

Curriculum vitae

Andreea Burlacu

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• Date of birth 15 may 1980

str. Sirenei, nr 17, 105500 Busteni (romania)

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PROFESSIONAL EXPERIENCE

PERSONAL INFORMATION

2006 2006–2009 February – August

receptioner Hotel Rowa Dany Sinaia

2009–2011 Receptionist Hotel Rowa Dany Sinaia

2012–Present Administration Chief of Cabana Trei Brazi Predeal

Leadership - I am responsible for a team of 25 people

EDUCATION AND TRAINING

1994–1998 Industrial High School Busteni

1998–2000 Travel Technician

College of Predeal, Brassov

1999 Course initiation computers windows 9X, operating systems

PERSONAL SKILLS

Foreign Language known English: writing/ speaking/ - good

Italian/Spanish: beginning

Organisation managerial skills Organisation of corporate events, weddings, festive

Skills acquired in the workplace Seriousness, responsibility, understanding, courtesy

Computer skills Experienced user

Driving license Category B