HERMITAGE PARISH COUNCIL

Minutes of the Meeting of Hermitage Parish Council held at Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST on Thursday 19th May, 2016 at 7.30pm

Present

Cllr R Cottingham (Chairman) Cllr R Marr Cllr A Goldsmith

Cllr S Russell (Vice Chairman) Cllr N Burraston Cllr D Brown Cllr J Lawler

In attendance Ms N Pierce (Parish Clerk)

1.05.16 **Apologies for absence**

District Cllr Pask District Cllr Q Webb

Annual General Meeting

2.05.16 Election of the Chairman for the forthcoming year

Cllr Goldsmith proposed Cllr Cottingham as Chairman, seconded by Cllr Marr. Unanimously agreed. No other nominations were received.

The elected Chairman signed a new Declaration of Acceptance of Office form.

3.05.16 Election of the Vice Chairman for the forthcoming year

Cllr Cottingham proposed Cllr Russell as Vice Chairman seconded by Cllr Goldsmith. Unanimously agreed. No other nominations were received.

The elected Vice Chairman signed a new Declaration of Acceptance of Office form.

4.05.16 The Parish Clerk reminded Councillors to record the existence and nature or any personal disclosable pecuniary or other interests in items on the agenda, in accordance with the Parish Council's Code of Conduct and to make any requests for dispensations.

Ordinary Meeting

5.05.16 Minutes of meeting held on 14th April 2016.

The council agreed the minutes were a correct record and were signed by the chairman.

6.05.16 Minutes of Annual Parish Assembly held on 21st April 2016.

The council agreed the minutes were a correct record and were signed by the chairman.

7.05.16 **Public participation**

None

- 8.05.16 Matters arising from the minutes of the last meeting not referred to elsewhere
 - 1. Hermitage Plan Implementation Group nothing arising
 - 2. Parish Clerk training ongoing. Chairman to define appropriate training
 - 3. Twinning Signing of the Twinning Agreement took place on Thursday 19th May at 7pm with the Mayor of Les Hermites and delegation present.
- 9.05.16 Report of the District Councillor

No report

10.05.16 **Planning**

16/00815/HOUSE

38 Pinewood Crescent

Hermitage

Single Storey extension No objection

16/01007/HOUSE -

Brackenveldt

Hampstead Norreys Road

Hermitage

Enlargement of existing chalet bungalow to increase first floor accommodation with internal alterations. Addition of timber shed to rear garden area. **No objection**

16/01036/HOUSE-

Sandhill

Hampstead Norreys Road

Hermitage

Proposed first floor rear extension. Conversion and extension of existing garage into annexe and single garage with car port.

7 objections

Note: Overdevelopment of site and proximity of proposed garage to old railway line and proposed active travel route.

16/01051/HOUSE-

Elm Lea

Deacons Lane

Hermitage

Proposed two storey rear extension and addition of entrance porch with internal alterations.

No objection

11.05.16 Burial Ground - Bench

The memorial Bench is proceeding.

12.05.16 Report of Responsible Financial Officer, Cheque signing and financials.

Financial Position as at 28 April 2016 Balance carried forward 31/3/2016 (incl S106 contributions) Receipts to 28 th April Payments to 28 th April Bank account balance		£328,099 £ 22,516 £ 13,418 £337,197
4. Payments for consideration May 2016 09.1 SCS 09.2 Grass Maintenance/Contractor 09.3 N Pierce 09.4 HMRC 09.5 BALC 09.6 Thames Water 09.7 Newbury College 09.8 Hermitage Village Hall	Sal & exp paye	£ 200.40 £ 669.75 £ 363.63 £ 75.00 £ 18.00 £ 7.03 £ 18.00 £ 70.00 £1,442.69

- 5. The Annual Governance Statement for the year 2015/16 was approved and signed. It was noted that Hermitage Parish council do not hold a petty cash facility.
- 6. The annual return 2015/16 accounting statement was approved and signed.

13.02.16 **Highways**

None

- 14.05.16 14.1 Village Hall The boundary fence will be erected w/c 13th June. The floor of the Village Hall is an ongoing issue. The architect will be attending within the next two months to carry out snagging.
 - 14.2 Plan implementation group a grant of £2,309 has been awarded through Parish Plan which will be used to install a boardwalk and a woodchip path at Furze Hill Heritage site.
 - 14.3 Recreation Ground nothing to report.
 - 14.4 Furze Hill Tree Survey Works completed during May.
 - 14.5 Play areas -
 - 1 Binoculars at Pinewood not to replace due to high cost. Proposed Cllr Russell. Seconded Cllr Burraston. Tripod and swing repair proceeding.
 - 2 Agreed to action monthly safety checks to two playgrounds. Councillors to action in rotation.
 - 14.6 Active Travel Route see item 16.05.16.
 - 14.7 Defibrillator proposal to purchase from free funds and install in the telephone box in the middle of the village. Proposed: Cllr Burraston. Seconded: Cllr Lawler. Action Parish Clerk: Contact British Telecom. Review opportunity through 'Find me a grant'.
 - 14.8 Maintenance of pathway through church yard Council requested the Church provides details of proposed maintenance with costings and details of what funding is requested of the Council.
 - 14.9 Use of recreation ground for circuit training revert to Council in 6 months or sooner if the attendance is in excess of 15. To provide the Council with sight of risk assessment and public liability insurance documents.
 - 14.10 MUGA -to consult with councils who have completed projects to learn from their experience which may help to define a way forward. Proposed: Cllr Lawler and seconded: Cllr Burrastson.

Chieveley plan - action: Parish Clerk.

- 14.11 Furze Hill Management Plan. To proceed with future works. Unanimous.
- 14.12 Parish Council annual insurance 2016/17. To proceed with insurance premium of £932.18 which includes the review and updated fixed assets figures and cover for a chainsaw operative. 3 quotations to be sought in 2017.
- 15.02.16 Correspondence received since the last meeting not referred to elsewhere None
- 16.02.16 Reports from Parish Council Representatives who have attended meetings of outside bodies on behalf of the Council

Cllr Cottingham had attended an active travel route meeting. Legal issues should be sorted out by September, West Berkshire has allocated funds for spending in this financial year. Research has been started into grant availability.

17.02.16 Items raised by councillors

Cllr John Lawler resigned at the meeting.

There have no further have been able to proting a closed at 0.50 mm.

18.02.16 Any other items which the Chairman decides are urgent (information only)

19.02.16 Date of the next meeting

Thursday 16th June 2016 at 7.30pm at The Adelaide Room, Holy Trinity Church, Hermitage, Berkshire RG18 9ST.

There being no further business the meeting c	ciosed at 9.53pm.
Signed	Dated