



MINUTES

Monday 27 March, 2017

Merino Room, The Woolstore Hotel and Apartment, Hobart

The meeting commenced just after 1400 hours following the Association's AGM.

In attendance Robyn Wallace ** – Former Chair
 Tricia Vierra ** – Former Director
 Graeme Thomas
 Murray Tinker
 Megan Fardon
 Mike Cohn
 Don Close
 Tony McArthur

Absent Jim Nicholls

Apology Jim Saunders**

Susan Linge – Administrative Officer

** retiring Directors

The focus of this meeting was to ensure that Directors – ongoing, newly elected and retiring – completed the required paperwork to be lodged with the ACT Government, ATSIIC and other banking/investment institutions.

Before any documentation could be completed Directors needed to agree upon who would be taking the positions of Chair, Deputy Chair, Treasurer and Secretary.

Tricia Vierra, Robyn Wallace and Susan Linge left the meeting allowing the remaining Directors to confirm these appointments.

In their absence, Don Close took minutes.

Board Appointments

It was moved that Megan Fardon be appointed Chair of the Board.
Motion carried

It was moved that Don Close be appointed as Treasurer of the Association.
Motion carried

The suggestion was made to form a Finance Committee but any final decision and format will be discussed at a later stage.

It was moved that Susan Linge remain as Secretary until the responsibilities of secretary and administrative officer are clearly delineated.
Motion carried

It was moved that Mike Cohn be appointed to the role of Deputy Chair.
Motion carried.

The Board agreed that Peter Tavender to continue as the Association's Public Officer.

Just after 1530 hours Tricia Vierra, Robyn Wallace and Susan Linge re-joined the meeting.

[Secretarial Note: Susan Linge continued taking Minutes.]

Several documents were signed by the relevant Directors – retiring, ongoing and newly elected.

- Change of Committee Particulars – Form 9
- Annual Return (2016)
- Annual Return (2015)

It was noted that it may take time for the bank to process any change to authorised signatories and as such the Treasurer moved that Robyn Wallace retain her Combiz token as an interim measure.
Motion carried.

Don Close left the meeting at 1600 hours.

The Secretary asked Directors to bring their calendars so the schedule of meetings for the year can be finalised.

Meeting closed 1623 hours

Next meeting – 0900 hours Tuesday 28 March