



2026CV00818  
**LUCY ADAME-CLARK**  
**BEXAR COUNTY CLERK**  
**100 DOLOROSA, SUITE 104**  
**SAN ANTONIO, TEXAS 78205**

E-FILED  
Bexar County, County Clerk  
Lucy Adame-Clark  
Clerk, Civil Courts  
Submission Date: 2/5/2026 7:55 AM  
Accepted Date: 2/5/2026 10:45 AM  
Accepted By: M Deleon

\* WE WILL PROVIDE FILE MARKED PETITION ONCE ACCEPTED WITH BUSINESS REPLY ENVELOPE FOR THE RETURN OF CITATION.

\* PLEASE DO NOT CHARGE COPY FEE'S

### CIVIL SERVICE REQUEST FORM

CASE NUMBER:	DATE:
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#### ISSUANCE REQUESTED:

<input checked="" type="checkbox"/> INITIAL CITATION (\$8)	<input type="checkbox"/> AMENDED PETITION (\$8)
<input type="checkbox"/> REISSUE (\$8)	<input type="checkbox"/> CITATION BY PUBLICATION (COURTHOUSE) (\$47)
<input type="checkbox"/> RULE 106 (\$8)	<input type="checkbox"/> CITATION BY PUBLICATION (HART BEAT) (\$92)

#### TYPE OF SERVICE TO BE ISSUED:

<input checked="" type="checkbox"/> PRIVATE PROCESS *	<input type="checkbox"/> CERTIFIED MAIL (\$92)	<input type="checkbox"/> OUT OF COUNTY
<input type="checkbox"/> CONSTABLE'S OFFICE (\$92) PRECINCT _____ (PLEASE INDICATE PRECINCT #)		

#### 1. PARTY TO BE SERVED:

NAME: TERRANCE BASORE A/K/A TERRANCE L BASORE

ADDRESS: 3023 Thousand Oaks Drive Ste 101

CITY: San Antonio	STATE: TX	ZIP: 78247
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<input type="checkbox"/> HOLD FOR PICK-UP	<input type="checkbox"/> MAIL TO CONTACT
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#### TYPE OF SERVICE TO BE ISSUED:

<input type="checkbox"/> PRIVATE PROCESS	<input type="checkbox"/> CERTIFIED MAIL (\$92)	<input type="checkbox"/> OUT OF COUNTY
<input type="checkbox"/> CONSTABLE'S OFFICE (\$92) PRECINCT _____ (PLEASE INDICATE PRECINCT #)		

#### 2. PARTY TO BE SERVED:

NAME:

ADDRESS:

CITY:	STATE:	ZIP:
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<input type="checkbox"/> HOLD FOR PICK-UP	<input type="checkbox"/> MAIL TO CONTACT
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#### CONTACT INFORMATION:

NAME: PROFESSIONAL CIVIL PROCESS OF TEXAS, INC.

PHONE NUMBER: 512-477-3500

ADDRESS: 103 Vista View Trail, Spicewood TX 78669

\* PLEASE SUBMIT \$1 PER PAGE OF PETITION PER DEFENDANT, THANK YOU \*