



AUSTRALIAN CROQUET ASSOCIATION

MINUTES

ANNUAL GENERAL MEETING

Monday 25 March, 2013

South Australia Croquet Association Headquarters
Corner Hutt and Glen Osmond Roads, Adelaide, South Australia

PRESENT

Senior Vice President	Greg Diprose	plus Proxy
Vice President	Neil White	
Treasurer	Tony Hall	
Honorary Secretary	Stephen Thornton	

DELEGATES

Queensland	Doug Williams	plus Proxy
New South Wales	Pam Gentle	plus Proxy
Victoria	Mike Cohn	Jim Clement
Tasmania	Ian Smith	Liz Smith
South Australia	Maree Skinner	Eileen Ferguson
Western Australia	Merryl Garrod	plus Proxy

APOLOGIES

President	Robyn Wallace
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OBSERVERS

Elizabeth Fleming (National Director Refereeing Association Croquet)
David Wise (National Director Coaching Association Croquet)
Greg Fletcher

MINUTES of the AGM
Monday 25 March, 2013

1 Welcome by the Vice President

Greg Diprose welcomed everyone and gave the Presidents apologies for not attending as family commitments had kept her in Sydney.

2 Roll Call

ACA Senior Vice President (Acting as Chair)	Greg Diprose
ACA Vice President	Neil White
ACA Treasurer	Tony Hall
ACA Honorary Secretary	Stephen Thornton
Representative, Croquet Tasmania	Ian Smith
Representative, Croquet Tasmania	Liz Smith
Secretary, Croquet New South Wales	Pam Gentle
President, Croquet South Australia	Maree Skinner
Vice President, Croquet South Australia	Eileen Ferguson
President, Croquet West	Merryl Garrod
Secretary, Croquet Victoria	Jim Clement
President, Croquet Victoria	Mike Cohn
President, Croquet Queensland	Doug Williams
ACA Administrative Officer	Susan Linge

3 Adoption of the Minutes of the 63rd AGM held on Monday 26 March, 2012

[Located ACA Website . www.croquet-australia.com.au/governance/minutes/2012]

The Minutes of the 63rd AGM held on Monday 26 March, 2012 were accepted.

Moved Victoria (Mike Cohn)
Seconded New South Wales (Pam Gentle)

VOTE Unanimous

4. Business arising from the previous AGM

There was no business arising.

5. Adoption of the Minutes of the Council Meeting held on Monday 3 September, 2012

[Located ACA Website . [www.croquet-australia.com.au/governance/minutes/2012\(3September\)](http://www.croquet-australia.com.au/governance/minutes/2012(3September))]

The Minutes of the Council Meeting held on Monday 3 September, 2012 were accepted.

Moved South Australia (Maree Skinner)
Seconded Victoria (Jim Clement)

VOTE Unanimous

Mike Cohn commented on the time taken to distribute the minutes and ACA's Administrative Officer apologised for the delay.

6. Business arising from the Council Meeting

There was no business arising.

7. Reports

Greg Diprose explained that the reports were for the calendar year i.e. activities that took place during 2012.

7.1 Executive

7.1a Treasurer's Report . See Appendix 4B

The Treasurer spoke to his written report and finished by saying that it had been a pleasure to work with so many dedicated and interesting people during the past nine years.

The Treasurer's Report was accepted.

Moved	Victoria (Jim Clement)
Seconded	Tasmania (Ian Smith)

VOTE Unanimous

The Chair took a query from the floor . David Wise asked why there was not a Plate awarded to the winners of each Plate event? The Chair responded by saying that it would be discussed by the Executive.

ACTION ITEM . Executive to discuss awards for Plate, Y, Z, W events.

7.1b President's Report . See Appendix 4A

The ACA's Administrative Officer read the President's Report

The Chair moved that the President's report be accepted

Seconded	Queensland (Doug Williams)
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VOTE Unanimous

7.2 State Reports

7.2a Tasmania . Ian Smith

Ian gave a quick summary of what was happening in Croquet in Tasmania as he was unaware that a report was required. He said croquet was going very nicely and memberships were increasing. In 2012, a new club house was built in Launceston . St Leonard's Croquet Club . which was officially opened at the beginning of the ACA's GC Handicap Championship in early November. The Club has plans to target young people particularly university students.

7.2b New South Wales . Pam Gentle

Pam gave a short overview, reporting that New South Wales has 69 Clubs and will be hosting the GC Gold Medal, GC Men's and Women's Singles and the Interstate Shield in the Hunter Valley at the end of August.

- 7.2c South Australia . Maree Skinner . See Appendix 3A
Maree spoke to her written report.
- 7.2d Western Australia . Merryl Garrod . See Appendix 3B
Merryl spoke to her written report.
- 7.2e Victoria . Mike Cohn . See Appendix 3C
Mike spoke to his written report.
- 7.2f Queensland . Doug Williams . See Appendix 3D
Doug spoke to his written report and made the additional comment that the East Brisbane Club arranged with Australia Post to deliver a flyer to a selected area and they obtained 11 new members.

Neil White noted that his Club had secured a grant to do a similar exercise with Australia Post.

7.3 Committee Reports

- 7.3a Tournament Committee Report Tabled . See Appendix 1A

Greg Diprose said since the formation of the Tournament Committee there have been very few if any issues raised by Players.

- 7.3b AC Selection Committee Report . included in the Agenda . See Appendix 1B

- 7.3c AC Refereeing Committee . included in the Agenda . See Appendix 1C
Greg Diprose invited Liz Fleming to comment on her report.

Liz said that she was keen to find out when the amended ACA Accreditation Programme Policy Document would be approved by the ACA? In accordance with the requirement of the Accreditation Policy a technical panel had been formed. Liz also asked for clarification as to how States should claim referees' expenses now that the International Fund and Hosting Fund had been amalgamated?

ACTION ITEM . Administrative Officer to write to the NRC.

- 7.3d Events Committee

Greg Diprose spoke about the recent activities of the Events Committee and said that 2012 was the busiest year ever with two World Championships. He made a point of thanking all the Tournament Referees, Tournament Managers and organising committees for their hard work.

Greg noted that there is still a vacancy on the Events Committee and acknowledged Peter Freer's unstinting work on completing programmes for the AC and GC events.

He said that the WCF are confirming dates very late which is making it difficult for the ACA to be working two years in advance . for example New Zealand is bidding for the GC World Championship and the GC Under 21's World Championship in January/February 2015. This will undoubtedly impact on the inaugural GC Trans Tasman which is now likely to occur at the end of 2015.

David Wise asked if the Events Committee could take on board when the States are having their State Championships. David cited the example that the Tasmanian Championships should take priority over say the President's Tens.

Greg replied that the Events Committee is conscious of potential conflict which is why the ACA is trying to work two years in advance to allow the States to plan their tournaments.

Greg then talked about his plan to use a similar rotation for the GC Interstate Shield as currently occurs for the Eire Cup.

He also said that feedback indicates that clubs and players wish to keep the handicap tournaments regional.

Jim Clement asked about Deniliquin's bid to host the GC Handicap at the end of the year and Greg announced that it would be held on the Sunshine Coast.

Maree Skinner wanted to know how many courts were required for an AC and GC Handicap. Greg answered 4, 5, 6 but a minimum of four which could include two or three clubs.

Doug Williams asked if Gateball tournaments would come under the jurisdiction of the Events Committee and Greg was emphatic in his response that the Events Committee would never intervene with Gateball.

Greg then asked for the reports to be accepted.

Moved	Victoria (Mike Cohn)
Seconded	Tasmania (Ian Smith)

VOTE Unanimous

7.4 Appointed Officer Reports

7.4a High Performance Manager . See Appendix 2A

ACTION ITEM . Executive to discuss the following issues raised by the HPM

- the setting up of a Golf Croquet Squad.
- provision of squad training for our leading lady playersq[in respect of AC].

ACTION ITEM . Executive to forward the following comment to the Tournament Committee

- format of the Australian Open Doubles in Brisbane (held in November 2012) failed the minimum standard test in that there were no semi-finals played in spite of their being plenty of time available to do so. We need to define minimum standards for our events and only deviate from the standard if it's not possible to comply with it.

7.4b National Director Golf Croquet . See Appendix 2B

COMMENT . There will need to be a few tweaks made re tournament conditions in the President's Tens and Interstate Shield.

Note . there was no specific recommendation. Changes to the format of the Interstate Shield was rejected by Council at the Meeting held in September 2012.

7.4c National Director of Gateball . See Appendix 2C

COMMENT . Australia is considering bidding to host the 2018 Gateball World Championship which could coincide with the Commonwealth Games.

7.4d National Director Refereeing Association Croquet . See Appendix 2D

The Chair invited Liz to speak to her report.

Liz said that she was concerned about the support for her position particularly as decisions made by the Tournament Committee and the Events Committee often have an impact on her as Tournament Referee.

Liz also made the point that it is not always possible to have local referees at tournaments but one of her biggest concerns was the late delivery of the wedge gauges.

RECOMMENDATION - the ACA administration act upon, listen more carefully to, and be more inclusive of the recommendations of the NRC in the decision making process *prior to* amending direction and documentation which directly effects referee duties, equipment and refereeing administration.

ACTION ITEM . Executive to approve the ACA Accreditation and Re-Accreditation Policy Document.

7.4e National Director Refereeing Golf Croquet . See Appendix 2E

Doug Williams reiterated the point in the NDRGC report about the costs involved for referees to travel to tournaments.

ACTION ITEM . Executive to discuss reimbursement of or contribution towards travel expenses for referees.

7.4f National Coaching Director Association Croquet . See Appendix 2F

David Wise spoke to his written report which was circulated at the meeting. He commented on the increasing number of trained coaches and requested that there be a national database set-up to record when someone had attained their accreditation and when they were due for re-accreditation. He also mentioned that there were issues within clubs about Golf and Association Players having access to courts.

7.4g National Coaching Director Golf Croquet

Greg Bury sent in a report for his work this year and the completion of Coaching Manuals for Levels O and 1. Greg has undertaken a road trip to all states undertaking intensive training workshops.

7.4h National Director of Schools Croquet

Lowen Clarke sent his report separately to each delegate.

7.4i Official Representative on the International Laws Committee.

Tony Hall spoke on what had been taking place in relation to the International Laws Committee and it has been re-invigorated due to Graeme Roberts (NZ) becoming active again. They are attempting to draft a law/rule about the court and equipment that could be used for both AC and GC. The other members of the ILC, Max Hooper (Aust), Martyn Selman (USA) and Ian Vincent (England) drafted the Refereeing Rules which have been adopted by the WCF for both AC and GC and it is hoped that this precedent will lead to further gains.

7.4j National Handicapper . See Appendix 2G

David Wise raised the matter of dual handicaps in Queensland. Doug Williams said that keeping two cards concurrently doesn't effect the top players. Liz Fleming explained how the situation in Queensland had arisen and reiterated that there should only be one card.

COMMENT . The National Handicapper's Report confirms that at a previous AGM it was agreed that there be a uniform national handicapping system to replace the individual systems of each State

The meeting again decreed that there be one card across the country using the Australian Handicap System.

7.4k Insurance Officer . See Appendix 2H

COMMENT . The Insurance Officer stresses the importance of dealing through him on all insurance matters including claims and general inquiries.

7.4l Official Representative on the WCF Golf Croquet Rules Committee . See Appendix 2I

All the reports were accepted

Moved Victoria (Jim Clement)

Seconded New South Wales (Pam Gentle)

VOTE Unanimous

8. Elections of Office-Bearers and Committees

This item was deferred until after Agenda Item 15.

9. Appointments

This item was deferred until after Agenda Item 15.

10. Proposed amendments to the Constitution

[Motions require three quarter majority]

10.1 Clarification Clause 2.5

MOTION: That Clause 2.5 be amended to include Golf Croquet and Gateball.

LODGED BY: Administrative Officer

BACKGROUND: The Clause currently states *to adopt the Laws of Association Croquet that have been fully agreed by the International Laws Committee or such other committee or body responsible for those laws, and to apply them to govern the game of Croquet in the Commonwealth of Australia.*

RATIONALE: The amended Clause will recognise that there are different rules for each form of the game of croquet. The amendment to read

2.5 (i) *to adopt the Laws of Association Croquet that have been fully agreed by the International Laws Committee and to apply them to govern the game of Association Croquet, and*

(ii) *to adopt the Rules of Golf Croquet that have been fully agreed by the WCF Croquet Rules Committee and apply them to govern the game of Golf Croquet, and*

(iii) *to adopt the Rules of Gateball that have been fully agreed by the World Gateball Union and apply them to govern the game of Gateball.*

CONSULTATION: None required . amending an inconsistency

FINANCIAL CONSIDERATIONS / IMPLICATIONS:

There are no financial considerations.

IMPLEMENTATION: Amend Clause 2.5 accordingly

Motion Moved
Seconded

Victoria (Jim Clement)
Tasmania (Ian Smith)

VOTE

Motion carried unanimously

ACTION ITEM: Administrative Officer to Amend Clause 2.5

It was proposed that Agenda Items 10.2 to 10.4 be dealt with as one item

10.2 Amendment to Clause 3.9

MOTION: That Clause 3.9 be amended to include Golf Croquet and Gateball.

LODGED BY: Administrative Officer

BACKGROUND: The Clause currently states '*Laws*' shall mean the *Laws of Association Croquet*.

RATIONALE: The amended Clause will recognise that there are different rules for each form of the game of croquet. The amendment to read

3.9 'Laws shall mean the Laws of Association Croquet, Rules of Golf Croquet and the Rules of Gateball'.

CONSULTATION: None required . amending an inconsistency

FINANCIAL CONSIDERATIONS / IMPLICATIONS:

There are no financial considerations.

IMPLEMENTATION: Amend Clause 3.9 accordingly

10.3 Amend Clauses 3.15 to 3.18

MOTION: That Clauses 3.15, 3.16, 3.17 and 3.18 be amended as Clauses 3.15 and 3.17 are related, and 3.16 and 3.18 are related.

LODGED BY: Administrative Officer

BACKGROUND: The Clauses currently states

3.15 *Gateball Australia (GA) is a registered business name owned by the Australian Croquet Association Incorporated;*

3.16 *The office bearers of Gateball Australia are of the Australian Croquet Association Inc;*

- 3.17 *The name Gateball Australia will be used in respect of all matters relating to the game of gateball;*
- 3.18 *All players/clubs affiliated with the Australian Croquet Association are automatically affiliated to GA.*

RATIONALE: The amended Clauses turns four clauses into two related clauses. The amendment to read

- 3.15 (i) *Gateball Australia is a registered business name owned by the ACA, and*
 (ii) *the name of Gateball Australia (GA) will be used in respect of all matters relating to the game of gateball:*
- 3.16 (i) *The Office-bearers of GA are those of the ACA, and*
 (ii) *all players/clubs affiliated with the ACA are automatically affiliated to GA*

CONSULTATION: None required . amending an inconsistency

FINANCIAL CONSIDERATIONS / IMPLICATIONS:
 There are no financial considerations.

IMPLEMENTATION: Amend Clauses 3.15, 3.16, 3.17 and 3.18 accordingly

10.4 Lodgement of Motions

MOTION: That Clause 6.1.4 be amended

LODGED BY: Administrative Officer

BACKGROUND: The Clause currently states *Business to be discussed at the AGM must be advised by Notice of Motion setting out the precise motion to be considered. Such Notice of Motion must be lodged at the Association at least sixty days prior to the date of the Meeting, and be accompanied by reasons and explanatory notes on the subject, for distribution with the Notice of Motion*

RATIONALE: Grammatical Correction. Motions to be lodged with the Association not to the Association. The amendment to read

Business to be discussed at the AGM must be advised by Notice of Motion setting out the precise motion to be considered. Such Notice of Motion must be lodged with the Association at least sixty (60) days prior to the date of the Meeting, and be accompanied by reasons and explanatory notes on the subject, for distribution with the Notice of Motion;

CONSULTATION: Discussion with Executive.

FINANCIAL CONSIDERATIONS / IMPLICATIONS:
 There are no financial considerations.

IMPLEMENTATION: Amend Clause 6.1.4

Motion moved that Agenda Items 10.2 to 10.4 be accepted

Motion Moved
Seconded

Victoria (Jim Clement)
New South Wales (Pam Gentle)

VOTE

Motions 10.2, 10.3 and 10.4 carried unanimously

ACTION ITEM . Administrative Officer to Amend Clause 3.9

ACTION ITEM . Administrative Officer to Amend Clause 3.15 to 3.18

ACTION ITEM . Administrative Officer to Amend Clause 6.1.4

10.5 Moving and Seconding Motions

MOTION: That Clause 6.3.5 be deleted.

LODGED BY: President

BACKGROUND: The Clause currently states *Motions, other than procedural and routine motions shall be moved and seconded by different States.*

RATIONALE: Seconding a motion serves no useful purpose and having a seconder is not mandatory and this requirement in the constitution often hampers the conduct of Council business. Quite a bit of time was taken at the last Council meeting asking for a seconder and as the clause states the seconder must be from a different State to that of the mover. Also this clause precludes the Executive from moving a motion and thereby having the right to speak to it first.

CONSULTATION: Discussion with Executive and Appointed Officers . Max Murray and Jim Saunders.

FINANCIAL CONSIDERATIONS / IMPLICATIONS:
There are no financial considerations.

IMPLEMENTATION: Delete Clause 6.3.5 from the Constitution.

Mover of the Motion

South Australia (Maree Skinner)
Tasmania (Ian Smith)

Greg Diprose said that the constraint of the current constitution is that the Executive cannot move a motion which affects not only the Executive but appointed officers. In other words every motion from the Executive needs to be put through via a State.

Neil White asked that if the Executive could put forward a motion would this then allow a person from a club to put forward a motion.

Greg replied that the business of the AGM is for the members of Council.

Jim Clement said that after receiving the papers he conducted a due diligence on both Federal and State jurisdictions and all stated that a motion needs to be seconded. If there is no seconder then the motion is frivolous or not worth discussing. Jim wishes to retain having a seconder.

Jim went on to say that the membership of Council is the six States and therefore the mover and seconder should be from different States.

Mike Cohn noted that the Executive currently puts forward their proposals via a State.

Greg Diprose said that have a seconder is very cumbersome but we don't have legitimacy until a motion has been moved and seconded.

The motion is that 6.3.5 be deleted

VOTE	Motion failed		
	YES	2	Senior Vice President
	NO	14	New South Wales South Australia Victoria Tasmania Queensland Western Australia Honorary Secretary Vice President
	ABSTAIN	1	Treasurer

10.6 Voting

MOTION: That Clause 6.4.1 be deleted.

LODGED BY: President

BACKGROUND: The Clause currently states that *only delegates are eligible to vote for election of personnel to any office or position.*

RATIONALE: There is an anomaly between Clause 6.4.1 of the Constitution and By-Laws 24.1 and 24.2. Clause 6.4.1 denies office-bearers a vote on any office or position but By-Law 24.2 gives office-bearers the right to vote for the election of all personnel except office-bearers themselves.

CONSULTATION: Discussion with Appointed Officers . Max Murray and Jim Saunders.

FINANCIAL CONSIDERATIONS / IMPLICATIONS:
There are no financial considerations.

IMPLEMENTATION: Delete Clause 6.4.1 from the Constitution;

Mover of the Motion
New South Wales (Pam Gentle)
Victoria (Jim Clement)

There was a discussion about the Clauses in the handbook regarding voting eligibility.

Greg Fletcher said that it was an oxymoron as the Executive cannot vote as they are not delegates.

The motion is that 6.4.1 be deleted.

VOTE	Motion carried		
	YES	14	New South Wales South Australia

		Victoria
		Tasmania
		Queensland
		Western Australia
		Honorary Secretary
		Senior Vice President
		Treasurer
NO	0	
ABSTAIN	3	Queensland Vice President

ACTION ITEM . Administrative Officer to delete Clause 6.4.1

11 – Proposed amendments to the By-Laws

[Motions require two thirds majority]

11.1 National Director of Refereeing and/or State Directors of Refereeing to recommend Tournament Referees

MOTION: That the Motion 3B6 . NDR\$ recommend TR\$ proposed by the Executive and tabled at the Council Meeting be rejected.

[Explanation from Administrative Officer - Motion 3B6 as listed in the Agenda for the meeting held on 3 September . That By-Law 28.5.8 be amended to read
Recommend to the Executive Committee (the committee of Management for events controlled by the ACA) the appointment of TRs at international tournaments held in Australia and at all ACA events].

LODGED BY: NDR AC upon the authorisation of the National Referee Committee AC (meeting 6.10.12)

BACKGROUND: This motion was put to the Council with no consultation whatsoever with the NDR\$ of either code or either of the NRC\$

RATIONALE: The NRC members unanimously disapprove of this proposed amendment. The current By-Law does not indicate that the NDR will appoint him or herself; it merely indicates the NDR to be the individual responsible for the appointment of TR at International Events held in Australia and at all ACA Events *or appoint* the individual they deem most suitable. The NRC once again wish to point out that the Executive may have no qualifications in officiating of either code and ought to be reliant on the NRC\$ to determine the most suitable candidate for such important positions.

With the compiling of a new database of all accreditation and re-accreditations made available to the NRC members, who themselves represent every referee and umpire in the entire Association it is they who are best placed to recommend the appointment of the most suitable and qualified individual to act as TR at both International events held in Australia and at all ACA Events.

CONSULTATION: The NRC debated the issue during the NRC in October 2012.

FINANCIAL CONSIDERATIONS / IMPLICATIONS:

There are no financial considerations.

IMPLEMENTATION:

Greg Diprose explained that the AC Refereeing Committee met after the Council meeting held on Monday 3 September but before the minutes were released and therefore this motion is no longer applicable as the motion failed.

11.2 Appointment of Tournament Referees

MOTION: That By-Law 28.5.8 be amended to read:

Upon recommendation of the NRC, appoint the TR at International Tournaments held in Australia and all ACA Events.

LODGED BY: NDR upon the authorization of the National Referee Committee (meeting 6.10.12)

BACKGROUND: This motion was put to the Council with no consultation whatsoever with the NDR of either code or either of the NRCs

RATIONALE: The NRC members unanimously approve of this proposed amendment.

With the compiling of a new database of all accreditation and re-accreditations made available to the NRC members, who themselves represent every referee and umpire in the entire Association, it is they who are best placed to recommend in consultation with, and via the NDR, the appointment of the most suitable and qualified individual to act as TR at both International events held in Australia and at all ACA Events. The authority of neither the NDR nor the NRC ought to be usurped or by-passed; it should be acknowledged their, experience, up-to-date knowledge and commitment to provide the best officiators possible. It is they who are best placed to advise and recommend to the NDR who should be appointed TR at all major events.

CONSULTATION: The NRC debated the issue during the NRC in October 2012.

FINANCIAL CONSIDERATIONS / IMPLICATIONS:

There are no financial considerations.

IMPLEMENTATION: Via amendment

Mover of the Motion

Victoria (Mike Cohn)
New South Wales (Pam Gentle)

Greg Diprose asked Liz Fleming to speak to the motion and she said that the members of the AC Refereeing Committee are the appointed experts and therefore have the expertise to appoint the Tournament Referee.

Greg reiterated that this motion was also was put forward at the September meeting and Clause 28.5.8 was amended and passed unanimously.

Tony Hall also said that stating that there was no financial consideration is wrong. It is quite possible that the appointment of a Tournament Referee by the Refereeing Committee could cost up to \$2,000. Tony made the point that a motion cannot be amended but if it could then he would

like to see it be amended to allow for the Committee to make a recommendation for the Executive to approve.

Jim Clement said that if 11.2 is agreed to then 11.3 becomes meaningless. In September the Council asked the Refereeing Committee to consider using local referees.

Liz said that the National Referee Committee comprises of a member from each State and they want to be able to promote and appoint local referees but sometimes there is no one available or want to referee at the elite level.

Jim Clement asked should both 11.2 and 11.3 be withdrawn.

Greg said that Council is supportive of the condition and supportive of the issues and as the amendments stand in the handbook it would be appropriate to withdraw the two motions.

Motions 11.2 was withdrawn

ACTION ITEM . Executive to discuss that the Refereeing Committee makes a recommendation to the Executive for their approval. Motion 11.2 to be re-worded and submitted at the next Council meeting.

11.3 Use of Local Tournament Referees at ACA Events

MOTION: That Motion 3B5 . NDRs recommend TRs proposed by the Executive and tabled at the Council Meeting be rejected.

[Explanation from Administrative Officer - Motion 3B5 as listed in the Agenda for the meeting held on 3 September . By-Law 28.5.4 be amended by appending *it is important to that local referees be given experience by appointment as TR to ACA tournaments*].

LODGED BY: NDR upon the authorization of the National Referee Committee (meeting 6.10.12)

BACKGROUND: This motion was put to the Council with no consultation whatsoever with the NDRs of either code or either of the NRCs

RATIONALE: The NRC members unanimously disapprove of the proposed additional appenditure and suggest the preferred option be adopted as unanimously agreed by the NRC and listed in separate Motion (attached)

CONSULTATION: The NRC debated the issue during the NRC in October 2012.

FINANCIAL CONSIDERATIONS / IMPLICATIONS:
There are no financial considerations.

IMPLEMENTATION:

Motion 11.3 was withdrawn

11.4 Correction to By Law 24

MOTION: That By-Law 24 be amended

LODGED BY: President

BACKGROUND: This By-Law currently states
24.1 All Officer positions shall be filled by a majority vote of the Council delegates representing State Associations, even where there is only one nomination for a vacancy. The vote shall be by secret ballot. If the sole candidate for a vacancy does not receive a majority vote, the position remains vacant until filled as a casual vacancy;
24.2 All Committee positions shall be filled by a majority vote of Council members, even where the number of nominations is equal to or less than the number of vacancies. The vote shall be by secret ballot. If a nominee does not receive a majority vote, the position remains vacant until filled as a casual vacancy.

RATIONALE: If the deletion of Clause 6.4.1 is agreed to then By- Law 24.1 is negated as per the rationale in Agenda Item 10.6. By-Law 24.2 is renumbered as By-Law 24 with the insertion of the words ~~All officer and~~ therefore amendment to read

24 All officer and committee positions shall be filled by a majority vote of Council members, even where the number of nominations is equal to or less than the number of vacancies. The vote shall be by secret ballot. If a nominee does not receive a majority vote, the position remains vacant until filled as a casual vacancy.

CONSULTATION: Executive

FINANCIAL CONSIDERATIONS / IMPLICATIONS:
There are no financial considerations.

IMPLEMENTATION: Delete By-Law 24.1 and By-Law 24.2 becomes By-Law 24.

There was no Mover so Motion 11.4 lapses.

11.5 International Fund

MOTION: That By-Law 25.6.1.11 be amended

LODGED BY: Treasurer

BACKGROUND: This By-Law currently states *ensure that monies collected for the International Fund (Tours Fund) and the Hosting Events Fund are identified separately within the Accounts)*

RATIONALE: To be consistent with amendment to Clause 7.5 as per Council Meeting 3 September The amendment to read

ensure that monies collected for the International Fund are identified separately within the Accounts;

CONSULTATION: Executive

FINANCIAL CONSIDERATIONS / IMPLICATIONS:

There are no financial considerations.

IMPLEMENTATION: Amend By-Law 25.6.1.11

Mover of the Motion

Victoria (Jim Clement)

Tasmania (Liz Smith)

Jim Clement said that even though Victoria was against the motion in September, the motion was passed by Council and so is in agreement.

VOTE

Motion carried unanimously

ACTION ITEM- Administrative Officer to amend By-Law 25.6.1.11

It was proposed that Agenda Items 11.6 and 11.7 be dealt with as one item

11.6 Correction to references in By-Law (a)

MOTION: That By-Law 27.1.15 and By-Law 28.1.6 be amended to correct references to Condition 64

LODGED BY: Treasurer

BACKGROUND: Condition 64 is obsolete and is incorporated in By-Law 22.2 Complaints

RATIONALE: To be consistent with By-Law 22.2 Complaints

CONSULTATION:

FINANCIAL CONSIDERATIONS / IMPLICATIONS:

There are no financial considerations.

IMPLEMENTATION: Replace ~~Condition 64~~ with By-Law 22.2

11.7 Correction to references in By-Law (b)

MOTION: That By-Law 27.1.16 and By-Law 28.1.7 be amended to correct references to Condition 66

LODGED BY: Treasurer

BACKGROUND: Condition 66 is obsolete and is incorporated in By-Law 22.4 Member Protection Policy

RATIONALE: To be consistent with By-Law 22.4 Member Protection Policy

CONSULTATION:

FINANCIAL CONSIDERATIONS / IMPLICATIONS:

There are no financial considerations.

IMPLEMENTATION: Replace ~~Condition 66q~~with By-Law 22.4

Motion moved that Agenda Items 11.6 and 11.7 be accepted

Mover of the Motion

Victoria (Jim Clement)
Tasmania (Liz Smith)

VOTE

Motions 11.6 and 11.7 carried unanimously

ACTION ITEM . Administrative Officer to amend By-Laws 27.1.15 and 28.1.6 be amended

ACTION ITEM . Administrative Officer to amend By-Laws 27.1.15 and 28.1.7 be amended

11.8 **Deletion of By-Law 28.7**

MOTION: That By-Law 28.7 be deleted.

LODGED BY: Treasurer

BACKGROUND: The responsibilities of Sales Officer are now being conducted by ACA's Administrative Officer.

RATIONALE: To be consistent with current practice.

CONSULTATION:

FINANCIAL CONSIDERATIONS / IMPLICATIONS:

Streamlining of administrative processes and all saleable stock is processed by one person.

IMPLEMENTATION: Delete By-Law 28.7

Mover of the Motion

Victoria (Jim Clement)
South Australia (Maree Skinner)

VOTE

Motion carried unanimously

ACTION ITEM . Administrative Officer to delete By-Law 28.7

12 . **Other Motions of which Notice has been given**

12.1 **Determining increases to ACA Fees**

MOTION: That increases to ACA Affiliation Fees, Levies and other charges be restricted to no more than CPI Increases

LODGED BY: Victoria Croquet Association

BACKGROUND: According to information supplied, by the ACA Treasurer, to the ACA AGM of 26th March, 2012, and amended following the Council meeting of 2nd September, 2012, ACA affiliation fees have risen from \$3.00 in 2002 to \$15.00 approved for 2013 with a recommendation that fees for 2014 be set at \$16.50 and forecast to rise to \$18.50 in 2016.

RATIONALE: [Not completed]

CONSULTATION: This matter was discussed by VCA State Council, which comprises representatives of the 13 Victorian regional associations, representing the 90+ affiliated clubs and 2,500+ affiliated members in Victoria.

FINANCIAL CONSIDERATIONS / IMPLICATIONS:

This would obviously have implications for the future income from affiliation fees, etc. and would require that tournaments, etc. become at least cost neutral, if not generating a profit, and that current expenditure patterns is examined to identify and instigate economies.

IMPLEMENTATION: Implementation would require the incoming Treasurer to examine income and expenditure, to identify possible budgetary changes and to recommend these to the Executive and Council for consideration and adoption.

Mover of the Motion

Victoria (Jim Clement)
New South Wales (Pam Gentle)

Mike Cohn said that Victoria was very aware of the comments being made by their Clubs and Players about the cost of fees and that the ACA should follow the States and increase fees by no more than CPI.

Tony Hall replied that the Act requires affiliation fees be approved at the AGM and he doesn't think that the decisions made by Council at this AGM should influence future AGMs.

Maree Skinner said that there doesn't need to be such an amendment as Council has the right to vote and agree or disagree to any changes to fees.

Ian Smith said that if this change is agreed to then it becomes a restriction for future AGMs.

Pam Gentle said that New South Wales supports the concept but perhaps the motion needs to be re-worded.

Greg Diprose said that Council is legally required to approve the budget and thereby answerable to the broader membership.

Steve Thornton said that it is normal in commercial business to have a debate as to whether or not a company is linked completely to CPI.

VOTE

Motion Failed

YES	3	Victoria
		Vice President
NO	14	Tasmania
		New South Wales
		South Australia
		Western Australia
		Queensland
		Treasurer
		Senior Vice President
		Honorary Secretary
ABSTAIN	0	

12.2 ACA Regulations for Tournaments

MOTION: That the ACA Regulations for Tournaments 17. IMPASSES IN AC be replaced by the WCF. Sports Regulation (version 8 as at 9 Oct.2012) 9.2 Special Situations. 9.2.2 Impasses Appendix 7

LODGED BY: NDR AC upon the authorization of the National Referee Committee AC (meeting 6.10.12)

BACKGROUND: The current ACA tournament regulation was introduced on a trial basis. Impasse is an extreme rarity and insufficient data is available to prove its improvement over the world wide accepted WCF Impasse regulation.

RATIONALE: The NRC members unanimously agree that wherever possible laws, rules and regulations governing tournament play within Australia should be comply and be in agreement with world wide accepted practice.

As Impasse is such a rare event it is felt confusing and unnecessary for Australia to produce its own version of an impasse procedure resulting in all officiators, players and referees needing to learn two different regulations which could impact negatively on the outcome of a match by introducing an extra element of complexity to an already tense situation.

CONSULTATION: The NDR has spoken personally to a number of Australian international representative players and the NRC debated the issue during the NRC in October 2012.

FINANCIAL CONSIDERATIONS / IMPLICATIONS:
There are no financial considerations.

IMPLEMENTATION: Simple amendment to the ACA Regulations for Tournament and authorization to distribute in the newly accepted Appendix (WCF 7) via the NDR to States and SDRs.

Mover of the Motion

Queensland (Doug Williams)
New South Wales (Pam Gentle)

Greg Diprose asked Liz to speak to the motion.

Liz reminded members that John Riches came up with a simple rule and hoped that the rest of the world would follow suit. The Australian Impasse Rule is better but Australia should not have a different rule. Therefore Australia to adopt the appropriate WCF Rule and try to get the WCF to agree to Australia's simpler version.

VOTE Motion carried unanimously

ACTION ITEM . Executive to put forward Australian\$ Impasse Rule for consideration by the WCF.
ACTION ITEM . Administrative Officer to amend Clause 17 of The Australian Tournament Regulations to reflect the ruling contained in the WCF Sports Regulations (version as at 9 Oct.2012) 9.2 Special Situations. 9.2.2 Impasses Appendix 7

13 – Finance – Fees, Levies and Honorariums

The Treasurer presented three documents .
Schedule of Entry Fees and Prizes for ACA Events . April 2013 to March 2014

Schedule of Fees, Payments and Honoraria - 2013
ACA 2013 Budget

The budget contained two amendments to the version that was sent with the Agenda papers.

The Treasurer asked that the Schedule of Entry Fees and Prizes for ACA Events, Schedule of Fees, Payments and Honoraria and the amended ACA 2013 Budget be accepted.

Seconded by South Australia (Maree Skinner)

VOTE

Motion carried unanimously

14 – Players' meeting recommendations

Greg Diprose said that there had been no Players meetings. A survey was conducted during the President's Tens.

15 – Arrangements for ACA events for 2013 and 2014

The Administrative Officer said that the tournament schedule has been drafted until 2019. The plan is to adopt the same criteria as the WCF i.e. [C] = confirmed; [P] = preferred; [E] = expression(s) of interest received; [O] = open thereby making it easier for Clubs to decide if they wish to place a bid to hold a tournament.

8 – Elections of Office Bearers and Committees

Greg Diprose explained that the voting will be by secret ballot. The Executive is not allowed under Clause 6.4.1 to vote for itself.

The Administrative Officer acted as Returning Officer.

8.1 Office Bearers

President . Incumbent: Robyn Wallace, NSW (Position held 2011, 2012)

Nominee	Nominator
Robyn Wallace	John Compton

VOTE Robyn Wallace was returned as President.

Senior Vice President- Incumbent: Greg Diprose, NSW/ACT (Position held 2011, 2012)

Nominee	Nominator
Greg Diprose	Graeme Denehey

VOTE Greg Diprose was returned as Senior Vice-President.

Vice President . Incumbent: Neil White, SA (Position held 2011, 2012)

Nominee	Nominator
Neil White	Cathy Leske

VOTE Neil White was returned as Vice-President.

Treasurer . Incumbent: Tony Hall, NSW/ACT (Nine years on the Executive)

Nominee	Nominator
Jim Clement	Mike Cohn

VOTE Jim Clement was voted in as the new Treasurer.

Secretary . Incumbent: Stephen Thornton, NSW (Position held 2012)

Nominee	Nominator
Stephen Thornton	John Compton

VOTE Stephen Thornton was returned as Secretary.

8.2 Committees

Greg Diprose said that for the election of committees the Executive did have a vote.

Greg then went on to explain that two members of the AC Selection Committee, Trevor Bassett and Martin Clarke, had served consecutively for four years and were not eligible for re-election.

Doug Williams said that he was disgusted at the way lobbying had been done to influence the vote.

Tony Hall pointed out the members of a committee could be re-appointed under extenuating circumstances and he felt very strongly that the term of the AC Selection Committee should be from MacRob to MacRob and believed that Trevor Bassett and Martin Clarke should continue in their positions until the next AGM.

Greg Diprose overruled this suggestion and Tony Hall moved a motion of dissent.

There was no seconder and the motion lapsed.

AC Selection Committee
Trevor Bassett (Chair) **
Martin Clarke **
Peter Landrebe
Kevin Beard •
HPM •

** served on the committee for four years (see By-Law 27.1.12)

• does not require a vote (see By-Law 27.5.1.2)

Nominees	Nominator
Trevor Bassett	Pam Gentle
Martin Clarke	Merryl Garrod
Elizabeth Fleming	Doug Williams

VOTE Liz Fleming received a majority and thereby became a member of the AC Selection Committee.

GC Selection Committee
 John Compton (Chair)
 Anne Quinn
 Vacancy
 Kevin Beard •
 HPM •
 • does not require a vote (see By-Law 27.5.1.2)

Nominees	Nominator
John Compton	Pam Gentle
Anne Quinn	Mike Cohn

VOTE Both John Compton and Anne Quinn received a majority and thereby were returned as members of the GC Selection Committee.

9 – Appointments

9.1 Auditor

That Eager and Partners of Bairnsdale be appointed as Honorary Auditors.

Mover of the Motion	Victoria (Jim Clement) Queensland (Doug Williams)
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VOTE	Motion carried unanimously
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9.2 Honorary Solicitor

It was noted that the ACA does not have an Honorary Solicitor at present. It was felt that it would be desirable to pursue this, preferably in the Australian Capital Territory, since the Association is incorporated in the ACT.

ACTION ITEM . Executive to seek an Honorary Solicitor.

16 – Other Business

16.1 Stephen Thornton gave an overview of the work currently being undertaken on the Strategic Plan. There was a brief discussion and a full document seeking feedback will be circulated to Council and the office will collate responses.

ACTION ITEM . Stephen Thornton to complete the feedback document for circulation and send to the Administrative Officer to send to members and States.

16.2 Doug Williams raised a query about Mixed Doubles in the Eire Cup. The Tournament Committee has considered this previously but the meeting expressed its desire to ask the Tournament Committee to examine the matter further.'

ACTION ITEM . Administrative Officer to ask the Tournament Committee to review the possibility of having mixed doubles included in the Eire Cup (and by extension in the Interstate Shield).

16.3 Presentation to Tony Hall. Greg Diprose formally thanked Tony for his years of service and dedication to the sport of croquet and wished him many more hoops.

Next Meeting: Monday 2 September, 2013 at 0800. Maitland (Venue to be confirmed)

Meeting Closed at 1355

APPENDIX 1 – Reports from Committees

Appendix 1A – Report Tournament Committee

The TC was formally created in Sept 2012 but has been unofficially in existence for the whole year. The following topics have been discussed:

- Draw for AC Worlds.
- Draw for GC Opens.
- Draw for Patron.
- Eire Cup format changes.
- Bylaw changes for CM agenda.
- Draw for GC Mens/Womens.
- Proposed amendments to TRegs.
- GC seeding methods.
- Minimum entry numbers for National events.
- World Women's Draw.

Since Sept 2012:

- Super Advanced for AC Eight (top 8 only).
- Bo3 for GC Ten (top 10 only).
- Format for ACA Bronze medals.
- Draw for AC Opens.
- TM ability to compete.
- Draw for the 2013 AC Mens/Womens.
- GC Opens.
- GC ISS format change.

We would like to remind people that the TC exists to answer and settle TC issues and request that items be sent direct to the TC and not Cc to the greater community. Once we have made our decision, we will advise ACA as appropriate.

Many thanks to the other TC members, Tim Murphy, Kevin Beard and Terry Ericson.

Trevor Bassett

Chair of Tournament Committee
March 2013

Appendix 1B – Report AC Selection Committee

Selections were required for the following events:

- MacRobertson Shield Squad
- President's Eights
- AC World Women's
- Trans Tasman Test Series
- NZ Scholarships

MacRobertson Shield Squad:

Following the AC World's, Simon Hockey and Miranda Chapman were added to the MacRobertson Shield Squad. This squad will be culled following the 2013 ISC before final selections are made later in the year (most probably after the 2013 Patron's).

President's Eights:

This event pretty much selects itself with the top available players with more than 20 games being selected. Although the selectors do have the option to use wild cards to add or promote players. Wild cards were used this year to extend an invitation to Simon Hockey who hadn't met the minimum game requirement by the due date. We also used another wild card to promote Malcolm Fletcher into the top 8.

AC World Women's:

Players were asked to provide their expressions of interest prior to selections being made. This was extremely successful and assisted us in making our initial selections and priority order for the wild card list as we didn't have to waste our time discussing players that were not intending to play in this event. Ultimately the entire list of interested players were extended an invitation to play in this inaugural event.

Trans Tasman Test Series:

Our top players were asked if they were available for the Trans Tasman to assist in the selection process. The selected team is: Kevin Beard (c), Malcolm Fletcher, Robert Fletcher, Stephen Forster, Claire Bassett, Tricia Devlin, Rosie Graham, Alison Sharpe. The reserves are: Ian Dumergue, Greg Fletcher, Jannine Hawker and Charlotte Morgan.

New Zealand Scholarships:

We note that the ACA determine how many scholarships are available and ultimately determine how they will be split between AC and GC nominations.

The AC Selectors nominated four players for consideration by the ACA Executive: Tim O'Leary was ultimately successful in receiving a scholarship.

Other:

Many thanks to the other selectors, Martin Clarke, Peter Landrebe and Bruce Fleming as the HPM. We also note that Kevin Beard has recently joined the AC Selection Committee in his position as the most recently appointed AC Australian Team Captain.

Trevor Bassett

Chair of AC Selectors

Dec 2012

Appendix 1C . Report AC Refereeing Committee

The NRC comprising the SDRs from each State met on the 6th October 2012 at Cairnlea, Melbourne. The Minutes of that meeting have been circulated via the ACA Secretary along with the Action Items. An update of the **Action Item document is attached**. It was an extremely co-operative and informative meeting resulting in several resolutions. Encouragingly the desire was overwhelming to meet on an annual basis to further promote and facilitate the smooth running, exchange and input of ideas and information surrounding the running and expansion of the Australian Referee Programme. To this end the NDR has included provision for a future meeting in the NDR 2013 budget submission.

All SDRs have now supplied the NDR with an update of accredited Umpires and Referees for inclusion in the National database held by the NDR. A form specific to the needs and requirements of the database has been issued to all NRC members in order to ensure clarity and consistency of input.

The newly introduced Wedge Gauge with ACA logo has been adopted as approved equipment for use during tournament play. (Note: Sales through State Associations).

The ACA Accreditation Programme policy document caused considerable distress to Referees and Umpires of both codes (AC & GC) and across all States. This policy document has now been amended in accordance with the recommendations and approval of the NRC.AC, NDR.GC and SDRs.GC. It awaits ratification by the ACA Executive.

In accordance with the requirements of the Accreditation Policy the NRC appointed Jan Sage, SDR NSW and James Temlett SA, Assessing Referee AC to the National Technical Panel. Further election of a second SDR to the NTP will take place immediately after ratification of the amended document.

The current members of the NTP are working on the production of a National Examination document, which will enable all candidates, no matter in which state they reside, to be assured they undertake the same examination process.

It has been further agreed that instructional courses are required to assist particularly in the re-accreditation process.

A new Hoop Setting Guide has been finalized and is available not only for currently accredited referees and umpires but for general purchase by all clubs and individuals. The proposed Referee Lawn Craft booklet is under preparation.

The NRC would appreciate clarification of the Hosting Fund Policy:

*3. Consideration will be given to assisting States, particularly smaller States, in hosting scheduled ACA events where extra expenses are likely to be incurred for items not currently budgeted for, such as: **1.4 referees expenses**,*

Since the amalgamation of the International Fund and Hosting Fund during the 2012 AGM are States still in a position to claim referee expenses through this fund when hosting all ACA events?

Elizabeth Fleming
Chair

ACTION ITEMS
NRC MEETING 6.10.12

ITEM #	NDR	ACTION TAKEN	DATE COMPLETED
6.1	Draft Combined AC/GC laws	Letter to M.Hooper ACA LC Not necessary to align commonality between codes	17.10.12
7.1.2	Bicycle grip - ORLC amendment	Letter to M.Hooper Ruling and wording change	17.10.12
7.3.1	Impasse rule	ACA requested to accept WCF.SR.9.2.2 Appendix 7	17.10.12
7.4.2	Wedge Gauge	ACA requested to authorize and obtain quotes	17.10.12
7.9	Amends to policy doc	Full draft of proposed changed to Gordon Matthews NDR.GC	13.11.12
7.9.3 (a)	Amend NTP	Incorporated into amended accreditation doc.	01.12.12
7.9.3 (c)	Contact Error! Reference source not found. Oxford website	Email	03.12.12
7.10	SDR Report Form	Issued to SDRs with Minutes	11.10.12
8.1	By-law amend 28.5.8	Suggested amendment sent to ACA Executive	16.10.12
	SDR		
7.2.1	Information re video clips		
7.7	Assist with on line registrations		
7.9.2	Local access to training		

APPENDIX 2 – Reports from Appointed Officers –

Appendix 2A . Report High Performance Manager

International Squad.

The international Squad consists of the following players.

Dwayne McCormick

Robert Fletcher

Greg Fletcher

Harley Watts

Ian Dumergue

Jim Nicholls

Ken Bald

Kevin Beard

Malcolm Fletcher

Miranda Chapman

Peter Landrebe

Simon Hockey

Stephen Forster

Stephen Richards

It is anticipated that the Squad will be reduced to eight players after the Australian Championships in March. The reduced Squad will essentially be the next Mac Team plus reserves.

Squad activities in 2012.

The Squad met prior to the World Championships in May, after the Patrons Trophy in June and after the Presidents Eights in October.

The Squad meeting prior the World Championships was used as an opportunity for mutual support and an intensive practice session for the championships. It must be said that the Squad players performed extremely well during the World Championships.

The players were asked to provide an individual report on their own performance during the World Championship event. From these reports it became apparent there was a requirement to work with the Squad on their mental toughness.

The Squad meetings held following the Patrons Trophy and Presidents Eights were primarily a tactical discussion session during which all the latest aspects of competitive croquet were discussed. Ways of improving mental toughness was a principal topic of discussion. As a result of these discussions Pete Landrebe purchased a number of copies of the book Mental Toughness Training for Sports by James Loher and these were distributed to the Squad after the Presidents Eights.

At the Squad session following the Presidents Eights alternate shot doubles were played as an exercise to address the need for knowledge transfer from more experienced players to less experienced players.

Individual coaching

To provide individual coaching to Squad members I travelled to Adelaide and Canberra in February and to Melbourne in September. These were coaching sessions targeted to address observed gaps in the knowledge and experience of particular players.

Australian Golf Croquet Team

The Australian Golf Croquet Team was selected in May to go to South Africa in November.

Kevin Beard (Captain)

John van der Touw

Greg Bury

Terry Ericson

John Levick

Reserves

Chris McWhirter

Mike Jenner

Judy Wembridge

All eight players attended two practice sessions prior to going to South Africa. The first was at Cairnlea on the 29th and 30th September and the second was at Windsor Croquet Club in Brisbane on 3rd and 4th November.

Having five players to play in a four person team format added complexity to the doubles because there was a requirement to have secondary doubles combinations when a different four were playing on different days.

The first week-end concentrated principally on doubles and the alternative pairings were established. Two rounds of singles were also played. The opportunity was taken for tactical discussions and also team management and team building discussions were held.

The second week-end reinforced the doubles and attempted to give the players hard match-play practice in both doubles and singles. Further team management discussions were held.

It became apparent during the practice weekends that a Squad for Golf international competition is required. This would allow transfer of knowledge to occur prior to team practice sessions and allow the team practices to fulfil their correct function of hard match-play to ensure the players are in their best form for the event.

Women's World Championship

The Women's World Championship was held at Cairnlea at the end of October. As HPM I did not organise a gathering of players as this was not practical but I was in touch with the players by email in August and sent them a considerable amount of coaching information and what I hoped was some insight into what to expect and the playing standard they would need to achieve and what to do to achieve it.

Association Croquet Trans-Tasman Team

The Trans-Tasman team was selected after the Presidents' Eights in October. The team was

Kevin Beard (Captain)

Rosemary Graham

Alison Sharpe
Tricia Devlin
Clare Bassett
Robert Fletcher
Stephen Forster
Malcolm Fletcher
Reserves
Charlotte Morgan
Jannine Hawker
Ian Dumergue
Greg Fletcher

Team practices were organised at Cairnlea on 15th and 16th December and 12th and 13th January.

The first practice established the doubles pairings and the second practice comprised two mini test matches to provide a competitive environment to ensure focussed and strong practice sessions.

Overview

HPM activities have been measured to ensure that activities have gained the maximum benefit for money spent. Suitable opportunities following the Patrons and the Eights have been utilised to get players together at minimum cost. A pre-planned syllabus of activities has been utilised to ensure all aspects of the modern game are reviewed and discussed during squad sessions.

During team practices where ever possible billets and airport pick-ups have been arranged to cut down costs.

Squads

It is my belief that squad practices and team practices serve very different purposes and it is better that the two activities are not combined.

Squads are sessions for coaching and knowledge building.

Team practices are to ensure that the members of the team will be ready to play from day one of the event and will be in form, fit and confident.

It was apparent during the Golf Team practices there was a lack of close player association and knowledge sharing prior to the practices. Attempts were made to address this but I think this detracted from the main element of team practice which is to develop a hard competitive team.

I think a Golf Squad is needed to raise the standard of our Golf international players. A budget would need to be considered for this.

I also think our lady players are not well represented in squads and this is a disadvantage when preparing a team for the Trans-Tasman. Perhaps some consideration should be given to providing squad training for our leading lady players.

Tournaments

I think our tournament calendar is excellent and should provide adequate levels of competition when both National and State tournaments are considered.

Our tournaments provide the development opportunities for all our newer and developing players plus provide the backbone of the sport for all players. Open tournaments provide the best opportunity to develop players for the future and tournament formats need to be well considered.

I think the format for the Australian Open Doubles in Brisbane failed the minimum standard test in that there were no semi-finals played in spite of there being plenty of time available to do so. We need to define minimum standards for our events and only deviate from the standard if it is not possible to comply with it.

There have been discussions around limiting entries into the Patron's Trophy to sixteen or altering the format to make it more elitist. Any of these ideas, which put obstacles in the way of our developing players, should be discouraged.

Bruce Fleming
ACA High Performance Manager.
7th January 2013.

Appendix 2B . Report National Director Golf Croquet

It is a great pleasure to present my report as National Director of Golf Croquet.

Golf Croquet continues to be a top level game and is ever increasing in its popularity.

This year we have held the following national events:

- First President's Ten won by Terry Ericson
- Second President's Ten won by Joe Dimech
- Women's President's Ten won by Tricia Devlin
- National Open Singles Championship won by John Levick
- National Open Doubles Championship won by John Van der Touw and Anne Quinn
- Gold Medal won by Chris Mc Whirter
- Men's Singles Championship won by John Van der Touw
- Women's Singles Championship won by Wendy Dickson
- Interstate Shield won by Victoria
- National Handicap Doubles won by Nick Twaits and June Pongratz
- National Handicap Singles won by Lester Hughes

I was fortunate enough to participate in most of the National Golf Croquet Tournaments with some success, seeing close up how Australian Golf Croquet continues to go from strength to strength. This was evident in the Interstate Shield this year where the results were very close.

Our Australian team went to South Africa for the inaugural teams championship.

Australia will be sending at least eleven players to the Golf Croquet World Championship Cairo in April

Greg Bury as National Director of Coaching for GC has recently toured the country running inaugural Level 0 and 1 coaching clinics for Golf Croquet. His attendance has been well received and I have had great feedback from most of the states.

There will need to be a few tweaks to be made re tournament conditions in the President 10s and Interstate Shield.

Finally I would like to thank everyone who has supported and promoted the game.

Anne Quinn
National Director Golf Croquet

Appendix 2C – Report National Director Gateball

The expansion of gateball in Australia has continued in 2012. This year is one in every four in which there was no World or Australian Championship. However, new tournaments were established, overseas participation continued and planning for upcoming major events has begun.

States

The usual state championships were held this year: Queensland (Bribie Island), Victoria (Cairnlea) and New South Wales (Mosman). Other intrastate events were also held, including the inaugural Riverina Championship.

Promotion was particularly strong in NSW this year, under newly appointed NSW director, John Park. Queensland continues as the largest gateball-playing state with inter-regional and local competitions held.

Australian Gateball Championship

Planning is well underway for the 2013 Australian Gateball Championship to be held in Cairnlea in October. Under the direction of Victorian Gateball Co-ordinator, Maxine MacLachlan, promotion has begun, budgets prepared and details are being worked out. We trust this event (held every two years) will build on the successful 2011 event in Newcastle.

World Gateball Championship 2014

The 2014 event will be held in Japan. As with past years, we are expecting participation from Australian players. A gateball selection procedure has been endorsed by the ACA. The 2013 Australian Championship will be used as a selection trial for the 2014 World Championship.

Asian Championship 2012

For the first time, an Australian team (Southport) participated in the Asian Championship held in Macau. While they did not progress beyond the pool rounds, they enjoyed some success and thought the event a valuable experience.

Gateball in schools

A number of gateballers in Queensland and NSW have been running gateball sessions for primary school students as part of the Active Afterschool Communities Program. The sessions often involve playing simplified games which gradually introduce students to gateball.

World Gateball Championship 2018

Australia is considering bidding to host the 2018 Gateball World Championship on the Gold Coast at around the same time as the Commonwealth Games. Hosting the event would be a huge undertaking, and a committee has been set up in QLD to look at the feasibility of bidding to host the event. The committee will provide a recommendation to CAQ (through the QLD gateball director), which will be forwarded to the ACA (through myself) for consideration.

Website

The website continues to provide valuable information about gateball in Australia, however is becoming dated. Work has commenced to update the backend and user interface of the website and to find a new webmaster, as the incumbent is leaving the position.

Gilon Smith
National Director of Gateball
22 December 2012

Appendix 2D ó Report Refereeing Director Association Croquet

My first major duty as the incoming NDR.AC was TR during the WCF Open World Championships held in Adelaide, having been invited to take over the role in February with the preparation process well underway - see TR Report of 13.05.12. From a refereeing viewpoint the event was very successful enabling 13 Australian referees to gain valuable experience of international officiating at the highest level of our sport. It did, however, highlight issues, which must be addressed:

- A lack of support by the current ACA administration for on-court refereeing, directly resulting in a timidity, which is undesirable in any officiator and a lack of confidence in referee lawn craft activity brought about purely by inexperience and not (as many would have us believe) a lack of knowledge.
- The unsupportive environment toward TM and TR is completely unacceptable and could easily be addressed immediately by a more inclusive attitude and consultative approach by Executive and Tournament Committee members both prior to, and during events.

The above issues were not confined to the two major WCF world championships held this year in Australia but are indicative of the general approach and attitude displayed throughout all major events held under the auspices of the ACA.

With these issues in mind and others being brought to my attention on a daily basis by SDRs, it was clearly necessary to hold a NRC (National Referee Committee) meeting . this was held on 06.10.12 at Cairnlea during the President's Eight's Trophy events. **Please refer to the NRC Report and most importantly to the accompanying Action Item Document.**

I recommend the ACA administration act upon, listen more carefully to, and be more inclusive of the recommendations of the NRC in the decision making process *prior to* amending direction and documentation which directly affects referee duties, equipment and refereeing administration.

After struggling for months to obtain an electronic copy of the Referee Manual for updating purposes I am now in receipt of a *considerable amount* of paperwork in the form of individual files. It will be a huge task to check, re-order and update this document ready for up-load to the web-site. Susan Linge has kindly offered to undertake to ensure drawings are refreshed before including in the new document.

The newly introduced On-line Officiating Certificate has not yet been taken up as well as we would like and the NRC assures me they now fully understand the process and will advertise the requirement to undertake this certificate. The ACA Accreditation and Re-accreditation Policy document has been amended and approved by Gordon Matthews (NDR.GC) and myself, we now await ratification by the ACA. It is anticipated this amended document will alleviate the concerns of many of our referees who rightly believed it almost impossible to officiate at a sufficient number of tournaments in order to comply with the original documentation with the current climate and attitude toward referees' presence during tournament play. It must be noted that we cannot raise the on-court standard of lawn craft demonstrated by our referee if they are not afforded sufficient opportunity to practice their craft at all levels of the sport.

The attached budget submission by necessity advises the extreme possible expenditure during ACA tournaments advertised for play during 2013 at the Cairnlea venue. This is due to the current SDR for Victoria having advised me he does not intend to continue in the role during 2013. Until I am made aware of who will undertake the role, and more importantly their suitability to be appointed, or support other local individual referees to the appointment of TR during Australia's most prestigious events, I have submitted provision for a travelling interstate NDR as a precautionary measure. It is hoped to be in a position to appoint a local TR, at the very least to one of the three major events, in which case a replacement estimate of \$500 could be placed upon the likely claim by the local appointee based on figures supplied during 2012.

I am of the belief that it is crucial to the success of our refereeing acceptance during events and success of our accreditation programme, that the NRC is more fully involved in decision-making and implementation. To this end I anticipate meeting and communicating more frequently with the SDR members of the committee and hope to offer an improved supportive environment.

Elizabeth Fleming
ACA.NDR.AC, 11.12.12

ACA AC Refereeing Officials as at 13 December, 2012

	Exam Refs	Ord Refs	Umpires	Total
NSW	11	63	46	120
QLD	15	67	61	143
SA	3	39	45	87
TAS	3	20	13	36
VIC	1	194	20	215
WA	1	17	0	18
National	34	400	185	619
% of Total Officials				
	Exam Refs	Ord Refs	Umpires	
NSW	9.2	52.5	38.3	
QLD	10.5	46.9	42.7	
SA	3.4	44.8	51.7	
TAS	8.3	55.6	36.1	
VIC	0.5	90.2	9.3	
WA	5.6	94.4	0.0	
National	5.5	64.6	29.9	
% of Total Players				
	Exam Refs	Ord Refs	Umpires	Total Players
NSW	0.4	2.1	1.5	2984
QLD	1.1	4.9	4.5	1370
SA	0.3	3.8	4.3	1040
TAS	0.8	5.5	3.6	363
VIC	0.0	7.7	0.8	2516
WA	0.1	2.5	0.0	674
National	0.4	4.5	2.1	8947
Total Male & Female				
	Male	Female	Total	
NSW	55	65	120	
QLD	49	94	143	
SA	38	49	87	
TAS	15	21	36	
VIC	74	141	215	
WA	11	7	18	
National	242	377	619	

Appendix 2E ó Report National Refereeing Director Golf Croquet

I wish to thank the Executive of the ACA for allowing me to present my report on the activities of the National Director Refereeing . Golf Croquet.

As well and without naming them individually, I wish to give my appreciation to all who offered support, encouragement and advice as well as all those GC referees who responded to my badgering by giving their services officiating at the ACA GC tournaments throughout the year. It has been a relatively busy year.

Officiating activities

In November 2011, together with other Australian GC referees, including our president Robyn Wallace, I attended the WCF World Women's GC Championships in New Zealand and was fortunate enough to referee the final. It was an extremely enjoyable tournament and the Australian contingent of GC referees acquitted themselves admirably. In May 2012 I was TR at the ACA Open GC Singles and Doubles Championships at Cairnlea. The events at Cairnlea were conducted in the usual professional manner we have come to expect and the support from those officiating is much appreciated.

Early in November I was TR at the ACA GC Singles and Doubles Handicap Championships at Launceston and prior to the tournament I conducted a GC referee's seminar which was mostly spent discussing GC rules. The number of referees available for the tournament was low as can be expected due to Tasmania having only 19 registered GC referees. However those playing in the events who are also referees very kindly acted as referees when they had a bye and the assistance given by all of them was wonderful.

Considering that the fitting out of the newly constructed club house was completed only the day before the tournament started, I believe special congratulations should be given to the organizing committee for the excellent manner in which the tournament was conducted. It was without doubt one of the most friendly and pleasant tournaments I have attended.

Other major tournaments I attended included the Queensland section of the ACA GC Bronze Medal and the CAQ GC Men's and Women's Singles. I was TR at both of these events.

Many hours over the year were spent refereeing regional and inter club and intra club events.

My Officiating Activity Log shows that during the year I spent over 300 hours refereeing at a great variety of events.

I appointed Graham Howie TR for the 2012 President's 10s and the Gold Medal, Men's & Women's Singles and the ISS respectively. My thanks go to Graham for jobs well done.

Seminars and Courses

During 2011 . 2012 I conducted GC Referee Pre-Assessment courses in Bundaberg and at Noosa as well as hosting pre-tournament referee meetings whenever I was TR. I also convened GC rules updating sessions at various clubs on the Sunshine Coast.

The participants at all of these seminars and courses interacted very well and it is hoped that there will be a few more GC referees being registered as a result.

In all over 50 hours were spent at the sessions with many hours also spent preparing and revising material for them.

GCR Handbook Revision

In 2008 the then NDR, Owen Edwards, prepared and published the *Golf Croquet Referees Manual 2008*. Due to changes in techniques, Rulings on the Rules and technological advances giving better evidence of when faults do and do not occur the Manual needed updating. With Owen's invaluable help and advice I have been working on this revision for most of the year. The title will be changed to *"Golf Croquet Referees Handbook 2013"* and I expect to be able to forward it to the Executive for ratification early in 2013. Apart from my thanks to Owen I would be remiss here if I did not also thank my wife, Judith, for the time she has

spent helping me with on court work that I performed and for the time she has spent proof reading and correcting my typing errors.

GC Referee Assessment Program

A major revision of the old GC Referee Examination was undertaken early in the year. The previous Assessment (Examination) papers had been in use since 2007 and although they had served quite well the time had come for them to be updated. The format and content were revised, edited and forwarded for ratification. More emphasis has been placed on the practical aspects of active, on court, refereeing without decreasing the importance of the need for candidates to possess a very good understanding of the rules.

A little more freedom was given to the assessing referees, such that they are now no longer restricted to the 40 rules questions of the 2007 paper but have a bank of 174 questions from which they can choose 40 at random each time they do an assessment. So far I have had very little feed back but no complaints on this new format.

All SDRs or state Co-ordinators of GC have a full copy of the assessment process and the assessment papers.

Because of the WCF GC Rules revision, currently in progress, there will be some rules changes published in 2013. This will necessitate some revision of Parts 1 and 3 of the assessment papers.

Accreditation and Reaccreditation Programs for ACA Referees and Umpires

I was commissioned by the previous president of ACA Max Murray to work on this lapsed document in August 2010. After much work on the document, communication with the Australian Sports Commission including the submission of 6 versions, continued consultation with Max, SDRs and others, the document was finally approved by the ASC on the 6th March 2012.

I was always aware that the document contained some weaknesses that would need attention to make it more workable and acceptable to the majority of those affected by the program. At a meeting between the NDR AC, Elizabeth Fleming, and myself and applying the opinions of the SDRs and the state Co-ordinators of GC refereeing, a list of proposed amendments was prepared and forwarded to the Executive requesting ACA ratification... The proposed amendments do not interfere with the format or intent of the Program and therefore should not need any action by ASC.

A report on the functioning of the Program is required by ASC in March 2016.

National GCR Statistics

All SDRs have responded to my request that each 6 months an updated list of the registered GCRs in their respective states.

At present there are 356 registered accredited GCRs nationwide:

Victoria	132	NSW	121
Queensland	48	SA	22
Tasmania	19	WA	14

All states are to keep a register of reaccreditation of their GCRs. As the Reaccreditation Program only became official on 6th March 2012, I think it is only fair that those GCRs who were registered at that date do not require to be reaccredited until 6th March 2016 and for those who have been accredited since the 6th March 2012 their reaccreditation will be due 4 years after the date of their initial accreditation.

GC Tournaments and referee availability

Although I have had moderate success in rallying referees when I have been TR, I normally commence about 3 months in advance and persist in politely badgering (reminding) them, it is becoming more difficult to recruit adequate numbers of suitably proficient referees to officiate at ACA events. There are several reasons for this including the length of some of the tournaments (e.g. The GC, Men's and Women's Singles and the ISS are held consecutively over 12 days), the age and health of many referees, the distance from

home to the venue, many of the newly qualified referees are active players and prefer to play than to referee and of course the biggest drawback I encounter is the reluctance by ACA to cover any of the referees' expenses.

When I am recruiting I am constantly asked 'What is ACA doing about expenses, especially travel?' to which all that I can answer at present is 'ACA will provide a light lunch to referees but will not cover any other expenses.'

I find this to be most unsatisfactory. Many referees spend considerable expense and time commuting between home and venues using their own or public transport. I firmly believe it is time some provision is made toward their travel expenses.

Plans for 2012 – 2013

My recommended appointment of TRs for the 4 ACA GC tournaments during 2013 is awaiting information of the venues for the GM, Men's & Women's Singles, ISS and the Singles and Doubles Handicap Championships.

I would like to convene a National Meeting State Directors or Coordinators of GC Refereeing to coincide with one of these events. The agenda for this meeting would include development of a National GC Referee Training Course, a review of the Accreditation and reaccreditation Programs for Referees and Umpires and the possible development of a National GC Referees Refresher Course

Once the WCF GC Rules Committee has completed its revision of the GC rules and when the changes have been ratified by WCF some questions in Parts 1 and 3 of the GC Referee Assessment will be revised and rewritten to allow for any changes made to the rules.

Closing comments

I have enjoyed the challenges of the past year and the time spent officiating. It is also very pleasing keeping contact with the players, other referees, officials and friends I have made in my time as NDR GC and look forward to continuing on if reappointed.

Gordon Matthews
NDR GC

Appendix 2F – National Coaching Director Association Croquet

It is my pleasure to present my Annual Report for 2012-13

All 6 states have had active State Directors of Coaching performing their duties over the last year, except for South Australia, where the South Australian Board of Management has terminated the positions of the Coaching Committee, creating a situation where there is no good-will and poor communication between these parties. This has prevented the Coaching Committee from discharging their coaching duties throughout the State.

I have made ongoing visits interstate and have helped the State Directors of Coaching in the training of 115 new coaches in the last 12 months.

96 Beginner Coaches

9 Level 1 Coaches

8 level 2 Coaches

2 level 3 Coaches

Our Level 1 and 2 Coaching Courses now need to be reviewed, and recredited, with the Australian Sports Commission. This is a huge task, not helped by a lack response from the coaching section of the Commission. My State Directors report difficulty in accessing data on the Commission's National Database. Therefore I am fully supportive of using our own database to register and publicise all Australian Coaches, both AC and GC, in the future.

I would suggest that we have a real challenge ahead of us to introduce new players to Association Croquet. I am seeing the popularity of Golf Croquet increasing, absorbing newcomers into their ranks and keeping them, at the expense of our code. This is occurring in almost every club I have visited throughout the country and this situation needs to be attended to.

If you have read the last Australian Croquet Gazette, you will find an article I have written, entitled "*Make Love Not War*", referring to the relationship between Golf Croquet and Association Croquet. In it I propose a solution that might help our predicament where we embrace new members from Golf Croquet and offer them the challenge and opportunity to play Association Croquet.

David Wise

ADDENDUM – National Coaching Director Association Croquet's Report

Croquet South Australia acknowledges that there have been some obvious difficulties with the previous AC Coaching Committee and the Board decided that the AC coaching arrangements in South Australia needed refreshing; subsequently dissolved the committee and has advertised for a new AC Coaching Co-ordinator to oversee coaching in South Australia.

Appendix 2G – Report National Handicapper

Once again it has been a very quiet year, with the National Handicapping System (NHS) now well established and accepted.

During the year I discovered that from early 2012 Queensland had introduced its own handicap cards which differ from the NHS system. Since the introduction of the NHS Queensland once before introduced their own system but had changed back to NHS only for several years before again introducing their own system in 2012.

When this was brought to my attention (which followed some players turning up to National Tournaments with only their Queensland card) I made email contact with CAQ President to express my concern at the reintroduction of their own system.

The NHS system was introduced around a decade ago now when it was agreed at an ACA AGM to introduce a uniform national handicapping system to replace the individual systems of each state.

I believe that it is still most desirable to have one system nationally. States have the opportunity to propose changes to NHS by way of motion to the ACA AGM. A Queensland system was proposed a few years ago but the changes they mooted were not acceptable to the other states and the NHS was confirmed.

Rob McAdam
National Handicapper
1 February 2013

Appendix 2H – Report Insurance Officer

The fourteen month period under review has been significant by virtue of nil claims activity. This is a major achievement, one that has influenced favourable renewal costs.

ACA has Regional Insurance Brokers Limited (RIBL) in Brisbane acting as broker and is very pleased with the service provided. This has been especially important to your Insurance Officer, who has greatly appreciated the assistance and guidance given in the conduct of, what can be, a complex task.

ACA will recall that the period of this report is 1/11/11 to 31/12/12. The new insurance period was implemented at the request of States with a view to moving the renewal date to a more acceptable time.

As renewal time approached the States provided numbers of clubs and registered players to be covered (not all clubs are insured through ACA). RIBL undertook a rigorous market search for the most appropriate insurance providers. The outcome was that the RIBL was able to accommodate ACA's requirements at a cost of \$35,825 for 14 months cover compared to a total premium cost of \$33,250 for the previous 12 months. This was a most satisfactory outcome in the current insurance environment.

Renewals for the 14 month period from 1/11/2011 to 31/12/2012 were:

- Business Pack for ACA
- Travel Insurance for ACA and all States
- Personal Accident & Sickness for ACA and all States
- Public & Products Liability for ACA and all States
- Directors & Officers for ACA and all States

During the period under review a brief summary of the cover currently held by ACA together with a short list of other available insurances that RIBL can offer direct was placed on the ACA web site under the Governance section. This has been helpful to States and Clubs requiring insurance information.

In conclusion I wish to stress the importance of dealing through the Insurance Officer to RIBL on all insurance matters including claims and general enquiries. There has been a tendency for some to second guess what is covered and or not covered. This is not a prudent thing to do. Insurance advice not given by an insurance agent or broker can be fraught with danger.

Jim Saunders
ACA Insurance Officer
24 January, 2013

Appendix 2I ó Report Official Representative on the WCF Croquet Rule Committee

The WCF GC RC's revision of the 2007 Edition of the GC Rules and the current Official Rulings on the GC Rules eventually got under way in March 2012.

Progress has been slow and at times laborious. Initially there was a considerable delay due to the chairman, Gordon Smith, being hospitalized and then needing some time to recuperate enough to continue.

At the time of writing this report Rules 1 through 7 and Rule 11 have been looked at and suggestions made but nothing has been finalized in the Committee's revision of this Rule. There has been considerable division among the committee members on what changes would/would not be acceptable and although there is still no consensus the committee appears to be edging to the final recommendations.

What looks certain is that the rule will be shorter, simpler and more easily understood by players and referees.

The recommended changes to Rules 1 to 7 are relatively minor and centre around some rewording to make the ambiguous parts less so.

My predecessor, Tony Hall, did tell me soon after I took over that the hardest thing for the committee to achieve is consensus and solidarity. I now fully understand the wisdom of Tony's counsel.

The WCF GC RC consists of 6 members but only 5 consistently take part in proceedings and it is quite common for there to be a 2/2 split decision requiring the chairman to make the deciding vote.

The Official Rulings, which were last released in January 2011, are being reviewed and where applicable re-written and incorporated into the rules proper. As such when the revision is complete and the new edition of the Rules is ratified by WCF there will be no Official Rulings. These will again materialize periodically until the next full review of the rules takes place.

It has been a very interesting experience corresponding with and exchanging ideas and views with the other committee members as well as being a very challenging exercise pushing the Australian position, while now having the whole wish list+accepted there has been relative success.

Without naming individuals my thanks go to all of those from whom I have sought advice and suggestions for suitable alterations to the rules. When the review was announced I contacted all state associations and SDRs for their recommendations. Their collective input has been most helpful and is greatly appreciated.

The new edition of the rules will be published sometime in 2013. In the interim I will keep ACA informed of the progress made or otherwise in the review process.

I am prepared to continue on as the Australian Representative on the WCF GC Rules Committee.

Gordon Matthews
6th December 2012

APPENDIX 3 – State Reports

Appendix 3A – Report Croquet South Australia

Since the last ACA AGM, Croquet South Australia has hosted the AC World Championship in April/May 2012 and the Eire Cup, the National Men's and Women's AC Singles and the ACA AC Gold Medal in March 2013. The World Championship was an excellent opportunity for our players to see the world's best in action and it was so good to meet all the international and national players, officials and visitors. It also provided valuable training and insight into the organisation and execution of an international event. Many people who have been involved in organising the Eire Cup and associated events this year have stated that the experience gained during the World Championship has made the planning and organising for the National Championships much easier.

I acknowledge the enormous contribution of our volunteers in the staging of these events. They have worked long days and often well into the night, ensuring that catering, cleaning, court setting and maintenance, transport of players, scoring and management of the events occur in a timely manner. Without their generous application to the tasks that needed to be performed, these events would not have been able to be held. Promotion of these events to the media has allowed croquet to be far more exposed to the general public than previously and will assist in the growth and development of the sport in this state.

Planning will shortly commence for Croquet SA to host the GC Interstate Shield and associated events in 2014 in Adelaide.

The duties of all Croquet SA Board Members have been reviewed and updated and will be incorporated into the New Constitution (the First Draft will be reviewed by the Board at the next Board Meeting in April). The need to review and establish a range of policies and procedures in accordance with good governance guidelines is currently being addressed. We have a dedicated and hard-working Board.

We have had good support from the Adelaide City Council, the SA Office for Recreation and Sport and Sport SA.

Croquet SA has become a member of the Good Sports Program to assist us to fulfil our legislative obligations regarding the service of alcohol in accordance with our License.

We are in the early stages of hiring out the Hutt Road Facility and have purchased 24 mallets for visitors who wish to play croquet whilst hiring the facility and on introduction to croquet days. The mallets were purchased with funds raised during the World Championships and with the proceeds of a grant. We are hopeful that we can reach a level of financial sustainability by encouraging people to hire the facility and play croquet.

The Croquet SA Strategic Plan has been reviewed and updated. Croquet SA now has a new website - launched at Presentation Day on 8 December 2012.

Croquet SA has submitted a grant application to the Department of Recreation and Sport for a grant from the Development and Inclusion Program, requiring much research and consultation. If successful, the grant will allow us to have an independent consultant review the Association and make recommendations regarding the professional and efficient operation of the Association, increasing membership and achieving greater sustainability for the sport. This will be a long term project.

Our AC Director and his committee are looking at ways to rejuvenate some state competitions. Some divisions have been merged and the playing of advanced handicap doubles has been implemented.

Our GC Director and her committee have organised training days for GC Rules. Greg Bury visited Adelaide recently to conduct coach training for interested players.

Croquet SA recognises the need to become more involved with country clubs and to this end; our Sport Development Officer has been contacting all clubs to discuss promotion and membership issues. We intend to visit each of the country clubs within the next 12 months to discuss pertinent issues and determine how Croquet SA can assist them in areas such as increasing membership and managing volunteers.

Country Week will be held from 27 . 31 May 2013 at Hutt Road and other venues according to entry numbers. This is an opportunity for city players to meet and host the country players in SA.

SA's focus is directed towards increasing and maintaining membership. Many of our clubs have been very successful in promoting the sport and attracting new members. It would be advantageous to all states to encourage pooling and sharing of ideas and experience to assist towards the development of the sport nationally.

Maree Skinner
President Croquet SA

Appendix 3B – Report Croquet West

Croquetwest received funding from the Department of Sport and Recreation as part of an annual grant system and in recognition of sound fiscal planning and meeting sport development and club governance guidelines.

Successful use of Community Recreation Sporting Facilities Fund administered through the DSR and local government was made and has allowed installation of new lights at Como, East Fremantle and Nedlands.

In conjunction with Moorabinda Croquet Club, we received a \$5000 grant to run a pre world tournament which was initiated and hosted by the Moorabinda Club. International and national players competed at this invitation tournament.

Our Director of Coaching worked on a development programme for both codes and a re-accreditation programme for coaches of both codes is underway.

12 new GC coaches were accredited this year and the Director of Coaching, Eric Ayling, became a level 2 coach.

The Director of Refereeing held regular clinics for both codes and three new AC and four GC referees were accredited this year.

On the lawns there were some notable achievements including

- Fleur Brockway won a scholarship to play in the NZ Open and was runner up in the Australian Women's Golf Croquet singles
- Four of our players were invited to Cairo
- Jannine Hawker was selected as a reserve for the Trans Tasman
- Martin Clarke partnered Stephen Forster to win the National Open Doubles title
- Chris McWhirter won the ACA Golf Croquet gold medal

Our members have actively participated in State Golf and Association titles and club membership remains relatively steady showing a small increase. Recruitment campaigns have had some success and clubs are continuing their programmes

It is pleasing to note that all management and committee positions are occupied and are working towards the stated objectives in our strategic plan.

All in all, I believe Croquetwest is working in a focused way both on and off the lawns.

Merryl Garrod
President

Appendix 3C – Report The Victorian Croquet Association

Croquet Victoria had a good year competitively in 2012. In particular we:

- were runners-up in the Eire Cup (the AC interstate competition) in March;
- won the WCF Shield (the GC interstate competition) in September;
- hosted the inaugural WCF Women's AC World Championship in October;
- contributed players to the WCF AC World Championship in Adelaide in April/May, where Robert Fletcher was runner up, and
- contributed two players (Kevin Beard and John van der Touw) to the Australian Team for the inaugural WCF GC Worlds Team Championship in South Africa in November/December.

The Victorian Croquet Centre continues to prove itself a great venue with its twelve courts now all of a similar high standard and all the same turf (Santa Ana).

Valerie Haseloff was appointed as the inaugural Croquet Victoria Life Member in recognition of her services over many years including as President during the planning, construction and move to Cairnlea.

Overall, membership has increased slightly, especially GC players. There remain the issues of attracting more members, particularly younger members and to AC.

We need to get greater involvement of non-elite players in tournaments and other events.

VCA commenced a sequence of Road Show visits were three members of the VCA Executive (or substitutes) visit regions in turn to make presentations and advise on matters such as governance, financial management, tournament management, refereeing and handicapping. The governance section has been important as the Victorian Government introduced new legislation governing incorporated associations in November 2012.

Mike Cohn
President
The Victorian Croquet Association Inc

Appendix 3D – Report Croquet Association Queensland

Well, the year 2012 started the same as 2011 - wet, wet, wet; fortunately no flooding but several rained-out playdays. Now as I write last year's report in 2013, history is being repeated as we suffer again from rain and floods.

However it is very satisfying to know that Queenslanders are hardy souls who have such a love of croquet that they are prepared to play in whatever weather conditions and a few club tournament days were completed. Croquet Players, at times just can't get enough!

With 42 clubs across the State, each week, a tournament for one of the maltet codes is being held and I am happy to say that most of these are well supported and all forms of the game are enjoying considerable interest.

CAQ promoted and held many prestigious events for all codes. For example - The Gibson Medal, Men's and Women's Singles Open for Golf Croquet and Association Croquet plus the Bronze Medal to find the Queensland representative to compete in the ACA's Gold Medal Events for both Golf and Association.

The Queensland Open (Association) was won by a Mexican+- yes one of the Fletcher boys. We also hosted the National Association Croquet Titles and again the trophy went south. One of the most talked about points of this comp was not the croquet but the tremendous storm that interrupted play on the Saturday. People from down south saw how it rains up here.

Much work has been done in developing players in all codes and the results were seen in the tremendous struggle at the Golf Interstate Cup. (Losing on a count back at the last game played under lights at 7pm). Queensland supports 2 State Team Gala Days, where state team members intermingle with other interested players giving coaching advice and explaining various aspects of the game. The November day was extra special with a visit from our patron, Her Excellency Ms Penelope Wensley AM, interestingly her mother played croquet in Toowoomba. A 20 minute planned visit extended to two hours - Her Excellency mingled with all who attended as her partner would not leave the lawn. What a great patron!

In General the year 2012 has been rewarding and fruitful for CAQ. Although a couple of country clubs have struggled to recruit, many clubs have plans in place and successfully grew their membership. We all hope this continues and sincerely hope that 2013 sees all maltet codes prosper, both financially and in membership.

Thank you all.

Doug Williams
President
Croquet Association Queensland

APPENDIX 4 – Reports Executive

Appendix 4A – President's Report

Before I begin, I should stress that when I use the term 'Council' I am referring to the whole of the 'supreme body' as it is so quaintly termed in the ACA Constitution, not just the section of that supreme body made up of State delegates.

This report is based on several assumptions. If Council does not accept one or more of these it is of course at liberty not to accept the report itself.

The first assumption is that reports to the AGM should cover the period from the previous AGM to the one for which the report is written. All elections and most appointments run from AGM to AGM and our report requirements should reflect this, otherwise we could at times have two reports relating to the same position. States are required to forward the names of their delegates two weeks before the AGM. I would suggest that all reports for the AGM are submitted three weeks before the AGM, to allow a week for them to be sent to State secretaries and delegates. If Council supports this, any necessary changes to any requirements can be presented to the September 2 meeting of Council.

The second assumption is that reports to the AGM are sometimes not read with the care that is required if the reports are to be of use to Council. In my brief experience on Council I have seen reports dealt with holus bolus with acceptance moved for the whole lot and Business Arising usually only drawing comment from the Treasurer relating to his report.

Some report writers spend considerable time and thought on their reports, and this deserves respect. Some reports ask questions and/or raise issues which should be dealt with by Council. It would be quite in order for Council to require its Executive to attend to matters raised in reports and bring any recommendations back to the next Council meeting, or report to Council in the interim (see Communications below).

Failure to submit a report and thereby not complying with relevant By-Laws is not a hanging offence and should never be treated as such, although obviously it could be symptomatic of other problems.

My third assumption is that Council does not need to be told what it already knows. Council does not, for example, need to be told that Australia recently won the Trans-Tasman for the second time in a row, even though the team had to be transported to an alien shore. It would be appropriate, however, for me to thank the AC Selection Committee for what was obviously a superb job of selection. I would also like to thank our two retiring members of that Committee, Trevor and Marty, for their four years of painstaking work. We may yet see their return in two years' time, unless they experience too acutely the joys and relief of having one area of their croquet lives hassle-free.

Council also does not need to be told that this AGM marks the end of nine years' dedicated work on the Executive from our Treasurer Tony Hall. Tony has not, of course, restricted his contribution to matters financial, and his wealth of experience will be very much missed by Council, although we know that Tony will now play even more croquet than he has recently, if that is humanly possible. The Executive had considered presenting Tony with a replica knee, just in case, but we knew that as Treasurer Tony would never approve that expenditure. Farewell Tony, and welcome back to the wider world of croquet.

My fourth assumption is that Council will be acutely aware that the area of communications still needs attention. Our Secretary Steve Thornton has put a lot of time and thought into our Strategic Plan and related matters and will brief Council on some aspects of that at this AGM. The Executive will also discuss having monthly communication sessions (not formal meetings), followed by putting a report out, so that the States will be kept in touch on a regular basis. Significant changes to the getting and conveying of information are planned, and to me this is all very positive news.

My fifth assumption is that Council does realise that as President I have the responsibility of ensuring that the policies of the Association and the Council are properly implemented and co-ordinated. The amended Member Protection Policy is at the last stage of fine-tuning. Matters associated with the MPP have taken up a huge amount of time over the last year. While the ACA takes very seriously indeed protection against discrimination and harassment, for example, and while there have been no complaints which could be

regarded as frivolous, the expenditure of so much time is disappointing. But as far as policies are concerned we are at least fortunate in that so far no accusations of doping have been levelled at our sport.

I also take this opportunity to remind you that much of what has occurred during the past twelve months has been covered in my quarterly reports which are printed in each edition of the *Croquet Australia* magazine.

My final assumption is that you will have had enough of this report by now. I therefore end with good wishes to all of Council, and fervent wishes for a brave new world.

Robyn Wallace
ACA President

Appendix 4B – Treasurer’s Report for the Year Ended 31 December, 2012

1. I am pleased to report a healthy surplus for 2012, mostly because our costs were well contained. Our interest and investments returned to a gain of about \$20,000 but our membership reduced to 8878 from 8947. A Membership Spreadsheet, with ten-year history and fees summary is attached.
2. As in 2011 the increased entry fees for National Tournaments failed to bring all tournaments to profitability mostly due to the high cost of using officials who lived remote from the location of the tournament. A list of tournament costs is attached.
3. At the Council meeting in September it was agreed to amalgamate the International Events Fund and the Hosting Events Fund. A copy of the amalgamated fund budget, the International Fund, is attached. The amount of the combined levy was reduced from \$7.50 in 2011 to \$7.00 this year and that figure is recommended for 2013. It is not expected that Australia will be asked to host another WCF World Championship until 2016 as we hosted both the WCF Association Croquet World Championship and the WCF Women’s Association Croquet World Championship this year. However, the number of Australian players gaining entry into overseas WCF world championships is increasing, with eleven players in the 2013 WCF Golf Croquet World Championship and one in the under 21, both in Cairo.
4. The subsidy to the Magazine has increased to \$5,900 and this will be the subject of close scrutiny. We continue to hope that more subscribers will emerge and that someone will accept the task of Advertising Manager. It is a quality product and an essential part of communication with our membership, so a subsidy can be tolerated.
5. Our trading in manuals, badges and gauges made a profit of \$628. The Administrative Officer at our office in Canberra, Susan Linge, assumed responsibility for managing these sales in September. Thanks are extended to Shirley Hallinan, who has been both our Sales Officer and our Equipment Officer for many years. Her duties as Equipment Officer are now reduced to looking after our equipment stored (and mostly used) at the Victorian Croquet Centre, Cairnlea. Our thanks are extended to the Victorian Croquet Association for making the space available.
6. In September we decided to provide refereeing badges and coaching manuals and badges free of charge through the National Directors of Refereeing and Coaching. This subsidy provides recognition to officials who give so much of their time and effort. It is reflected in the draft budget submitted for your approval.
7. Our Investment Policy remains on the ACA website. Details of the current situation and proposed future action have been amended regularly. These details are now shown in an Appendix.
8. Our reserves, represented in the accounts by our investments, are about \$163,000. That is about 78% of our annual expenditure of about \$210,000, up from 70% last year. Six years ago they were \$200,000 with annual expenditure of \$135,000, or about 150%. It is prudent for non-profit sporting associations, such as we are, for reserves to be about 150% of annual expenditure, so they need to be increased.
9. My recommendations for fees and levies for 2013 are an increase of 7% to \$23.50 from \$22.00 in 2012. The draft budget submitted for approval includes this.
10. Electronic transfer of payments and receipts continues to expand slowly but we still receive many payments by cheque. I would like to thank Nerida Taylor (to 12 February), Tony Whelan (to 21 July) and Susan Linge (from 23 July) who received and banked cheques for entry fees and Carolyn Ribone who did the same for magazine subscriptions for the whole year.
11. Thanks to our auditor, Kim Hanna, who has given us excellent service while I have been Treasurer.
12. Thanks also to Jim Clement for accepting appointment as Assistant Treasurer and for nominating to replace me after my nine years service. It has been a pleasure to work with so many dedicated people.

A. T. Hall, Treasurer

16 February, 2013

ACA MEMBERSHIP
Year Ending 31 December 2012

											<u>2011 to 2012</u>		<u>2003 to 2012</u>	
<u>State</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>Change</u>	<u>%</u>	<u>Change</u>	<u>%</u>
NSW	2156	2350	2410	2540	2554	2638	2736	2872	2984	2931	-53	-1.8	775	35.9
VIC	2180	2321	2461	2392	2416	2380	2464	2499	2516	2558	42	1.7	378	17.3
QLD	1195	1194	1236	1303	1323	1413	1443	1343	1370	1331	-39	-2.8	136	11.4
SA	1073	1066	1022	981	1005	995	1000	997	1040	1023	-17	-1.6	-50	-4.7
WA	503	519	534	527	532	657	700	680	674	664	-10	-1.5	161	32.0
TAS	<u>323</u>	<u>291</u>	<u>324</u>	<u>312</u>	<u>283</u>	<u>328</u>	<u>327</u>	<u>336</u>	<u>363</u>	<u>371</u>	<u>8</u>	<u>2.2</u>	<u>48</u>	<u>14.9</u>
Total	7430	7741	7987	8055	8113	8411	8670	8727	8947	8878	-69	-0.8	1448	19.5
Change	162	311	246	68	58	298	259	57	220	-69				
% Change	2.2	4.2	3.2	0.9	0.7	3.7	3.1	0.7	2.5	-0.8				
Affiliation Fee	\$3.00	\$3.50	\$4.40	\$4.40	\$4.40	\$5.40	\$7.40	\$8.50	\$13.50	\$14.00				
Int'l Fund Levy	<u>\$4.50</u>	<u>\$4.50</u>	<u>\$4.35</u>	<u>\$4.35</u>	<u>\$4.35</u>	<u>\$4.35</u>	\$4.35	\$4.50	\$3.50	\$7.50				
Hosting Levy (introduced in 2009, combined in 2012)							<u>\$3.00</u>	<u>\$3.00</u>	<u>\$3.00</u>					
Total	\$7.50	\$8.00	\$8.75	\$8.75	\$8.75	\$9.75	\$14.75	\$16.00	\$20.00	\$21.50				

	<u>Approved for</u>			
	<u>2013</u>		<u>Recommended for 2014</u>	<u>2015?</u>
Affiliation fee:	\$15.00		\$16.50	\$18.00
International Fund:	<u>\$7.00</u>		<u>\$7.00</u>	<u>\$7.00</u>
Total	\$22.00		\$23.50	\$25.00
				<u>2016?</u>
				\$19.50
				<u>\$7.00</u>
				\$26.50

TH 15 Feb 2013

ACA TOURNAMENT COSTS – 2010, 2011 and 2012

	2010			2011			2012			Comments
	Received	Paid	Result	Received	Paid	Result	Received	Paid	Result	
1. GM, M, W and ISC	\$8,545	\$7,890	\$655	\$8,276	\$6,547	\$1,729	\$8,295	\$7,458	\$837	Note 3
2. GM, M, W and ISS	\$10,626	\$8,131	\$2,495	\$9,527	\$9,001	\$526	\$10,059	\$8,758	\$1,301	
3. AC Opens	\$7,057	\$6,881	\$176	\$6,082	\$8,120	-\$2,038	\$4,902	\$5,020	-\$118	
4. GC Opens	\$7,191	\$7,084	\$107	\$5,565	\$6,750	-\$1,185	\$8,654	\$9,553	-\$899	
5. AC Eights	\$7,327	\$9,451	\$2,124	\$6,500	\$8,158	-\$1,658	\$7,133	\$8,884	\$1,751	No officials expenses
6. GC Tens				\$4,264	\$8,050	-\$3,786	\$6,736	\$8,574	\$1,838	
7. Patrons				\$920	\$1,187	-\$267	\$1,120	\$1,303	-\$183	
8. National AC Handicaps	\$1,818	\$1,507	\$311	\$2,245	\$1,217	\$1,028	\$801	\$449	\$352	
9. National GC Handicaps	\$2,536	\$1,998	\$538	\$1,839	\$2,074	-\$235	\$2,703	\$2,100	\$603	
10. Qualifier for Worlds							\$489	\$1,120	-\$631	
11. Gateball Champs				<u>\$11,424</u>	<u>\$9,590</u>	<u>\$1,834</u>	_____	_____	_____	
									-	
	\$45,100	\$42,942	\$2,158	\$56,642	\$60,694	-\$4,052	\$50,892	\$53,219	\$2,327	

Notes

1. All amounts are after GST has been deducted, as appropriate.
2. This table has not been audited but agrees with the audited accounts, except for note 3.
3. \$1309 of the 2012 receipts of \$8,654 were in 2011.

Results

1. Entry fees for serials 1 and 2 are about right.
2. Entry fees for serials 3 and 4 were increased in 2011 leading to reduced entrants. Fees should not be increased yet.
3. The subsidies for serials 5 and 6 are about what we expect, but the cost of using remote officials needs to be reduced.
4. The high cost of remote officials needs to be reduced or entry fees for serials 4, 5 and 6 will need to be increased.

Conclusions

1. We should not increase fees further because of diminishing returns due to lower entries. The pause in increases should continue.
2. It is highly desirable to obtain officials from the location of the events and not use TMs and TRs who do not live close to the event.

TH 15 Feb 2013

INTERNATIONAL FUND 2012 TO 2015 (as at 16 February, 2013)

Major Revision after 2012 Audit

Actual amounts are shown in full, estimates rounded to \$100

Balance on 1 Jan, 2012	\$	39,680	
Received from States by 30 June, 2012 (Levy \$7.50)	\$	<u>62,122</u>	
	\$	101,802	
2012			
AC World Champs, Australia, Apr/May (34)	\$	13,752	plus \$4629 in 2011
Development Squad	\$	795	HPM spend
Trans-Tasman (AC)/MacRob & T-Tas practices	\$	7,813	
1st Womens AC World Champs, Melb, Oct	\$	10,002	32 Australians
Hosting 1st Womens AC World Champs	\$	8,413	
1st WCF GC Teams Champs, South Africa, Nov	\$	17,525	
Gateball World Championships		nil	
NZ Scholarships, Jan 2013	\$	<u>1,165</u>	plus \$2695 in 2011
		\$	<u>59,465</u> \$64,465 less \$5K rec'd 2013
Probable Balance on 1 Jan, 2013	\$	42,337	
Received from States by 30 June, 2013 (Levy to \$7)	\$	<u>56,500</u>	
	\$	98,837	
2013			
Trans-Tasman (AC), Feb, NZ, incl practices	\$	9,114	plus \$7813 in 2012
Development Squad weekend or HPM travel	\$	3,000	
10th WCF GC Worlds & U21, Cairo (13)	\$	18,200	
14th WCF AC Worlds, England (12)	\$	16,800	
Four MacRob team practices, mid to late 2013	\$	12,000	
NZ Scholarships, Jan 2014	\$	<u>3,000</u>	
		\$	<u>62,114</u>
Probable Balance on 1 Jan, 2014	\$	36,723	
Received from States by 30 June 2014 (Levy at \$7)	\$	<u>56,600</u>	
	\$	93,323	
2014			
MacRobertson Shield, NZ, February	\$	22,300	
5th Womens GC Worlds, Cairo, March (7)	\$	9,800	
2nd Over 50s GC Worlds, Cairo, Oct (5)	\$	7,000	
Trans-Tasman (GC) practices, through 2014	\$	9,000	
Development Squad	\$	3,000	
Gateball World Championships	\$	3,000	
NZ Scholarships	\$	<u>3,000</u>	
		\$	<u>57,100</u>

Probable Balance on 1 Jan 2015	\$ 36,223
Received from States by 30 June 2015 (Levy at \$7)	<u>\$ 56,600</u>
	\$ 92,823

2015

Trans-Tasman (GC), NZ, February	\$ 14,000	
Development Squad	\$ 3,000	
11th GC Worlds & U21, NZ (20)	\$ 15,000	
2nd Womens AC Worlds, Europe or US, July (7)	\$ 10,000	
International squad practices	\$ 9,000	
NZ Scholarships	<u>\$ 3,000</u>	
		<u>\$ 54,000</u>
Probable Balance on 1 Jan 2016	\$ 38,823	
Received from States by 30 June 2016 (Levy at \$7)	<u>\$ 56,600</u>	
		<u>\$ 95,423</u>

ASSUMPTIONS

1. Receipts from States are based on a levy of \$7.50 for 2012 and \$7.00 for subsequent years.
2. We will provide 2 or 3 scholarships each year, split between AC and GC.
3. We will continue to subsidise players obtaining places in World Championships at the same level, 70% of airfares if in NZ, 50% if in Australia and \$1000 per player if in the Northern hemisphere or South Africa, together with entry fees and two shirts each. For Egypt and England this comes to \$1,400 per player.
4. We had 30 players in the 2012 ACWC, 32 in the 2012 WACWC, expect 13 in the 2013 GCWC & U21, 12 in the 2013 ACWC, 7 in the 2014 WGCWC, 5 in the 2014 O50s GC, 20 in the 2015 GCWC & U21 and 7 in the 2015 WACWC.
5. The 1st WCF GC Teams event was in South Africa in Nov 2012 with 5 players.
6. MacRob teams will consist of six players and two officials.
7. Trans-Tasman teams will consist of eight players and two officials.
8. This fund provides for Australian participation in and hosting of international events.
9. Rough estimates of the cost of hosting events are World Champs \$15,000, MacRob's \$30,000 and Trans-Tasman's \$8,000.
10. We may host the 2016 GC World Teams Champs and in 2017 both a Trans-Tasman and a Worlds GC Open and U21.

BUDGETARY ESTIMATES

1. Uniforms for team members cost \$230.
2. Two shirts for world champs players cost \$150.
3. MacRob, England, 2010: Fares 1 @ \$2300, 7 @ \$1350 = \$12,000, accn @ \$AU53 pp/day for 23 days = \$10,000, car rental = \$3,000, uniforms @ \$164pp = \$1300. Total \$27,000.
4. Trans-Tasman (AC), Aust, 2011: Fares \$3000, accn @ \$60/pp/day for 8 days for 10 pers

= \$4,800, uniforms \$1700. Total \$9,500. (Actually only \$6,000.)

5. Trans-Tasman (AC), NZ, 2013: Fares \$5000, accn @ \$AU80pp/day for 8 days for 10 pers = \$6,400, uniforms \$2070, car rental \$740. Total \$14,200.

6. MacRob, NZ, 2014: Fares 2 @ \$700, 6 @ \$550 = \$4,700, accn @ \$AU80pp/day for 20 days for 8 pers = \$12,800, uniforms \$1800, car rental = \$3,000. Total \$22,300.

TH 16 February 2013

SCHEDULE OF ENTRY FEES and PRIZES for ACA EVENTS
April 2013 to March 2014

	<u>Entry Fees</u>	<u>Prizes</u>
1. Open Singles AC and GC Championships	\$132	
Winners		\$1,000.00
Runners-Up		\$500.00
Thirds		\$300.00
Fourths/Winners W, Z, Y and/or Plate		Certificate
2. Open Doubles AC and GC Championships	\$80	
Winners, each		\$300
Runners-Up, each		\$125
3. Mens and Womens AC (2014) & GC (2013) Championships	\$85	
Winners		\$300
Runners-Up		\$150
Thirds		\$100
Fourths/Winners Z, Y and/or Plate		Certificate
4. Australian Gold Medals (AC for 2014, GC for 2013)	\$70 (half to State)	
Winners		Gold Medals
Runners-Up		Silver Medals
Other State Winners		Bronze Medals
5.a. National AC Singles Handicap	\$80	
b. National GC Singles Handicap	\$75	
6.a. National AC Doubles Handicap	\$49	
b. National GC Doubles Handicap	\$48	
7. President's Eights (2013) and Tens (2014)	\$260	
8. Patron's Trophy	\$88	
Winner		\$300
Runner-Up		\$150
9. Interstate Shield (GC), per team	\$550	
10. Interstate Cup (AC), per team (for 2014)	\$475	

Notes

1. Entry fees for players wishing to play in consolation (Plate) events only are half the full

fees.

2. Entry fees for full time students under the age of 25 are half the full fees.

3. Where appropriate, perpetual trophies will be awarded to winners to hold for the year.

4. Medallions are awarded to winners and runners-up of all ACA events.

5. Entry fees include GST.

6. If consolation (plate) events are held winners receive certificates.

7. The Eights and Tens are subsidised for the costs of conducting them.

8. Entry fees include an allowance of \$1 per day for tea and coffee.

TH 15 Feb 13

SCHEDULE OF FEES, PAYMENTS and HONORARIA – 2013
(Approved at AGM, 25 March 2013)

All fees and levies include GST where appropriate.

Affiliation fees and levies are normally determined this year for application next year.

Fees (per person)

Affiliation fee for 2013 (approved 26 Mar 2012)	\$15.00
Affiliation fee for 2014	\$16.50
International Fund Levy for 2013 (approved 3 Sep 2012)	\$7.00
International Fund Levy for 2014	\$7.00

Accommodation for Council and Executive Meetings (Tax Invoices required)

Delegates	2 nights	\$248
Executive	3 nights	\$372

Honoraria

President	\$3000
Treasurer	\$3000
Magazine Editor (including distribution management)	\$2500
Webmaster	\$1000
Events and Tournament Committee members (six), each	\$300
Tournament Committee member (six months duty)	\$150
Equipment Officer (was also Sales Officer)	\$350

Salary for Administrative Officer

The salary is based on a Grade 6 Clerical and Administrative Officer as defined in the Australian Sporting Organisations Award, Clause 17, increased by 25% but for only 25 hours per week, currently \$2,614 per month plus superannuation of \$235.26 per month.

TH 25 Mar 2013

ACA 2013 BUDGET
(Approved by AGM 25 March, 2013)

<u>INCOME</u>	<u>Budget</u> <u>2012</u>	<u>Actual</u> <u>2012</u>	<u>Budget</u> <u>2013</u>	<u>Basis of</u> <u>2013 estimate</u>
Affiliation Fees	113871	\$113,871	121063) States
International Fund Levy	61002	\$62,122	56496) returns
National Events	49000	\$52,200	53000	Note 1
Interest & Investments	0	\$22,278	15000	
Magazine Revenue	14500	\$9,383	9000	
Profit on Stock Sales	2000	\$628	2000	
Donations	1000	\$212	500	
Sponsorships for both AC Worlds	19,500	incl in events		Note 2
Gateball receipts	<u>560</u>	<u>\$474</u>	<u>410</u>	
Totals	261433	\$261,168	257469	
<u>EXPENDITURE</u>	<u>Budget</u> <u>2012</u>	<u>Actual</u> <u>2012</u>	<u>Budget</u> <u>2013</u>	
National Events	49000	\$54,003	53000	Note 1
International Events	80000	\$64,465	62114	See below for details
Officers and Committees				
Archivist	nil	nil	2000	
Director of AC Coaching	3000	\$1,662	4000	incl tours, manuals & badges
Director of GC Coaching	3000	\$1,034	5000	incl tours, manuals & badges
Director of AC Refereeing	3000	\$2,275	6000	incl seminar 3000 & badges
Director of GC Refereeing	900	\$1,876	6000	incl seminar 4800 & badges
Director of Gateball	1050	\$120	1200	
Director of Golf Croquet	1500	nil	1500	
Director of AC	2500	nil	1500	
ND Schools Coaching	3000	\$354	3000	
AC Selection Committee	2000	\$930	2000	
GC Selection Committee	2000	nil	2000	
Member Protection Committee	3000	\$59	1000	
Executive Committee	12500	\$6,784	10000	
Office rent & cleaning	6000	\$5,156	6000	
Exec Director Pay	30000	\$34,770	37000	
Honoraria	11650	\$10,650	11800	
Council	12000	\$5,613	7000	
Magazine Costs	17750	\$15,280	16000	
Audit, bank fees	2000	\$1,852	2000	
Depreciation	3000	\$1,793	2000	
Insurance	800	nil	940	Now starts Jan
Subs to WCF and WGU	1550	\$1,978	2000	
New Club Grants	2000	\$1,000	2000	
Equipment Purchases/Maintenance	<u>3000</u>	<u>nil</u>	<u>1000</u>	
Totals	256200	\$211,654	248054	
Excess Income over Expenditure	5233	\$49,514	9415	
<u>INTERNATIONAL FUND</u>	<u>Budget</u> <u>2012</u>	<u>Actual</u> <u>2012</u>	<u>Budget</u> <u>2013</u>	
Balance	39080	\$39,680	\$37,336	
<u>Income</u>				

International Fund Levy	<u>62122</u>	<u>\$62,122</u>	<u>\$56,496</u>
Total	101202	\$101,802	\$93,832
<u>Expenditure</u>			
Trans Tasman (AC)	7000	\$7,813	\$9,114
AC World Champs	10100	\$13,752	16800
Womens AC World Champs	27800	\$23,416	
GC Teams Worlds	15500	\$17,525	
GC Worlds & U21			18200
Dev't squad weekend or HPM travel	2600	\$795	3000
Four MacRob squad/team practices			12000
NZ Schol'ps (mostly for year ahead)	<u>3000</u>	<u>\$1,165</u>	<u>3000</u>
Total	66000	\$64,466	62114
Balance at end of year	35202	\$37,336	31718

NOTES

1. The expected income for National Events is based on the schedule of entry fees and prizes in which we estimate the requirement so that events are making a small profit.
2. In 2012 sponsorships were \$21,500 for AC Worlds and \$5,500 for Womens' AC Worlds.

AUSTRALIAN CROQUET
ASSOCIATION INCORPORATED

Financial Statements
For The Year Ended 31 December 2012

THE AUSTRALIAN CROQUET ASSOCIATION INCORPORATED

COMMITTEE CERTIFICATE

FOR THE YEAR ENDED 31 DECEMBER 2012

The Executive Committee submits the Financial Statement of the Association for the year ended 31 December 2012 together with the auditors report.

EXECUTIVE COMMITTEE

The names of the Office Bearers during the year and at the date of this report are as follows:

R Wallace	<i>President</i>
G Diprose	<i>Senior Vice -President</i>
N White	<i>Vice - President</i>
S. Thornton	<i>Secretary</i>
T. Hall	<i>Treasurer</i>

PRINCIPAL ACTIVITIES

The principal activities of the Association during the year consisted of the promotion in Australia, of the game of the croquet, including the conduct of both national and international events.

SIGNIFICANT CHANGES

No major change in the nature of these activities occurred during the year.

OPERATING RESULT

The net surplus/(loss) of the Association for the year was Surplus of \$ 50,959

The accounting records of the Association have been kept in such a manner, as to accord with the provisions of the Act and to enable:

- (a) The preparation of the Annual Statement of the Associations Accounts.
- (b) The Audit of the Accounts and this preparation of the Audited Statements to the Annual General meeting of the Association.

This Statement is made in accordance with a resolution of the Executive Committee and is signed on behalf of the Office Bearers by:



G Diprose
Senior Vice - President



T. Hall
Treasurer

Date:

15-2-2013

The Australian Croquet Association Incorporated
Trading As Croquet Australia

Income and Expenditure Statement
For the year ended 31 December 2012

	2012 \$	2011 \$
Income		
Affiliation Fees	113,871	107,152
International Fund Levy	62,122	64,080
National Events	52,200	51,603
Interest & MV movements in Investments	22,278	(5,110)
Magazine Revenue	9,383	13,966
Trading profit	628	(66)
Miscellaneous	686	582
Total income	<u>261,168</u>	<u>232,207</u>
 Expenses		
ACA Officers & Committee Expenses	9,209	10,251
Affiliations - WCF and WGU	1,978	1,530
Audit fees	1,650	1,500
Bank Fees And Charges	202	143
Bad Debts	-	73
Council AGM costs	5,613	6,142
Depreciation	1,793	4,541
Executive Administration	6,783	10,659
Executive Director/Admin Officer	34,770	28,658
Equipment replacements	-	790
National Events Expenses	54,003	60,879
Honorariums	10,650	8,150
Insurance (net)	-	759
International Events	64,465	51,890
New Club Grants	1,000	1,000
Magazine Costs	15,280	14,612
Sundry & Office Expenses	5,156	4,866
Transfer International Fund	(2,344)	(11,804)
Transfer Hosting Events Fund	-	12,402
Total expenses	<u>210,209</u>	<u>207,040</u>
 Profit (loss) from ordinary activities	<u>50,959</u>	<u>25,167</u>
 Accumulated Funds at start of Year	146,825	121,658
 Accumulated Funds at Year End	<u><u>197,784</u></u>	<u><u>146,825</u></u>

The accompanying notes form part of these financial statements.

THE AUSTRALIAN CROQUET ASSOCIATION INCORPORATED
TRADING AS CROQUET AUSTRALIA

TRADING ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2012

	2012	2011
	\$	\$
Trading Income		
Sale of Stock	6,282	4,898
Total Trading Income	<u>6,282</u>	<u>4,898</u>
 Cost of Sales		
Opening Stock	8,213	8,580
Purchases	1,290	4,597
	<u>9,503</u>	<u>13,177</u>
 Less: Closing stock	<u>(3,849)</u>	<u>(8,213)</u>
Cost of Sales	<u>5,654</u>	<u>4,964</u>
 Gross Profit from Trading	 <u>628</u>	 <u>(66)</u>

The Australian Croquet Association Incorporated

Balance Sheet as at 31 December 2012

	2012 \$	2011 \$
Current Assets		
Cash Assets		
Cash At Bank	51,238	17,082
Imprest accounts - ACA officers	-	500
Term Deposit - ANZ bank	10,019	10,000
Term Deposit - Bendigo bank	-	40,000
Sandhurst Trustees Mortgage	25,177	23,902
MLC Shares Fund	61,611	44,435
Westpac Australian Properties Fund	66,002	25,861
	<u>214,047</u>	<u>161,780</u>
Receivables		
GST credits refundable	4524	4,134
Sundry Debtors & Prepayments	710	103
	<u>5235</u>	<u>4,237</u>
Inventories		
Stock on hand	3849	8,213
	<u>3849</u>	<u>8,213</u>
Total Current Assets	<u>223,130</u>	<u>174,230</u>
Non-Current Assets		
Property, Plant and Equipment		
Playing Equipment	16044	16,044
Less: Accumulated depreciation	(14,584)	(13,993)
Office equipment	10194	10,194
Less: Accumulated amortisation	(9,008)	(8,105)
Trophies & Cups (not depreciated)	9,150	9,100
Gateball Equipment	1,995	1,995
Less: Accumulated depreciation	(698)	(399)
Total Non-Current Assets	<u>13,093</u>	<u>14,836</u>

The accompanying notes form part of these financial statements.

The Australian Croquet Association Incorporated

Balance Sheet as at 31 December 2012

Total Assets	<u>236,223</u>	<u>189,066</u>
Current Liabilities		
Payables		
Unsecured:		
Sundry Creditors	903	2,361
Total Current Liabilities	<u>903</u>	<u>7,685</u>
Total Liabilities	<u>903</u>	<u>7,685</u>
Net Assets	<u>235,320</u>	<u>186,705</u>
Members' Funds		
Issued Capital		
A.B. Morrison Fund	200	200
Reserves		
International Fund (now incorporates Hosting Events Fun	37,336	10,258
Hosting Events Fund	-	29,423
Accumulated surplus (deficit)	197,784	146,824
Total Members' Funds	<u>235,320</u>	<u>186,705</u>

The accompanying notes form part of these financial statements.

THE AUSTRALIAN CROQUET ASSOCIATION INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012

NOTE 1 STATEMENT OF ACCOUNTING POLICIES:

The Association is not a reporting entity because in the Office Bearers' opinion it is unlikely that there are those unable to command the preparation of the reports tailored so as to satisfy specifically all of their information needs. These Accounts are therefore "Special Purpose Financial Reports" that have been prepared solely to meet the Association's Incorporation Law requirements to prepare Accounts.

They are based upon historic costs and do not take into account the changing value of money. The accrual basis of accounting has been applied, and it is considered that Statements of Accounting Concepts are inapplicable.

INCOME TAX :

The Association is exempt from Tax under the Income Tax Assessment Act.

NOTE 2 AUSTRALIAN CROQUET MAGAZINE

	2012	2011
	\$	\$
INCOME		
Subscriptions	7,981.75	13,523.56
Advertisements	1,401.60	442.28
	<u>9,383.35</u>	<u>13,965.84</u>
EXPENDITURE		
Production costs	13,801.83	12,962.91
Distribution	1,477.93	1,648.62
	<u>15,279.76</u>	<u>14,611.53</u>
SURPLUS (LOSS) FOR THE YEAR	<u>(5,896.41)</u>	<u>(645.69)</u>

NOTE 3 INTERNATIONAL FUND (Now incorporating Hosting Fund)

	2012
	\$
Balance at start of year - International Events	10,257.88
- Hosting Events Fund	29,422.61
RECEIPTS	
States Contributions [Tours Levies]	36,601.37
Hosting Events Receipts	25,520.16
EXPENDITURE	
Trans-Tasman	7,813.08
MacRobertson Shield/Training	795.02
World Championships - GC	17,524.90
- U21 GC	-
- AC	11,415.98
NZ Scholarships	1,164.88
13th WCFACWC - Hosting	2,335.64
1st WWACWC -Hosting & Particip'n	<u>23,415.75</u>
Total Costs	64,465.25
EXCESS TRANSFERRED TO INTERNATIONAL FUND	<u>(2,343.72)</u>
BALANCE AT END OF YEAR	<u>37,336.77</u>

HOUSTON & HANNA
CHARTERED ACCOUNTANT

K D Hanna FCA (Principal)

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**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF
THE AUSTRALIAN CROQUET ASSOCIATION INCORPORATED
FOR THE YEAR ENDED 31 DECEMBER 2012**

Scope.

I have audited the attached financial statements of The Australian Croquet Association Incorporated (The Association) for the year ended 31 December, 2012. The Committee is responsible for the preparation and presentation of the financial statements and the information they contain. I have conducted an independent audit of these financial statements in order to express an opinion on them to the members of the Association.

My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. The procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with Australian Accounting Standards and Statutory requirements so as to present a view which is consistent with our understanding of the Association's position and the results of its operations.

The audit opinion in this report has been formed on the above basis.

Audit Opinion.

In my opinion,

- (a) the financial statements of the Association are properly drawn up:
 - (i) So as to give a true and fair view of matters required by subsection 72(2) of the Associations Incorporation Act 1991 to be dealt with in the financial statements
 - (ii) in accordance with the provisions of the Associations Incorporation Act 1991; and
 - (iii) in accordance with proper accounting standards, being Applicable Accounting Standards;
- (b) I have obtained all the information and explanations required;
- (c) Proper accounting records have been kept by the Association as required by the Act; and
- (d) The audit was conducted in accordance with the rules of the Australian Croquet Association Incorporated.



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Kim Hanna FCA
Registered Company Auditor

Date.....15/2/2013.....