

Video Editor, Creative Multimedia

**Job Requisition** R0001064 Video Editor, Creative Multimedia (Open)

**Job Family** Creative Multimedia

**Start Date** 08/04/2019

**End Date** 23/04/2019

**Primary Posting** No

**Description** Job Title

Video Editor, Creative Multimedia

Department

Creative Multimedia

Overview of Department

The Creative Multimedia Department provide an in- house service to internal clients covering a wide range of innovative design and artwork solutions, engaging films and high quality printed materials.

The Department consists of four main teams: Artwork, Design, Filming and Photography and Digital Print.

Whether it's a 30 second sound bite, a live web broadcast or department photoshoot, the Team have the creative know-how and expertise to transform your brief into an effective film or image that creates an impact. The Team provide a full service, from research and scripting through to editing, image retouching and they also deal with all health and safety aspects or permissions required for specific location films or photoshoots.

The Department also works with some excellent external associates, such as Copywriters, Printers, Photographers and Illustrators. They are all an invaluable part of our creative and production process and we view them as a key extension of the service we offer the Firm.

#### Purpose of Role

To edit film and audio projects efficiently and to a consistently high standard as required by the Firm. Working closely with the Senior Video Editor to ensure brand, style and tone are to the agreed brief and that post-production projects are completed to schedule and follow the Team's processes and procedures.

**Responsibilities**

- Attend shoots taking edit notes, then ingest the footage following the post-production workflow and update the management software. Maintaining an accurate filing system at all times.
- Review the RAW material and compose an assembly edit from the brief, treatment and shoot notes.
- Working with the relevant Stakeholders to continue developing the edit, taking into account graphics, sourcing B-Roll footage, music, grade etc.
- Finalise the Edit, purchasing any relevant footage/music, RISK warnings. then produce all the relevant deliverables.

#### Knowledge, Skills and Experience

##### **Experience and Knowledge:-**

- Experience of Editing using NLE application is essential
- Accuracy, filing & time management

##### **Abilities and Skills:-**



- Experience of Premier Pro desired but not essential
- Experience of Davinci Resolve or other grading software desired but not essential
- Experience of Adobe Products, Photoshop, desired but not essential

**Competencies (not limited to):-**

- Accuracy
- Client Focus
- Team Working
- Communication
- Technical Competence
- Adaptability
- Thinking and Judgement
- Process Management

**Closing Date**

April 22, 2019

<b>Worker Sub-Type</b>	Permanent
<b>Location</b>	Edinburgh
<b>Time Type</b>	Full time
<b>Locations</b>	
<b>Supervisory Organization</b>	Creative Multimedia-Film & Image (Robert Ramage)