



ACA Executive Committee Meeting

Minutes

21st January 2015 at 1915 hours

Attendees

Neil White (NW)	Jim Saunders (JS)
Megan Reynolds (MR)	Jim Clement (JC)
Bruce Fleming (BF)	Susan Linge (SL)
Robyn Wallace (RW)	

Apologies

Notes:

Subject	Issues	Action	Officer and Completion Date
Adoption of Previous Minutes	Executive Committee Meeting 10-12-14	There was a discussion about Item 5 and the resulting letters as to whether or not a constraint was being placed on the new Board. The Executive voted and it was agreed that no amendment was needed and no further action required.	Executive Committee. 21 January 2015
3 Follow up and Action Items from previous Executive Meetings	3.1 Member Protection Policy	The President is preparing a paper recommending changes to the Member Protection Policy. This is ongoing and will not be available for the 2015 AGM.	NW

3.2	Croquet Refereeing Guide	The Honorary Secretary is to liaise with NDRAC to provide a copy to the Administrative Officer and the Webmaster for inclusion on the ACA website.	BF
3.3	WCF Women's AC World Championships	<p>The Administrative Officer reported that the five Women who have received a ranking place in the Women's AC WC have verbally confirmed their place – Alison Sharpe, Rosie Landrebe, Jannine Hawker, Wendy Dickson and Kathleen Colclough. The ACSC has provided their suggestions for the two member places – Tricia Devlin and Elaine Coverdale. The WCF has been advised accordingly.</p> <p>Entry fees are payable by Friday 27 February, 2015</p>	
3.4	Update ACA Website	<p>Webmaster started tidying up the home page.</p> <p>The Administrative Officer will address reports of problems with drop down menus.</p> <p>The website online tournament entry facility 'Duffers Tice' is functional and receiving entries for the Men's and Women's AC Singles Championships.</p>	SL
3.5	Accreditation and Reaccreditation Program ACA Referees and Umpires	The Administrative Officer will update telephone numbers and the document format prior to loading on the ACA website.	SL
3.6	Eligibility for Interstate Teams and ACA Medal Events	A Skype meeting was held with the State representatives on 12-01-15. The President is preparing a summary of the meeting which will be forwarded to the Executive.	NW
3.7	Define Role for Patron	The President is preparing a paper Defining the role of the Patron. This should be finalised within the	NW

		next week or two.	
3.8	Entering Tournaments On-line	This was discussed under item 3.4	
3.9	Executive attendance at ACA tournaments	The President is preparing a paper for the Executive. The first draft is completed but it requires more work.	NW
3.10	2015 Under-21 GCWC and Golf Croquet World Championship	The uniforms have been completed and dispatched to the players. The WCF have inquired if the Australian Under 21 representatives would be available for wild-card entry to the Open GCWC. These wild cards places will be offered on completion of the Under-21 GCWC.	
4 Issues arising from Committees and/or Appointed Officers	4.1 HPM GC NCDAC NCDGC AC SC	<p>The Executive has with great reluctance accepted Greg Bury's resignation from his positions as HPM GC; NCDAC; NCDGC and members of the AC SC.</p> <p>.</p> <p>The Administrative Officer will advise the States and place notices on the ACA website seeking expressions of interest for the positions of NCDAC and NCDGC and written applications for the position of HPM GC. Closing date to be Sunday 1 March. The Executive to discuss applications at its meeting on Wednesday 4 March.</p> <p>The Honorary Secretary will write to Greg accepting his resignation and expressing the Executive Committee's appreciation for the work he has put into these positions.</p>	<p>SL</p> <p>BF</p>
4.2	Official Rulings Golf Croquet	The Administrative Officer will write to the Secretary General of the	SL

		WCF requesting the current status of the Rulings to determine if they could apply to the GC Eights.	
4.3	Letter to World Gateball Union re hosting 2018 World Championship	The letter was reviewed and some amendments were suggested. The Administrative Officer will return the letter to the National Director Gateball with amendments.	SL
4.4	Gateball Australia website	It was decided to leave the Gateball Australia website arrangements as they are for the present and pay the administrative charges to the current host 'Bluecable' until the SPWG review of the ACA website is complete. The Administrative Officer will advise the National Director Gateball accordingly.	SL
5 Issues arising from Players/Team International Representation	5.1 On-line player surveys of ACA events.	The Administrative Officer and the Honorary Treasurer will liaise on the process for entering survey questions into 'Survey Monkey'	SL and JC
6 World Croquet Federation Matters	6.1 Results of WCF email voting on various topics.	<p>Topic 37 – David Walters was elected as the Independent Examiner for 2015 (55 votes to 10)</p> <p>Topic 38 – 2015 Budget was approved (45 votes to 0)</p> <p>Topic 39 – The Uruguay Croquet Federation was elected to Observer Membership (58 votes to 0)</p> <p>Topic 40 – Email voting was approved as a valid method of reaching WCF Council decision on a permanent basis. (39 votes to 0)</p> <p>WCF Topic 41 - approval of changes to Statutes 301 to 309 Version A of Topic 41 was approved by 40 votes to 1. Had Version B been necessary it would have been approved by 41 votes to</p>	

		nil.	
7 Policy and procedure development	7.1 Travel Policy document	Administrative Officer to prepare a policy document for the 2015 AGM	SL
7.2	2015 Anti-Doping Policy	The Anti-Doping Policy applies from January 1 st 2015. The Administrative Officer will publish it on the ACA website. The policy was advised to the WCF on 28 th December 2014.	SL
8 Tournaments	8.1 Tournament Referee for March 2015 ACA Championships, Sydney	Deferred to the end of the meeting	
9 Financial matters	9.1 Payment of ACA accounts	There was a discussion about reimbursements to the Administrative Officer and it was agreed that a credit/debit card will be provided.	
10 New Business	10.1 AGM arrangements	<p>The AGM is to be held in Sydney on 23rd March, venue to be determined.</p> <p>The Honorary Secretary is to send the proposed new ACA Constitution to the States for comment. The comments are to be returned to the Honorary Secretary by 6th February.</p> <p>The Honorary Secretary to write to the chair of the working group thanking them for their efforts in producing the draft constitution.</p> <p>The Administrative Officer to seek a legal opinion on the voting requirements at the AGM for deciding whether to accept or reject the new Constitution.</p> <p>The AGM arrangements will be finalised at the 6th February Executive Committee meeting.</p>	<p>BF</p> <p>BF</p> <p>SL</p>
10.2	Jacky MacDonald	The Executive Committee	

	application for National Director of Schools Coaching	approved the appointment of Jacky MacDonald for the Appointed Officer position National Director of Schools Coaching. The Honorary Secretary to write to Jacky confirming the appointment and requesting a proposed budget is sent to the Honorary Treasurer.	BF
10.3	Thank you gifts for Officials at ACA tournaments.	The Executive Committee is looking at various options. These options will not be finalised in time for presentation at the GC Presidents Eights.	
10.4	B Level AC Tournaments 2015	The Executive Committee reviewed the paper from the Chair of the Events Committee suggesting different events which could replace the AC Handicap which has been cancelled for the past two years. The Executive endorsed option (d) <i>Offer separate events at Gold (AC h'cap 5-8), Silver (AC handicap 9-12) and Bronze (AC handicap 14-20).</i> These will be level events and it is suggested that the event names be changed to avoid confusion with existing events. The Honorary Treasurer will investigate whether existing unused trophies are available for presentation at these events. The Administrative Officer to liaise with the Chair Events Committee on implementing the proposal.	JC SL
	8.1 Tournament Referee for March 2015 ACA Championships, Sydney	The Honorary Secretary advised of a conflict of interest and left the meeting at 2115hrs.	
Meeting closed at 2215hrs.			
Next Meeting – Friday 6 th February time to be advised			