



## AUSTRALIAN CROQUET ASSOCIATION

### POSITION DESCRIPTION – NATIONAL CO-ORDINATOR COACHING GOLF CROQUET

AWARD/ CLASSIFICATION	Not Applicable/Volunteer
TYPE/TITLE	ACA Appointed Officer – National Co-ordinator Coaching Golf Croquet (NCCGC)
POSITION NUMBER	Not Applicable
REVIEW DATE	1 December 2017

#### Purpose

To create and deliver a National program for the training and development of ASC Accredited Coaches for Golf Croquet (GC); to demonstrate leadership in establishing and maintaining high standards in the performance of GC Coaches; and, through collaboration with State Directors/Coordinators build the number of practicing GC Coaches in all States.

#### Experience and Skills

Experience in development and delivery of sports related programs at a State or National level; experience as an ACA Coach Trainer (GC endorsements); substantial experience as a GC coach of players competing at a national level is essential, and in international events is desirable; excellent leadership skills and demonstrated ability to work collegiately in a team environment.

#### Responsibilities

- Develop and deliver an ASC Accredited Program for coaches (GC endorsements) based on the ASC National Officiating Accreditation (<http://www.ausport.gov.au/participating/coachofficial/ncasnoas>)
- Contribute to and progress ACA strategic initiatives;
- Co-ordinate the delivery of ACA Coaching programs (GC endorsements) and initiatives across Australia;
- Work with the State Directors/Co-ordinators of GC to establish and maintain a high standard in the knowledge and performance of ACA Coaches;
- Co-convene quarterly meetings of the Croquet Australia Coaching Committee (CACC) via Skype and one annual face-to-face meeting;
- Co-convene the ACA Coaching Council;
- Work closely with the National Coaching Co-ordinator Association Croquet in program development and consult with other ACA Appointed Officers as appropriate.
- Develop an annual program and budget for approval by the Board at its December meeting for implementation the following year;
- Communicate regularly with the Board Liaison.

#### Reporting

- Minutes of meetings are to be forwarded to the ACA Secretary within ten (10) working days.
- An annual report to be submitted and which shall be included in the AGM papers.

#### Terms

The position is appointed by the Board and is for a term of two years with the possibility of reappointment for up to two additional terms.

PD Reviewed By	ACA Secretary	Date: 18 July, 2016
Approved By	Board at its meeting – Thursday 16 June, 2016	