



# **OUTINGS**

## **Discover Your Next Scenic Trip**

### User Manual

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# Getting Started

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## Manual Overview

The purpose of this user manual is to familiarize users with the Outings app. It is designed to guide users through these three main features of the app: the Discover/Browse, the Rate and Add Comments, and the Share and Get Social feature, as well as to provide quick how-to tutorials within the app. Outings is a free app that is available for download on Android and iOS.

## Product Overview

Outings is an app that allows you to search and explore travel locations through pins, shares, and other users' insights. Topics and locations give you tailored matches to find your future travel destinations. Explore new places, view spectacular images, create bucket lists, and share destinations with friends. Whether you're interested in hiking, snorkeling, cycling, or viewing historical sites, Outings will find the perfect place for you.

## Signing In

Sign into your Outings account by linking your Facebook, Google, or Microsoft account. If you would like to stay up to date with the Outings app, check the box on the bottom of the sign in page (*see Figure 1*).

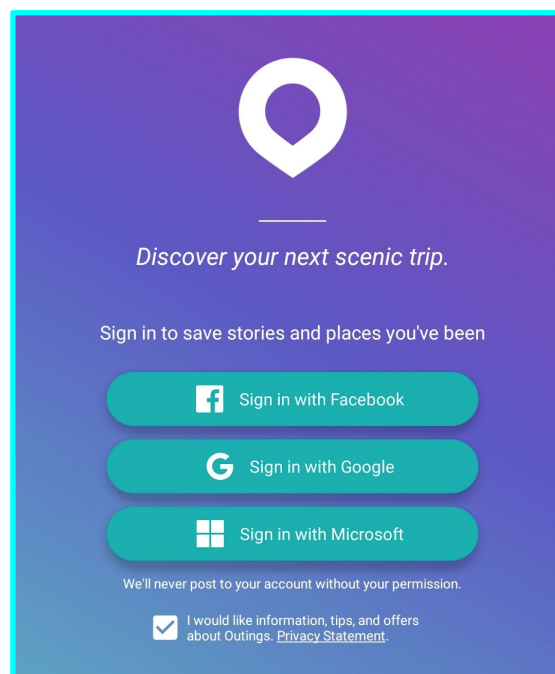


Figure 1

# Features

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## Discover and Browse

The “Discover” features allow the user to search for travel stories, comments, and reviews about unique destinations from travel blogs and other places. The user can swipe left or right to navigate through different locations. Once the user selects topics (a minimum of five) that interest them, Outings will find the perfect location for them. Using the “Browse” feature, the user can also quickly search one specific topic/destination if they want to narrow their search.

## Rate and Comment

The user is able to rate and add comments using the “Been there” flag button. This allows the user to mark destinations that they have traveled to. After clicking the “Been There” flag, the user is now able to like or dislike the location. Any comments made are visible by other users.

## Share and Get Social

The “Share” button allows the user to share a link of any location that they have an interest in, or that they have already visited. Once the user copies the link, it can be shared with friends and family through social media, blogs, websites, texts, and emails.

# App Tutorials

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## How to Filter Topics

Upon downloading the app, you will be asked to choose at least five topics to begin customizing your experiences. These topics range from City Life to Night Sky, Waterfronts to Deserts, Dog Parks to Family Activities, and everything in between. There are two ways to filter topics once you've started your account. The first method allows you to temporarily filter through topics, while the second method affects your permanent topic settings.

### Temporary Filters

1. Select the “Nearby” tab on the bottom of the page (see *Figure 2*).



Figure 2

- a. Click the “Filter” button at the top right corner of the screen (see *figure 3*).

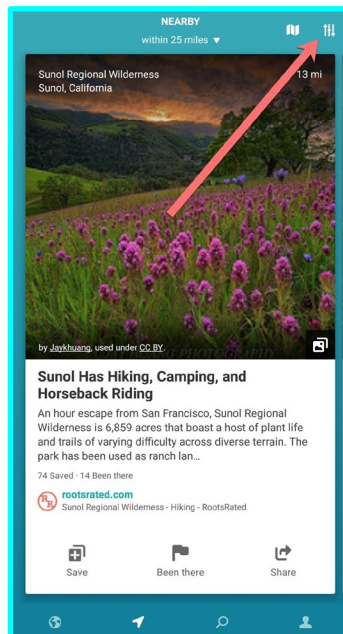


Figure 3

- b. Choose topics to filter your search.

## Permanent Filters

1. Select the fourth tab on the bottom—the “Profile” tab (see *Figure 4*).



Figure 4

2. Click on the third banner that says “Topics” (see *Figure 5*).

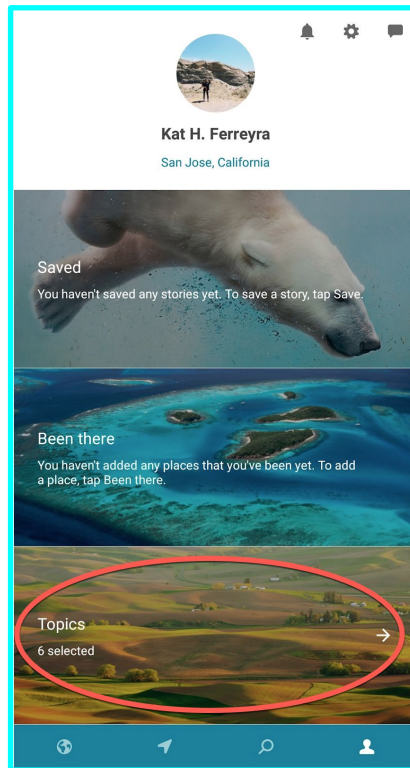


Figure 5

*\*Note: Here, you can manage the topics that you see in your “Discover” tab. You must always have at least five topics selected in order to see new and exciting locations pop up!*

## Find Locations Near You

Use the “Nearby” tab to begin searching for travel destinations that are close to home.

1. Select on the second tab on the bottom of the app—the “Nearby” tab.
  - a. Set your search radius to 10, 25, 50, 100, or 200 miles away (see Figure 6).

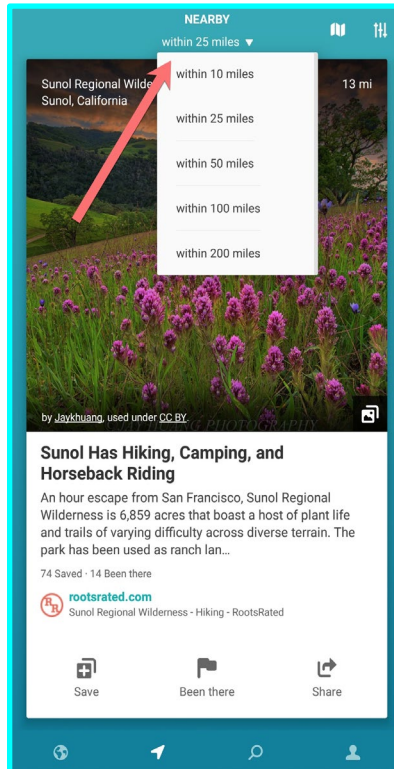


Figure 6

*\*Note: Once you’ve selected your filter, the locations nearest you that also fit your topic preferences will begin to show up.*

## How to Build Your Own Stories

To optimize your and other user's Outings experience, you can like, dislike, and add comments about a specific location you have been to.

1. Click on the flag icon, “Been there,” at the bottom of a location card you have already visited (see *Figure 7*).

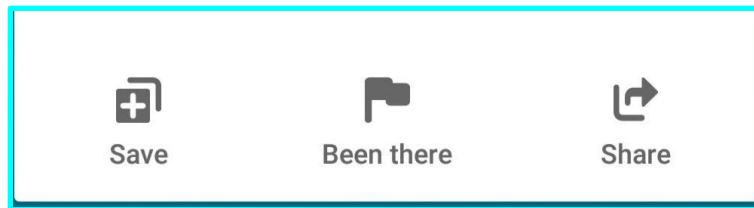


Figure 7

2. Click the left or right heart to share whether you liked or disliked the location (See *Figure 8*).

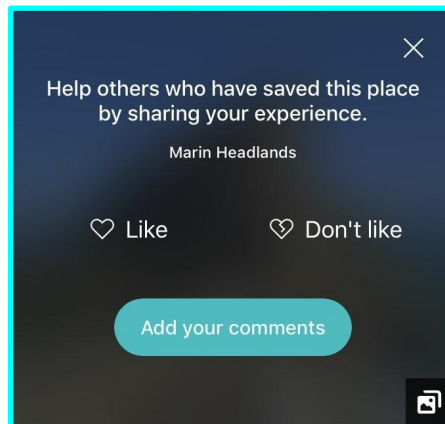


Figure 8

3. Click the “Add your comments” button to bring up your keyboard.

*\*Note: Share your favorite things about the location, including tips and tricks that you think your fellow Outings travelers would appreciate!*

After you've added a comment, the location card will be added to your Stories section on the “Profile” tab at the bottom right corner of the app.



# Troubleshooting Guide

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## **1. Can I sign in to Outings without a Google, Microsoft, or Facebook account?**

No, you must have either a Google, Microsoft, or Facebook account to use the Outings application.

## **2. How do I share my experience about a location I visited?**

Click on the flag icon that says, “Been there”, it appears on the bottom of each location. It will give you the option to like the location and add comments about your experience.

## **3. How do I remove a preference?**

You can remove a preference by unclicking the topic you no longer wish to see. First, go to your home page. Next, click on the topics option. Deselect the topics experiences you no longer want to see.

## **4. Can I reset my home location?**

Yes, it is possible to reset your home location. Go to your home page and then click on the settings icon (located on the top right corner). Click “Reset Your Home Location” and press ok.

## **5. How do I share a location with somebody?**

Select the destination you want to share. Click the share button (you can share through texts & social media).

## **6. How do I tailor the app to the experiences I want?**

Click on the homepage icon (the first icon on the right). Next, click the topics option. Select the images with the text experiences you want. Click continue (this will save all the options you just chose).

## **7. How do I know if I have selected a topic?**

After clicking on your topic of choice, a small white star will appear on the topics you have selected.

# Glossary

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## **Browse:**

This tab contains a keyword bar, which lets you quickly search specific locations. This tab also gives you the option to search for locations based on specific topics or destinations.

## **Been there tab:**

This tab marks the places you have been to. It also allows you to like the location and add comments.

## **Topics:**

Find places to visit based off of one keyword.  
For example: Water activities, family activities, or marine life.

## **Discover:**

This tab shows locations based on interests; can be situated from anywhere in the world.

## **Nearby:**

This tab shows locations close to you; gives you the option to choose from 10 miles, 25, 50, 100, and 200.

## **Destinations:**

Find places to visit by city or state.