

Your right to know

Effective strategies for public records

“The basic purpose of FOIA is to ensure an informed citizenry, vital to the functioning of democratic society, needed to check against corruption and to hold the governors accountable to the governed,”

- Supreme Court of the United States, NLRB v. Robbins Tire Co.,
1978

“A democracy requires accountability, and accountability requires transparency,”

- President Barack Obama, Jan. 21, 2009

Public?

In Public
Not government

Private information
Not government

Public
Government

Private information
Government

Government?



**Immigration offenses and lawsuits against the federal government, for example, are handled in federal court, not state courts.*

Court records are *almost always* public and require no FOIA.

- Lawsuits (state civil)
- Felony prosecutions (state criminal)
- Divorce (family)
- Wills (probate)
- Traffic infractions (city or county court)

What law do I use?

- Federal Freedom of Information Act for records maintained and held by a **federal agency**, such as ICE and the Veterans' Administration
- Arizona's Public Records Law for any state or local agency, such as the Az. Dept. of Education, the Maricopa County Sheriff or the Phoenix Police Department
- Out of luck: Tribal governments rarely have a formal public records law, and they are not subject to any other. You may get some records through the federal Interior Department.

FOIA is ...

- Created to ensure access to documents and other artifacts of governing
- A formal process to obtain records
- Usually inapplicable to legislatures and courts
- Different in federal and state / local contexts

FOIA is not ...

- Efficient or good on deadline
- Well understood or consistently administered
- The only way to get information
- The right to “information” It only gives you the right to records that already exist, not any questions you might have

Home About Resources Make a Complaint **Open Meeting & Public Records Law** Child Safety (DCS)

Public Records – Overview

Search ... 

Arizona's Public Records Law

Arizona law requires all officers and public bodies to maintain records reasonably necessary to provide an accurate accounting of their official activities and of any government funded activities.

Records are defined as books, papers, maps, photographs, or other documentary materials regardless of physical form or characteristics, made or received by an governmental agency in pursuance of law or in connection with the transaction of public business and preserved by the agency or its legitimate successor as evidence of the organization, functions, policies, decisions, procedures, operations, or other activities of government. Examples of public records and other matters include calendars, reports, legal memoranda, policies and procedures, accident reports, training videos and materials, tape recordings of meetings where there are no written minutes, personnel records, case files, and data bases.

PENDING LEGISLATION

PUBLICATIONS

-  Ombudsman Public Records Booklet
-  Arizona Agency Handbook – Chapter 6 (Index of **Records Confidential by Statute** is Located in Appendix 6.1 and 6.2, p. 16)
- Attorney General Opinions: 1999 to present
- Attorney General Opinions prior to 1999
- Opinion No: I13-012 (R13-018), Re: Charging Copying Fees Under Arizona's Public Records Law
- Arizona State Library, Archives and Public Records – Retention Schedules
-  The Public Record – Fall 2016

› Public Records – Overview

› Upcoming Training

› How to Request Public Records

› Public Records Frequently Asked Questions

Arizona Ombudsman Citizens' Aide
7878 N. 16th Street, Suite 235
Phoenix, AZ 85020

(602) 277-7292

(800) 872-2879

(Arizona outside Phoenix metro area)

Fax: **(602) 277-7312**

HOW TO FILE A COMPLAINT

COMPLAINT FORM

MORE CONTACT INFO

"Arizona law requires all officers and public bodies to maintain records reasonably necessary to provide an accurate accounting of their official activities and of any government funded activities."



FAQ

WHAT ARIZONA LAW SAYS

WHAT FEDERAL LAW SAYS

HELP

ABOUT THIS SITE

<http://azpublicinfo.com/>

[Maricopa County starts on page 16](#)

FAQ

Common questions about Arizona Public Records Law

The **Arizona Public Records Law**, Title 39 of the Arizona Revised Statutes, is the foundation on which Arizonans build their knowledge of representative government. Individuals can find out in detail, through public records, what public business is being



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Arizona - Open Government Guide

[Title page/author info](#)

FOREWORD

Open Records

I. STATUTE -- BASIC APPLICATION

A. Who can request records?

B. Whose records are and are not subject to the act?

1. Executive branch.

2. Legislative bodies.

3. Courts.

4. Nongovernmental bodies.

5. Multi-state or regional bodies.

6. Advisory boards and commissions, quasi-governmental entities.

7. Others.

B. Whose records are and are not subject to the act?

[View the PDF](#)

The Arizona Public Records Law contains two operative definitions—"officer" and "public body"—for the purpose of subjecting certain documents to disclosure under the law.

"Officer" is defined as "any person elected or appointed to hold any elective or appointive office of any public body and any chief administrative officer, head, director, superintendent or chairman of any public body." A.R.S. § 39-121.01(A)(1).

"Public bodies" are defined by statute as "the state, any county, city, town, school district, political subdivision or tax-supported district in the state, any branch, department, board, bureau, commission, council or committee of the foregoing, and any public organization or agency, supported in whole or in part by monies from the state or any political subdivision of the state, or expending monies provided by the state or any political subdivision of the state." A.R.S. § 39-121.01(A)(2). The operative definition of a "public body" in Arizona is very broad. Indeed, any "public organization or agency" supported by or expending public funds falls within the ambit of the Act.

Exempt Agencies: No Arizona agencies are exempted in their entirety.

C. What records are and are not subject to the act?

Every officer and every public body are obligated to preserve, maintain and care for public records pursuant to Arizona law. A.R.S. § 39-121.01(C).

D. Fee provisions or practices.

[3. Use of records.](#) [up](#) [1. Executive branch.](#)

E. Who enforces the act?

<https://www.rcfp.org/open-government-guide>

FOOD



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[Government](#)

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- [Dog License](#)
- [Employment Opportunities](#)
- [Internship / Volunteer Opportunities](#)
- [Marriage License](#)
- [General Licenses & Permits](#)
- [Passport](#)
- [Permit](#)
- [Prescription Discount Card](#)

Contact

- [Board of Supervisors](#)
- [Boards & Commissions](#)
- [County Manager](#)
- [County Staff](#)
- [County Officers](#)

Find

- [Arizona State Services](#)
- [Budget Documents](#)
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- [County Contracts](#)
- [County Library Branches](#)
- [County Parks](#)
- [Food Employees](#)
- [Health Services](#)
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- [Parcel Information](#)
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- [Preparedness](#)
- [Recorded Documents](#)
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- [Restaurant Ratings](#)
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Learn About

- [County Initiatives](#)
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- [Flood Insurance](#)
- [Immunization](#)
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- [Tax Bill](#)
- [Transportation Projects](#)

Pay

- [Permit Fees](#)
- [Property Taxes](#)

Report

- [Stray Dog](#)
- [Sheriff's Office - Comments / Complaints](#)

Request

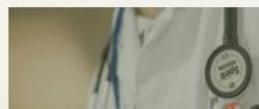
- [Inspection](#)
- [Public Records](#)

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SERVICES



Agencies & Services List A - F

Adult Probation
Air Quality
Animal Care & Control
Arizona Criminal Justice Commission
Assessor
Board of Supervisors
Boards & Commissions
Budget Office
Clerk of the Board of Supervisors
Clerk of the Court
Communications/News Room
Constables
Contract Counsel
Correctional Health
County Attorney
County Manager
Economic Development
Elections
Emergency Management
Employee Benefits
Employee Wellness
Enhanced Regulatory Outreach Program (EROP)
Environmental Services
Facilities Management
Finance
Flood Control District

Agencies & Services List G - O

GIS Maps
Government Relations
Housing Authority
Human Resources
Human Services
Industrial Development Authority
Integrated Criminal Justice Information System
Internal Audit
Justice Courts
Justice System Planning & Information
Juvenile Courts
Juvenile Probation
Law Library
Law Library Resource Center
Legal Advocate
Legal Defender
Library District
Maricopa County Education Service Agency
(MCESA)
Medical Examiner

Agencies & Services List P - Z

Parks & Recreation
Planning & Development
Procurement Services
Public Advocate
Public Defender
Public Defense Services
Public Fiduciary
Public Health
Real Estate Department
Recorder
Risk Management
Ryan White (HIV Services)
School Superintendent
Security Services
Sheriff
Stadium District
Superior Court
Technology
Transportation (MCDOT)
Treasurer
Veterans Services
Waste Resources
Workforce Connections



How Can We Help?



Only search Animal Care and Control

Adopt a Pet

Animal Surrender Fees

Department Events

Dog License

Locations & Hours

Microchip

Rabies Vaccinations

News & Subscription
Resources

Report an Incident

Spay & Neuter

Update Person / Dog
Information

Animal Care and Control > Services & Fees > Report an Incident

Report an Incident

Online Forms

- [Dog License Violation](#)
- [Pet Attacked by Wildlife](#)
- [Human Attacked](#)
- [Leash Law Violation](#)
- [Stray Dog](#)

Surrounding Animal Control Centers

There are several jurisdictions within Maricopa County who handle their own animal control. If you live in any of the following cities and need to report an animal control issue, please contact them directly.

- Avondale - 623-333-7012
- El Mirage - 623-933-1341
- Glendale - 623-930-3212
- Mesa - 480-644-2268
- Peoria - 623-773-8311
- Surprise - 623-222-4000
- Tolleson - 623-936-7186

Hints

- Submitter, victim, location and description is collected
- Presumably there is a follow up and case file, sometimes in a database, and sometimes on paper
- JACKPOT: “Form Center”!!!

Form Center

Search Forms:
Word or Phrase Select a Category

Human Attacked by Animal

Steps
1. Submitter Information
2. Victim Information
3. Location of Incident
4. Description of Incident

Submitter Information

Return [Go Back to ACC Home](#)



Your Information
You must be 18 years of age or older to submit a request

First Name* Last Name*

Address* Apt #

City* State Zip* 12345

Contact information
How would you like us to follow up with you? Please provide us with a valid email or phone number, as we may need to follow up with you on your request.

Email*

Primary Phone* Alternate Phone

The screenshot shows the Arizona State Land Department website. The header includes the state seal, the text "Arizona State Land Department", "Serving Arizona's Schools & Public Institutions Since 1915", and a search bar. Below the header is a navigation menu with links to About, Commercial Sales & Leasing, Divisions, Natural Resources, News, Mapping Services, and CONTACT US. The main content area is titled "Auction Results". It features a table with columns for AUCTION DATE, FILE #, TYPE OF SALE, LOCATION, ACRES, MINIMUM BID, WINNING BID, and SUCCESSFUL BIDDER NUMBER OF BIDS. The table lists five auction entries. An arrow points from the text "Ask for the folder for one item to see what else is included and guess what might be in the database." to the "SUCCESSFUL BIDDER" column of the table.

AUCTION RESULTS					CLICK HERE FOR UPCOMING AUCTIONS		
AUCTION DATE	FILE #	TYPE OF SALE	LOCATION COUNTY CITY CROSS STREET	ACRES	MINIMUM BID	WINNING BID	SUCCESSFUL BIDDER NUMBER OF BIDS
DEC 28, 2017 11:00 AM THURS	53-119059	Land Sale	T4N, R4E, Sec. 36; T4N, R5E, Sec. 31 Maricopa Scottsdale NEC of Bell Rd. and Loop 101	124.72	\$83,000,000.00		Auction Postponed to January 10, 2018 (1 bid/s)
DEC 19, 2017 11:00 AM TUES	16- 110396- 00-002	Perpetual Right of Way	T4N, R4E, SEC. 19 Maricopa	1.18	\$41,521.00	\$41,521.00	Ryan Companies US, Inc. (1 bid/s)
DEC 7, 2017 11:00 AM THURS	03- 117852-99	Commercial Long Term Lease	T1S, R5W, SECS. 19, 30 T1S, R5W, SECS. 24 & 25 Maricopa S of Narramore Road and E. of 363rd Ave. alignment	1130.83	\$7,920,000.00	\$7,920,000.00	Sun Streams 2, LLC (1 bid/s)
DEC 5, 2017 10:00 AM TUES	16-119579	Perpetual Right of Way	T4N, R1W, SEC. 4 Maricopa	1.41	\$50,252.00	\$50,252.00	City of Surprise (1 bid/s)
NOV 21, 2017 11:00 AM TUES	53-119060	Land Sale	T1S, R7E, SEC. 19 Maricopa SEC of Loop 202 and Power Road	57.75	\$14,000,000.00	\$14,100,000.00	Power 202 Mixed-Use, LLC (2 bid/s)

Ask for the folder for one item to see what else is included and guess what might be in the database.

Potential menus

Budgets: Not numbers, names



The screenshot shows a video player on the official website of Governor Doug Ducey. The video features Charlie Martin, a man in a suit and tie, speaking. A play button icon is overlaid on the video frame. Below the video, a white banner identifies him as "Charlie Martin" and "SENIOR BUDGET & OPERATIONS ANALYST, OSPB". The website's navigation bar at the top includes links for "THE GOVERNOR", "MEDIA CENTER", "#AZAWESOME", "AT YOUR SERVICE", and "FY18 BUDGET".

"This budget prioritizes K-12 education, especially our schools, students, and teachers in low-income areas who need the help the most," said Governor Ducey. "It responsibly utilizes the resources we have available to invest in education and expand opportunities for everyone in our state, including our most vulnerable citizens. Because of the responsible decisions made over the past two years and the support from voters to end the education lawsuit, we are on firm financial footing and have the ability to invest real dollars in areas where they matter."

[**READ THE FY 2018 EXECUTIVE BUDGET SUMMARY HERE**](#)

[**READ THE FY 2018 EXECUTIVE BUDGET STATE AGENCY BUDGETS HERE**](#)

[**READ THE FY 2018 EXECUTIVE BUDGET SOURCES AND USES OF STATE FUNDS**](#)

Look for...

- Information technology initiatives
- Small office and program names
- Officials' names

For FY 2018, the Executive recommends \$56.4 million for the projects listed below. It is recommended that these appropriations not lapse until June 30, 2019.

Department of Child Safety: CHILDS System. CHILDS is the management information system used to document the status, demographics, locations and outcomes for every child in DCS's care. This project has finished the planning and design phase, and DCS is beginning development of a mobile solution in FY 2017 and FY 2018.

Audits - local and state programs



The image shows a report cover from the Arizona Auditor General. The title "REPORT HIGHLIGHTS" is at the top right, followed by "Performance Audit and Sunset Review" and "September 2017". The logo for the Arizona Auditor General is on the left, featuring a stylized map of Arizona and the text "ARIZONA AuditorGeneral Making a Positive Difference". Below the title, the section "Arizona School Facilities Board" is highlighted in red. A concluding statement about the Board's responsibilities and recommendations is also highlighted in red.

REPORT HIGHLIGHTS
Performance Audit and Sunset Review
September 2017

Arizona School Facilities Board

CONCLUSION: The Arizona School Facilities Board (Board) provides state monies to public school districts (school districts) for statutorily eligible new construction, renovation, and repair projects for school facilities, and is responsible for maintaining a database that contains an inventory of all school district buildings. We found that the Board should develop and implement a formal project eligibility assessment and award process to help ensure that it approves only eligible school district projects. In addition, the Legislature should consider a statutory revision and the Board should revise its policy to clarify project eligibility criteria. Further, the Board should take steps to ensure that the school district facility renovation and repair projects it approves are completed appropriately and in a timely manner. Finally, the Board should improve its information technology (IT) database management.

Board provides monies for eligible school district projects

The Board administers three statutory funds—the New School Facilities (NSF) Fund, the Building Renewal Grant (BRG) Fund, and the Emergency Deficiencies Correction (EDC) Fund—that provide monies to school districts to assist with new construction, renovation, and repair projects for school facilities. Specifically, the Board distributes NSF Fund monies to help school districts build new school facilities or add space to existing facilities to accommodate student enrollment growth. However, the number of NSF Fund project awards and award amounts has decreased since fiscal year 2009 because the Legislature modified the NSF Fund eligibility requirements in fiscal year 2014, and school district enrollment growth has slowed compared to enrollment growth in other schools in the State, such as public charter schools.

Since fiscal year 2009, the Board has provided BRG Fund grants to help school districts complete facility renovation and repair projects for existing school facilities. The Board also distributes EDC Fund monies to help school districts address emergencies, as defined by statute. School districts must submit BRG Fund and EDC Fund project applications to the Board that include information demonstrating that projects meet statutory eligibility requirements. Board staff, called liaisons, work with school districts to assess this information and to oversee projects funded with monies from these funds. The Board also maintains a database containing an inventory of all school buildings owned by the State's school districts, and board staff use this information to determine the eligibility of school districts' BRG Fund project requests.

*This means there are 5,390
birth certificates*

Statistical reports



ARIZONA DEPARTMENT OF HEALTH SERVICES
Health and Wellness for All Arizonans

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Bureau of Public Health Statistics Home Population Health and Vital Statistics Home Health Status Monitoring Reports Monthly Vital Statistics Various Health Statistics Hospital Inpatient Discharge & Emergency Room Visit Statistics Data Sources & Definitions Population Denominators Vital Statistics Trends in Arizona Status on Healthy People 2020 Objectives Additional Resources <div style="background-color: #c00000; color: white; padding: 5px; margin-top: 10px;"> Looking for Birth or Death Records? (602) 364-1300 </div> Bureau of Public Health Statistics 150 N. 18th Avenue, Suite 550 Phoenix, AZ 85007 (602) 542-7333	<p>Population Health and Vital Statistics Comparisons of Selected Vital Statistics</p> <p>Comparison of selected vital statistics, 2006, 2011, and 2016 Comparison of selected vital statistics, 2005, 2010, and 2015 Comparison of selected vital statistics, 2004, 2009, and 2014 Comparison of selected vital statistics, 2003, 2008, and 2013 Comparison of selected vital statistics, 2002, 2007, and 2012 Comparison of selected vital statistics, 2001, 2006, and 2011 Comparison of selected vital statistics, 2000, 2005, and 2010 Comparison of selected vital statistics, 1999, 2004, and 2009 Comparison of selected vital statistics, 1998, 2003, and 2008 Comparison of selected vital statistics, 1997, 2002, and 2007 Comparison of selected vital statistics, 1996, 2001, and 2006 Comparison of selected vital statistics, 1995, 2000, and 2005 Comparison of selected vital statistics, 1994, 1999, and 2004 Comparison of selected vital statistics, 1993, 1998, and 2003 Comparison of selected vital statistics, 1992, 1997, and 2002 Comparison of selected vital statistics, 1991, 1996, and 2001 Comparison of selected vital statistics, 1990, 1995, and 2000</p> <p>Note: Information provided in PDF files.</p>
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**COMPARISON
OF SELECTED VITAL STATISTICS FOR ARIZONA RESIDENTS, 2006, 2011, and 2016**

	2006	2011	2016
POPULATION Total, all ages	6,239,482	6,438,178	6,835,518
Females aged 15-44	3,275,622	3,271,867	3,320,640
Elderly 65+	798,946	887,953	1,122,454
MARRIAGES	38,983	36,713	41,105
Marriage rate per 1,000 population	6.2	5.7	6.0
DIVORCES	24,274	25,438	23,442
Divorce rate per 1,000 population	3.9	4.0	3.4
PREGNANCIES Total, all ages	113,091	99,266	98,060
Teen* pregnancies	14,918	10,269	6,724
Teen* pregnancy rate per 1,000 females	34.1	23.0	14.9
BIRTHS Total, all ages	102,042	85,190	84,404
Birth rate per 1,000 population	16.4	13.2	12.3
Teen* births	12,916	8,435	5,390
Teen* birth rate per 1,000 females	29.6	18.9	12.0
Births to unmarried mothers	44,746	37,780	37,843
Births to unmarried mothers per 100 births	43.9	44.3	44.8
Low-birthweight (LBW) births	7,266	5,949	6,186
LBW ratio per 100 births	7.1	7.0	7.3
Multiple births	2,830	2,397	2,647
DEATHS Total deaths, all causes & ages	45,415	47,547	56,480
Death rate per 100,000 population	727.9	738.5	826.3
Infant deaths	642	504	454
Infant mortality rate per 1,000 births	6.3	5.9	5.4
SIDS (Sudden Infant Death Syndrome) deaths	37	25	7
Maternal deaths	9	5	26
Deaths from cardiovascular diseases	13,490	13,689	15,822
Deaths from breast cancer among females	739	741	844
Deaths from lung cancer	2,718	2,654	2,689
Deaths from Alzheimer's disease	2,057	2,336	3,081
Deaths from influenza and pneumonia	1,147	649	859
Deaths from morbid obesity	79	161	193
Deaths from diabetes	1,188	1,721	2,013
Suicides, total	948	1,113	1,256
Elderly suicides	196	182	287
Teen** suicides	57	50	56
Homicides, total	525	387	416
Teen** homicides	79	29	34
Deaths from HIV disease	133	99	96
Deaths from motor vehicle-related injuries	1,220	787	967
Firearm-related deaths	959	952	1,084
Drug-induced deaths	903	1062	1,463

Record retention schedules



Arizona State Library, Archives & Public Records

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[Home](#) > [What We Do](#) > [Archives and Records Management](#) > [Retention Schedules, Forms, Standards, Guidance and FAQs](#) >

Retention Schedules

General Retention Schedules

Any record series listed as permanent on a general retention schedule or that has been designated as historically significant should be transferred to the State Archives when the agency or political subdivision no longer wishes to maintain those records. You can reach the State Archives at 602-926-3720 or 800-228-4710 to discuss the transfer of the records.

Permanent and Historical Records

General Schedules supersede all existing custom schedules with the following exception: the custom schedule retention period is longer than the general schedule retention period.

Fully Searchable PDF of ALL GENERAL RETENTION SCHEDULES

[Click here to browse and search general retention schedules.](#)

(Counties, Education: K-12, Fire Districts, Higher Education, Municipalities, Special Districts and State Agencies, Boards and Commissions)

State Agency Retention Schedules

[Click here to browse and search state agency retention schedules.](#)

Court Retention Schedules

The following Retention Schedules are the responsibility of the State Supreme Court, and are provided here as courtesy to our customers. All Judicial Bodies (Supreme Court, Superior Courts, Justice Courts, Municipal Courts, Adult Probation, Juvenile Probation, etc.) fall under the responsibility of the State Supreme Court, and are administered by the Administrative Office of the Courts (AOC). Retention Schedule for Judicial Bodies are created by the State Supreme Court, although the State Archives works closely with the State Supreme Court on these Schedules.

[Court of Appeals](#)
[Limited Jurisdiction Courts](#)
[Probation](#)
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- [Accessing Arizona Public Records](#)
- [Conservation, Disaster Preparedness and Emergency Recovery](#)
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Major IT spending programs

The screenshot shows the homepage of the Arizona State Procurement Office (SPO) website. The header features the "ARIZONA DEPARTMENT OF ADMINISTRATION PROCUREMENT" logo and the tagline "The online home of the Arizona State Procurement Office". A search bar and the "AZ.Gov" logo are also present. The main navigation menu includes links for Home, About, Public Notices (which is currently selected), Resources, ProcureAZ, Vendor Resources, and Compliance Hotline. A sidebar on the left contains links for SPO Alerts, Find SPO Alerts, and a "Read More" section. The central content area features a large image of the Arizona state flag. Below the flag, a white box contains the "STATE PROCUREMENT OFFICE" section, which welcomes visitors to SPO.AZ.GOV and describes the office's role. Another white box below it, titled "LATEST SPO ANNOUNCEMENTS", includes a note about new reporting requirements and a link to a template document. The footer contains a copyright notice for the State of Arizona.

State Services Visit OpenBooks Ombudsman-Citizens Aide

AZ.Gov az.go

ARIZONA DEPARTMENT OF ADMINISTRATION PROCUREMENT

The online home of the Arizona State Procurement Office

Search

Home About PUBLIC NOTICES Resources ProcureAZ Vendor Resources Compliance Hotline

SPO Alerts

Find SPO Alerts

Significant Procurement
Procurement Opportunities
Set Aside
ProcureAZ Alerts
SPO Alerts

Read More »

STATE PROCUREMENT OFFICE

Welcome to SPO.AZ.GOV, the online home of the State Procurement Office (SPO). A division of the [Arizona Department of Administration](#), SPO serves as the central procurement authority, providing regulatory services, policy-making, management, and technical assistance.

LATEST SPO ANNOUNCEMENTS

NEW The State of Arizona is making improvements to our reporting and payment system. Starting January 2nd, we will begin the transition to a new reporting tool. The online reporting tool has been eliminated, and the online reporting tool has been eliminated.

State of Arizona Procurement Activities

In accordance with ARS 41-753, notice of significant procurement role activities currently underway in State agencies is provided below. The employment discussions restriction ends one year after the first delivery date of the procured goods or services.

- Spreadsheet listing of significant procurement activities in the State of Arizona that have non-disclosure agreements on file at the Agency.

Notification of SPR Activities Template.docx

List of Significant Procurements Dec 2017.xlsx

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GODORT

 GODORT

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Arizona State Agency Databases

Search this Guide

Home

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- Business, Finance & Economy
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- Earth & the Environment
- Education
- Government Agencies & Elected Officials
- Government Finances & Contracts
- Health, Medicine & Safety
- History, People & Culture
- Jobs & Unemployment
- Licensing
- Empty Subjects - Can you help?

Project Coordinator


Susan Leach-Murray
[Email Me](#)

Introduction

This is an annotated list of databases produced by Arizona State Agencies listed by database subject. It was last checked for broken links on 05/17/2017.
[Return to the State Agency Databases Project home page.](#)

Business, Finance & Economy

- Charitable Organizations System
May be searched by name, dba or purpose. Records indicate whether a charity is currently registered and provides address, contact information and purpose. Information is self-reported and AZ Secretary of State does not determine whether a charity is legitimate.
- Tradenames and Trademarks
Search by filing number OR applicant/agent name OR registered name. Records include links to corporation records with annual reports.

Crime, Criminal Justice & Law Enforcement

- Inmate Database
Locate status of inmates imprisoned in 1985 and later. Records include description, parole status and prison location, if available. According to the website, information obtained from this database should not be mailed to AZ inmates and will be treated as contraband. Database is only searchable by name and prisoner number, although some limits are available.
- Public Access to Court Information
According to the web site, the site provides "information about court cases from 153 out of 180 courts in Arizona. Access information includes: detailed case information i.e., case type, charges, filing and disposition dates; the parties in the case, not including victims and witnesses; and the court mailing address and location." The following types of information are excluded from this database: Sealed Cases, Non-served Domestic Violence Cases, Mental Health Cases, Juvenile Ineligible/Delinquency Cases, Probate Cases, Victim Data and Witness Data. Case tracking by e-mail is available.
- Sex Offender Registry
Searchable database of sex offenders deemed to be an intermediate or high risk who have been convicted since 7/1/1990. Databases can be searched by name, address and zip code. Records include photo, description, risk level and map of offender's neighborhood.
- Stolen Car database
TheAZ can tell you if a car has been reported stolen by entering either a license plate number or the Vehicle Identification Number (VIN). This database is updated twice daily.

Earth & the Environment

- American Mineralogist Crystal Structure Database
From the web page, "This site is an interface to a crystal structure database that includes every structure published in the American Mineralogist, The Canadian Mineralogist, European Journal of Mineralogy and Physics and Chemistry of Minerals, as well as selected datasets from other journals." Database may be searched by mineral, author, chemistry search, cell parameters and symmetry, diffraction search and general keywords. A listing of search tips is provided.
- Arizona Emissions Bank Credit Query Utility
From the website, "The Emissions Bank Registry lists available credits for use, sorted by pollutant type, status of credit availability, location of the credits, or the company owning the credits." Database is also available for download.

Open data portals

(Not very useful in Arizona)

The screenshot shows the homepage of the City of Phoenix Open Data portal. At the top, there's a dark header with the text '(Not very useful in Arizona)' in light gray. Below the header is a blue navigation bar with the City of Phoenix logo and 'Open Data' text, along with links for 'Log in', 'Register', and 'Contact'. The main content area features a large banner image of a city skyline at dusk or night. Overlaid on the banner is the text 'Welcome to CITY OF PHOENIX OPEN DATA' in large white letters, with 'CITY OF PHOENIX' being more prominent. Below this, a sub-headline reads 'We invite you to explore our [datasets](#) or see our [tips](#) for users'. A search bar with the placeholder 'Search datasets' and a magnifying glass icon is positioned below the sub-headline. At the bottom of the page, there's a footer section with the title 'Phoenix Open Data Portal: Government Transparency in the Digital Age' in bold italicized text. Below this, a paragraph explains the portal's purpose: 'The city of Phoenix firmly believes that transparency in government encourages efficiency, as well as accountability to residents. More importantly, the availability of city data supports innovation that can be applied to make Phoenix an even better place. We invite you to explore and learn what Phoenix is all about.' There's also a 'SHOWCASES' link at the bottom.

City of Phoenix
Open Data

Welcome to
CITY OF PHOENIX OPEN DATA

We invite you to explore our [datasets](#) or see our [tips](#) for users

Search datasets

Phoenix Open Data Portal: Government Transparency in the Digital Age

The city of Phoenix firmly believes that transparency in government encourages efficiency, as well as accountability to residents. More importantly, the availability of city data supports innovation that can be applied to make Phoenix an even better place. We invite you to explore and learn what Phoenix is all about.

SHOWCASES

Look elsewhere

Other jurisdictions

Governments generally do the same things, and their records are similar.

Look for an area that makes more of them public on web as a hint.

The screenshot shows a data visualization from the City of Tempe's open data portal. The top navigation bar includes links for DATASETS, ORGANIZATIONS, GROUPS, PERFORMANCE, and ABOUT. Below the navigation is a breadcrumb trail: CITY OF TEMPE / Organizations / City of Tempe / Opioid EMS Calls / Opioid EMS Calls. A sub-header "OPIOID EMS CALLS" is followed by a URL link and a "FROM THE DATASET ABSTRACT" section. The abstract notes that the data represents emergency medical services calls related to possible opioid abuse. Below this is a "Source: Opioid EMS Calls" section. At the bottom of the page are tabs for "Data Explorer" (selected) and "Data Table". The main content area displays a table titled "Add Filter" with 492 records. The table has columns for _Id, OBJECT..., Incident..., Day of ..., Day_of_..., Month, Month_..., Year, Opioid_..., Primary..., Medicat..., Narcan/..., Patient_..., Age, Patient_..., Medical..., Current..., and Is_ASU... . The data rows show various patient details, including names like "Alcohol i...", "Overdos...", and "Pain due...", and medical terms like "Narcotics", "Normal ... Yes", "40 to 44", and "Male". Some rows contain redacted or partially visible information.

_Id	OBJECT...	Incident...	Day of ...	Day_of_...	Month	Month_...	Year	Opioid_...	Primary...	Medicat...	Narcan/...	Patient_...	Age	Patient_...	Medical...	Current...	Is_ASU...	
1	1	2017-10...	Wednesday	(3) Wedn...	October	October	2017	Yes	Alcohol i...	***Narcas...	Normal ...	Yes	26	25 to 29	Female	"Alcohol ...	Hep B (
2	2	2017-01...	Tuesday	(2) Tuesday	January	January	2017	Yes	Alcohol i...	None	No	44	40 to 44	Female	*Pain-B...	(M5...	Respiral	
3	3	2017-01...	Monday	(1) Monday	January	January	2017	Unknown	ALOC R...	***Norma...	Narcan (...	Yes	43	40 to 44	Male	"Cardiac...	Psych- (
4	4	2017-01...	Monday	(1) Monday	January	January	2017	Yes	No Appa...	None	No	23	20 to 24	Male	Psych- A...	**Bactri...	Keflex (x	
5	5	2017-01...	Monday	(1) Monday	January	January	2017	Yes	Overdos...	None	No	20	20 to 24	Male	Hep C (...	N/A	No	
6	6	2017-01...	Monday	(1) Monday	January	January	2017	Yes	Pain due...	None	No	74	70 to 74	Male	Cardiac-...	Simvast...	No	
7	7	2017-01...	Wednesday	(3) Wedn...	January	January	2017	Unknown	ALOC R...	***Narcas...	Narcan (...	Oxygen**	Yes	84	80 to 84	Male	"Cardia...	
8	8	2017-01...	Thursday	(4) Thurs...	January	January	2017	Yes	Pain (G8...	None	No	54	50 to 54	Female	"Cardiac...	Respirat...	"Glipiz...	
9	9	2017-01...	Thursday	(4) Thurs...	January	January	2017	Yes	N/A	None	No	41	40 to 44	Male	Parapleg...	**Aceta...	opiate)"	
10	10	2017-01...	Saturday	(6) Satur...	January	January	2017	Yes	Back Pai...	None	No	53	50 to 54	Male	Arthritis (...	**Morph...	Oxycod	

data.gov

Contains some state and local databases
- look to see if they have something you want. Many states and cities have similar, if not the same, data.

The screenshot shows the Data.gov Data Catalog interface. At the top, there is a search bar with the placeholder "Search Data.gov" and a magnifying glass icon. Below the search bar is a navigation menu with links for DATA, TOPICS, IMPACT, APPLICATIONS, DEVELOPERS, and CONTACT. The main content area has a blue header bar with "DATA CATALOG" on the left, a breadcrumb trail showing "/ Datasets" and "Organizations" in a dropdown menu, and a help icon on the right. A search bar at the top of the content area contains the query "accidents". To the right of the search bar are buttons for "Order by: Popular" and a dropdown menu. On the left side, there is a sidebar titled "Filter by location" with a map of the United States and a search input field "Enter location...". Below the map, there are sections for "Topics" (Local Government (44), Consumer (19), Safety (10), Ocean (6), Maritime (2)) and "Clear All". The main content area displays a list of datasets found for "accidents". The first dataset listed is "Motor Vehicle Crashes - Vehicle Information: Three Year Window" (55 recent views), which is categorized as "State". It includes a map of the US, a "CSV" button, and a brief description: "State of New York — Attributes about each vehicle involved in a crash as reported to NYS DMV". The second dataset is "Crash Data" (33 recent views), also categorized as "State", with a brief description: "State of Iowa — Point features depicting last 10 years of crash data and data that is related to general crash information. Contains crash-wide data for each crash such as date,...". The third dataset is "Accidents, Fatalities, and Rates, 1995 through 2014, U.S. General Aviation" (29 recent views), categorized as "Federal", with a brief description: "National Transportation Safety Board — Accidents, Fatalities, and Rates, 1995 through 2014, U.S. General Aviation". The fourth dataset is "Zip Plus 4" (28 recent views), categorized as "State", with a brief description: "State of Arkansas — This dataset contains points which represent the location for each ZIP+4® range in Arkansas. This base data serves a variety of public functions that include index...". Each dataset entry includes a "CSV" button and a link to the dataset's page.

Data aggregation sites

- [data.world](#) wants to be the Github for data -- a way to collaborate on data-related projects. Most data is unverified and not well documented, but it can give you a sense of what's available from official sources elsewhere.
- Google's new beta [dataset search](#) seems pretty haphazard - but it could point you to good datasets elsewhere that you can use as a model.
- Muckrock is a service that lets you write public records requests, and then makes the responses public. Look there for examples of what others have gotten elsewhere.

Federal standards

The image shows two screenshots of the National Highway Traffic Safety Administration (NHTSA) website. The left screenshot displays the 'State Data Programs' section under the 'Data' menu. It includes links for SDS Overview, SDS Usage, and NITS Publications. A detailed description of the Non-In-Traffic Surveillance (NITS) system is provided, mentioning its role in providing counts and details regarding fatalities and injuries from non-traffic crashes and non-crash incidents. The right screenshot shows the 'AZ - Arizona' page under the 'State Data Information Resources' section. It features a navigation bar with links to Home, State Data Information Resources, and Arizona. Below this is a 'Crash' section with a sub-section for 'Links' containing links to reporting thresholds, state crash facts, and NHTSA STSI Crash Facts. The 'Files' section lists various crash-related documents like Data Dictionary, Crash Element Count, Crash Data Layout, and Crash Manual. The 'Crash Reports' section provides links to Arizona Crash Report 12/2010, Arizona Fatality Supplement 01-2705, Arizona Truck/Bus Supplement 01-2710, and Arizona Occupant Supplement 01-2712. The 'Archive Reports' section also lists these reports. Both pages feature the NHTSA logo at the top and standard navigation links like Driving Safety, Vehicle Safety, Research, and Laws & Regulations.

NHTSA
NATIONAL HIGHWAY TRAFFIC
SAFETY ADMINISTRATION

Driving Safety | Vehicle Safety | Research | **Data** | Laws & Regulations | About NHTSA

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State Data Programs

State Data System

Since the early 1980s, NHTSA has been obtaining, from various states, computer data files coded from police accident reports. NHTSA refers to the collection of these computerized State crash data files as the State Data System (SDS). SDS is maintained by NHTSA's National Center for Statistics and Analysis (NCSA). The thirty-four states currently participating in SDS are: Alabama, Arkansas, California, Colorado, Connecticut, Delaware, Florida, Georgia, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maryland, Michigan, Minnesota, Missouri, Montana, Nebraska, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Pennsylvania, South Carolina, Texas, Utah, Virginia, Washington, Wisconsin, and Wyoming. NCSA's goal is to include all states in the program, providing a complete census of national traffic statistics.

» SDS Overview

» SDS Usage

Not-in-Traffic Surveillance (NITS)

The Not-in-Traffic Surveillance (NITS) system is a virtual data collection system designed to provide counts and details regarding fatalities and injuries that occur in non-traffic crashes and in non-crash incidents. NITS non-traffic crash data is obtained through NHTSA's National Automotive Sampling System, General Estimates System and the Fatality Analysis Reporting System. NITS non-crash injury data is based upon emergency department records from a special study conducted by the Consumer Product Safety Commission's National Electronic Injury Surveillance System (NEISS) All Injury Program. NITS non-crash fatality data is derived from death certificate information from the Centers for Disease Control's National Vital Statistics System.

» NITS Publications

» NITS FTP Site

Crash Outcome Data Evaluation System (CODES)

Crash data alone do not fully reveal the medical and financial consequences of motor vehicle crashes. Linking crash, vehicle, and behavior characteristics to their specific medical and financial outcomes provides a more comprehensive understanding of motor vehicle crash outcomes. Crash prevention and mitigation factors can also be identified through data linkage. From 1992 to 2013, NHTSA worked with States to develop data linkage programs under the CODES effort. State CODES programs became fully autonomous in 2013.

AZ - Arizona

Home > State Data Information Resources > Arizona

Crash

Crash Forms Updated 1/2014
Tab Updated 1/2014

Links

Reporting Threshold: Fatality, Injury, \$1,000+ damage, or issuance of a citation.
State-Published Crash Facts: Click here for Arizona's crash facts.
NHTSA STSI Crash Facts Click here for NHTSA STSI maps.

Files

Click on the following links to view the corresponding files:

» Data Dictionary
» Arizona Crash Data Dictionary Attributes, 2010 | (33k)
» Arizona Crash Element Count, 2008 | (16k)
» Arizona Crash Data Dictionary Attributes, 2008 | (94k)
» Arizona Crash Data Layout, 2006 | (33k)
» Crash Manual
» Arizona Crash Form Manual, Rev. 8/2010 | (3,060k)
» Arizona Crash Form Manual, Rev. 12/2000 | (91k)

Crash Reports

Select the following to view a printable Acrobat (.pdf) version:

» Arizona Crash Report 12/2010 | (59k)
» Arizona Fatality Supplement 01-2705, Rev. 10/2010 | (280k)
» Arizona Truck/Bus Supplement 01-2710, Rev. 7/2010 | (633k)
» Arizona Occupant Supplement 01-2712, Rev. 6/2010 | (308k)

Archive Reports

Select the following to view a printable Acrobat (.pdf) version:

Stories & studies that used similar records

ProQuest



All databases | Change databases

Arizona Republic

Basic Search Advanced Search Publications

accident analysis republic safety



Full text

Modify search

Recent searches

Save search/alert ▾

308 results [Search within](#)

[Cite](#)

[Email](#)

[Print](#)

[Save](#)

Relevance

Sort

Select 1-20 0 Selected items

Brief view | Detailed view

1



The deadliest stretches of Phoenix-area freeways

Boehm, Jessica. *Arizona Republic*; Phoenix, Ariz. [Phoenix, Ariz]27 Nov 2016: A.22.
...to an analysis by The Arizona Republic, U.S. 60 had the highest fatality
...on why Arizona has so many fatalities "Accidents happen." It's a familiar
...data shows Arizona yields more fatal accidents per mile of state highway

Abstract/Details [Full text](#)

Preview ▾

2



Scottsdale has plans to reduce accidents

Hargrave, Brittany. *Arizona Republic*; Phoenix, Ariz. [Phoenix, Ariz]10 Sep 2014: A.3.
...most accidents in 2013, according to an Arizona Republic analysis. City records
...roads: 22 accidents. Source: Arizona Republic analysis of ADOT data
...were 41 reported accidents at the intersection and its

Abstract/Details [Full text](#)

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Search for a story here ...

Search results for "deadly roads" ...

The Wrong Way

"The Wrong-Way" is an eleven-month-long investigation that revealed Texas has been slow to install highway safety measures already used to prevent deadly wrong-way crashes in other states. Our team obtained new statewide crash data showing the staggering toll of injuries and deaths on Texas roads. Using that data we mapped high frequency crash locations, pinpointing the spots in the state where people are most likely to be injured or killed by wrong-way drivers. <https://www.youtube.com/watch?v=V5a3Ga8g45k&feature=youtu.be>

Tags: [automobiles](#); [wrong](#); [way](#); [highway](#); [safety](#)

Death on Sevenmile Road

By [Melissa del Bosque](#); [Erica G. J. P.](#)

News site data sections

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Watch our livestream and review the top issues of the 2017 Texas legislative session.



Government Salaries Explorer

Review the compensation of hundreds of thousands of state and municipal employees in Texas.



Tracking Texas' Execution Drugs

Monitoring movement of lethal injection drugs in the state's supply



Ballpark Figures

A look at the finances of Texas college athletics

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Tips

Finding records

- Talk to actors in the process: defendants, companies, taxpayers
- Lawsuits
- Blank forms (electronic or paper)
- Tours - virtual or in-person
- Source notes in statistical and annual reports
- Studies by academics / other news organizations
- Special interest groups (ACLU, Goldwater Institute, etc.)

Common public records

- Personnel files (except very private information, like health or SSN)
- Incident reports (crime, traffic, 911 as well as internal agency reports)
- Contracts
- Grants and grant reviews
- Schedules and calendars of high-level or elected officials
- Correspondence
- Inspections
- Fee payments
- Lists of public records requests from others
- Case management systems, esp. in criminal justice and child welfare.

Requesting records

- Find someone to talk to and just ask for it before filing
- Use a template
- Be specific!! Name the records, time frame and contents
- Ask for fee waiver & special consideration in the public interest

MUCKROCK News Projects Requests ...

Arizona, USA

Arizona Public Records Guide

Arizona Public Records Law (PRA)

A.R.S. §§ 39-101 to -161
Enacted in 1901

Table of Contents

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SEARCH...

Ask for Legal Help

Open Record Letter Generator

Responding to Censorship

PUBLIC RECORDS LETTER GENERATOR

Since its launch in 1997, our unique letter generator has been used more than 100,000 times to assist journalists and other citizens obtain access to public records maintained by state or local government officials. The Student Press Law Center is happy to provide our letter generator free of charge as a public service.

In most cases, making a verbal request for records is a good first step. A professional but informal request in person may give you the information you need. But in some cases, especially when a verbal request has been denied, a written request letter is the best way to get the information you are seeking. Submitting an open records law request letter is not difficult. A complete, well-written request may help you avoid delays and further correspondence with a government agency.

The form below is designed to help you create a simple letter. It asks you for all pertinent information and guides you through the options available.

Examples

- A request in which I wasn't sure what they had
- An annotated request for a database, showing you the key elements
- A simple federal FOIA request for a box of documents

Questions? Need help?

Cronkite resources

Slack me: shcohen1 on any ASU Slack

Email me: sarah.h.cohen@asu.edu

Ask for a Zoom meeting: <https://asu.zoom.us/j/2965026338>

Sarah Cohen
Professor & Knight Chair in Journalism @ Cronkite
