



Wedding Planner

for the wedding of

date

Budget

	estimated	actual
Bridal Gown
Headpiece
Accessories
Hair/Make-up
Groom's Tuxedo
Bride's Rings
Groom's Ring
Stationery
Photography
Videography
Ceremony Musicians
Reception Entertainment
Wedding Cake
Flowers
Ceremony Decorations
Reception Decorations
Rental Equipment
Food/Beverage Catering
Reception Hall Rental
Transportation
Dower
Favors
Wedding night
.....
TOTAL

Contacts list

Venue comparison

Information	Venue №1	Venue №2	Venue №3
Name
Venue type
Address
Phone
Email
Website
Rental fee
Capacity
Parking lot capacity
Inhouse catering
Catering/person
Public transport
Deposit
Cancellation
Parking fee
Reception hall
In house catering
Drinks
Wheelchair accessibility
Nº of bathrooms
Space for dancing
Space for a band
Outdoor space
Decor/style
Proximity to hotels
Video projector
Dishes
Final cleaning
Decoration time
Rental time starts and ends
Other fees

Venue notes

Guest list

Invitation text

Menu & drinks notes

Bridal gown notes

Decoration notes

Flowers notes

Wedding day program

My wedding vow

Notes