

PERSONAL INFORMATION



Lucian Florin Grădinaru

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WORK EXPERIENCE

21/06/2018–30/09/2018

Houseman

Comfort Inn Gold Coast, Ocean City (Maryland, United States)

Approach all encounters with guests and employees in a friendly, service oriented manner, deliver any clean linen to assigned sections, remove and sort dirty linens and towels in laundry areas, pick up any Room Attendant's dirty linen or trash as needed constantly throughout shift, collect all trash, vacuum guest corridors, handle items for "Lost and Found".

07/2018–07/2018

Dishwasher

Nick's Original House of Ribs, Ocean City (Maryland, United States)

Responsible for maintaining cleanliness and sanitation standards for china, glassware, tableware, cooking utensils, etc., using machine and manual cleaning methods.

This position also ensures the dishwashing area is maintained as a clean, safe and sanitary facility.

Sort and rinse dirty dishes, glass, tableware and other cooking utensils and place them in racks to send through dish machine, sort and stack clean dishes, carry clean dishes to cook's line and other proper storage areas, rewash soiled dishes before delivering, change dishwater in dish machine every hour, wash pots, pans and trays by hand, remove trash and garbage to dumpster.

Fill/empty soak tubs with cleaning/sanitizing solutions. Sweep/mop floors. Assemble/disassemble dish machine. Wipe up any spills to ensure kitchen floors remain dry. Notify manager any time dish machine wash or rinse cycle falls below safety standard temperatures.

01/10/2017–31/05/2018

Electronic Signature: Client Service Representative

Certsign, Bucharest (Romania)

Retrieve folders with documents necessary to issue digital certificates.

Sending sets of documents to the company's clients.

Providing information on the company's services.

Providing information on the use of digital certificates at customer request.

EDUCATION AND TRAINING

01/10/2014–31/05/2017

Economist

Academy of Economic Studies, Management, Bucharest (Romania)

01/10/2017–31/05/2019

Master in Business Management

Academy of Economic Studies, Management, Master in Business Management, Bucharest (Romania)

PERSONAL SKILLS

Mother tongue(s) Romanian

Foreign language(s)

UNDERSTANDING		SPEAKING		WRITING
Listening	Reading	Spoken interaction	Spoken production	
B2	B2	B2	B2	B2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem-solving
Independent user	Independent user	Independent user	Independent user	Independent user

Digital skills - Self-assessment grid

Other skills

Team player - capability to work in an international environment and with colleagues of diverse cultural background.

Driving licence

AM, B1, B

ADDITIONAL INFORMATION

The level of English at the conversational level on a scale of 1 to 10 - 9.

Volunteering

Autumn Cleaning in the Botanical Garden Bucharest - november, 2014
Let's Help! - A special evening in the asylum of the elderly Odăi - march, 2016