online			
Software Development Academy (E	București)		
2022 - present 0 year			
Html, Css, JavaScript (OOP, ES6), Git, Frameworks: bo Desing: Figma, Anima, AdobeXD.	ootstrap.		

Pedagogy, University (graduate), Cluj-Napoca

Universitatea Babeș-Bolyai

2016 - 2019 | 3 years

Accounting, University (graduate), Cluj-Napoca

Universitatea Spiru Haret

2005 - 2008 | 3 years

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Arts, High School / Vocational School, Cluj-Napoca

Liceul Romulus Ladea

1996 - 2000 | 4 years

SKILLS

OKEN LANGUAGES			native	OTHER SKILL:					
maintain relations with children	s parents	encourage	students to a	cknowledge their ad	chievements				
keep records of attendance	perform playground surveillance		veillance	demonstrate wher	lemonstrate when teaching		work with virtual learning environments		
assist students with equipment	deve	elopmental psyc	hology	assist children in de	veloping pers	sonal skills			
maintain students' discipline	English	assess s	tudents	earning difficulties primary school procedures					
recognise indicators of gifted st	e indicators of gifted student assessment proces		rocesses	observe student's	observe student's progress		children's physical development		
consult students on learning content prepare lesson content			content	facilitate teamwork between students					
apply conflict management	teach arts principles guara		guarantee	ntee students' safety work in a		n organised manner	customer service		
handle children's problems	cooperate	operate with colleagues assist in the orga			anisation of school events apply company policies				