PERSONAL INFORMATION

CODIȚĂ GEORGIANA MĂDĂLINA



33, Mândra, county Braşov, poştal cod 507125, country România

0761749158

Codita madalina@yahoo.com

Sex female| Date of birth 25/04/1996 | Nationality Romanian

WORK EXPERIENCE

*I worked as a waiter; in general at various organized events.

2017-2019. In especially in weekend When oficial are more events.

One of the restaurant where i worked is "Laguna albastra", Făgăraş.

There i met good people, who helped and taught me the essentials of this post.

At this position I had to meet the following requirements:

- Organization of the event room
- Organizing, arranging tables
- Mise en place of table
- Careful customer service

I Will describe with more details:

I understand perfectly what a waiter's job means; It must always be available and malleable.

Each time I was asked for the waiter job, the work day would start around 10 am.

First of all, I was preparing the event room; we were cleaning the room, we set the tables according to the client's wish.

Then we would place the tables, putting the plates, the cutlery, the glasses, the napkins and everything else needed to welcome the guests.

Following on from that, we will serve the ordered dishes in turn.

The hours spent as a waiter were different, depending on the event.

At a wedding, for example, it started at 10 am and ended the next morning at 4 - 5 am

*SC. MILLENIUM PRIME SRL, FĂGĂRAŞ, county Braşov

Sales consultant- 11.09.2018-25.08.2019

Here The company was street food, so I had to prepare the food, which I would then serve to customers. Here I had to be an orderly and fast person, for the Service to be conducted in a pleasant way.



Curriculum Vitae

There was usually a large flow of customers

*VOLUNTARY:

- DIAKONIA, FĂGĂRAŞ 30.09.2015-15.01.2017
- HOSPITAL,, DR. AUREL TULBURE" FĂGĂRAŞ,

Polyclinic , electroterapy - the care and assistance of the patient; 10.09.2015-31.01.2017

*Hotel Bulevard Făgăraş-

maid service 02.09.2017- 13.10.2017; 01.08.2018- 07.09.2018

Here I had to meet the following requirements:

- Room ventilation
- Change of bed linen
- Cleaning the room and the bathroom
- Always be available to the client

*SC BRAICONF SA, Brăila, Point of work Braşov

Sales consultant- 26.10.2017-26.07.2018

The company had a wide range of men's shirts. I always had to pay attention to the customers' wishes and offer them the best deals on shirts.

*SC. BREKA ORONTA SRL-D, FĂGĂRAŞ

Sales consultant - 02.09.2015-02.09.1017

This company was a food market.

We had customer service; in fact, I was also in charge of the food Organization

EDUCATION AND TRAINING

*Post secondary school FEG, Profile BALNEOFIZIOKINETOTERAPY, Braşov 01.10.2015-26.06.2018

*College,, Doamna Stanca "Făgăraş, The philology profile 15.09.2011-26.06.2015

*General School no.1,Făgăraş 15.09.2003-26.06.2011

PERSONAL SKILLS

Mother tongue(s)

Romanian

Other language(s)

	UNDERSTANDING		SPEAKING	
Listening	Reading	Spoken interaction	Spoken production	
B1	B1	B2	B2	B1

English

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user Common European Framework of Reference for Languages

Communication skills

• good communication skills gained through my experience as sales consultant

Digital skills

SELF-ASSESSMENT							
Information processing	Communication	Content creation	Safety	Problem solving			
Independent user	Independent user	Independent user	Independent user	Procifient user			
Levels: Basic user - Independent user - Proficient user							
<u>Digital competences - Self-assessment grid</u>							
Replace with name of ICT-certificates							

- good command of office suite (word processor, spread sheet, presentation software)
- good command of photo editing software gained as an amateur photographer

Other skills

- -i am an attentive and organized person, thanks to my experience as a sales consultant
- -i am calm and caring about the people, because of the course and the time given as a volunteer
- -I think I do very well on the waiter's post. I know the basics thinks.
 - In generaly i am a person who learns and adapts easily and quickly to any situation.