

AUSTRALIAN CROQUET ASSOCIATION INC

ANNUAL GENERAL MEETING TIMETABLE

AGM Monday 29th March 2010 at 10.00am - VCC Melbourne Victoria

Date	Who is to file	What is required
M -6 months By 29 September 2009	ACA to States	Notices of AGM including requirements for notices of motion, amendments to the handbook and request for nominations
M – 120 days By 16 November 2009 By 2 December 2009	States to ACA States to ACA Committees to ACA	Nominations. Notices of motion to amend handbook, other notices of motion. (Other matters – discussion paper to accompany notice). Specific Committee Reports (only if they contain specific recommendations ie to be dealt with in the same way as other notices of motion).
M – 90 days By 4 January 2010 By 12 February 2010 By 12 February 2010 By 12 March 2010 By 12 March 2010 29 March 2010	ACA to States Committees to ACA States to ACA ACA to States, Executive, ACA Appointed Officers and Committees. States to ACA	Agenda with advice of notices of motion and nominations. All other Committee and Appointed Officer's reports. Annual Reports All reports (Council Pack) Names of delegates and proxies. ACA Annual General Meeting at the Victorian Croquet Centre, Cairnlea. Lunch will be provided.