



ACA Executive Committee Meeting

Minutes

31 October, 2014 at 1525 hours

Attendees

Neil White (NW)	Jim Saunders (JS)
Megan Reynolds (MR)	Jim Clement (JC)
Bruce Fleming (BF)	Susan Linge (SL)
Robyn Wallace (RW)	

Apologies

Notes

Subject	Issues	Action	Officer and Completion Date
Adoption of Previous Minutes	Executive Committee Meeting 22-10-14	Adopted	Executive Committee. 31 October 2014
	Special Council Meeting 15-09-14	Approved subject to changing the word 'assure' to 'ensure' on page 12	
	Ordinary Council Meeting 15-09-14	Approved	
	Executive Committee Meeting 15-09-14	Adopted	
2 Follow up and Action Items		Letters were sent to the current Appointed Officers on	BF

from previous Executive Meetings	2.2 Appointment of Appointed Officers	<p>Sunday 26th October advising them their appointment would end 31st December 2014 and if they wished to reapply please return an attached form by 10th November.</p> <p>The Administrative Officer to provide the Honorary Secretary with a letter to send to State Secretaries informing of Appointed Officer application process.</p> <p>Information on Appointed Officer application process to be placed on the website.</p>	SL SL
2.3	The ACA Refereeing Regulations	Being finalised by the Administrative Officer in consultation with NDRGC.	SL
2.4	Accreditation and Reaccreditation Program ACA Referees and Umpires	<p>The Administrative Officer to send the Hon Sec latest formatted version of the policy.</p> <p>Hon Sec to arrange a meeting with NDRAC and NDRGC to finalise the document.</p>	SL BF
2.5	Croquet Tasmania's bid for 2015 Golf Croquet, Gold Medal, Men's and Women's Singles and ISS	<p>The President spoke to a report on his meeting with the Tasmanian organising committee.</p> <p>The proposal to use a soccer ground at St Leonards to provide six courts in conjunction with the St Leonards Croquet Club to host the Interstate Shield was reviewed.</p> <p>The Administrative Officer is to request an indicative budget from Croquet Tasmania on the proposal.</p> <p>The Administrative Officer is to raise the question of dates for the GC Championships and AC Eights with the Events Committee.</p>	SL SL
2.6	Reciprocal Rights – refereeing New Zealand/Australia	No interest from New Zealand at this time.	

3 Follow up and Action Items for Special and Ordinary Council Meeting	3.1 Eligibility for Interstate Teams and ACA Medal Events	The results of an initial consultation with the States were reviewed. The President will write a paper on the subject and a Skype meeting will be organised with state representatives to progress the issue.	NW
3.2	Tournament Expenses	The Executive Committee decided to adopt the papers as written by the Treasurer. At this stage individual electronic payments to referees will not be pursued.	
3.3	Define Role for Patron	The President will write a paper on the subject.	NW 14 th November.
4 Issues arising from Committees and/or Appointed Officers	4.3 Minutes of the last AC Selection Committee – Monday 14 July	Honorary Secretary to acknowledge receipt of the AC Selection Committee minutes.	BF
4.4	WCF/ACA Amendment to TReg Impasse Regulations	Administrative Officer to correct Clause 17 of the ACA Regulations for Tournaments due to a numbering error in the WCF Impasse Regulation.	SL
5 Issues arising from Players/ Team International Representation	5.1 Travel Computations	<p>The Administrative Officer talked to the paper.</p> <p>There was a general discussion about the breakdown of affiliation fees but it was noted that Council had accepted the percentages.</p> <p>It was agreed that the basis upon which the contributions to players would be made as per the 'second suggestion' ie a minimum payment.</p> <p>The Administrative Officer to draft an email explaining the rationale and calculations for the Player contribution</p>	SL

6 World Croquet Federation Matters	6.1 World Croquet Day – Saturday 2 May, 2015	<p>The Administrative Officer suggested the idea that each State organise a croquet day on this date to be held at the State Governors residence.</p> <p>The Administrative Officer to confirm with the WCF that the WCF plans to go ahead with World Croquet Day in 2015 and, if so, develop a briefing paper for the Executive Committee.</p> <p>The Executive Committee could prepare a supporting letter for the States if they so wished.</p>	SL
7 Tournaments	7.1 Tournament Managers Report - GC Open Men's and Women's Singles and Interstate Shield	<p>The Administrative Officer should refer the report to the Event Committee and ACA Tournament Committee for comment.</p> <p>It was requested at the Council Meeting that tournament reports should have wider circulation. In view of this it was suggested that tournament reports be placed on the ACA website.</p>	SL
7.2	Tournament Referees Report - GC Open Men's and Women's Singles and Eire Cup	This report highlighted a rules issue on hoop setting which NDRGC has taken up with the WCF GC Rules Committee	
7.3	TR Report – GC Gold and Silver Medal	The report was reviewed – No issues.	
7.4	TR Report President's AC Eights	The report was reviewed – A numbering error in the WCF Impasse Regulation was discovered by the TR. NDRAC has reported this to the WCF and to the Administration Officer for correction in ACA documentation.	

7.5	GC Handicap - update	The Administrative Officer reported that twenty two players had entered the doubles and twenty players had entered the singles.	
7.6	AC Open Doubles and Singles - update	The Administrative Officer reported that sixteen players had entered the doubles and eighteen players had entered the singles.	
8 Strategic Plan Working Group.	8.1 Request from SPWG to appoint a Project Manager	Action plans are to be developed and put in place to facilitate the move to implementation of the Strategic Plan. Tricia Vierra as chair of the working group requires oversight of the preparation of the action plans. Megan Reynolds will act as the Executive Committee liaison person.	MR
8.2	Governance Project Plan	The Constitution Review Working Group is in place and will have their first meeting 1 st November. It was noted that the SA representative will have an overview role and SA may not be effectively represented in the development phase. The Administrative Officer will discuss this issue with Tricia Vierra, chair of the working group.	SL
9 Business Still to Address	9.1 Chair Strategic Plan Working Group travel cost to Adelaide Council Meeting	It was agreed that this cost would be paid by the ACA due to the requirement of the chair of Strategic Plan Working Group to brief the Council meeting on the next steps in the implementation of the Strategic Plan.	
9.2	Travel insurance for players travelling to Egypt.	The Senior Vice President briefed the meeting that insurance cover will be automatically provided as	

		there are no warnings to stay away from the area. The Administrative Officer will provide detailed advice to the players.	SL
Meeting closed at 1730hrs.			
Next Meeting – Wednesday 19 th November at 1915hrs.			