



CATALIN LUCIAN HOGEA

Age 22 from Codlea, not married

Contact details

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About me

I would like to develop my skills of communication alongside improving my English level among people from all around the world.

Professional experience

Experience by departments

Client Service / Call Center: **1 year and 11 months**

May 2017 - Apr 2018
1 year

Client Advisor with English - Computer Generated Solutions

Brasov | Client Service / Call Center | Call-Center / BPO

Helping clients over phone or email with both technical and billing issues while also managing their personal information on a daily basis.

Acquired skills and knowledge:

Microsoft Office, repair / install hardware and software

Nov 2015 - Sep 2016
11 months

Client Advisor with English - Computer Generated Solutions

Brasov | Client Service / Call Center | Call-Center / BPO

Helping clients over phone or email with both technical and billing issues while also managing their personal information on a daily basis.

Education

2011 - 2015

High School / Vocational school - Colegiul National Unirea

Humanities - Bilingual French | Brasov

Skills

General skills

The ability to work on Microsoft Office and to use the computer after passing the ECDL exam., The ability to cooperate with people easily., The ability to get used to a work environment.

Skills from work experience

Microsoft Office, repair / install hardware and software

Foreign languages

English - Advanced, French - Medium

Other info

Certifications

TOEFL Certificate

acquired on Mar 2015

93 score which is equivalent to B2 level

ECDL Profile Certificate

acquired on Jun 2014