**FARANEZ CHERTOUK**

Cell phone number: +1-438-765-6507

Home number: +1-514-255-7563

Email address: [faranezcher@gmail.com](mailto:faranezcher@gmail.com)

SUMMARY OF QUALIFICATIONS

Bilingual (English, French)

Spanish (intermediate level)

Proficient in the use of Microsoft Office, PowerPoint

Strong work ethic and ability to work with others

Excellent sense of organization and responsibility

Good communication and ability to handle multiple projects

Intellectual curiosity and creativity

Willingness to travel

Excellent interpersonal skills

RELEVANT SKILLS & ACHIVEMENTS

**Education skills (English and Guitar teacher/ Day camp counselor)**

* Lecture planning for English & Guitar
* Management of the classroom & material
* Insure students’ progress
* Responsible of pupils of different ages
* Lead educational games
* Strong written and communication skills

**Customer services skills**

* Proven ability to multitask & prioritize in fast paced environment
* Excellent interpersonal skills, ability to adapt to customers
* Ensure customers’ satisfaction
* Provide top-notch customer service through phone, phone orders and emails
* Handle and resolve customer complaints, issues, needs, etc.

WORK EXPERIENCE

**Summer 2018 (volunteering)** English lessons for young Spanish speakers living in a disadvantaged area in **Bogota, Colombia** **AIESEC Concordia**

**March 2018& UNTIL THIS DAY** Dinner supervisor**( CSDM) Louis-Dupire primary school**

**Sept 2017-24·11·17** Sales Associate **La Cache, April Cornell**

**June 2016-2017& UNTIL THIS DAY** Holiday camp organizer, English and Guitar Tutor **Notre-Dames- des**-**Victoires & Saint-Donat Community Center**

**Summer 2015** Sales Associate **Complexe Desjardins (Elisa G & Géo Mercier)**

EDUCATION

2017- Bachelor of Literature and Languages of the World (Hispanic Studies), Université de Montréal Montreal, Canada

2016- Diploma of College Studies

(CREATIVE ARTS, LITERATURE AND LANGUAGES), Dawson College Montreal, Canada

EXTRACURRICULAR AND VOLUNTERING

Planning & Participation classical guitar concert, Léonard De Vinci concert hall **June 2010**

Second- hand clothes store, *Saint-Vincent de Paul*- Hochelaga-Maisonneuve **Summer 2012**

Free concert for Saint-Marc elementary school **May 2013**

Participation in the Austrian guitar festival **June 2013**

Free Concert at St-René Goupil Church **October 2013**

Festival of Quebec Orchestras **December 2013**

Montreal International Classical Guitar Festival & the contemporary **April 2013**

music society of Quebec

Participatin in the Alla Grande Festival, Ottawa **May 2013**

Volunteering in the Italian Week Festival  **July 2015**