

ANNE LORENTZEN

DISTRICT CLERK



DISTRICT COURTS / COUNTY COURTS AT LAW
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Filed
2/6/2026 8:54 AM
Anne Lorentzen
District Clerk
Nueces County, Texas

NUECES COUNTY PROCESS REQUEST SHEET

Cause No. 2026DCV-0465-E Date of Request: 2/6/26
Style: JPMORGAN CHASE BANK, N.A. vs. JOSE I ALVAREZ

Section 1:

Process Type (Check All That Apply):

- | | |
|--|--|
| <input checked="" type="checkbox"/> Citation | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Citation by Posting | <input type="checkbox"/> Precept to Serve / Notice of Hearing |
| <input type="checkbox"/> Temporary Restraining Order | <input type="checkbox"/> Citation by Commissioner of Insurance |
| <input type="checkbox"/> Citation by Secretary of State | <input type="checkbox"/> Writ of _____ |
| <input type="checkbox"/> Application / Temp. (Ex Parte) Protective Order | |
| <input type="checkbox"/> Citation by Publication | |

Section 2:

Service Type:

- | | |
|--|--|
| <input type="checkbox"/> Return to Requester by Mail | <input type="checkbox"/> Email to Requester |
| <input type="checkbox"/> Courthouse Posting*: _____
Length of Posting: _____ Day(s) | <input type="checkbox"/> Hold for Pickup |
| <input type="checkbox"/> Certified Mail | <input type="checkbox"/> Nueces County Constable / Sheriff |
| <input type="checkbox"/> w/ Restricted Delivery | |
| <input checked="" type="checkbox"/> Private Process Server: <u>PROFESSIONAL CIVIL PROCESS</u> | |
| <input checked="" type="checkbox"/> via Email: <u>EFILING@PCPUSA.NET</u> | |
| <input type="checkbox"/> Publication*: _____
<input type="checkbox"/> Corpus Christi Caller Times <input type="checkbox"/> Coastal Bend Daily Business & Legal News | |
| <input type="checkbox"/> Nueces County Record Star <input type="checkbox"/> OCA Website (TCPRC 17.032) | |
| <input type="checkbox"/> Other: _____ | |
| Length of Publication: _____ Day(s) | <i>* Requires Nature of Suit</i> |

Section 3:

Document(s) / Pleading(s) to be attached for Service:

PLAINTIFF'S ORIGINAL PETITION

Section 4:

Parties to be Served:

JOSE I ALVAREZ

1. Name/Agent: _____

Address: 1309 Main Dr Corpus Christi, TX 78409

2. Name/Agent: _____

Address: _____

3. Name/Agent: _____

Address: _____

Attach another sheet for more additional parties.

Section 5:

PLEASE EMAIL CITATION TO EFILING@PCPUSA.NET

Requesters Information:

Name: PROFESSIONAL CIVIL PROCESS Bar #: _____

Mailing Address: 103 VISTA VIEW TRAIL, SPICEWOOD, TX, 78669

Email: EFILING@PCPUSA.NET Phone: (512)477-3500

Representing: " Pro Se " Plaintiff " Defendant " Other: _____

Notes

1. You do not need to put a cause number for requests filed with an initial petition.
2. For each party served you must furnish one (1) copy of the pleading or pay a copy fee of \$1.00 per page.
3. Failure to include all required information is cause for a rejection.
4. You must attach a Nature of Suit for any Publication or Posting.
5. On an Posting or Publication in a SAPCR case, Place and Date of Birth are required for each child involved in the case
6. Copy fees DO NOT need to be paid if requesting a citation to be emailed. We also DO NOT issue e-service. we are only sending a citation.
7. You are responsible for ensuring that your Private Process Server is accepting Emailed services.
8. Please see our Service Fee Sheet for accurate service fees.
9. How to calculate service fee:

Process Preparation Fee + Service Fee = Total Cost
(if applicable)