

Curriculum Vitae
DIANA ALEXANDRU

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Professional Experience:

December 2018

Training as Kangoo Jumps Instructor – Kangoo Club Romania, Cluj Napoca

Training course as Kangoo jumps instructor, including teaching techniques, targeted muscle group training, exercise and choreography development and implementation

Area

Sport, Wellness

Abilities and skills

Teaching techniques, exercise and choreography development and implementation

December 2018

Training as Fat Burning Kangoo Jumps Instructor – Kangoo Club Romania, Cluj Napoca

Workshop for Kangoo Jumps instructors for intensive fat burning exercises

Area

Sport, Wellness

Abilities and skills

Teaching techniques, exercise and choreography development and implementation

October – December 2018

Training as Fitness Instructor – Fitness Scandinavia, Bucharest

Intensive training course for Fitness/Aerobics Instructor, including anatomy, targeted muscle group training, exercise development, nutrition, teaching techniques, choreography development and implementation

Area

Sport, Wellness

Abilities and skills

Teaching techniques, nutrition, anatomy, exercise and choreography development and implementation

June 2013 – present

Team Leader A+A Professional Hair Cosmetics, Bucharest

Client portfolio management, contacting potential clients, product and service presentation, monthly reports, team coordination and management, negotiating and implementing new contracts, customer relations

Area

Acquisitions, Administration, Public Sector

Abilities and skills

Microsoft Word and Excel

December 2011 – May 2013

Manager – S.C. Diamonds Body, Bucharest

Management activities, negotiation of contracts with potential clients, service and product promoting, team coordination, body remodeling trainer, personnel training, website administration

Area

Beauty, Beauty clinics, Wellness, Sport

Abilities and skills

Microsoft Word and Excel

December 2009 – Nov 2011

Therapy assistant – S.C. Keiko Slim Spa S.R.L., Bucharest

<p>Area</p> <p>September 2009 – Dec 2009</p>	<p>Customer relations, diagnostics, treatment recommendation following the diagnostics process, treatment files, therapy, product and services sales, monthly targets' exceeding</p> <p>Sales, Beauty, Beauty clinics, Wellness, Sport</p> <p>Beauty Adviser – S.C. Niran Co Production S.R.L., Bucharest</p> <p>Identifying customer needs, customer counseling, product presentation, orders</p>
<p>Area</p> <p>January 2008 – Oct 2009</p>	<p>Sales, Beauty</p> <p>Commercial Representative – S.C. Centrofarm S.A., Bucharest</p> <p>Client contact, product presentation, customer sales, orders, identifying customer needs, product sales, inventory activities</p>
<p>Area</p> <p>February 2009 – March 2009</p> <p>Area</p>	<p>Pharmacy</p> <p>Computer Operator – S.C. Ecommerce Company S.R.L.</p> <p>Office, Back-office, Secretary</p>

<p>Education:</p> <p>2005 – 2008</p>	<p>Hyperion University, Faculty of Economics, Bucharest</p>
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<p>Skills:</p> <p>Computer skills:</p>	<p>Microsoft Word and Excel</p>
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<p>Foreign languages:</p>	<p>English – C1 level</p> <p>Spanish – B2 level</p>
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<p>Other information:</p>	<p>Certificate of Accreditation as Fitness Instructor recognized by the European Health & Fitness Association</p> <p>Certificate of Kangoo Jumps Instructor</p> <p>Certificate of Kangoo Jumps Fat Burning Instructor – Level 2</p> <p>Accounting certificate</p> <p>Driver license B, 18.04.2012</p>
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