L2T02-Databases Task 1

1a) Data: Data are raw facts that until organised will often have little meaning. Examples include: birth dates, telephone numbers, names etc. (The info that goes into a file).

b) Field: A field is a character or group of characters that has a specific meaning. It is used to define and store data. (Often goes as a column in a table)

c) Record: A record is a logically connected set of one or more fields that describes a person, place or thing. (Often goes as a row in a table)

d) File: A file is a collection of related records. (Often looks like a table)

2.

PROJECT_COD E	PROJECT_MANAGER	MANAGER_PHONE	MANAGER_ADDRESS	PROJECT_BID_PRI CE
21-5U	Holly Parker	33-5-592000506	180 Boulevard du General, Paris, 64700	$13179975.00
21-7Y	Jane Grant	0181-898-9909	218 Clark Blvd, London, NW3, TRY	$45423415.00
25-9T	George Dorts	0181-227-1245	124 River Dr, London, N6, 7YU	$78287312.00
29-7P	Holly Parker	33-5-592000506	180 Boulevard du General, Paris, 64700	$20883467.00

e) Number of records?: 4

f) Number of fields per record?: 5