

PERSONAL INFORMATION

Emanuel Buzea



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POSITION

Dishwasher

WORK EXPERIENCE

01/07/2017–09/07/2017

Voluntary Chef

Betania Rupea, Rupea (Romania)

- Making the day menu,
- Supply of the campus;
- Organization of daytime kitchen help;
- Creating preparations

EDUCATION AND TRAINING

15/09/2011–24/05/2015

High school diploma

EQF level 1

Stefan Octavian Iosif High School, Rupea (Romania)

General skills:

- Romanian language;
- English language;
- digital competences

01/10/2015–Present

Archivist

Licence

Faculty of History and Philosophy Babes Bolyai, Cluj (Romania)

Professional practice in national archives

PERSONAL SKILLS

Mother tongue(s)

Romanian

Foreign language(s)

English

UNDERSTANDING		SPEAKING		WRITING
Listening	Reading	Spoken interaction	Spoken production	
A2	A2	A2	A2	A2
Certified language skills				

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Communication skills

- Good communication skills acquired in the practice;
- Good organization and record keeping skills

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem-solving
Independent user	Independent user	Independent user	Independent user	Independent user

Digital skills - Self-assessment grid

Digital Competence Certificate
