



AUSTRALIAN CROQUET ASSOCIATION

POSITION DESCRIPTION – NATIONAL CO-ORDINATOR REFEREEING GOLF CROQUET

AWARD/ CLASSIFICATION	Not Applicable/Volunteer
TYPE	ACA Appointed Officer – National Co-ordinator Refereeing Golf Croquet (NRCGC)
POSITION NUMBER	Not Applicable
REVIEW DATE	1 December 2017

Purpose

To create and deliver a National program for the training and development of ASC Accredited Referees for Golf Croquet (GC): to demonstrate leadership in establishing and maintaining high standards in the performance of GC Referees; and, through collaboration with State Directors/Coordinators build the number of practicing GC Referees in all States.

Experience and Skills

Experience in development and delivery of sports related programs at a State or National level; experience as an ACA GC Referee Examiner; substantial experience as a GC Referee at National events is essential and international events is desirable; excellent team leadership skills and demonstrated ability to work collegiately in a team environment.

Responsibilities

- Develop and deliver an ASC Accredited Program for GC Referees based on the ASC National Officiating Accreditation (<http://www.ausport.gov.au/participating/coachofficial/ncasnoas>)
- Contribute to and progress ACA strategic initiatives;
- Co-ordinate the delivery of GC Refereeing programs and initiatives across Australia;
- Work with the State Directors/Co-ordinators of GC to establish and maintain a high standard in the knowledge and performance of ACA GC Referees;
- Nominate Tournament Referees for ACA GC events;
- Convene quarterly meetings of the State GC Refereeing Directors/Co-ordinators, as the National GC Refereeing Committee, via Skype and one annual face-to-face meeting;
- Liaise with the Australian representative on
- The WCF Golf Croquet Rules Committee;
- Work closely with the National Co-ordinator Refereeing Association Croquet in program development and consult with other ACA Appointed Officers as appropriate;
- Develop an annual program and budget for approval by the Board at its December meeting for implementation the following year;
- Communicate regularly with the Board Liaison.

Reporting

- Minutes of meetings are to be forwarded to the ACA Secretary within ten (10) working days.
- An annual report to be submitted and which shall be included in the AGM papers.

Terms

The position is appointed by the Board and is for a term of two years with the possibility of reappointment for up to two additional terms.

PD Reviewed By	ACA Secretary	Date 18 July, 2016
Approved By	Board at its meeting – Thursday 16 June, 2016	