



Agenda

Agenda for the 3rd Mandatory Lab Meeting

Location: DW, PC1
Datum: 28/February/2023
Time: 15:45 – 16:30
Attendees: Cristian Benghe, David Ghergut, Denisa Arsene, Halid Çirak, Teodora Mihăilă, Yair Chizi

Agenda-items

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|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 15:45 – 15:47 | Opening by chair |
| 15:47 – 15:50 | Check-in
<i>How is everyone doing? Is everyone on track with self-studies? Did everyone understand how they should upload/change files in the repository? Did you have a look over the git assignment?</i> |
| 15:50 – 15:53 | Announcements
<i>Backlog feedback is here. Discuss future deadlines.</i> |
| 15:53 – 15:54 | Approval of the agenda
<i>Does anyone have any additions to the agenda?</i> |
| 15:54 – 15:55 | Approval minutes
<i>Did everyone read the minutes from the previous meeting?</i> |
| 15:55 – 16:15 | Backlog feedback – discussion
1.) [5 min.] Short overview of the feedback (reading the document as a whole)
2.) [15 min.] Backlog polish Discuss how can we change our backlog. |
| 16:15 – 16:20 | Meaningful MR (10th of March deadline)
<i>Brainstorm how should we divide the tasks for the start of our actual project.</i> |
| 16:20 – 16:26 | Summary action points – Who, what, when?
<i>Regarding the task division, who should take what tasks?
Should we split in smaller groups?</i> |
| 16:26 – 16:30 | Feedback round
<i>What went well and what can be improved next time?</i> |
| 16:26 – 16:30 | Question round
<i>Does anyone have anything to add before the meeting closes?</i> |
| 16:26 – 16:30 | Closure |