CURICCULUM VITAE

Name/Surname **CRISTINA POPESCU** Address Bucharest, Romania E-mail cmihaela.popescu@gmail.com Mobile: +4 (0)725-160599 Contact **Professional** experience nov.2019 – present Dates Freelancer Research made to implement and test decentralized cloud solution both as a node operator/host in the network also as a client Testing transactions in a mainnet of a blockchain framework environment (web3 via DLT) Custom Web Design services Web Tech currently HTML5, CSS3, SASS, Bootstrap, Tailwindcss, JavaScript, linux command, npm, GIT, Github, DevTools, Gulp, Photoshop, git-based used platforms apr. 2014 - nov.2019 **Dates** PFA Popescu Cristina **Employer** Position Administrator Main activities Custom Web Design services Installation and maintenance of custom software Implementation and development of projects regarding digital design based on photogrammetry Services for integrating the 3d Image-Based Models into presentations, sites, architectural programs or other locations at the request of customers Company description CAEN code 62 Information technology services - activities providing expertise in the field of information technology: writing, modifying,

testing and assistance in the software field.

Dates feb. 2009 – jan. 2014

Employer IHB Language Training Center SRL

Position Economist

Main activities

Keeping track of payments, including payroll, purchase orders, invoices, statements, etc.

Issue billings, process cash receipts and pay suppliers.

Payroll administration process. Prepare monthly payroll statements, as well as calculating and paying salaries, tax and social contributions.

Create journal entries, and record information in a general ledger.

Maintaining historical records and day-to-day management of payment cycle activities on time.

Reconciling processed work by verifying entries and comparing system reports to balances.

Paying vendors by scheduling pay checks and ensuring payment is received for outstanding credit.

Prepare analysis of accounts and monthly reports.

Prepare financial statements.

Company description

International House is one of the largest and oldest groups of language schools in the world. Founded in 1953 having headquartered in London is a global network of 160 language schools in more than 50 countries.

Period sept. 2007 - jan. 2009 Employer S.C. MIDANIS S. R. L.

Position Accountant

Main activities Processing of accounting documents regarding merchandise entry and

cash receipts/payments.

Reconciliation the daily cash register. Preparation of financial and tax statements.

Inventory and recording the results.

Company description

Retail Group

Qualification

Degree	Web Designer
Period	2019-2020
Institution	Minister of Labor and Social Justice and Minister of National Education
Degree	Internal Auditor
Period	2017
Institution	Minister of Labor and Social Justice and Minister of National Education
Bachelor's Degree	Accounting and Management Information Systems
Period	2009
Institution	Bucharest Academy of Economic Studies

Degree	Mathematics-Informatic Highschool Graduation
Period	2006
Institution	The National College Ienachita Vacarescu, Targoviste
Foreign languages	English
Additional information	- Certified Assistant Programmer Analyst- Driving license catg B