

ACA Executive Committee Meeting Minutes

15th September 2014 at 1315hrs

Attendees

Neil White (NW)
Jim Saunders (JS) + proxy Robyn Wallace
Jim Clement (JC) + proxy Megan Reynolds
Bruce Fleming (BF)
Susan Linge (SL)

Apologies

Robyn Wallace (RW)
Megan Reynolds (MR)

Notes

Jim Saunders carried a proxy for Robyn Wallace.

Megan Reynolds left the meeting at 1330hrs and her proxy was given to Jim Clement.

Subject	Issues	Action	Officer and Completion Date
Adoption of Previous Minutes		Adopted by email circulation	28-08-14
Issues Arising from Committees and/or Appointed Officers	<p>Appointment of Appointed Officers</p> <p>Golf Croquet Referees Manual.</p>	<p>The new timetable for appointments was approved at the Council Meeting. The Honorary Secretary will write to the appointed officers and the States advising them of the new appointment process and the date for lodging expressions of interest. The Honorary Secretary and the Administrative Officer will finalise the job descriptions for Appointed Officers.</p> <p>The document is still being progressed by the Administrative Officer and the NDRGC.</p>	

	<p>Association Croquet Referees Manual.</p> <p>The ACA Refereeing Regulations.</p> <p>Accreditation and Reaccreditation Program ACA Referees and Umpires.</p> <p>Gateball issues</p>	<p>Further editing required.</p> <p>The document is being progressed by the Administrative Officer.</p> <p>There are some questions on the document. Requires further editing.</p> <p>The Honorary Secretary to consult with the CAQ President and CAQ Gateball director before responding to a letter from the steering committee regarding the proposal to host the 2018 Gateball World Championship on the Gold Coast. The Executive Committee has determined that the ACA will not be supporting the bid.</p>	BF
Issues Arising from Players/Team Representation/ Individual International Representation	<p>Review of criteria for ACA funding for Overseas tournaments</p> <p>Under 21 Golf Croquet World Championship</p> <p>Eligibility for Interstate Teams and ACA Medal Events</p>	<p>The policy change was approved at the September Council Meeting. The Administrative Officer will develop a policy document for presentation at the next AGM ACA funding information for players going to New Zealand to play in WCF World Championships will be placed on the ACA website.</p> <p>The Honorary Secretary to write to the GC Selection Committee to thank them for their selections and request the relevant consent forms and also advise that the Administrative Officer will deal with guardians and travel arrangements.</p> <p>This issue was referred to the Executive Committee by the Council. The Honorary Secretary to circulate a draft proposal for review.</p>	<p>SL</p> <p>SL</p> <p>BF</p> <p>SL</p> <p>BF</p>
World Croquet Federation Matters	WCF Dawson Balls Committee	The Honorary Treasurer who is the ACA representative on the committee will respond to Stephen Mulliner's email on the future of the Dawson ball.	JC

	WCF come and try day to be held on the 2 nd May 2015	The Executive Committee needs to work with the States and clubs to promote this.	
Policy and Procedure Development	Nothing to report		
Tournaments	<p>Croquet Tasmania bid for 2015 Golf Croquet Interstate Shield and Men's and Women's Championship</p> <p>Review of Tournament Expenses</p>	<p>Further information is required from Croquet Tasmania regarding court availability before their bid can be approved. Bid issues to be resolved by the end of October</p> <p>The Honorary Secretary to write to Croquet Tasmania requesting a meeting with ACA President Neil White during the playing of the AC Handicap Championship in Tasmania in October.</p> <p>This review was referred to the Executive Committee by the Council. The review will be conducted by the Honorary Treasurer, the Senior Vice President and the Administrative Officer.</p>	<p>BF</p> <p>JC, JS and SL</p>
Financial Matters	Financial Management	There was a discussion about possibly transferring monies to term depositis.	JC
Administration	Office Equipment	The Executive Committee approved a new office computer and a dual sim smart phone for the Administrative Officer	
Strategic Plan	Nothing to report		
ACA Magazine	Nothing to report		
Membership Protection Issues	The Report to ACA on Membership Protection Issues.	<p>Having declared a conflict of interest regarding 'The Report to ACA on Membership Protection Issues', the Honorary Secretary left the meeting at 1445hrs. The Administrative Officer was asked to minute the remainder of the meeting.</p> <p>It was agreed that -</p> <p>(a) the President would write to all concerned including the author of the report.</p>	

		(b) the list of Recommendations be implemented as appropriate. (c) the list of Recommendations to be forwarded to the Chair of the Member Protection Committee	
Meetings	Nothing to report		
Next Meeting	To be advised		