Harry Crowe  
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March  
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01/08/2025

Dear Sir or Madam

I’m Harry, an 18-year-old who’s just finished sixth form college, and I’m now keen to start a career in accounting through an apprenticeship. I’m someone who enjoys working with numbers and solving problems, all of which have drawn me to this field.

For almost two years I’ve worked part-time alongside my studies, gaining confidence, responsibility, and experience working with others. I’ve been told I’m polite, reliable, and easy to get along with—qualities I’ll bring with me into any team I join. I’m a quick learner, I’m committed, and I genuinely believe that learning on the job is the best way for me to build a successful future in this career.

Thank you for taking the time to read my application. I’d be really grateful for the opportunity to grow with your team and learn the trade from the ground up.

Kind regards,

Harry