

To-do list

Getting started

Welcome to your new role at DWP!

This is your induction to-do list to get you started. Over time, this list will grow to include learning and tasks added by your manager, the team and yourself.

Before you start

- ☒ Read our team information Mandatory
- ☒ Fill in [the diversity survey](#)

After you start

- ☐ Look at our organisational chart [why?](#)
- ☐ Meet you manager and team
- ☐ Meet your buddy
- ☐ Read the [department guidance](#) [why?](#)

Before you start doing your job

- ☐ [Test your digital skills](#) [why?](#)
- ☐
- ☐ Take training course [Mental health awareness](#)
- ☐ Take online learning [health and safety 2016](#)
- ☐ ▼ [Review grade 2 documents](#)

▶ [See more](#)

Services and information

- | | |
|--|---|
| Benefits | Education and learning |
| Births, deaths, marriages and care | Employing people |
| Business and self-employed | Environment and countryside |
| Childcare and parenting | Housing and local services |
| Citizenship and living in the UK | Money and tax |
| Crime, justice and the law | Passports, travel and living abroad |
| Disabled people | Visas and immigration |
| Driving and transport | Working, jobs and pensions |

Departments and policy

- [How government works](#)
- [Departments](#)
- [Worldwide](#)
- [Policies](#)
- [Publications](#)
- [Announcements](#)

