

PERSONAL INFORMATION

Mihai Lupan



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Sex Male | Date of birth 30/07/1996 | Nationality Romanian

WORK EXPERIENCE

01/06/2016–01/10/2017

Hairdresser

GADAPAMI SERV. S.R.L, Bucuresti (Romania)

- Responsibilities in the area of communication
- Selling and managing products and services

15/11/2017–01/03/2018

Housemaid

The Shelbourne Hotel, Dublin (Irlanda)

- Cleaning the rooms of the hotel ; changing the sheets ;
- Maintaining the cleaning

01/05/2018–01/08/2018

Auto Sales Agent

Bucharest (Romania)

- Developing the daily sales plan.
- Presentation and direct promotion of products and services by making offers for potential and existing customers.
- Permanent maintenance of existing clients for their loyalty.

01/09/2018–Present

Manager Assistant

S.C. Aquarius Health S.R.L., Bucuresti (Romania)

- Relation with suppliers to acquire all the necessary products
- Ability to focus on accomplishing multiple tasks at the same time
- Attention to details
- Responsibility, order, fairness and seriousness
- Taking and directing phone calls
- Receiving visitors and announcing contact persons in the company

EDUCATION AND TRAINING

15/09/2010–10/08/2014

Atestat Pedagog Percutionist / Diploma Bacalaureat

Colegiul National de Arte Dinu Lipatti, Bucuresti (România)

- Multiple Contests Completed by 1st Place
- Percussion, singing, orchestra studies

- Concerts of the Romanian Athenaeum
- Guest George Enescu Philharmonic

15/09/2015–15/09/2016

UNMB / Universitatea Nationala de Muzica Bucuresti, Bucuresti (Romania)

PERSONAL SKILLS

Mother tongue(s) Romanian Sign Language, Romanian

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B1	B1	A2	A2	A1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Communication skills

- Good communication skills gained from my sales experience
- Excellent interaction skills acquired through the activity as a sales agent within the companies

Organisational / managerial skills

Analytical thinking
Communication
Counseling creativity
Adoption of decisions
Delegation of tasks
Focus on results
Influencing others
Searching and collecting information
Learning

Job-related skills

- A good knowledge of all products and techniques used in a hairdressing salon
- Obtaining good sales skills for all categories of vehicles

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Independent user	Basic user	Basic user	Basic user	Basic user

Digital skills - Self-assessment grid

Driving licence

AM, B