



# VASILE MARIN

Receptionist - Ambra Boutique Hotel & Bistro (Four Stars)

Age 60 from Constanta, married

## Contact details

Email: [many\\_v2003@yahoo.co.uk](mailto:many_v2003@yahoo.co.uk)

Tel: +40722912143

Address:

## About me

My goal is to have a continuous improvement of the receptionist experience on board passenger ships, based on a process of deep learning and perseverance.

## Professional experience

### Experience by departments

Naval / Aeronautical: **6 years and 10 months**  
Telecommunications : **28 years and 5 months**  
Tourism / Hotel staff: **5 months**  
Sales: **2 years and 4 months**

**Jun 2019 - present**  
6 months

#### Receptionist - Ambra Boutique Hotel & Bistro (Four Stars)

Constanta | Tourism / Hotel staff | Tourism

All my activities are in accordance with Job Description and specific requirements of administrators and/or owners. Verbal and written communication. Listening. Professionalism. Customer focus. Organization and planning. Handling pressure and tolerating stress. Attention to detail. Initiative. From check-in to check-out, I treat every guest's needs on time and politely.

#### Acquired skills and knowledge:

Microsoft Office, hotel software, restaurant software, warehouse software

**Mar 2017 - Jun 2019**  
2 years and 4 months

#### Second Warehouse Manager - Orient Ceramic S.A.

Constanta | Sales | Construction

Maintain stock control systems for accuracy and future planning of storage capacity. Supervise inventory management. Interviews and personnel selection. Verification and delivery of goods to customers.

#### Acquired skills and knowledge:

Microsoft Office, warehouse software

**Apr 2010 - Jan 2017**  
6 years and 10 months

#### Radio Officer on board of offshore units - Grup Servicii Petroliere S.A.

Constanta | Naval / Aeronautical | Oil / Gas

Dedicated GMDSS Radio Operator (maritime and Aeronautical Communications and tests of communication equipment, supervising, controlling and working with "Fire Detection System" "Gas Detection System") and Public Announcement System. .

Moreover, by Job Description I am doing clerk jobs as Issuing Personnel timesheets, Organizing/Ordering Personnel Accommodation and Transportation of Personnel.

#### Acquired skills and knowledge:

Microsoft Office, For Public Announcement System were used at list three languages.

**Oct 1991 - Jan 2010**

#### Radio Officer on board - Various Companies / flags / nationalities

18 years and 4 months

Remote (from home) | Telecommunications | Naval / Aeronautical

**Acquired skills and knowledge:**

Microsoft Office, Radiotelegraphy (Morse Code), Telex Over Radio

**Jul 1988 - Sep 1991**

3 years and 3 months

**Radio Officer on board - NAVROM**

Constanta | Telecommunications | Naval / Aeronautical

**Aug 1983 - Jun 1988**

4 years and 11 months

**Radio Supervisor of the Chain of Relays and Radiotelephony Network - Danube - Black Sea Channel Administration**

Constanta | Telecommunications | IT / Telecom

Supervising the Radiotelephony Network and a Chain of Relays (taking care that: all the radio stations to be authorized, personnel to be authorized, have knowledge and respect laws and regulations, issuing Personnel Timesheets, etc.).

**Sep 1981 - Aug 1983**

2 years

**Radio Officer on board - NAVROM**

Constanta | Telecommunications | Naval / Aeronautical

## Education

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**2006 - 2010**

**Bachelor's degree - U.M.C. - Constanta Maritime University**

Bachelor of Science of Naval Engineering and Navigation - Navigation and Maritime and River Transport | Constanta

Maritime Training, Programming, English Language, Maritime Law, Engineering Graphics, Estimated and Coastal Navigation, COLREG, Radio GMDSS, Maths, Physics etc.

**1981 - 1981**

**Undergraduate - Post High School for Radio Officers of NAVROM**

Post High School Specialization for Radio Officers | Constanta

**1978 - 1980**

**High School / Vocational school - Romanian Navy**

"2nd. Class Radio Operator" in Romanian Navy (The best qualification for ordinary soldiers) | Costinesti

Morse Code Reception, Morse Code transmission. Use and maintenance of Radio Stations (Radiotelegraphy & Radiotelephony). Use and maintenance of emergency power sources (Batteries, Emergency Generators).

**1974 - 1978**

**High School / Vocational school - Industrial High School No.2**

School-Leaving Diploma in the field of Electrician for Electrical Power Stations and Electrical Networks. | Constanta

## Skills

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**General skills**

Large experience for communication with people of various nationalities., Use of Internet (Networking), Satellite antennas orientation, E-mail, hotel software, warehouse software, restaurant software, Microsoft Office

**Skills from work experience**

Microsoft Office, hotel software, restaurant software, warehouse software, For Public Announcement System were used at list three languages., Radiotelegraphy (Morse Code), Telex Over Radio

## Foreign languages

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English - Advanced, French - Beginner, Italian - Beginner, Spanish - Beginner

## Other info

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### Trainings

#### Various

period Sep 1981 - Jan 2017

As a radio officer on board ships, I have done trainings every 5 years like: BST (Personal safety and social responsibilities on board the ship, Basic fire- prevention and fire- fighting, Personal survival techniques, Medical first aid, Marine pollution caused by ships- prevention and response, Transport and handling of dangerous, hazardous and harmful cargoes, Proficiency in survival craft and rescue boats, other than fast rescue boats). In 2008, I graduated "Familiarization with the requirements of ISM Code, QMS/ISO 9001:2000 and EMS/ISO 14001:2004". In 2012, I graduated "Mandatory minimum requirements for the training and qualifications of personnel on board Ro- Ro passenger vessels and passenger vessels other than Ro-Ro's ", "Ship security officer", etc . On board offshore units, in particular, and project-based trainings have been very frequent. ("Helicopter Underwater Escape Training", "Transport of Dangerous Goods by air", etc.). In June 2003 I graduated courses and declared qualified as cook and waiter. The qualification is recognized by A.N.R.

### Driving license

#### Category B

acquired on 14 Dec 1993