



## ACA Executive Committee Meeting

### Minutes

26<sup>th</sup> November, 2014 at 1915 hours

#### Attendees

Neil White (NW)	Jim Saunders (JS)
Megan Reynolds (MR)	Jim Clement (JC)
Bruce Fleming (BF)	Susan Linge (SL)
Robyn Wallace (RW)	

#### Apologies


**Notes:** The Honorary Secretary and the Administrative Officer declared a conflict of interest on certain Appointed Officer appointments affecting family members or themselves. Both left the meeting for the discussion of these appointments

Subject	Issues	Action	Officer and Completion Date
2 Follow up and Action Items from previous Executive Meetings	2.1 Appointment of Appointed Officers	<p>The expressions of interest in Appointed Officer positions were reviewed.</p> <p>It was decided that the following positions would be left vacant until a position review is carried out.</p> <p><i>Librarian</i> <i>Equipment Officer</i></p> <p>Letter to be sent to Shirley Hallinan thanking her and her willingness to continue in an informal manner.</p> <p><i>National Director Association Croquet</i> <i>National Director Golf Croquet</i></p>	BF

		<p>The duties of the following position will be carried out by the Administrative Officer.</p> <p><i>Insurance Officer</i></p> <p>The following position was left vacant until a candidate review is carried out.</p> <p><i>National Director of Schools Croquet</i></p> <p>The roles of NDRAC and NDRCG to be reviewed in the light of forthcoming governance changes</p> <p>The Honorary Secretary will advise all candidates by letter of the outcome of appointments and request the successful candidates send their proposed budget to the Honorary Treasurer.</p> <p>It was agreed that the positions which were conflicted would be discussed at the end of the meeting</p>	BF
		The following appointments were made -	
		National Coaching Director Association Croquet	Greg Bury
		National Coaching Director Golf Croquet	Greg Bury
		Archivist	Martin Clarke
		National Director of Refereeing Golf Croquet	Gordon Mathews
		Magazine Editor	Carolyn Ribone
		The Executive noted that the letter confirming this appointment should also make mention of an equipment upgrade.	
		National Director of Gateball	John Park
		The Hon Secretary Abstained from voting on this appointment	
		National Handicapper	Rob McAdam
		Official Representative on the WCF Golf Croquet Rules Committee	Gordon Matthews
2.2	Croquet Tasmania's bid for 2015 Golf Croquet, Gold Medal, Men's and Women's Singles and ISS	<p>The Executive Committee unanimously approved the bid by Croquet Tasmania to host the 2015 Golf Croquet Championships.</p> <p>The Honorary Treasurer advised that the tournament is expected to incur a minor loss.</p>	BF

		<p>The Honorary Secretary will advise Croquet Tasmania of the approval by letter.</p> <p>The Administrative Officer will update the ACA website to reflect the successful bid.</p>	SL
3 Issues arising from Committees and/or Appointed Officers	3.1 Insurance renewal.	<p>The Executive Committee unanimously approved the Regional Insurance Brokers renewal report for the 2015 renewal period</p> <p>All covers are based on the expiring limits, apart from the business package where the sums insured have doubled under the fire and perils section as requested by the Insurance Officer.</p> <p>The Insurance Officer Jim Saunders will advise Regional Insurance Brokers of the acceptance of the insurance package.</p>	JS
3.2	Tournament Referee GC Presidents Eights	<p>The Executive Committee endorsed the appointment of Lynne Roberts as Tournament Referee for the Golf Croquet Presidents Eights in 2015.</p> <p>The Honorary Secretary will confirm the appointment to Lynne by letter.</p>	BF
4 New Business	4.1 Purchase of carry bags for ACA hoops.	<p>The Executive Committee unanimously approved the purchase of twelve carry bags for ACA hoops from Wood Mallets Limited for \$650. Jim Saunders declared an interest in this matter and took no part in the decision.</p> <p>The Honorary Treasurer will submit the order to Jim Saunders who is the Australian agent for George Wood.</p>	JC
	4.2 Briefing Paper CRWG	<p>The Convenor of the Constitutional Review Working Group sent a briefing paper which outlined its current position and the proposed new structure.</p> <p>The Executive noted the paper.</p> <p>The Hon Sec said that he already acknowledged receipt of the document.</p>	
Note: Hon Sec left the meeting		National Director of Refereeing Association Croquet	Liz Fleming
		Official Representative on the International Laws Committee	Liz Fleming

Note Administrative Officer left the meeting	Assistant Treasurer	Susan Linge
Meeting closed at 2200 hrs Eastern Summer Time		
Next Meeting - Wednesday 10 <sup>th</sup> December at 1915hrs.		