

Europass Curriculum Vitae



Personal information

First name(s) / Surname(s) **Bogdan Andrei Gligor**
 Address(es) Sos. Constantei, Cumpana, Constanta, Romania
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 E-mail gligorandrei14@gmail.com
 Nationality Romanian
 Date of birth 14.07.1984
 Gender Male

Desired employment / Occupational field **Technical support officer/ Materials Buyer/ Office assistant/ Store supervisor/ Storekeeper/ Sales**

Work experience

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|--------------------------------------|--|
| Dates | May 2019- Present |
| Occupation or position held | Technical support officer (GRP pipe isometries) |
| Main activities and responsibilities | Reading GRP pipe isometries (glass reinforced polyester) for scrubber piping system (exhaust gas cleaning system) Extracting the necessary materials from the drawing Issue material orders Technical support for the production department Operating in Microsoft Office programs |
| Name and address of employer | Aretti GSG Constanta , Romania |
| Type of business or sector | Technical- Shipbuilding and repair |
| Dates | January 2019- April 2019 |
| Occupation or position held | Procurement specialist and logistics |
| Main activities and responsibilities | Logistics, stock record, material orders, negotiating contracts, accounting |
| Name and address of employer | Opal Construct Str. Interioara 3 nr. 1, Constanta (Romania) |
| Type of business or sector | Construction Wholesale of wood, construction materials and sanitary equipment |

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| Dates | May 2018- January 2019 |
| Occupation or position held | Foreman |
| Main activities and responsibilities | Logistics, quality control |
| Name and address of employer | Marine Engineering Group Str. Mihai Eminescu 29 , Constanta (Romania) |
| Type of business or sector | Production- Shipbuilding and repair |
| Dates | January 2018 - May 2018 |
| Occupation or position held | Warehouse supervisor, delegate to Cruise Line Carnival terminal |
| Main activities and responsibilities | Communication with customer / beneficiary and partners Stock records Procurement, warehousing, sales and logistics |
| Name and address of employer | Compass Engineering Fort Lauderdale, Miami, Florida, USA |
| Type of business or sector | Procurement- Shipbuilding and repair |
| Dates | May 2017 -December 2017 |
| Occupation or position held | Supply Chain Officer and storekeeper in the RMC Shipyard, Finland |
| Main activities and responsibilities | Operating in SAP program Warehouse administration Supply materials |
| Name and address of employer | IDC Consorzio Strajerului 24, Constanta (Romania) |
| Type of business or sector | Warehousing, procurement, primary accounting- Shipbuilding and repair |
| Dates | March 2007- May 2017 |
| Occupation or position held | Assistant manager- Group leader |
| Main activities and responsibilities | Budget control Operating in the company's program- Magics ERP Stock records Organizing warehouses Issue material orders Reception, inventory and delivery spare parts on board the ship Meeting whit shipowner Coordination of materials delivery to production areas Coordination and logistics loading-unloading materials by vessel, container, truck, etc. |
| Name and address of employer | Daewoo Mangalia Heavy Industry Portului 1, Mangalia- Constanta (Romania) |
| Type of business or sector | Warehouses managing, logistic and delivery materials- Shipbuilding and repair |
| Dates | 2006 – 2007 |
| Occupation or position held | Sales representative |
| Main activities and responsibilities | Selling non-food products, chemicals, stationery Identifying new customers Invoice receipts Negotiating prices |
| Name and address of employer | Ralverti Group, Interioară 3, Constanța |
| Type of business or sector | Sales- Trade |

Education and training

Dates 2006 - 2009
 Title of qualification awarded Economist
 Principal subjects/occupational skills covered Management finance -accounting
 Name and type of organisation providing education and training University Spiru Haret,, Faculty of Management, Constanta (Romania)

Dates 2006-2007
 Title of qualification awarded PC operator
 Principal subjects/occupational skills covered Operating the Microsoft office package
 Name and type of organisation providing education and training Theoretical high school Callatis, Mangalia, Constanta (Romania)

Dates 2006-2007
 Title of qualification awarded Forklift operator
 Principal subjects/occupational skills covered Operate lifting machine
 Name and type of organisation providing education and training I.S.C.I.R. , Constanta (Romania)
 USFC, Florida ,USA

Personal skills and competences

Mother tongue(s) **Romanian**

Other language(s)

Self-assessment

European level (*)

English

Italian

| Understanding | | | | Speaking | | | | Writing | |
|---------------|--------|---------|--------|--------------------|--------|-------------------|--------|---------|--------|
| Listening | | Reading | | Spoken interaction | | Spoken production | | | |
| | Medium | | Medium | | Medium | | Medium | | Medium |
| | Medium | | Medium | | Medium | | Medium | | Medium |

(*) Common European Framework of Reference for Languages

Social skills and competences

- Team work: I have worked in various types of teams
- Quick adaptation to new environments and new situations
- Ability to assimilate information and updated knowledge
- Perseverance
- Punctuality

Organisational skills and competences

- Group leader to the supply and storage materials department (2012-2016)
- Supervisors loading/unloading materials team from the cargo ship, truck, etc.(2007-2012)

Technical skills and competences

Ability to read the plan, isometries and drawing

Computer skills and competences

Competent with most Microsoft Office programs

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|------------------------------|---|
| Other skills and competences | <ul style="list-style-type: none"> - Heavy machine operators - Stock management - Ability to work in a team - Multitasking - Ability to make decision - Good negotiation skills |
| Driving licence | Driving license category B |